

# RESUME

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1001 Leadership Place  
Killeen, TX 76549

## WORK EXPERIENCE

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**8/2012 to Present**

**Harker Heights Police Department**

**Social Work Director:** Provide social service assistance through crisis intervention, assessment and consultation. Provide criminal justice support and advocacy. Provide clinical mental health services for child, adolescent and adult clients and their families.

- Conduct individual, family and group therapies; completing comprehensive psychosocial assessments; executing clinical case management tasks; and ensuring patients and family members receive quality care.
- Employs advanced practice methods in the development, implementation and evaluation of plans for each family presented.
- Provides or supervises plan of care interventions to include resource and referral assistance, crisis intervention, prevention, education, patient advocacy, bereavement, therapy, and counseling as appropriate.
- Provides crisis intervention and diagnostic evaluation of persons during emergency response with police officers and military installation
- Manages treatment planning/goal setting for clients as well as responsible for developing a unique treatment plan that reflects a course of therapeutic intervention that will address the needs identified in the assessment for military veterans and active duty population.
- Directs intervention services for clients with acute needs working in collaboration with law enforcement, medical support and military.
- Conducts investigations working in collaboration with Child Protective Services, and Law Enforcement as well the military installation.
- Spearheads multi-disciplinary teams of professionals in social services arena.
- Chairperson for Family Violence Task Force for Bell County, Texas addressing domestic violence prevention in Bell County.
- Facilitates community trainings in mental health, family violence, child abuse and other related subjects of abuse and neglect;
- Serves as an advocate for victims: testifying in criminal, juvenile and mental health court;
- Performs outreach to veterans on readjustment issues and assistance available coordinating counseling services with agencies;
- Supervises Master Social Work and Bachelor Social Work Interns

01/01/2015 to Present  
Texas A&M Central Texas

**Adjunct Professor Department of Social Work:** Facilitate a variety of classes across the undergraduate curriculum in the Bachelor of Social Work program. Areas include Macro Practice, Research & Statistics, Social Policy, Social Work electives or other classes as may be needed.

- Creates, distributes, and reviews the course syllabus.
- Utilizes a variety of instructional strategies in order to engage students, including cooperative and experiential learning.
- Meets with academic department chair to develop courseware and curriculum. Presents prepared materials and supervises organized activities.
- Evaluates student performance promptly and accurately based on departmental rubrics.
- Coordinates with the college or university bookstore in order to ensure class material availability.
- Maintains records of student attendance, involvement, and progress.
- Teaches assigned class material in accordance with learning objectives that are developed by the department.
- Communicates with students outside of class to provide supplementary instruction, when necessary.
- Participates in faculty meetings involving departmental updates.
- Serves on faculty panels.
- Makes copies of supplementary materials for distribution in class.
- Surveys students in order to obtain information about their wants and needs in certain courses.

02/2012 to 8/1013  
Hickory Trail Behavioral Health

**Waco Access Center Director:** Conducts and documents detailed psycho-social assessments/evaluations to interpret social, environmental, and medical needs of the patient/family. Reassesses, monitors, and documents intake and discharge planning needs and interventions. Ensures that medical coverage is obtained by securing the appropriate documentation and materials. Evaluates the effectiveness of the plan of care and recommends alternative plans as needed.

- Served as the marketing representative assessment coordinator for acute psychiatric facility at the Waco Access Center which covered four counties;
- Successfully managed weekly expense reports using excel and access spread sheets for correspondence with local hospitals and other psychiatric agencies;
- Knowledgeably facilitated meetings and training in the communities regarding mental health care;
- Skilled liaison for Jason Foundation training in suicide prevention education;
- Experienced manager and director ensuring suspense deadlines were met and that agencies were informed of community services;
- Coordinated services for multiple agencies and clientele in need of emergency psychiatric care;
- Interfaced with diverse agencies to include military installations;
- Provided assessment of clients for acute psychiatric care.

08/2011 to 02/2012

Families in Crisis Inc. Killeen, TX

**Case Manager (MSW Intern):** Facilitated individual and group counseling and provided routine case management for adults and adolescents with a history of mental illness and/or substance abuse, utilizing assessments, intake, evaluation, treatment plan development, education, crisis intervention, and exit interviews.

- Conducted brief intervention solution-focused therapy to assess client in crisis;
- Interfaced with such agencies as the Department of Mental Health, Criminal Justice Services, Public Health and other related community agencies and resources to provide and receive information relative to clients;
- Developed and maintained documentation of all counseling sessions, substance abuse and other services for each client ensuring compliance with agency policies and procedures, contracts and other regulatory directives;
- Facilitated conflict resolution methods among the program participants and provided crisis intervention solutions;
- Prepared educational materials for staff training and presentations;
- Provided direct clinical services utilizing individual, group and family modalities of treatment;
- Attended seminars, workshops, or other forms of training/education to enhance and maintain skills;
- Actively participated in multidisciplinary team and staff meetings, community engagements for on-going assessments and planning that impact the social, psychological and mental adjustments of clients.

