



tamuct.edu

## College of Arts and Sciences

**PRIVATE INSTRUCTION VIII: PIANO - 11917 - MUAP 3269 - 140**

**Fall 2023**

**Texas A&M University-Central Texas**

### **COURSE DATES, MODALITY, AND LOCATION**

**Course dates:** 8/28/2023 - 12/15/2023

**Lesson Location:** PAC 703 (Temple College)

**Lesson schedule sign-up sheet:** [https://docs.google.com/spreadsheets/d/11\\_qQ02Hqp6zcdZE6bMzZj96YdHyqtJAGr1kTbI9jS1l/edit#gid=0](https://docs.google.com/spreadsheets/d/11_qQ02Hqp6zcdZE6bMzZj96YdHyqtJAGr1kTbI9jS1l/edit#gid=0)

#### **Canvas access information**

This course meets face-to-face, with supplemental materials made available online through the A&M-Central Texas Canvas Learning Management System [<https://tamuct.instructure.com/>].

### **INSTRUCTOR AND CONTACT INFORMATION**

**Instructor:** Dr. Yeonjoo Bae

**Office:** PAC 703C (Temple College)

**Phone:** 254-298-8545

**E-mail:** [yeonjoo.bae@tamuct.edu](mailto:yeonjoo.bae@tamuct.edu)

**Office Hours:** by appointment only

#### **Student-instructor interaction**

I check and reply to emails frequently, so please use email to contact me.

As a student enrolled at TAMU, you should plan to check your TAMU email account daily. Any lesson-related correspondence will be communicated via this channel. All

students are required to respond in a timely manner. Any issue caused by the student not checking their TAMU email regularly may be reflected in your grade.

### **Emergency Warning System for Texas A&M University-Central Texas**

**SAFEZONE.** SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the [SafeZone](http://www.safezoneapp.com) website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:

1. Download the SafeZone App from your phone store using the link below:
  - o [iPhone/iPad](https://apps.apple.com/app/safezone/id533054756): [https://apps.apple.com/app/safezone/id533054756]
  - o [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp) [https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
  - o Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
  - o Complete your profile and accept the terms of service

## **COURSE INFORMATION**

### **Course Overview and description**

The purpose of this course is to introduce and advance the technical and musical skill of the performer through the individual study of classical piano literature, theory, and technique. The lessons are scheduled once per week for 60 minutes.

### **Course Objective or Goal**

The goal of individual private lessons is to advance the technical and musical skill of the individual performer through the study and performance of piano literature and technique. The semester's literature will be selected after an individual needs assessment is made, during which the student's performance level will be determined. Required minimum assignments will be determined by each instructor.

### **Student Learning Outcomes**

- Proficiency through technique and pedagogy
- Knowledge of appropriate standard literature
- Knowledge of preparation and performance of appropriate standard repertoire

## Required Materials

Repertoire for study is normally assigned at the first lesson. Students should expect to purchase the music they study unless they already own it in a reliable edition.

1. Assigned music
2. Metronome
3. Handouts
4. Pencil and eraser

## COURSE REQUIREMENTS

### Practice

**Students are expected to practice daily.** Consistency is key. What you put into lessons directly corresponds to what you get out of them. If you devote a portion of every day to individual practice, you **will** improve. In order to receive a passing grade, you must come to lessons prepared and show you have made demonstrable progress throughout the semester. You will be tested on your progress every semester, so it is in your best interest to practice consistently and scrupulously.

Each week the instructor will assign material for you to practice during the week. You will begin the next week's lesson by playing through the assigned material. If the instructor passes you on the material, you will receive new material to prepare for the next lesson. If the instructor does not pass you, you must continue to practice that material until the instructor deems it passable. It is in your best interest to consistently practice the material to a passable level, as lessons can easily become monotonous if we get stuck on the same material.

Practice time is different for different people. **You are responsible for determining the amount of practice time needed to prepare your material.**

Always remember that **consistency** is the key to healthy musical progress.

### Attendance

Regular **on-time** attendance is necessary and expected. Please be right on time for your lesson in case another student has a lesson before or after you.

If you absolutely must miss a lesson, **be sure to inform the instructor in advance of the lesson in question. Each absence will lower the final grade** according to the point system below (see "GRADING"). The only exception is if the absence is deemed

legitimate per TAMUCT policy (i.e. illness or family emergency).

**If a student misses a lesson, it will not be made up and you will lose both the attendance and preparedness points.** If the instructor misses a lesson, a make-up lesson will be scheduled.

### TARDINESS

If you are late to lesson, it will result in a loss of 1 point per minute.

### SWAPPING SYSTEM

If you must miss your lesson but do not want to forfeit your lesson for that week, you may contact another student using and ask to swap times for that week. If both students agree to swap times, please email the instructor to notify him of the swap in advance of the lesson to be swapped. Provided you attend, a swapped lesson will not count as an absence. In order to respect each other's schedules, please only swap lessons **up to twice** per semester.

