Course number, Course CRN, COURSE TITLE EDUC 4484-110 Field Experience

Fall 2023

Texas A&M University-Central Texas

COURSE DATES, MODALITY, AND LOCATION

This course meets both in person at A&M Central Texas and at students' individual public school placement campuses.

Class meets face to face on 6 Saturdays; August 26, September 16, September 30, October 21, November 04, December 02.

Class begins at 1:31 p.m. and ends at 6:00 p.m. in WH 304.

Information about placement dates can be found in the course calendar. Information about university dates/deadlines see the A&M Academic Calendar at

http://catalog.tamuct.edu/undergraduate catalog/general-

information/academic20calendars20and20final20exam20schedule/

Students enrolled in EDUC 4484 are assigned to a public-school placement campus with a certified cooperating teacher mentor. Students are scheduled to be at their placement campuses three (3) days per week, Tuesday, Wednesday and Thursday (unless special permission is given by the placement campus, cooperating teacher mentor and course instructor). On field placement days, students follow the faculty reporting time/ending time for the campus where they are placed. Students are required to be at their placement campus a full day on each field placement day. Students follow the campus/district calendar of their placement campus.

Students enrolled in EDUC 4484 are required to attend the Orientation to Clinical Teaching on August 14 9:00-5:00.

Students are to report to their placement campuses August 15 (see the course placement calendar).

The first class meeting is on Saturday, August 26 and the last class meeting is on Saturday, December 02.

In-person meeting dates and campus placement dates are listed on the Course Calendar.

Supplemental materials will also be made available online through the A&M-Central Texas Canvas Learning Management System [https://tamuct.instructure.com/].

INSTRUCTOR AND CONTACT INFORMATION

Instructor: Jamie M. Blassingame

Office: Warrior Hall 322M **Phone**: (254) 519-5430

Email: jamie.blassingame@tamuct.edu

Office Hours

In person on campus after Saturday class meeting dates/times; other times by appointment.

Student-instructor interaction

My job responsibilities require me to visit school campuses and observe in classrooms. Due to this my preferred method of communication is email [jamie.blassingame@tamuct.edu]. My email is checked daily, and I will respond within 24-48 hours. If there is a time critical need, please text (254) 760-0376.

Emergency Warning System for Texas A&M University-Central Texas

SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the <u>SafeZone</u> website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:

- 1. Download the SafeZone App from your phone store using the link below:
 - o iPhone/iPad: [https://apps.apple.com/app/safezone/id533054756]
 - Android Phone / Tablet
 [https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
- 2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
- 3. Complete your profile and accept the terms of service

For updates on COVID information, please monitor the University <u>website</u> [https://www.tamuct.edu/covid19/]

COURSE INFORMATION

Course Overview and description

EDUC 4484. Field Experience. 4 Credit Hours.

Supervised field-based experiences in public school classrooms. Major emphasis is placed on the identification and exploration of instructional strategies, the learning environment, and professional practices designed to prepare for clinical teaching. This course should be taken in the third block of the teacher education program. Field experience fee: \$75.00 Prerequisite(s): Admission to teacher education program.

Course Objective or Goal Student Learning Outcomes

Students will engage in a continuous cycle of learn/apply/reflect/refine related to instructional planning, instructional delivery, creating a learner/learning centered classroom environment,

professional growth and dispositions, and developing cultural efficacy in the classroom.

Student Learning Outcomes

The learner will

SLO 1: communicate consistently, clearly, and respectfully with all members of the campus community, administrators, and staff.

SLO 2: adhere to the Code of Ethics for Texas Educators, including policies and procedures at the specific placement school/campus/district.

SLO 3: reflect on instructional planning and delivery in the context of the learning environment.

SLO 4: develop an action plan for professional development.

Required Reading and Textbook(s)

<u>Yardsticks: Child and Adolescent Development Age 4-14, Chip Wood ISBN 978-1-892989-89-5</u> <u>The New Art and Science of Teaching, Robert J. Marzano ISBN 9781943874965</u> Textbooks are available in the Hanik Bookstore

Pre-Practicum, Yearlong Residency and Clinical Teaching Manual (provided electronically from course instructor)

Students must download a copy of Texas Essential Knowledge and Skills [TEKS] that corresponds to your public school campus placement and a copy of the English Language Proficiency Standards [ELPS] The TEKS and ELPS can be accessed at

https://tea.texas.gov/academics/curriculum-standards/teks/texas-essential-knowledge-and-skills

COURSE REQUIREMENTS

This course is a combination of class work and field work. Assignments may be modified and timelines adjusted at the discretion of the course instructor in order to maximize the course/field experience.

