

**Revised Purchase Order**



**TEXAS A&M  
UNIVERSITY  
CENTRAL TEXAS.**

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Nov 18, 2025</b>	<b>AB1096624</b>	<b>1</b>	<b>Nov 18, 2025</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
pan - Arredondo-Nino, Paola	ARREDONDOPAOLA@TAMU .EDU	979.845-5841	
<b>Customer Contact:</b>			
Name:	Tametha Jeffries		
Email:	T.JEFFRIES@TAMUCT.EDU		
Phone:	+1 254-501-5855		

**Sales Tax Exemption**

Texas A&M University Central Texas is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M University-Central Texas.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

**Order acceptance instructions:**

**For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.**

Supplier Information		Delivery Information	
Supplier Name	KTech Products LLC	<b>Delivery Address</b>	
Address	401 E CORPORATE DR, SUITE 242 LEWISVILLE, Texas 75057 United States	TAMUS Member:	24-Texas A&M University - Central Texas (24)
Phone	+1 972-333-7092	Attn:	Enrollment Management
FOB / FREIGHT	Destination		Founders Hall
Pre-Pay & Add	No		1001 Leadership Place
Payment Terms	0, Net 30		Killeen, TX 76549
Contract Number - Header	DIR-CPO-5436		United States
Contract Number - Line	<i>no value</i>	<b>Delivery Information</b>	
Quote number		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier

Please reference the attached document.

In the event of any conflict in terms asserted by the Contractor and Texas A&M's Terms and Conditions, Texas A&M's Terms and Conditions shall in all aspects govern and control.

Attachments for supplier

KTech DigiScript ...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	103	Order Acceptance Instructions - TAMU-CT	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement

Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.

104 Terms & Conditions - TAMU-CT Terms & Conditions - Texas A&M University Central Texas -This purchase order is issued on behalf of Texas A&M University Central Texas and is governed by the Terms & Conditions found online: [http://purchasing.tamu.edu/\\_media/tamu-bid-terms1.pdf](http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf)

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	FY'26 transcript load of 5,000 received from various high school/colleges/universities.	na	EA	32,500.00 USD	1 EA	32,500.00 USD
2 of 3	FY'27 transcript load of 5,000 received from various high school/colleges/universities.	na	EA	32,500.00 USD	1 EA	32,500.00 USD
3 of 3	FY'28 transcript load of 5,000 received from various high school/colleges/universities.	na	EA	32,500.00 USD	1 EA	32,500.00 USD
<b>Total</b>						<b>97,500.00 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:vendorhelp@tamu.edu">vendorhelp@tamu.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University Central                      Texas-Accounts Payable                      ***Do Not Mail Invoices***                      Email invoices to <a href="mailto:acctspayable@tamuct.edu">acctspayable@tamuct.edu</a>                      1001 Leadership Place                      Killeen, TX 76549                      United States</p>