NURS 3300, 10035, Professional Role Transitions

Summer 2023
Texas A&M University-Central Texas

COURSE DATES, MODALITY, AND LOCATION

June 5-July 28,2023

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This is a 100% online course,and uses the A&M-Central Texas Canvas Learning Management System [https://tamuct.instructure.com/].

INSTRUCTOR AND CONTACT INFORMATION

Instructor: Amy Mersiovsky, DNP, RN, PED-BC
Office: Heritage Hall, Room 302A
Phone: 254-519-5487
Email: Canvas inbox is the preferred method for communication for course-related communications. Secondary email: a.mersiovsky@tamuct.edu

Office Hours

Please contact the professor for a virtual or phone appointment at least 24 hours in advance. After business hour appointments may be arranged due to student need.

Student-instructor interaction

Messages within Canvas are checked daily. Emails to secondary email are checked Monday through Friday during business hours. Students may expect a response within 24 to 48 hours. It is expected that all Canvas message communication from faculty receive a response within 48 hours.

The Canvas announcements page is used to send information that pertains to all students. It is strongly suggested that you adjust your Canvas settings to receive announcements in your email account or check announcements frequently.

Emergency Warning System for Texas A&M University-Central Texas
SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the SafeZone website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps*:*
1. Download the SafeZone App from your phone store using the link below:

- o [iPhone/iPad](https://apps.apple.com/app/safezone/id533054756): [https://apps.apple.com/app/safezone/id533054756]
- o [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp)
  [https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

For updates on COVID information, please monitor the University [website](https://www.tamuct.edu/covid19/)
[https://www.tamuct.edu/covid19/]

COURSE INFORMATION

Course Overview and description

Nursing is defined, especially as it relates to promotion and restoration of health. Roles of the nurse are explored, Professional nursing is examined from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice. Students will examine personal, professional and cultural values as influences upon nursing practice. The process of critical thinking and the use of nursing informatics is examined from multiple perspectives. Prerequisite(s): ENGL 1302 or 2311 and admission into the nursing program.

1. Create a written philosophy of personal nursing practice through scholarly writing.
2. Apply critical thinking skills to learn the art and science of critical appraisal of potential evidence for nursing practice discovered in web sources and/or library electronic databases.
3. Recognize best practices in scholarship to translate evidence into nursing philosophy and practice.
4. Utilize information technology tools to access, retrieve, organize and critically appraise relevant data
5. Explore the concepts of nursing informatics as they interface with professional practice.
6. Incorporate information technology into professional nursing practice.
7. Apply theories related to computer-human interfaces, ethics, confidentiality and privacy, caring, and nursing informatics to evidence-based nursing practice.
8. Relate nursing informatics competencies to quality, safety and cost in health delivery systems.
9. Analyze the Core Competencies of Interprofessional Collaboration as they relate to nursing practice.
10. Critically appraise personal philosophies of nursing and career goals
11. Explore nursing theories and concepts as applied to evidence-based nursing practice

Student Learning Outcomes

1. Integrate knowledge and skills in the provision of patient-centered care from liberal education base
2. Evaluate the use of nursing informatics from multiple perspectives within nursing practice.
3. Identify means by which professional nurses affect quality of health care delivery based on political, legal, ethical, and policy issues.
4. Analyze the role of the nurse in interprofessional communication and collaboration to improve patient outcomes
5. Examine professional nursing from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice.
6. Demonstrate reasoning at the level of a baccalaureate prepared nurse pertaining to membership in the profession, provision of patient care and advocacy.

Competency Goals Statements (certification or standards)

This course aligns with the following competencies of the American Association of Colleges of Nursing **Competency Goals Statements from The Essentials of Baccalaureate Education for Professional Nursing Practice** (2008):

1. Essential I: Liberal Education
2. Essential II: Organizational and Systems Leadership for Quality Care and Patient Safety.
3. Essential III: Scholarship for Evidence-Based Practice.
4. Essential IV: Information Management and Application of Patient Care Technology
5. Essential V: Healthcare Policy, Finance and Regulatory Environment
6. Essential VI: Interprofessional Communications and Collaboration for Improving Patient Health Outcomes
7. Essential VIII: Professionalism and Professional Values
8. Essential IX: Baccalaureate Generalist Nursing Practice

Differentiated Essential Competency Statements from The Texas Board of Nursing

I. Member of the profession
   a. Demonstrate responsibility for continued competence in nursing practice, and develop insight through reflection, self-analysis, self-care, and lifelong learning.

