

Revised Purchase Order



**TEXAS A&M
UNIVERSITY
CENTRAL TEXAS.**

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Dec 8, 2025	AB1103018	1	Dec 8, 2025
<p>Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.</p>			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:		Nora Aguayo	
Email:		NAGUAYO@TAMUCT.EDU	
Phone:		+1 254-501-5890	

Sales Tax Exemption

Texas A&M University Central Texas is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M University-Central Texas.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Order acceptance instructions:

For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.

Supplier Information		Delivery Information	
Supplier Name	TEXAS A&M UNIVERSITY	Delivery Address	
Address	FMO AR TAMU MS 6000 COLLEGE STATION, Texas 77843-6000 United States	TAMUS Member:	24-Texas A&M University - Central Texas (24)
FOB / FREIGHT	Destination	Attn:	NORA AGUAYO
Pre-Pay & Add	No	IT	Founders Hall
Payment Terms	0, Net 25		1001 Leadership Place
Contract Number - Header	<i>no value</i>		Killeen, TX 76549
Contract Number - Line	<i>no value</i>		United States
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

TAMU_Help Desk_MO...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	103	Order Acceptance Instructions - TAMU-CT	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	104	Terms & Conditions - TAMU-CT	Terms & Conditions - Texas A&M University Central Texas -This purchase order is issued on behalf of Texas A&M University Central Texas and is governed by the Terms & Conditions found online:

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Help Desk Support FY 26	n/a	EA	420.00 USD	12 EA	5,040.00 USD
Total					5,040.00 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University Central Texas-Accounts Payable ***Do Not Mail Invoices*** Email invoices to acctspayable@tamuct.edu 1001 Leadership Place Killeen, TX 76549 United States</p>