COURSE CALENDAR

Fall Year-Long residency semester 1: At placement campus Tues/Wed./Thurs. for 16 weeks
beginning August 15. YLRs follow the same campus schedule as their mentor and will be in
placement for full school days.

Spring Year-Long residency semester 2: At placement campus Tues./Wed./Thurs. for 16 weeks beginning January 9. YLRs follow the same campus schedule as their mentor and will be in placement for full school days.

Monday & Friday the Year Long Resident will have the option of serving as a substitute teacher in the district where they are placed (first & second semester)

Orientation to Clinical Teaching will be held on MONDAY, AUGUST 14.							
Placement/Class Calendar EDUC 4484/EDUC 4335							
WE	Placement	Class Meets	WE	Placement	Class Meets		

EK	Tue/Wed/Thur	EDUC 4484	EK	Tue/Wed/Thurs	EDUC 4335	
	S				(tentative)	
1	Aug. 15/16/17		1	January 9/10/11		
2	Aug. 22/23/24	Sat. Aug. 26	2	January 16/17/18	Saturday Jan. 20	
3	Aug. 29/30/31		3	January23/ 24/25		
4	Sept 5/6/7	First Formal	4	January 30/31; Feb. 01	Third Formal	
		Observation Sept.			Observation Jan.	
		05-Oct. 05			30-Feb. 29	
5	Sept. 12/13/14	Sat. September	5	February 6/7/8/	Saturday, Feb. 10	
		16				
6	Sept. 19/20/21		6	February 13/14/15/		
7	Sept. 26/27/ 28	Sat. September	7	February 20/21/22		
		30				
8	Oct. 3/4/5		8	February 27/28/29	Saturday, March 2	
9	Oct. 10/ 11/12		9	March 5/6/7		
10	Oct. 17/18/19	Sat. October 21	10	March 19/20/21		
11	Oct. 24/25/26	Second Formal	11	March 26/27/28	Fourth Formal	
		Observation Oct.			Observation March	
		24-Nov. 30			26-April 25	
12	Oct. 31; Nov.	Sat. November	12	April 2/3/4	Saturday, April 6	
	1/2	04				
13	Nov. 7/ 8/ 9		13	April 9/10/11		
14	Nov. 14/15/ 16		14	April 16/17/18		
15	Nov. 28/29/30	Sat. December 02	15	April 23/24/25	Saturday, April 27	
16	Dec. 5/6/7		16	April 20; May 01/02		
Abser	nce Make Up: Mon	day or Friday; or w	Absence Make Up: Mo	onday or Friday; or		
Decer	nber 11-15		week of May 06-10			

EDUC 4484 is a pass/fail course. All assignments must be complete with a minimum of 70% on each assignment. Assignment grades are posted as points earned/points possible. Refer to the Assignment Organizer, assignment outlines in CANVAS and the Basic Grading Rubric for detailed explanations of expectations and points.

Assignment Deadlines and Due Dates: See the Assignment Organizer:

EDUC 4484 YLR semester 1	Points	Deadlines	SLO
Meets 6 Saturdays/1:30-6:00 Aug. 26, Sept.16, Sept. 30, Oct.	300		
21, Nov. 04, Dec. 02 (50 points each Saturday)			
Assignments to be uploaded to CANVAS (C)for course			
points, and Share File (SF) for certification			
Daily Class Schedule C/SF	25	August 26	1
**First Weeks of School Assignment (C)	25	September 05	1,2,4
#Reflection Journal: Eight (8) prompts 10 points each + a	100		1,2,3,4
Summative 20 points C/Complete Journal (SF)			
Prompts 1-2		September 11	
Prompts 3-5		October 10	
Prompts 6-8		November 06	
Summative		November 27	
@15 minute unedited teaching video with peer evaluation;	25	November 03	1,2,3,4
video link uploaded to CANVAS			
Parents and Partners: Conference/Phone	20	Completed in class	1,2
contact scripts, research/simulations (in class assignment)		December 02	
**Professional Opportunities C/SF (continues in EDUC 4335)	25	November 27	1,2,4
**2+2+2 (two settings/two hours/two times) Campus	100	Can be uploaded any	1,3,4
Observations		time; must be	
Submit observation form/50 points each		uploaded by	
		November 27	
Teacher Toolbox e-portfolio 1 (continued in EDUC 4335)	50	November 27	2,3,4
Class Contribution/Collaboration: 10 per class x 6	60		1,2,3,4
PPR Mini Quiz (2) 10 points each	20	In class	1,2,3,4
TOTAL POINTS POSSIBLE	750		