II. Member of the Healthcare Team
   a. Communicate and collaborate in a timely manner with members of the interdisciplinary health care team to promote and maintain the optimal health status of patients, families, populations, and communities.
   b. Communicate and manage information using technology to support decision-making to improve patient care and delivery systems.

Required Reading and Textbook(s)

Duphily, N.H. (2022), Moving from your associate to your baccalaureate nursing degree (1st ed.) United States of America. ISBN: 9781793515421.

American Psychological Association. (2019). *Publication manual of the American Psychological Association* (7th ed.). Washington, DC. **ISBN**: 9781433832161.

COURSE REQUIREMENTS

==Practice Assignment== – (pass/fail completion score)
Practice uploading a file submission into Canvas.

==Quality Improvement short essay== (25 points):
   The student will examine quality improvement efforts in their workplace
Associated Student Learning Outcome:

- Identify means by which professional nurses affect quality of health care delivery based on political, legal, ethical, and policy issues.

The writing component of this course will utilize writing assignments that build upon each other to ultimately develop a formal paper on your Philosophy of Nursing. There are five separate assignments, each with their own requirements. See the specific grading and rubric for each submission.

Your paper will state your personal philosophy of nursing using nursing theories and concepts from this course to support. This is a formal paper requiring nursing research articles to be referenced utilizing in text citations, reference, and title pages all in APA format. There are APA formatting resources as well as your textbook to utilize as a resource.

==Assignment 1 (25 points per rubric)==
Utilize the final paper rubric (assignment 4), thesis and theory information and APA training videos to create the Title page, thesis statement, and theoretical support for your final paper, using APA format.
        Associated Student Learning Outcomes:
- Integrate knowledge and skills in the provision of patient-centered care from liberal education base
- Identify means by which professional nurses affect quality of health care delivery based on political, legal, ethical, and policy issues.
- Examine professional nursing from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice.
- Demonstrate reasoning at the level of a baccalaureate prepared nurse pertaining to membership in the profession, provision of patient care and advocacy.

==Assignment 2 Worksheet (25 points per rubric)==

- Use the database tools provided in this module to locate two nursing research articles that link a nursing theory to clinical practice. Utilize these two evidence-based resources on how your chosen nursing theory can be applied to a nursing practice situation. Be sure the articles are peer reviewed, written in the USA, and within the last five years of publication.
- Describe your search including the database utilized, search terms (Keywords), number of articles returned and how you narrowed the choice to two.
- Prepare a summary statement of the material and a brief paragraph on how they will inform your final paper. Describe the type of study, level of evidence, conclusions and limitations.
- Submit summary and reference page with proper APA format. This worksheet should be utilized to prepare the final paper.

Associated Student Learning Outcomes:
- Integrate knowledge and skills in the provision of patient-centered care from liberal education base
- Examine professional nursing from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice.
- Demonstrate reasoning at the level of a baccalaureate prepared nurse pertaining to membership in the profession, provision of patient care and advocacy.

Assignment 3 (25 points per rubric)
e.   Submit a draft of your final paper for comments/revisions using SimCheck Turnitin.
f.   If your paper returns with more than 30% unoriginal work on the SimCheck Turnitin analysis, it must be corrected prior to final submission. SimCheck Turnitin will exclude quotations and work previously authored by you.
g.   You may submit up to two times for feedback.
        Associated Student Learning Outcomes:
- Integrate knowledge and skills in the provision of patient-centered care from liberal education base
- Examine professional nursing from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice.
- Demonstrate reasoning at the level of a baccalaureate prepared nurse pertaining to membership in the profession, provision of patient care and advocacy.

Assignment 4 Final Paper (250 points per rubric)
Submit your final formal APA paper detailing your personal nursing philosophy utilizing nursing theory and references to support your position. Submission requires VeriCite.
        Associated Student Learning Outcomes:
- Integrate knowledge and skills in the provision of patient-centered care from liberal education base
- Examine professional nursing from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice.
- Demonstrate reasoning at the level of a baccalaureate prepared nurse pertaining to membership in the profession, provision of patient care and advocacy.

