



Class Location & Time: Heritage Hall 318; M/W 12:30-1:45pm

Instructor: Christine Jones, PhD

Office: Heritage Hall 204C

Office Hours: By appointment, both face-to-face on campus or virtual via webex

Contact me: Bioarchjones@tamuct.edu

Catalog Course Description:

In this course, students will learn basic field and laboratory methods standard to the discipline of Forensic Anthropology. Field methods include how to locate, excavate, and recover human remains in order to ensure legal credibility for all recoveries. Laboratory methods include the creation of a biological profile including age, sex, stature, ancestry, and trauma interpretation. Materials Fee \$20.

Mode of instruction and course access:

This course meets face-to-face, with some supplemental course materials made available online. Check Canvas daily for any course announcements or schedule changes.

Student-instructor interaction

During the week (Mon-Fri) I usually check emails often and respond within 24 hours. I may not respond to weekend emails until Monday or Tuesday. Email is a better way to reach me than Canvas message. If you plan to come to my office hours, please mention it or send me a quick email so I can make sure to have enough time to schedule and see all students.

Emergency Warning System for Texas A&M University-Central Texas

SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts. Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app. You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the [SafeZone](http://www.safezoneapp.com) website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:

1. Download the SafeZone App from your phone store using the link below:
 - o [iPhone/iPad](https://apps.apple.com/app/safezone/id533054756): [https://apps.apple.com/app/safezone/id533054756]
 - o [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp)
[https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

Course Objectives:

- Learn basic human osteology
- Learn and apply methods for determining whether material is of medicolegal significance, skeletal in nature, human or non-human, and contemporary or non-contemporary.

- Learn scientific methods for determining basic identifying information about a decedent based on observations made from their skeleton or dentition, called the biological profile.
- Apply methods of estimation of sex, age, ancestry, and stature, positive identification, and identification of skeletal trauma to simulated forensic cases
- Apply proper fieldwork methods used in recovery of skeletal remains and learn how to work in a cooperative manner with law enforcement officials
- Apply ethical standards when handling human remains

Required Textbook/Readings:

- Forensic Anthropology: An Introductory Lab Manual 2023. By Stojanowski and Seidel. University of Florida Press: Gainesville. ISBN 9781683403562.

Materials needed:

- Disposable/reusable LAB COAT. These will be on sale in our bookstore for approximately 10 dollars but are also available online. A lab coat is required when in the lab.
 - We will be storing these safely in the lab for lab use only.
 - It must be able to close in the front.

COURSE REQUIREMENTS

1. **Lab Safety: Students must complete the “Lab Safety Module” on Canvas, including the Lab Safety Quiz. Safety equipment locations will be demonstrated in class. After taking the module, students must turn in a hard copy of the Safety Agreement no later than the second day of class, Wed. Aug 30.** Failure to complete the module or turn in the safety agreement will result in the student not being able to enter the lab.
2. Reading assignments: Readings from the textbook are listed in the course schedule below. It is best to read the chapter just before the class period for which it is listed.
3. Lab Exercises: During class in the lab, the instructor will provide or lead exercises. There are 10 total lab exercise days, worth 30 points each, and noted on the course schedule with the acronym EX1, EX2, EX3, etc. Many of these correspond to the exercises at the end of each lab manual chapter, but there are sometimes extra activities. Sometimes students will be given time in groups to complete the exercises, and other times the instructor will lead the exercises with student participation. No matter the format, answers for the exercises are always reviewed in class after they are completed.
 - a. Students are expected to have done the chapter reading on the class it is assigned so that they can complete exercises in class without lengthy explanation or lecture review of the reading from the instructor. For this reason, the days exercises are reviewed are listed in the course schedule with the corresponding chapter.
 - b. Students will show the instructor their completed lab exercise before leaving lab for the day to receive credit for the exercise.