### **Juries and Recital**

- **Midterm Jury**

Music majors who are selected by the instructor will perform a Midterm Jury. The Midterm Jury will take place at the midpoint of the semester. The student will perform the piece they plan to play for Student Recital (see below). The piece will be assigned to them in lessons by their instructor. The Midterm Jury is required but not graded. A faculty panel will provide feedback on the student's performance. The date for the Spring 2022 Midterm Jury will be announced later in the semester.

- **Student Recital**

Music majors who were selected to play a Midterm Jury will perform in Student Recital (with the exception of first-semester freshmen by instructor discretion) in the lieu of Midterm Exam. Students will perform a piece assigned to them in lessons by their instructor. Two weeks before the Student Recital, students must submit their forms of what repertoire will be played (or an exemption, if applicable). Student Recital performances are given letter grades by a faculty panel and will count as 10% of the final grade for lessons.

Performances will take place during Student Recital class throughout the second half of the semester. Each student will be assigned to a specific date; the performance dates for spring 2022 will be announced later in the semester.

- **Final Jury**

Music majors who are selected to perform in Student Recital will perform a Final Jury. It will take place at the end of the semester. A faculty panel will provide feedback on the student's performance. It counts as 10% of their final grade for lessons. In other words, the Final Jury will alter the final grade by one letter. The date for the Final Jury will be announced later in the semester.

**\* Requirements:** technical studies (scales, arpeggios) and étude(s)

## Grading

### Posting of Grades

Grades will be posted on Canvas.

### Grading Policies

A-F. Final grades will be based on the following 1000-point system.

- 150 points for attendance  
: 15 lessons x 10 points each
- 600 points for preparedness  
: 15 lessons x 40 points each
- 50 points for attitude  
\* If you miss the deadline to submit a form (i.e. jury and recital forms), you will lose 10 points per form.
- 0 point for Midterm Jury
- 100 points for Student Recital
- 100 points for Final Jury

Grades will not be curved. Letter grades will be assigned as follows:

Grade	Range
A	900-1000
B	800-899
C	700-799
D	650-699
F	0 - 649

## COURSE OUTLINE AND CALENDAR

### Complete Course Calendar

Week 1	Coaching
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Week 2	Coaching
Week 3	Coaching
Week 4	Coaching
Week 5	Coaching
Week 6	Coaching
Week 7	Midterm Jury Prep
Week 8	Coaching / Student Recital Prep
Week 9	Coaching / Student Recital Prep
Week 10	Coaching / Student Recital Prep
Week 11	Coaching / Student Recital Prep
Week 12	Coaching / Student Recital Prep
Week 13	Coaching
Week 14	Coaching
Week 15	Final Jury Prep

### Important University Dates

<https://www.tamuct.edu/registrar/academic-calendar.html>

## TECHNOLOGY REQUIREMENTS AND SUPPORT

### Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

### Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select "Chat with Canvas Support," submit a support request through "Report a Problem," or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

### **Online Proctored Testing**

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

### **Other Technology Support**

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

Email: [helpdesk@tamu.edu](mailto:helpdesk@tamu.edu)

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

*Please let the support technician know you are an A&M-Central Texas student.*

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## **UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES**

### **Drop Policy**

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d-46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2FSubmit%2FForm%2FStart%2F53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

## **Academic Integrity**

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the Student Conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html), [<https://www.tamuct.edu/student-affairs/student-conduct.html>].

If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0), [[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\\_id=0](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0)].

## **Academic Accommodations**

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required) [<https://tamuct.instructure.com/courses/717>]

## **Important information for Pregnant and/or Parenting Students**

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [<https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html>]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].



Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

## **Tutoring**

Tutoring is available to all A&M-Central Texas students, both virtually and in-person. Student success coaching is available online upon request.

If you have a question, are interested in becoming a tutor, or in need of success coaching contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, visit the Warrior Center at 212 Warrior Hall, or by emailing [WarriorCenter@tamuct.edu](mailto:WarriorCenter@tamuct.edu).

To schedule tutoring sessions and view tutor availability, please visit [Tutor Matching Services](https://tutormatchingservice.com/TAMUCT) [https://tutormatchingservice.com/TAMUCT] or visit the Tutoring Center in 111 Warrior Hall.

Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

## **University Writing Center**

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. For the Spring 2022 semester, the hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether

you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help! Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

## **University Library**

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000 eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](https://tamuct.libcal.com/appointments/?g=6956) [https://tamuct.libcal.com/appointments/?g=6956]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index].

## **OPTIONAL POLICY STATEMENTS**

### **A Note about Sexual Violence at A&M-Central Texas**

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [https://www.tamuct.edu/compliance/titleix.html].

### **Behavioral Intervention**

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2) online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [https://www.tamuct.edu/bit]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

### **OTHER POLICIES**

#### **Copyright Notice**

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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