Discussion boards. Initial posting and response to 2 peers required for full credit on all discussion boards. See rubric for requirements.

Practice Discussion Board (BD) – pass/fail completion
Discussion Meet and Greet – upload a picture and introduce yourself to the class.

Discussion Board (DB) 1 (50 points): Baccalaureate Competencies/Nursing education entry into practice.
Associated Student Learning Outcomes.
- Integrate knowledge and skills in the provision of patient-centered care from liberal education base
- Evaluate the use of nursing informatics from multiple perspectives within nursing practice.

DB 2 (50 points): Evidence Based Practice Foundations
Associated Student Learning Outcomes
- Examine professional nursing from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice.

DB 3 (50 points): Caring, Justice, and Ethics
Associated Student Learning Outcomes

- Identify means by which professional nurses affect quality of health care delivery based on political, legal, ethical, and policy issues.

- outcomes

Team Communication for Safety

Associated Student Learning Outcomes
- Identify means by which professional nurses affect quality of health care delivery based on political, legal, ethical, and policy issues.
- Analyze the role of the nurse in interprofessional communication and collaboration to improve patient outcomes

Informatics and Telehealth

Associated Student Learning Outcomes:
- Evaluate the use of nursing informatics from multiple perspectives within nursing practice.
- Identify means by which professional nurses affect quality of health care delivery based on political, legal, ethical, and policy issues.
- Analyze the role of the nurse in interprofessional communication and collaboration to improve patient outcomes
- Examine professional nursing from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice.
- Demonstrate reasoning at the level of a baccalaureate prepared nurse pertaining to membership in the profession, provision of patient care and advocacy.

Nursing Theory Paper Rubric-Assignment 1

Criteria for Evaluation	Points Possible 0	Points Possible 3	Points Possible 5
Thesis statement is specific. Covers what will be discussed.	Thesis unclear not specific. Personal nursing philosophy not well defined or not an original idea	Thesis statement vague. Makes reader guess at point of paper	Thesis statement clearly written, describes what will be contained in paper. Personal nursing philosophy well defined.
Personal philosophy linked to nursing theory analysis	Personal philosophy not supported by a nursing theory	Support for the link between theory and nursing philosophy not clear. Theory not nursing specific	Nursing theory supports personal philosophy. Links well described and supported.
Use correct APA format including for Title Page	Major APA formatting errors or no title page included.	Minor APA formatting errors in citations or	Title Page without any APA formatting errors.
Headers appropriately formatted	Major errors in format	Minor errors in format. Unclear on content.	No errors in format. Headers appropriately convey content to be covered.
Grammar and spelling	Grammar and spelling errors make reading of paper difficult	Minor grammar and spelling errors	No grammar or spelling errors
Total	0	15	25

Nursing Theory Paper Rubric- Database Assignment 2 Worksheet

Criteria for Evaluation	Points Possible 0	Points Possible 3	Points Possible 5
References utilized are appropriate and from peer-reviewed publications	References not appropriate for work, not peer reviewed or from appropriate publications/database	References appropriate but not of high quality from peer review publication/database	References appropriate, from peer-reviewed data base search
Search terms described and demonstrate appropriate choice	Search terms not appropriate, not clearly stated	Search terms stated, not appropriate for assignment	Search terms appropriate and demonstrate understanding of topic
Analysis of articles has depth and is appropriate for topic. Include type of study, methods (where applicable), sample, results and conclusions	Analysis lacking in understanding of topic, not appropriate	Analysis lacking depth, shows some understanding of topic	Analysis has depth and appropriate linkage to topic being covered
Copy of journal articles provided	Articles not provided	A portion of articles provided	Journals aticles submitted were accurate
Use correct APA format Spelling/Grammar	Major APA formatting errors.	Minor APA formatting errors in citations or	APA formatting without any errors.
Total	0	15	25