4. Field Notes: Each time students learn a new method in the field they will be expected to take their own notes of their activity and participation that day. There are 10 total field notes days.
 - a. How to submit field notes:
 1. Important: Each individual student will have their own field notes composed in their own words. If you missed a day, do not create and submit field notes for that day (you will not receive credit for notes after the fact). If a student copies field notes from another student they will receive a 0 for copied notes.
 2. On the day the field notes are taken, the student must receive an instructor initial on their notes to verify they were present. The student earns 5 points at that time, recording their attendance.
 3. Students will turn in their field notebook/binder in hard copy for grading on two days, corresponding to Modules 2 and 3. Module 2 notes will be due in class on WED Oct 18. Module 3 notes will be due in class on MON Nov 13.
 - b. Grading of notes: Aside from the 5 points for attendance, students earn a further 25 points for each day they took field notes. Notes are graded on the following areas (students do not need to use these headings, they are just to show how the work is graded)
 1. Organization (up to 5 pts). Notes should be well organized within a notebook or a binder, either handwritten or typed, as long as they are legible. They should be arranged in chronological order and each activity the student is recording should flow from start to finish. If a student rewrites or types up written notes, they must include the original and the new copy together.
 2. Time/place/recorder (up to 5 pts) Notes should include the date, time, location, weather, title of the activity and name of the person recording.
 3. Description (up to 10 pts). The student must accurately describe the method they learned for the day in their notes, including the steps to the process and materials needed. Even if a student observed a process but did not physically participate, they should still include that process if it is an important part of the method. Any additional work that is completed (handout, data collection) will also be recorded or attached by each student to their notes as part of the description.
 4. Relevance (up to 5 points) After the description of the method itself, the student will also explain why this method is important or needed in the work done by forensic anthropologists. If this information was not clear to the student on the field notes day, they are expected to review assigned readings or contact the instructor to be able to explain the relevance of the method. Students may attach an extra page with the relevance to the notes for that day when notes are submitted.
5. Exams: There will be two exams, each worth 200 points, corresponding to modules 1 and 4. Modules 2 and 3 are assessed using field notes, not exams. Exams cover all readings, lectures and activities that occurred during each module. The instructor will provide key words every class period to help you create a study guide for each exam.

Exams are a combination of written (short answer, essay) and matching or multiple-choice questions. Photo-based questions presented via powerpoint and/or question stations may also be used.

Coursework	Points
Exams (2 x 200)	400
Field Notes (10 X30)	300
Lab Exercises (10@30)	300
Total:	1000

Points	%	Grade
900 – 1000	90 – 100%	A
800 – 899	80 – 89%	B
700 – 799	70 – 79%	C
600 – 699	60 – 69%	D
0 – 599	0 – 59%	F

Grade posting: All grades will be posted online; it usually takes about 1 week for me to grade your work. Be assured that I am grading your work as fast as I possibly can.

COURSE SCHEDULE (Lecture topics listed by week)

Module 1: Skeleton and Medicolegal Significance

Week 1: Introduction

Aug 28 M: Syllabus review and introduction

Aug 30 W: Bone and tooth biology

-Chapter 3: Exercise 3 in class, with review (EX1)

To do: Readings from textbook: Chapters 1-3, online: Eskeletons.org

Week 2: The human skeleton

Sep 4 M: Crania

Sep 6 W: Crania cont'd, dentition

To do: Readings from textbook: Chapter 3 and 4

Week 3: The human skeleton cont'd

Sep 11 M: Postcrania: Torso

-Chapter 4: Exercise 1 in class, with review (EX2)

Sep 13 W: Postcrania: Appendages

-Chapter 4: Exercise 2 in class, with review

-Chapter 4: Exercise 3 in class, with review (EX3)

To do: Readings from textbook: Chapter 4

Week 4: Medicolegal significance

Sep 18 M: Identification of skeletal material

-Chapter 5: Exercise 1 in class, with review (EX4)

Sep 20 W: Identification of skeletal material cont'd

-Chapter 5: Exercise 3 in class, with review (EX5)

To do: Readings from textbook: Chapter 5

Week 5: Finishing module 1

Sep 25 M: Burial planning day

Sep 27 W: Exam 1

To do: Study for exam. Chapters from textbook on exam 1: Chapters 1-5

Module 2: Surface Scene Field Methods

Reading packets and handouts will be provided for modules 2 and 3

Week 6: Surface methods review & line search

Oct 2 M: Classroom review of surface methods, then **field days OCT 4-OCT 18**

Oct 4 W (outdoor): Line search (NOTES 1)

