

CURRICULUM VITAE

SANFRENÀ A. BRITT

1001 Leadership Place | Killeen, TX 76549 | 254.519.5790 | sanfrena.britt@tamuct.edu

CURRENT CAREER INFORMATION

Executive Assistant to the Provost and Vice President for Academic and Student Affairs
Adjunct Professor for Colleges of Arts and Sciences and Education in Sociology and Psychology
Vice Chair, Executive Council on Diversity and Inclusion
SACSCOC Reaffirmation Committee (Faculty SME)

EDUCATION

- Doctor of Education, Leadership in Higher Education** In Progress
University of Mary Hardin Baylor
- Master of Science, Psychology and Counseling** December 2013
Texas A&M University-Central Texas
- Major: Counseling Psychology
 - Licensed Professional Counselor
 - Related Coursework: Human Development; Psychopathology; Crisis Intervention; Substance Abuse; Cultural and Gender Issues in Psychology; Behavioral Statistics; Play Therapy; Assessment Fundamentals; Methods in Group Psychology Counseling; Research Methods
- Bachelor of Science, Psychology** October 2011
University of Phoenix
- Major: Psychology
 - Related Coursework: Biology; Organizational/Industrial Psychology; Social Psychology; Neuropsychology; Cognitive Behavior, Abnormal Psychology; Developmental Psychology; and Brain, Mind and Body, Psychology of Religion
- Associates, Applied Psychology** May 2009
University of Phoenix, Axia College
- Major: Psychology
 - Related Coursework: Humanities, Life Span, Abnormal Psychology, Ethics, Psychology of World Religions

RESEARCH INTERESTS

Race and Ethnic Relations

- Community development and relations for civics and civility
- Understand available support for graduation success of various ethnic groups
- Research the correlation between minority non-traditional students and racial inequality in higher education
- Research applications of deliberate support systems for minority groups to assist with retention and completion of higher education degrees
- Race and Ethnicity correlations in the United States
- The Unimportance of Race in Global Society

Military Re-acclimation

- Research the relationship between play therapy and positive motivation in soldiers diagnosed with Post Traumatic Stress Disorder
- Understand the psychological effects of emotional distress on the physical body in soldiers returning from war
- Re-Integration and the incorporation of coping with traumatic events in adjusting to the new normal

Behavioral Psychology

- Understand the relationship between individual cognition and appropriate cultural behavior
- Research the symbiotic relationship between cognition and behavior
- Research the relationship between memory, impulse and acceptable behavioral response

CURRICULUM VITAE

SANFRENA A. BRITT

1001 Leadership Place | Killeen, TX 76549 | 254.519.5790 | sanfrena.britt@tamuct.edu

Spirituality and Psychology (Cognition and Affect)

- Relate the current resources available through religion and spirituality to positive response of psychotherapy
- Use emotional intelligence as a resource for understanding spirituality and behavioral response.
- Research the integration of thought processing of environmental stimuli to mental restructuring.

EXPERIENCE

Vice Chair, Executive Council on Diversity and Inclusion

Texas A&M University-Central Texas

President, Texas A&M University-Central Texas

January 2018 to Present

Mission:

The Council on Diversity and Inclusion supports the Texas A&M University-Central Texas Strategic Plan 2018-2022 by promoting an emphasis on the appreciation of diversity and the inclusion of all. Its intent is to engage the university community and the community at large in the purposeful acceptance of the value of each individual.

Executive Assistant to the Provost

Texas A&M University-Central Texas

Provost and Vice President for Academic and Student Affairs

2013 to Present

Position Summary:

The Executive Assistant to the Provost provides support services to the Provost, while overseeing and coordinating general functioning and business operations for Academic and Student Affairs in the Office of the Provost. Specific knowledge of higher education, good judgment in decision making, and outstanding oral and written communication skills are essential factors in completing daily tasks. Responsibilities include: budgetary accountability, staff supervision and management, office workflow coordination, research and other special assignments. The ability to interact in a positive and professional manner with university administration, faculty, staff, students, the general public and public officials is demonstrated consistently.