Nursing Theory Paper Draft Rubric – Assignment 3

Criteria For Evaluation	Points Possible 0	Points Possible 3	Points Possible 5	Total 25
Personal nursing philosophy (thesis statement)	Personal nursing philosophy well defined or not an original idea	Personal nursing philosophy defined but lacking complete support	Personal nursing philosophy well defined, well supported with evidence from readings	
Personal philosophy linked to nursing theory analysis	Personal philosophy not supported by a nursing theory	Support for the link between theory and nursing philosophy not clear. Theory not nursing specific	Nursing theory supports personal philosophy. Links well described and supported.	
Composition of paper is organized with a flow of ideas and ease of reading	Thoughts do not flow clearly, disorganized or difficult to read	Lacking formatting resulting in difficult reading. Sentence structure or overall flow are awkward	Appropriate flow of ideas, clear and easy to understand. Appropriate use of headings to separate ideas.	
Linkage to evidence-based practice articles are clear	Contains no link from evidence based resources. Resources are of	Discussion of evidence-based resources not clearly tied to the	Minimum of two peer-reviewed resources utlizied	

	poor quality, not peer reviewed.	support of the main idea.		
Use correct APA format including title page, in-text citations, spelling/grammar and reference page	Major APA formatting issues	Minor APA formatting errors in title page, in-text citations, spelling/grammar, and reference page	APA formatting without any errors	

Nursing Theory Paper Rubric-Assignment 4

Criteria For Evaluation	Points Possible 10	Points Possible 30	Points Possible 50	Total 250
Personal nursing philosophy (thesis statement)	Personal nursing philosophy well defined or not an original idea	Personal nursing philosophy defined but lacking complete support	Personal nursing philosophy well defined, well supported with evidence from readings	
Criteria for Evaluation	**Points Possible 10**	**Points Possible 30**	**Points Possible 50**	
Personal philosophy linked to nursing theory analysis	Personal philosophy not supported by a nursing theory	Support for the link between theory and nursing philosophy not clear. Theory not nursing specific	Nursing theory supports personal philosophy. Links well described and supported.	
Criteria for Evaluation	**Points Possible 10**	**Points Possible 30**	**Points Possible 50**	
Composition of paper is organized with a flow of ideas and ease of reading	Thoughts do not flow clearly, disorganized or difficult to read	Lacking formatting resulting in difficult reading. Sentence structure or overall flow are awkward	Appropriate flow of ideas, clear and easy to understand. Appropriate use of headings to separate ideas.	
Criteria for Evaluation	**Points Possible 10**	**Points Possible 30**	**Points Possible 50**	
Linkage to evidence-based practice articles are clear	Contains no link from evidence based resources. Resources are of poor quality, not peer reviewed.	Discussion of evidence-based resources not clearly tied to the support of the main idea.	Minimum of two peer-reviewed resources utlizied	
Criteria for Evaluation	**Points Possible 0**	**Points Possible 30**	**Points Possible 50**	
Use correct APA format including title page, in-text citations, spelling/grammar and reference page	Major APA formatting errors. Major spelling/grammar errors. No writing center consult report uploaded.	Minor APA formatting errors in title page, in-text citations, spelling/grammar, and reference page	APA formatting without any errors	

E Learning Short Essay

	E Learning Short Essay	
Criteria	**Ratings**	
Essay is well organized and demonstrates logical flow of ideas	**10 to >0 pts** **Full Marks**	**0 pts** **No Marks**
Grammar and Spelling	**10 to >0 pts** **Full Marks**	**0 pts** **No Marks**
APA	**5 to >0 pts** **Full Marks**	**0 pts** **No Marks**
Total Points: 25		

Online Discussion Rubric

Criteria	Ratings			Pts
Content Understanding (comprehension of the content under discussion)	20.0 pts Full Marks The student understands significant ideas relevant to the issue under discussion. This is indicated by correct use of terminology, precise selection of the pieces of information required to make a point, correct and appropriate use of examples and counterexamples, demonstrations of which distinctions are important to make, and explanations that are concise and to the point. • Information and knowledge are accurate. • The student elaborates statements with accurate explanations, reasons, or evidence. Citations are provided to show connection to evidence and resources.	10.0 pts Partial Ideas are reasonably clear, but the listener needs to make some guesses as to what the student meant. • Some vocabulary is used correctly and some is not. • Ideas are correct but not concise. • Contributions to the group are generally supported by some facts, examples, analogies, statistics, and so forth, but there's a sense that more is needed. Missing areas where citations required for evidence utilized.	0.0 pts No Marks The student uses foundational knowledge incorrectly. • The student struggles to provide ideas or support for ideas and does not show any link to materials presented or resources provided. • The student has difficulty understanding themes and distinguishing main ideas and supporting details. • Terminology is used incorrectly	20.0 pts

