

**CRIJ3303-115 CJ System, Spring 2023**  
**Texas A&M University – Central Texas**

**Course Dates**

This is an 8-week course that runs from January 17<sup>th</sup> through March 10<sup>th</sup>.

**Course Modality**

**This is a 100% online course and uses the Canvas Learning Management System.** Students must be able to use Canvas to access the learning materials and submit all assignments. **All professor/student communication will occur through Canvas and meetings take place on Teams.**

**Contact Information**

Dr. Michele Quiñones (Dr. Q for short) You can learn a little about me from my [Faculty Member Profile](#).

**Communication**

Students can contact me using the [Canvas Inbox function](#). I respond to emails within 24 hours, Monday - Friday, 8AM - 5PM. I will communicate important course information through Canvas Announcements. Please sign up for notification alerts in Canvas. Click the Account link, then click the Notifications link, to set [notification preferences](#).

**Office Hours**

I hold office hours by appointment only. I am available 8-5 Monday - Friday. However, I can meet students in the evening and on weekends, schedule permitting. We can meet available virtually using Teams or I can call you. I am on campus Tuesday – Thursday. If you want to meet in-person, let me know ahead of time when you want to come by.

**SAFEZONE Emergency Warning System for Texas A&M University-Central Texas**

SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts. Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the SafeZone website [[www.safezoneapp.com](http://www.safezoneapp.com)].

To register SafeZone on your phone, please follow these 3 easy steps:

1. Download the SafeZone App from your phone store using the link below:
  - iPhone/iPad: [<https://apps.apple.com/app/safezone/id533054756>]
  - Android Phone / Tablet  
[<https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp>]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service  
[<https://www.tamuct.edu/covid19/>]

### **Course Description**

#### **CRIJ 4389. Special Topics in Criminal Justice. 3 Credit Hours.**

Explore selected criminal justice topics. Topics will vary according to timeliness and special needs. May be taken more than once for credit.

### **Expanded Course Description**

Criminal Justice System discusses the history and philosophy of criminal justice, and provides students a comprehensive overview of policing, courts, corrections, and the juvenile justice system. Additionally, the course addresses contemporary issues and ethical issues facing society and the criminal justice system.

### **Course Learning Objectives (CLO)**

By the end of this course students should be able to demonstrate they,

1. Identify the functions of the major branches of the criminal justice system.
2. Recognize the techniques used in crime prevention and response to crime by law enforcement, courts, and corrections.
3. Analyze contemporary socioeconomic issues affecting the criminal justice system.
4. Explain concepts, major criminological theories, empirical findings, and trends in Criminal Justice.
5. Describe the structure and functioning of institutions in Criminal Justice.
6. Identify the racial and ethnic issues associated with the practice of Criminal Justice.

### **Course Textbook**

Rennison, C. M., & Dodge, M. (2021). *Introduction to Criminal Justice* (4th Edition). SAGE Publications, Inc. (US).

<https://bookshelf.vitalsource.com/books/9781544398754>

### **Major Course Requirements**

**Chapter Review Quizzes (30%)** The purpose of chapter review quizzes is to assess a student's basic understanding of the material in the textbook only.

**Narrated Lecture Slides (30%)** In addition to the textbook slides, I include narrated slides with expanded discussions about the material. Students earn points for completing the *narrated* slides by taking a short quiz at the end. There are only 6 sets of narrated slides each worth 20 points. I chose to narrate chapters that have significant overlap with other courses like criminology, ethics, victimology, and juvenile justice.

**Exams (Worth 40%)** Exams test a student's understanding of information in the textbook, slides, videos, and discussions. Exams are multiple choice, open note/open book, and are not timed.

### **Grading Criteria Rubric and Conversion**

**Accessing Grades** Students can view their grades in the Canvas Gradebook by going to "Grades" link on Canvas. All grades are available immediately.

**Grading Rubric** A C grade is average, to earn an overall grade higher than a C you must consistently produce high quality and outstanding work. See individual assignments for more detailed rubrics.

- A, 90-100: Outstanding work and mastery of material.
- B, 80-89: High quality work and good understanding of the material.
- C, 70-79: Satisfactory work and basic understanding of the material.
- D, 60-69: Missing work and insufficient understanding of the material.
- F, <59: Missing work and no understanding of the material.

## Student Attendance and Performance

**Accessing Grades** Students can view their grades in the Canvas Gradebook by going to “Grades” link on Canvas. Most grades are available immediately.

**Attendance** A student is considered attending the course if they are completing assignments regularly. If students do not complete assignments regularly, they may be marked as “not attending” which can affect enrollment status and financial aid. Students are responsible for keeping up with the course outline.