10/2010 to 05/2011

Area Agency on Aging and Disability,  
2180 Main Street, Belton, MD 76513

**Certified Ombudsman (MSW Intern):** Performed skilled advocacy ensuring the rights of residents in long term and assisted living facilities

- Investigated complaints by residents and developed conflict resolution measures to ensure that defined needs of residents were satisfied;
- Demonstrated expert facilitator functions and speaking skills to educate long term patients residing in assisted living facilities regarding patient's rights, state regulation and policies;
- Utilized knowledge of State and Federal policy and procedure to advocate for residents and families;
- Proficient user of computer software applications for drafting documents, data management systems, which contained accurate, timely and thorough clinical documentation, and tracking quality improvements;
- Assessed the overall status of the applicants through thorough investigation;
- Evaluated the existing support systems and compliance within identified agencies;
- Managed project for program development and improvement planning.

5/2007 to 6/2010  
 Office of Public Advocacy,  
 900 West 5<sup>th</sup> Avenue, Anchorage, AK 99501

Guardian ad Litem/CASA Program Instructor: Represented minor children in Custody of the State as well as Children in divorce proceedings. Advocated for the best interest of the child pursuant to state law.

- Investigated reason(s) minors were in State custody and contributing factors;
- Obtained, organized, assessed, and recorded all relevant history from the family or significant others and provided information on the scope of available services, in referring and/or assigning a mental health professional to the case;
- Provided written reports and oral presentations to the court that best represented the interests of the children during trial and other hearings;
- Collaborated with multidisciplinary team members to ensure appropriate utilization of mental health care;
- Examined clinical files at the Alaska Psychiatric Hospital for quality assurance/improvement to ensure that adequate records were maintained and prepared closure or referral for court hearings;
- Examined and cross examined witnesses in court proceedings as primary advocate in court for minor youth;
- Utilized forensic interviewing skills to gather and weigh necessary information for mental health referrals;
- Spearheaded committees consisting of mental health professionals and educators to address approaches and best practices aimed at enhancing the self-esteem of young people;
- Served on State-sponsored multidisciplinary teams designed to address Alaska State statutes for children in foster care;
- Served on Program Improvement Planning board for State of Alaska;
- Reviewed Office of Children's Services (OCS) discovery and made legal decisions for minor children on matters of custody, placement, mental health and medical decisions;
- Instructor for Court Appointed Special Advocates (CASA) at the University of Alaska Dept of Social Work Training Academy;
- Supervisor for 5 volunteer court appointed advocates;
- Served as advocate on advisory board to Anchorage Community Mental Health.

## **EDUCATION**

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05/2012	Master of Social Work (GPA 3.7) University of Southern California (Families and Children)
12/2008	M. A. Education and Training (GPA 3.7) University of Phoenix
05/2004	B. S. Social Psychology (GPA 3.9); Minor: Education University of Maryland
12/2000	Early Childhood Education Associate (GPA 4.00); Council for Professional Recognition

## **ADVANCED PROFESSIONAL CREDENTIALS**

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- Forensic Interviewer,
- Specialized Advance Intensive Sexual Abuse Interviewing Skills
- CPI Trained (Crisis Prevention Intervention)
- Experienced Facilitator – Annie E Casey Foundation
- Certified Trainer Casey Family Programs Knowing Who You Are Diversity Trainer
- Certified Ombudsman – Long Term Care
- Member National Association of Social Workers (NASW)
- Expert witness in Child Abuse and Neglect and Domestic Violence

## **PROFESSIONAL DEVELOPMENT**

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- Skilled in Substance Abuse Understanding Addictions
- Expert in Crisis Intervention counseling
- Skilled in Military Social Work - Working with Combat Veterans
- Advance Theories in Child and Adolescent Social Work
- Facilitation/Mediation Annie E. Casey Foundation
- The Impact of Trauma on Children and Adolescents
- CASA Trainer, Diversity, Early Childhood Education courses
- Separation and Anxiety the Military Child
- Supporting the Sexual Development of Young,
- Litigating Family Law Cases with Domestic Violence and Sexual Assault
- Texas Certified Mediator

## **PROFESSIONAL PUBLICATIONS**

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Alaska Child and Family Services Review: Program Improvement Plan 2009. Program Plan Team Member

## **CONFERENCES ATTENDED**

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- Child Maltreatment Conference
- Domestic Violence in Custody Cases
- The Impact of Trauma on Children and Adolescents: The Psychobiology of Trauma and Implication for Intervention
- Disorganized Attachment, Child Maltreatment Conference
- Crimes against Women Conference Dallas Texas
- Every Victim Every Time
- Crimes Against Women's Conference
- National Association of Social Workers
- Guest Speaker for Light of Hope Event
- Guest Lecturer at Ft Hood Military Installation,
- Texas A&M Central Texas and Mary Hardin Baylor.
- Bridging the Gap a Multi-Disciplinary Approach to Domestic Violence

**REFERENCES:** Available upon request