

12.04.99.D1 Faculty Advisory Council

Approved: October 27, 2025
Next Scheduled Review: October 27, 2030



Rule Summary

This rule supplements The Texas A&M University System (System) Policy 12.04, *Faculty Advisory Council*. It details how council membership is determined, the roles and responsibilities of the council, and provides guidance on how the council will function.

Rule

1. GENERAL

The Faculty Advisory Council at Texas A&M University-Central Texas (A&M-Central Texas) is a body of elected and appointed faculty members. As an advising and recommending body, the Faculty Advisory Council reports to the President or the President's designee. The Faculty Advisory Council is the faculty's body for university-wide participation in the governance of the institution.

2. ROLES AND RESPONSIBILITIES

- 2.1. The Faculty Advisory Council acts as an advisory body to the President of the university, representing the entire faculty of the institution. Their primary role is to advise the institution's administration and any system administration regarding matters directly related to the academic programs of the institution.
- 2.2. The Faculty Advisory Council is advisory only and may not be delegated the final decision-making authority on any matter.
- 2.3. The Faculty Advisory Council provides a forum for free discussion, decision-making, and independent statements of faculty concerns and judgment

3. MEMBERSHIP

- 3.1. The Faculty Advisory Council membership will include five representatives from each college, one of whom is appointed by the university President, with the remaining college representatives elected from and by the faculty in each college.
- 3.2. In addition, one elected faculty representative from the University Library and one elected adjunct faculty representative will be included on the Faculty Advisory Council.

- 3.3. The number of members will be appropriately indexed to the number of full-time-equivalent faculty at the institution consistent with System Policy 12.04.
- 3.4. A member of the Faculty Advisory Council appointed by the university President may serve up to six consecutive one-year terms and then may only be reappointed after the second anniversary of the last day of the member's most recent term. A member of the Faculty Advisory Council elected by a vote of the faculty serves a two-year term, staggered in a manner that allows approximately one-half of the elected members to be elected each year, and may only be reelected after the second anniversary of the last day of the member's most recent term.
- 3.5. A faculty member serving on the Faculty Advisory Council may be immediately removed from the Faculty Advisory Council for failing to conduct their responsibilities within the Faculty Advisory Council's parameters, failing to attend Faculty Advisory Council meetings, or engaging in other similar misconduct. A member of the Faculty Advisory Council may be removed on recommendation of the provost and approval by the University President.

4. COUNCIL LEADERSHIP

The university President will appoint a presiding officer, associate presiding officer, and secretary from the members of the Faculty Advisory Council. The presiding officer will preside over meetings of the Faculty Advisory Council and represent the Faculty Advisory Council in official communications with the institution administration and any system administration.

5. MEETINGS

- 5.1. A quorum of one more than half of the Faculty Advisory Council members will be present to take official action on any matter brought before the Faculty Advisory Council.
- 5.2. The following will be made available to the public on the university's website not later than the seventh day before a meeting of the Faculty Advisory Council:
 - 5.2.1. an agenda for the meeting with sufficient detail to indicate the items that are to be discussed or that will be subject to a vote
 - 5.2.2. any curriculum proposals reviewed by the Faculty Advisory Council that will be discussed or voted on at the meeting
- 5.3. Accurate summaries of all proceedings of Faculty Advisory Council meetings will be taken by the secretary of the Faculty Advisory Council. These summaries, which will be referred to as the "minutes of the meeting," will be kept on file by the secretary of the Faculty Advisory Council and posted to the appropriate online community. The names of the members in attendance must be recorded at a meeting in which the Faculty Advisory Council conducts business related to (1) a vote of no confidence regarding an institution or system administrator; or (2) policies related to curriculum and academic standards.
- 5.4. The Faculty Advisory Council will conduct meetings at which a quorum is present in a manner that is open to the public and in accordance with procedures prescribed by the President of the institution. The Faculty Advisory Council will broadcast over the Internet

live video and audio, as applicable, of each open meeting of the Faculty Advisory Council if more than 50 percent of the members of the Faculty Advisory Council are in attendance.

Related Statutes, Policies, or Requirements

System Policy [*12.04, Faculty Advisory Council*](#)

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