Week 7: Mapping basics

Oct 9 M(outdoor): Grid (NOTES 2)

Oct 11 W(outdoor): Datum (NOTES 3)

Week 8: Surface scene

Oct 16 M(outdoor): Surface scene processing (NOTES 4, 5, 6)

Oct 18 W (outdoor): Burial day, **Field notes due today for Module 2**

Module 3: Burial Scene Field Methods

Reading packets and handouts will be provided for modules 2 and 3

Week 9: Excavation Methods review

Oct 23 M(outdoor): Classroom review of excavation procedures

Oct 25 W(outdoor): Classroom review of excavation methods, then **field days OCT 30-NOV 8**

Week 10: Set up area

Oct 30 M(outdoor): Excavation project (NOTES 7)

Nov 1 W(outdoor): Excavation project (NOTES 8)

Week 11: Complete exhumation

Nov 6 M(outdoor): Excavation project (NOTES 9)

Nov 8 W(outdoor): Excavation project (NOTES 10)

Module 4: Laboratory Methods

Week 12: Sex and Age determination

Nov 13 M: Sex determination **Field notes due today for Module 3**

-chapter 6, exercise 2 and 3 in class with review (EX4)

Nov 15 W : Age determination

-chapter 7, exercise 1, 3

-chapter 8, exercise 1, 2 (EX 5)

To do: Readings from textbook: Chapter 6,7,8

Week 13: Ancestry, Fordisc

Nov 20 M: Fordisc & Ancestry

-Chapter 9, exercise 1,2 (EX6)

Nov 22 W: No class, Watch Fordisc video posted on Canvas, complete learning check questions for chapter 9 (see Canvas for more information)

To do: Readings from textbook: Chapter 9

Week 14: Stature, Personal ID

Nov 27 M: Stature

-Chapter 10, exercise 1, 3 (EX7)

Nov 29 W: Personal ID

-Chapter 11, exercise 1,2, (EX8)

To do: Readings from textbook: Chapter 10,11

Week 15: Trauma

Dec 4 M: Trauma 1

-Chapter 12 (EX9)

Dec 6 W: Trauma 2

-Chapter 13, exercise 3, Chapter 14 (EX10)

To do: Readings from textbook: Chapter 12-15

Week 16:

Dec 11 M: Catch up day

Dec 13 W: Exam 2

COURSE PROCEDURES AND POLICIES

Handling human skeletal remains in this course: Throughout this entire course we will be learning using reproduction (plastic) skeletons as well as actual human skeletal remains. Students will be asked to handle these materials as part of the course (such as during in class lab exercises). We will review a few rules regarding the handling of skeletal remains to ensure they are not damaged during the class. We will be excavating simulated burials. If a student is not comfortable handling skeletal remains (either reproduction or actual) or if the idea of digging up a simulated murder victim/burial is difficult for any reason, students should see the instructor as soon as possible to help determine if this course is a right fit.

Diversity in the Classroom

Respect for cultural and human biological diversity are core concepts within the Social Sciences. In this course, each voice in the classroom has something of value to contribute to class discussion. Please respect the different experiences, beliefs and values expressed by your fellow students and instructor, and refrain from derogatory comments about other individuals, cultures, groups, or viewpoints. In this course we welcome individuals of all ages, backgrounds, citizenships, disabilities, education, ethnicities, family statuses, genders, gender identities, geographical locations, languages, military experience, political views, races, religions, sexual orientations, socioeconomic statuses, and work experiences.

Attendance & Recording Lectures Attendance is a requirement of this course to succeed. Lecture slides or notes will not be posted online AT ALL either before or after each class. A note on recording class: **I do not permit video recording of any part of my class.** Students may record audio or take a photo during class with my permission. Students ALWAYS have the option of coming to office hours or seeing me after class to clarify your notes or go over slides for note taking purposes.