Quality of Responses Student makes appropriate peer responses and responds to questions or suggestions posed by fellow classmates. References are utilized to support responses.	15.0 pts Full Marks Responses contribute to ongoing discussion by providing an alternative perspective or point of view. May share own opinion, but uses resources in the analysis and support of that opinion. Shares insights gained from a colleague's posting. Makes suggestions and expands on the initial post. Citations are provided to show connection to evidence and resources. References are utilized to support responses.	7.5 pts Partial Responses provide different opinion or insight but are not supported by evidence. Responses merely restate the initial discussion board posting without adding any additional information. Citations are provided but fail to show connection to evidence and resources.	0.0 pts No Marks Student fails to respond to peer questions or suggestions. Responses not supported by evidence or lacking in understanding of the initial content or peer response. No citations provided.	15.0 pts
Choice and Professional Language	10.0 pts Full Marks The student uses precise vocabulary without 'wordiness'. Words are purposefully chosen to make a point. • The student uses language that others in the group will understand, avoids use of jargon/slang. • The student defines or clearly explains language or concepts that might be unfamiliar to others. Language used is appropriate for the level of a registered professional nurse. The student shows mastery of English language appropriate for upper level student, no grammatical errors.	5.0 pts Partial The student occasionally misspells words and makes grammatical errors. The student uses general vocabulary and tends to express ideas wordily. • Although correct, language might not be equally understandable to all members of the group.	0.0 pts No Marks The student uses language that others in the group are unlikely to understand. • Ideas appear disproportionately lengthy and are difficult to follow. • Language choices are vague, abstract, or trite. Jargon/slang may be used when more precise language is needed. The student frequently misspells words and makes grammatical errors. (more than three grammatical or spelling errors)	10.0 pts
APA Citations, references and other formatting appropriate for discussion	5.0 to >0.0 pts Full Marks Correct use of APA without errors, including in-text citations and References list. References are appropriately utilized in initial post and response.		0.0 pts No Marks 3 or more errors in APA in-text citations or reference list.	5.0 pts
50 pts. total				

Grading Criteria Rubric and Conversion

Assignment	Points	Percentage
Discussions	250	38%

Written assignments	150	23%
Nursing Theory Paper	250	39%
Total:	650	100%

A=585-650 points
B=520-584 points
C=455-519 points
D=390-455 points
F=389 or below
*Note, grade of 455 (70%) or higher required to pass all nursing courses

Posting of Grades

All student grades will be posted on the Canvas Grade book. Students should monitor their grading status often and report to the instructor any discrepancies. Quiz and exam grades taken through Canvas are posted upon successful submission. Faculty graded assignments and discussion posts will usually be posted within 7 days after the due date and time.

Grading Policies

Online learning requires students to be very self-disciplined. For this course, Monday will
be considered the first class day. Initial discussion board postings are due on Thursday of the appropriate week with responses due by the following Sunday at 2355. All other assignments such as quizzes and written work will be due by midnight (2355) on Sunday of that module week. Ten percent will be taken off for each day for late submissions and will not be accepted after three days.
Statement on Late Assignments.
Assignments are due on the date and time outlined in the course schedule and syllabus. A 10% deduction will be taken for each day an assignment is past the due date. After three days (72 hours), a grade of 0 will be entered into the gradebook for that assignment. This includes all quizzes, discussion boards, and any other written work in the course. Exceptions will be granted at faculty discretion and only if arrangements were made prior to the due date.

Since this is a three semester credit hour course, expect to spend at least three hours a   week on your computer and reading. Study time and time for assignment completion will be in addition to that time. The course should be accessed on Canvas at least 3-4 times a week.

Quizzes for this course are used as "learnings" more than testing knowledge. You will have an unlimited amount of time to complete, but only one attempt. So, plan ahead, complete the readings first, and set aside time to complete the quiz.