**Performance** Canvas records student’s interactions with the platform which allows professors to see how often students access the course and view pages; how much time is spent on exams, exam questions, and when answers are changed; and whether videos are watched, for how long, and if they were skipped. I use this information for grade disputes. If you want to learn more about the information faculty can see, visit the Canvas FAQ on [Course Analytics](#) and [Quiz Log](#)

**Late Policy** There is no need to contact me about late or missing assignments. Due dates for this course are generous. Assignments are posted at the beginning of the semester to allow students to work around their schedules. Media quizzes, chapter quizzes, and exams can be completed until the end of the semester without penalty.

### 8 Week Course Calendar and Course Summary:

Date	Details
Fri Jan 20, 2023	<a href="#">Narrated Lecture Slides Chapter 1</a>
Mon Jan 23, 2023	<a href="#">Chapter 1 Review Quiz</a>
	<a href="#">Chapter 2 Review Quiz</a>
	<a href="#">Narrated Lecture Slides Chapter 2</a>
Mon Jan 30, 2023	<a href="#">Chapter 3 Review Quiz</a>
	<a href="#">Chapter 4 Review Quiz</a>

Date	Details
	<a href="#"><u>Narrated Lecture Slides Chapter 3</u></a>
Mon Feb 6, 2023	<a href="#"><u>Chapter 5 Review Quiz</u></a>
	<a href="#"><u>Chapter 6 Review Quiz</u></a>
Mon Feb 13, 2023	<a href="#"><u>Chapter 7 Review Quiz</u></a>
	<a href="#"><u>Midterm Exam: Ch 1-7</u></a>
	<a href="#"><u>Narrated Lecture Slides for Chapters 6 and 7 (1 of 4)</u></a>
	<a href="#"><u>Narrated Lecture Slides for Chapters 6 and 7 (2 of 4)</u></a>
	<a href="#"><u>Narrated Lecture Slides for Chapters 6 and 7 (3 of 4)</u></a>
	<a href="#"><u>Narrated Lecture Slides for Chapters 6 and 7 (4 of 4)</u></a>
Mon Feb 20, 2023	<a href="#"><u>Chapter 10 Review Quiz</u></a>
	<a href="#"><u>Chapter 11 Review Quiz</u></a>
	<a href="#"><u>Chapter 8 Review Quiz</u></a>
	<a href="#"><u>Chapter 9 Review Quiz</u></a>

Date	Details
Mon Feb 27, 2023	<a href="#">Chapter 12 Review Quiz</a>
	<a href="#">Chapter 13 Review Quiz</a>
	<a href="#">Narrated Lecture Slides Chapter 13</a>
Mon Mar 6, 2023	<a href="#">Chapter 14 Review Quiz</a>
Fri Mar 10, 2023	<a href="#">Final Exam: Chapters 8-14</a>

### Important University Dates

<https://www.tamuct.edu/registrar/academic-calendar.html>

### Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

### Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select "Chat with Canvas Support," submit a support request through "Report a Problem," or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

### Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or

proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

#### Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

Email: [helpdesk@tamu.edu](mailto:helpdesk@tamu.edu)

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [http://hdc.tamu.edu]

*Please let the support technician know you are an A&M-Central Texas student.*

### **UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES**

#### **Academic Accommodations**

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required) [https://tamuct.instructure.com/courses/717]

#### **Academic Integrity**

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the student conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html), [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may [submit a referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0), [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\_id=0].

#### **Drop Policy**

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdId=https://eis-prod.ec.tamuct.edu:443/samlSso&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

### **Important information for Pregnant and/or Parenting Students**

Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

### **Tutoring**

Tutoring is available to all A&M-Central Texas students, both virtually and in-person. Student success coaching is available online upon request.

If you have a question, are interested in becoming a tutor, or in need of success coaching contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, visit the Warrior Center at 212 Warrior Hall, or by emailing [WarriorCenter@tamuct.edu](mailto:WarriorCenter@tamuct.edu).

To schedule tutoring sessions and view tutor availability, please visit [Tutor Matching Services](https://tutormatchingservice.com/TAMUCT) [https://tutormatchingservice.com/TAMUCT] or visit the Tutoring Center in 111 Warrior Hall.



Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

### **University Library & Archives**

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000 eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](https://tamuct.libcal.com/appointments/?g=6956) [https://tamuct.libcal.com/appointments/?g=6956]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index]

### **University Writing Center**

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay,

proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

### **A Note about Sexual Violence at A&M-Central Texas**

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [https://www.tamuct.edu/compliance/titleix.html].

### **Behavioral Intervention**

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](#) online

[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](#) website for more information [https://www.tamuct.edu/bit]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

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### **Copyright Notice**

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas'

Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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