Makeups & Late work

Late work is not accepted. There are no makeups for field notes. A student must be present to record information from the field day. If a student misses a lab exercise, they can makeup UP TO 3 missed exercises. After 3 misses they have used all of their available makeups. They can makeup the work for the day by completing all learning check questions and all exercises listed at the end of each chapter for the chapter(s) assigned that week. A student will have one week from the missed day to submit the makeup assignment, via email. Students may request a makeup for a missed exam due to illness or injury for example. To successfully makeup an exam you MUST 1. Contact the instructor prior to the missed exam (or within 24 hours of having missed the assignment in the case of emergencies) for purposes of making it up; 2. Schedule with the instructor ASAP to take a makeup no later than 2 weeks after the original excused absence; and 3. Provide documentation verifying the reason for your excuse. If you don't follow through on all three of these requirements, you may be denied the request. Students who miss an exam with no excused absence will receive a zero on the exam. Makeups for final exams are usually denied because it is not possible to schedule a makeup final before final grades are due. For this reason, makeup final exams are given rarely and with a 20 point deduction (evidence pertaining to a serious emergency will be considered for such a makeup).

Weather policy

Most of the time, class outdoors for field days will run rain or shine. If weather is predicted to be especially inclement, students should check Canvas for announcements on weather an activity outdoors is postponed or moved into the classroom.

Modification of the Syllabus

This syllabus may be revised in minor ways at the discretion of the instructor. The student is responsible for noting any changes in the syllabus. More than likely, a change in the syllabus will pertain to events in the Course Schedule.

TECHNOLOGY REQUIREMENTS AND SUPPORT

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. We strongly recommend the latest versions of Chrome, Firefox, Edge, or Safari browsers. Canvas will run on Windows, Mac, Linus, iOS, android, or any other device with a modern web browser. **Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>] by clicking on the "TAMUCT Online Canvas" tile. You will then log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help tab, located at the bottom of the left-hand menu, for issues with Canvas. You can search the support articles or use the Email, Call, or Chat buttons at the bottom of the support pop-up to contact the Canvas Help Desk.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing

Texas A&M University-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio requires use of the Chrome web browser with their custom plug in installed.

Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week.

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Warrior Center for Student Success

The Warrior Center for Student Success is a comprehensive academic support department at A&M-Central Texas, dedicated to fostering an environment of excellence and empowerment among its student body. The center offers a wide range of programs and services to ensure every student reaches their full potential, and is a haven for students seeking guidance, resources, and a strong support network to excel in their educational journey.

ADA Access and Accommodations: Texas A&M University-Central Texas ensures that students with disabilities have equal access to educational opportunities by providing appropriate accommodations and support services. If you believe you have a physical, learning or socio-emotional disability requiring reasonable accommodations, please visit [Access and Inclusion](https://www.tamuct.edu/student-affairs/access-inclusion.html) [<https://www.tamuct.edu/student-affairs/access-inclusion.html>] for more details or contact the Office of Access and Inclusion, WH-212; (254) 501-5836. Any information you provide is private and confidential.

Success Coaching and Peer Mentoring: Our experienced Success Coaches work one-on-one with students to develop personalized action plans, set academic goals, and build effective study strategies, time management skills, and resilience. Our Peer Mentors provide a valuable support system, offering guidance, encouragement, and a relatable perspective to help students navigate their academic and personal challenges. For more details call 254-501-5836 or 254-501-5928 or visit [Academic Support](https://www.tamuct.edu/student-affairs/academic-support.html) [<https://www.tamuct.edu/student-affairs/academic-support.html>]. Click the link to schedule a session (virtual or in-person) with a success coach bit.ly/3q7uB50 or visit WH, 111.

Testing Services: We offer a secure and comfortable environment for students and members of the community to take courses and distance learning exams, as well as placement tests and professional certification exams. Our Testing Service also offers resources and support referrals for testing related challenges (test anxiety, learning disabilities, etc.) and supports all approved ADA accommodations. Call (254) 519-5830 or visit the [Testing Center](https://www.tamuct.edu/testing-center/) [<https://www.tamuct.edu/testing-center/>].