Be sure to submit assignments, discussions, or any other types of assignments in the correct place as directed.

COURSE OUTLINE AND CALENDAR

Complete Course Calendar

MODULE/ DATES	TOPIC	READINGS/ RESOURCES	ASSIGNMENTS (ALL ASSIGNMENTS DUE AT 11:55 PM CST)

Module 1 June 5	*Welcome to the Course! *Syllabus overview *Canvas basics	Complete Orientation Module Videos Canvas Set-up	• Set up Canvas Profile • Watch Course Orientation Video • Orientation Quiz Due **Sunday** 6/11/2022 at 11:55 PM CST • Practice Discussion Board, Due Thursday 06/08, responses due **Sunday** 06/11 • Practice Assignment, submit attachment **of** VARK Online Learning Results Due Sunday 06/11
Module 2 June 12	*Research Concepts *Clinical Competence *Code of Ethics *Professional Organizations *Professional Practice Standards ***Nursing Education Competencies**	Duphily Text Introduction & Chapter 1 **Texas Board of Nursing Disseminated Educational Competencies** **AACN Essentials of Nursing Education**	• **Module 2, Discussion Board 1. Initial post due Thursday June 15, responses due on Sunday June 18**.
Module 3 June 19 (campus will be closed on 6/19/2023 for the Juneteenth holiday)	*Evidence Based Practice *IOM Competencies *Clinical Practice Guideline *Evidence Hierarchy *Facilitator *Literature Search *PICOT/Thesis *Statement *Research	Duphily Chapter 5	• Module 3, Discussion Board 2. Initial post due Thursday June 22, responses due on Sunday June 25.
Module 4 June 26	*Autonomy *Culturally centered care *Healthy People 2020 *Theoretical Support for Caring *Quality and safety in nursing (QSEN) *Social Determinants of Health *Transparency	Duphily Chapter 3	• Module 4, Powerpoint Assignment due on Sunday July 2 • Assignment 1, Title Page, Thesis Statement, and Theory for Nursing Philosophy paper by July 2
Module 5 July 3 (campus will be closed on 7/4/2023 for the Independence Day holiday)	*Caring *Change Agent *Cognitive rehearsal *Ethics and civility *Ethical Decision *Making *Justice *Non-maleficence	Duphily Chapter 2	• Module 5, Discussion Board 3, Initial post due Thursday July 6. Responses due Sunday July 9. • Assignment 2. Database & Evidence Worksheet Due 03/26
Module 6 July 10	*Communication *Hand-off Report Tools *Interprofessional practice and education *Nursing Process *Shared/professional governance	Duphily Chapter 4	• Module 6, Discussion Board 5 Initial post due Thursday July 13. Responses due Sunday July 16. • Assign 3 Draft 1 due Sunday July 16.

Module 7 July17	*Just Culture *Change Theory *LEAN Model *Quality Improvement *QSEN	Duphily Chapter 6	• Short Essay-Quality Improvement Due Sunday July 23 • Assignment 3 Draft 2 (optional) Due Sunday July 23
Module 8 July 24	*Electronic Health Record *Health Information Portability Accountability Act (HIPAA) *IOM Competency- Informatics *Nurse Informatics *Telehealth/Telenursing	Duphily Chapter 7	• Module 8, Discussion Board 6 Initial post due Friday July 28. • Assignment 4 and writing center consult Due Friday July 28
July 28			Course Ends

Important University Dates

TECHNOLOGY REQUIREMENTS AND SUPPORT

You need to include information about Technology Requirements and Support. In addition, include a statement on the technology requirements for the successful completion of the course and when applicable, information on how to access these resources (for example, how to obtain certain software through University site license).

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. We strongly recommend the latest versions of Chrome, Firefox, Edge, or Safari browsers. Canvas will run on Windows, Mac, Linus, iOS, android, or any other device with a modern web browser. **Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/] by clicking on the "TAMUCT Online Canvas" tile. You will then log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help tab, located at the bottom of the left-hand menu, for issues with Canvas. You can search the support articles or use the Email, Call, or Chat buttons at the bottom of the support pop-up to contact the Canvas Help Desk.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum

computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio requires use of the Chrome web browser with their custom plug in installed.

Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

> Email: helpdesk@tamu.edu
> Phone: (254) 519-5466
> Web Chat: [http://hdc.tamu.edu]
> *Please let the support technician know you are an A&M-Central Texas student.*

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our Access & Inclusion Canvas page (log-in required) [https://tamuct.instructure.com/courses/717]

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the student conduct process, [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may submit a referral, [https://cm.maxient.com/reporting.php?TAMUCentralTexas].

Drop Policy

If you discover that you need to drop this class, you must complete the Drop Request Dynamic Form through Warrior Web.

[https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlsso&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https

%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Records and Admissions Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Records and Admissions Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Records and Admissions Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Pregnant and/or Parenting Students Rights and Accommodations

A&M-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Associate Dean in the Division of Student Affairs, (254) 501-5909, can assist students who are pregnant, experiencing pregnancy-related conditions, and/or parenting by provide flexible and individualized reasonable accommodations. Students should seek out assistance as early in the pregnancy as possible through the Pregnancy & Parenting webpage [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. For more information, please visit Student Affairs [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. If you would like to read more about these requirements and guidelines online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions [https://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.html].

Students experiencing any form of discrimination due to any of these conditions are encouraged to reach out to the Title IX Coordinator, 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or the Associate Dean of Student Affairs, 254.501.5909, Warrior Hall 105.

Title IX Rights and Reporting Responsibilities

A&M-Central Texas is committed to creating a safe and open learning environment for all students. If you or another student has experienced any form of gender discrimination or sexual misconduct, including sexual harassment, sexual assault, dating/domestic violence, and/or sex-based stalking, help and support are available. Our university strongly encourages all members of our campus community to report incidents and seek support for gender discrimination and sexual misconduct through the Title IX Office. You may contact the Title IX Office at 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or learn more by visiting the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].

Please be aware that that under Title IX, Texas Senate Bill 212, and System Regulation 08.01.01, [https://policies.tamus.edu/08-01-01.pdf] all university employees are mandated reporters and

are required to disclose information about suspected or alleged violations as listed above and defined in System Regulation 08.01.01. If the Title IX Office receives information about an incident, they will reach out to offer information about resources, rights, and procedural options as a member of the campus community. Although I have an obligation to report, you will, in most cases, control how your case will be handled. When working with the Title IX Office you will have access to resources and accommodations but also have the opportunity to express if you wish to move forward with an investigation. Our goal is to make sure you are aware of the options available to you as a student. Community members are not required to respond to this outreach.

If you or another student wishes to speak to a confidential employee who does not have this reporting responsibility, you can contact the [Student Wellness & Counseling Center](https://www.tamuct.edu/student-affairs/student-counseling.html), [https://www.tamuct.edu/student-affairs/student-counseling.html], 254.501.5955, or swacc@tamuct.edu, located in Warrior Hall Room 207L or the Student Support Advocate, 254.501.5978 or ssa@tamuct.edu, located in founder Hall Room 317D.

Tutoring and Success Coaching

Tutoring and success coaching services are available to all A&M-Central Texas students, both virtually and in-person.

To schedule tutoring sessions or view tutor availability, please contact Warriorcenter@tamuct.edu or visit Warrior Hall, 111.

If you have questions about these or other academic support services or are interested in becoming a tutor, please contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, email us at WarriorCenter@tamuct.edu. You are welcome to visit the Warrior Center at Warrior Hall, suite 212.

Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

University Library & Archives

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 350 electronic databases containing approximately 631,525 eBooks and 75,149 journals, in addition to the 97,443 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](https://tamuct.libcal.com/appointments) [https://tamuct.libcal.com/appointments]. Assistance may cover many topics, including how to

find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](https://tamuct.libguides.com/index) [https://tamuct.libguides.com/index]

University Writing Center

University Writing Center: For the summer semesters, all University Writing Center (UWC) tutoring services are entirely online. The hours of operation are from 10:00 a.m.-4:00 p.m. Monday through Thursday with additional hours Monday through Thursday nights from 6:00-9:00 p.m. The UWC is also offering hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

OTHER POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively

create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the referral online

[https://cm.maxient.com/reporting.php?TAMUCentralTexas].

Anonymous referrals are accepted. Please see the Behavioral Intervention Team website for more information [https://www.tamuct.edu/bit]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

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