- Completes all necessary documentation protocol for hiring and credentialing new faculty. Advance knowledge with creating multiple reports using data specific formulas
- Enters faculty information into various software systems for access to email, Canvas, Banner, and Payroll. Advanced knowledge and ability to use Internet storage and comply with security protocols
- Extensive knowledge and demonstrated ability to interface with multiple programs and software to retrieve data-driven information in a secure environment
- Executes administrative, financial, and management for all accounts associated with the Office of the Provost/Vice President of Academic and Student Affairs
- Compose and disseminate communicate between deans, faculty, department chairs and directors, and the Provost/Vice President for Academic and Student Affairs.
- Communicate with system officials and coordinate meetings between system, university, faculty, and administrative staff
- Govern the dispersion of funds between the Office of the Provost and other departments
- Liaise between students, deans, and assistant vice presidents for meetings with the Provost
- Oversee credentialing and faculty file management. Extensive knowledge of SACSCOC credentialing requirements
- Create and proofread documents submitted from the Office of the Provost
- Professional development training for staff members in administrative roles
- Assist the Provost in various administrative and departmental areas
- Other duties as assigned

CURRICULUM VITAE

SANFRENÀ A. BRITT

1001 Leadership Place| Killeen, TX 76549 | 254.519.5790 | sanfrena.britt@tamuct.edu

Adjunct Faculty

Texas A&M University-Central Texas

January 2015

to Present

College of Arts and Sciences, Department of Sociology

- Designed and teaches online and hybrid courses in *Race and Ethnic Relations*
- Designed and teaches online and hybrid courses in *Sociology of the Family*
- Serves on new textbook adoption committee for Social Sciences Department
- Currently conducting research in support for military minority groups seeking higher education degrees

College of Education, Department of Psychology

- Teaches a hybrid course in Educational Psychology
- Developed and teaches a hybrid course in Psychology of Race and Ethnic Relations

Parent Liaison

- Multi-Cultural Awareness, education and activities (community/school involvement in establishing and sharing various cultural and ethnic traditions annually). Activities involved introducing professionals and authors into the school environment, teaching parenting courses on multi-cultural and ethnic awareness, and sharing ethnocentric views held by various cultures in an effort to demonstrate the symbiotic relationship between cultures and races.
- Taught adult classes on race and multi-cultural awareness and relationships in the United States. Assisted with cultural and ethnic relations between the school and families. Encouraged collaborative communication and experiences through Family Frameworks curriculum and cultural events. The events included: American Indian Pow-Wows, Cinco de Mayo celebrations, multi-cultural and ethnic fairs, and informational courses held weekly on religions of the world, cultural diversity, and race relations.
- Counseling sessions for military and cultural acclimation (military families with bi-racial and multi-racial family members needing assistance with acclimating to new family environments.)
- Liaison for parents who needed help with various areas including but not exclusive to:
 - Finances (guidance to government and state agencies)
 - Housing (guidance to local shelters and Housing and Urban Development applications)
 - Parenting (provided classes and training on parenting skills)
 - Homework/ Class work help (tutoring for parents to assist them with refresher classes which allowed them to help with their children's school work)
 - GED and ESL (scheduled local college classes for parents to learn English or attain their GED)
 - Career and Job Interests
 - Standardized Dress Uniform Assistance (set the precedence for piloting the local schools standardized dress uniforms, including assistance for parents who could not afford uniforms for their children)
- Volunteering (coordinator and consultant)
- Bereavement and extended illness
- Parental guidelines for dealing with depression
- Traumatic events and situations leading to adverse emotional affect
- Behavioral and discipline issues
- Group educational meetings on parenting strategies and family issues

CURRICULUM VITAE

SANFRENÀ A. BRITT

1001 Leadership Place| Killeen, TX 76549 | 254.519.5790 | sanfrena.britt@tamuct.edu

MILITARY

United States Army, NG, Alabama

1984-1990

Supervised a crew of 7; duties included small-arms inventory and record keeping
Preventive maintenance and operations of 2 ½ ton military transport
Computer machine operations
Computer analysis
Computer maintenance
Earned various awards for excellent service.
Honorable Discharge

VOLUNTEER

Bring Everyone In The Zone

2014- Present

Board Member (2017)
Field supervisor for Counseling Psychology practicum students
Field advisor and supervisor for Counseling Psychology Interns

Provides consultation and supervision of clients seeking therapy with the non-profit organization Bring Everyone In The Zone. Clients are active duty and veteran military service members and their dependents. Re-acclimation into the community and social settings is given assistance through counseling and referrals to other state and military agencies.

Public Education Committee

2014- Present

Serve as Co-Chair with President Marc Nigliazzo on the Greater Killeen Chamber of Commerce Public Education Committee.

The Public Education Council is responsible for working with educational institutions to create and execute collaborative strategies to produce the workforce of tomorrow.

Executive Council for Diversity and Inclusion (Texas A&M University-Central Texas)

2015- Present

The Executive Council for Diversity and Inclusion serves as an advisory body to the President and whose charge includes promoting centralized communication of access, equity and diversity initiatives. The committee also identifies and promotes related programs and activities. The committee monitors equal employment opportunities and affirmative action efforts at A&M-Central Texas.