Attendance

Placement Campus: Students are expected to arrive promptly at their placement campuses on each scheduled field placement day. You are to follow the faculty arrival/dismissal time of your placement campus. If you are going to be absent from your field placement you must notify your mentor, your course instructor at your earliest opportunity! If you are absent on a scheduled field placement day you must arrange make up days/times with your campus mentor. You will maintain an Weekly Log which you are required to submit to your ShareFile folder each and every Monday (Weekly Logs were provided at Orientation).

Weekly Conference with your Mentor: You are required to have a brief progress conference weekly with your mentor. Attendance hours and mentor conference is a combined form. These forms were provided to you at Orientation.

This form is a requirement for certification, and it is your responsibility to see that it is filled in accurately and submitted on time.

NOTE: You may attend your placement campus more than three days per week to gain additional experience, BUT you are NOT allowed to "bank days". You must be present on your placement campus on your scheduled placement days each week for the entire 16 weeks.

Serving as a substitute teacher: You may serve as a substitute teacher on the days you are not assigned to be in placement. However, the days/times you are on a campus serving as a substitute teacher cannot be counted on your attendance document as time in placement.

All agreements to serve as a substitute teacher are between the candidate and the school district/campus where they are serving as a substitute. It is not part of your clinical teaching and is not supervised by A&M Central Texas.

Class Meetings: You are expected to be on time and present for each class meeting. An essential part of this course is peer collaboration and peer critique which cannot be replicated virtually. Class attendance is worth 50 points for each class day (50x6=300 total).

If you must be absent on a class meeting day, you are required to notify your instructor at your first opportunity. The course meetings are recorded and posted in the CANVAS modules. If you must be absent, you will be required to view the class meeting video in its entirely, as well as slides and supplemental materials, and write a two (2) page synopsis of your reflection on the course lecture and discussion via email to the course instructor. This reflection is due no later than three (3) days after the absence. If the reflection is submitted on time and the content supports that the student has viewed the course recording and slides, the student will be able to earn 25 of the 50 points for attendance.

If no reflection is submitted, the student will earn zero attendance points.

Tardy: You are expected to be in the classroom and ready to begin at 1:31 p.m. Your attendance points will be docked 15 points for each ¼ hour you are late. Don't be late.

Grading Criteria Rubric

EDUC 4484 is a pass/fail course. All assignments must be completed with a percentage grade of 70 to be acceptable. Work with grades less than 70 must be corrected/resubmitted.

Grading Criteria Rubric and Conversion

100	90	80	75	70	60	50
Clearly	Meets all	Meets	Meets	Meets	Incomplete.	Incomplet
exceeds	expectatio	most	most	basic	The topic or	e.
expectations,	ns, clear	expectatio	expectatio	expectation	assignment	The
work is	evidence	ns, work	ns,	s but	was minimally	requireme
exemplary in	of	is	elaboratio	elaboration	addressed, but	nts of the
its content,	synthesis	adequate	n is	was	supporting	assignme
supporting	of theory,	and	minimal	insufficient	evidence was	nt were
evidence and	field and	contains	or	and/or	missing or	not
elaboration	classwork	succinct	excessive/	supporting	inaccurate.	addressed
that is	. Contains	elaboratio	off topic.	evidence	Major	and/or
novel/though	succinct	n.	Evidence	was	components of	compone
t-provoking	elaboratio	Evidence	is factual.	insufficient	the assignment	nts of the
or contains	n.	is factual.	Minimall	/off topic/	were not	assignme
elements that	Evidence	Most	У	inaccurate.	addressed/mis	nt were
exceed	is factual.	requireme	addresses	Assignmen	sing. No	missing.
requirements	All .	nts of the	synthesis	t had	synthesis of	Clearly
; synthesis	requireme	assignme	of theory,	missing	theory, field,	does not
of	nts of the	nt are	field,	requiremen	coursework.	meet .
theory/field	assignme	addressed	coursewor	ts. Lack of	(must be	expectatio
work/classw	nt are	. Some	k.	synthesis	redone)	ns.
ork is	addressed	evidence		of theory,		(must be
evident and	•	of		field,		redone for
cited.		synthesis		coursework		decreased
		of theory,				points)
		field,		(may be		
		coursewo		redone)		
NO	Minor	rk. Some	Several	Some	Significant	Significan
mechanical	mechanic	mechanic	mechanic	mechanical	mechanical	Significan t
or	al and/or	al and/or	al and/or	and/or	and/or	mechanic
convention	conventio	conventio	conventio	convention	Conventions	al and/or
of language	n of	n of	n of	of language	of language	conventio
errors.	language	language	language	errors 4-5	errors 6-8	ns of
011015.	errors 0-1	errors 2-3	errors 3-4	011015 4 5		language
	211015 0 1	211013 2 3				errors 8+

