

# Sylvia K Miller

## Objective

To assist and coach interns and mentors in creating an exciting learning activity that prepares the intern for a rewarding career as a professional in the field of education.

## Education

Master of Education; December 1996; Tarleton State University

Major: Educational Administration

Bachelor of Science; December 1980; University of Mary Hardin Baylor

Major: Secondary Education

Minor: Mathematics

Related Coursework: Physical Science

## Experience

- **University Field Supervisor; Texas A&M Central Texas; August 2013-December 2014**  
Coached and mentored interns
- **Principal; Fairview/Miss Jewell, Copperas Cove ISD; 2000-2010**  
Instructional leader for a faculty of 50+ professional educators:  
Designed and coordinated staff development for a variety of teacher abilities  
Shaped a learning environment that enabled teachers to help all students succeed  
Monitored, coached and evaluated teachers and other faculty to improve student achievement.  
Supervised maintenance of school facilities and effectively budgeted monies to enable teachers
- **Math Specialist; Copperas Cove ISD; August 1996-December 1999**  
Analyzed data of state assessment and benchmark tests to identify areas for improvement  
Developed and delivered staff development for individual teachers or for grade level teachers to improve mathematics education  
As co-chair of the Mentor Training Team, trained mentors and conducted follow-up meetings with both mentors and mentees
- **Math Teacher and Department Chair; Copperas Cove High School; September 1984-July 1996**  
Worked with teachers to improve math instruction; encouraged the use of technology and monitored student progress.  
Encouraged professional development growth with opportunities  
As a member of the administrative team, interviewed and hired new teachers  
Created schedules and staffed classes to meet the needs of students  
As a classroom teacher, produced a learning environment that encouraged and supported students