Tutoring and Supplemental Instruction Services: Our team of qualified Tutors and Supplemental Instructors assist students in various non-writing subjects, promoting academic comprehension and enhancing learning outcomes. Click the link to schedule a tutoring session with a TAMUCT tutor (virtual or in-person) or view tutor availability bit.ly/43Q6wNz. You may also chat live with a remote tutor 24/7 for a variety of subjects through our partnership with Tutor.com, an online tutoring platform that is free to all TAMUCT students. To learn more please

visit [Tutoring Services](https://www.tamuct.edu/student-affairs/academic-support.html#tutoring) [https://www.tamuct.edu/student-affairs/academic-support.html#tutoring] or call (254) 501-5836 or visit the Tutoring Hub in Warrior Hall, 111.

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Student Conduct Office. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the [student conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html), [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may [submit a referral](https://cm.maxient.com/reporting.php?TAMUCentralTexas), [https://cm.maxient.com/reporting.php?TAMUCentralTexas].

Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlSSO&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicsforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Records and Admissions Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Records and Admissions Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Records and Admissions Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Pregnant and/or Parenting Students Rights and Accommodations

Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of [Title IX and related guidance from US Department of Education's Office of Civil Rights](#), the Associate Dean in the Division of Student Affairs, (254) 501-5909, can assist students who are pregnant, experiencing pregnancy-related conditions, and/or parenting by provide flexible and individualized reasonable accommodations. Students should seek out assistance as early in the pregnancy as possible through the [Pregnancy & Parenting webpage](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

[Title IX of the Education Amendments Act of 1972](https://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.html) specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions [https://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.html].

Students experiencing any form of discrimination due to any of these conditions are encouraged to reach out to the Title IX Coordinator, 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or the Associate Dean of Student Affairs, 254.501.5909, Warrior Hall 105.

Title IX Rights and Reporting Responsibilities

Texas A&M University-Central Texas is committed to creating a safe and open learning environment for all students. If you or another student has experienced any form of gender discrimination or sexual misconduct, including sexual harassment, sexual assault, dating/domestic violence, and/or sex-based stalking, help and support

are available. Our university strongly encourages all members of our campus community to report incidents and seek support for gender discrimination and sexual misconduct through the Title IX Office. You may contact the Title IX Office at 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or learn more by visiting the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [https://www.tamuct.edu/compliance/titleix.html].

Please be aware that that under [Title IX](#), [Texas Senate Bill 212](#), and [System Regulation 08.01.01](#), [https://policies.tamus.edu/08-01-01.pdf] all university employees are mandated reporters and are required to disclose information about suspected or alleged violations as listed above and defined in System Regulation 08.01.01. If the Title IX Office receives information about an incident, they will reach out to offer information about resources, rights, and procedural options as a member of the campus community. Although I have an obligation to report, you will, in most cases, control how your case will be handled. When working with the Title IX Office you will have access to resources and accommodations but also have the opportunity to express if you wish to move forward with an investigation. Our goal is to make sure you are aware of the options available to you as a student. Community members are not required to respond to this outreach.

If you or another student wishes to speak to a confidential employee who does not have this reporting responsibility, you can contact the [Student Wellness & Counseling Center](#), [https://www.tamuct.edu/student-affairs/student-counseling.html], 254.501.5955, or swacc@tamuct.edu, located in Warrior Hall Room 207L or the Student Support Advocate, 254.501.5978 or ssa@tamuct.edu, located in founder Hall Room 317D.

University Library & Archives

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 350 electronic databases containing approximately 1,203,947 eBooks and 134,750 journals, in addition to the 96,879 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](#)

[https://tamuct.libcal.com/appointments]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](#) [https://tamuct.libguides.com/index]

University Writing Center

Located in Warrior Hall 416 and online, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. The face-to-face hours of operation are from 10:00 a.m.-5:00 p.m. Monday and Thursday in Warrior Hall 416. Online tutoring is available Monday thru Thursday from 10:00 a.m.-5:00 p.m. and from 6:00-9:00 p.m. and on Saturdays from 12:00-3:00 p.m. Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOnline](#) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

OTHER POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [<https://www.tamuct.edu/compliance/titleix.html>].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reporting.php?TAMUCentralTexas) online [<https://cm.maxient.com/reporting.php?TAMUCentralTexas>].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [<https://www.tamuct.edu/bit>]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

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