Class Participation:

100	90	80	75	70	60	50
Excellent	Well	Adequate	Preparation	Preparatio	Preparation not	Was not
preparation,	prepared,	preparation,	minimally	n	evident, yes/no	prepared,
additional	participation	some	evident,	minimally	answers, no	did not
research,	evident	participation,	minimal	evident,	elaboration.	participate.
elaboration	throughout,	answers more	participatio	minimal	Violation of	Any group
supported	thoughtful	than yes/no	n, minimal	participati	group dynamics	dynamic
reflection	elaboration.	but lacked	elaboration	on,	(inappropriate	that violates
and/or	Conventions	sufficient		minimal	comments, rude,	the rights of
added new	of group	elaboration.		elaboratio	disrespectful)	others, is
information.	etiquette	Met the		n. Some		offensive or
Exemplary	evident,	conventions		violations		socially
group	courteous	of group		of group		inappropriat
dynamics	and	etiquette		etiquette		e.
	respectful			(monopoli		
				zing,		
				speaking		
				out of		
				turn,		
				discou		

Posting of Grades

Grades will be posted in the Canvas Grade Book. Assignments will be graded and posted within 5 days after the posted due date. Work submitted early will be accepted but grades will be posted within 5 days after the posted due date.

Grading Policies

Unless approved by the course instructor, late assignments will have 5 points deducted for each day the assignment is past due. As stated above, to receive credit the assignment must have a score of 70 or greater. Late assignments scoring less than 70 will require additional work or research to be accepted for credit.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Warrior Center for Student Success

The Warrior Center for Student Success is a comprehensive academic support department at A&M-Central Texas, dedicated to fostering an environment of excellence and empowerment among its student body. The center offers a wide range of programs and services to ensure every student reaches their full potential, and is a haven for students seeking guidance, resources, and a strong support network to excel in their educational journey.

ADA Access and Accommodations: Texas A&M University-Central Texas ensures that students with disabilities have equal access to educational opportunities by providing appropriate accommodations and support services. If you believe you have a physical, learning or socioemotional disability requiring reasonable accommodations, please visit <u>Access and Inclusion</u> [https://www.tamuct.edu/student-affairs/access-inclusion.html] for more details or

contact the Office of Access and Inclusion, WH-212; (254) 501-5836. Any information you provide is private and confidential.

Success Coaching and Peer Mentoring: Our experienced Success Coaches work one-on-one with students to develop personalized action plans, set academic goals, and build effective study strategies, time management skills, and resilience. Our Peer Mentors provide a valuable support system, offering guidance, encouragement, and a relatable perspective to help students navigate their academic and personal challenges. For more details call 254-501-5836 or 254-501-5928 or visit Academic Support [https://www.tamuct.edu/student-affairs/academic-support.html]. Click the link to schedule a session (virtual or in-person) with a success coach bit.ly/3q7uB50 or visit WH, 111.

Testing Services: We offer a secure and comfortable environment for students and members of the community to take courses and distance learning exams, as well as placement tests and professional certification exams. Our Testing Service also offers resources and support referrals for testing related challenges (test anxiety, learning disabilities, etc.) and supports all approved ADA accommodations. Call (254) 519-5830 or visit the TestingCenter [https://www.tamuct.edu/testing-center/].

Tutoring and Supplemental Instruction Services: Our team of qualified Tutors and Supplemental Instructors assist students in various non-writing subjects, promoting academic comprehension and enhancing learning outcomes. Click the link to schedule a tutoring session with a TAMUCT tutor (virtual or in-person) or view tutor availability bit:ly/43Q6wNz. You may also chat live with a remote tutor 24/7 for a variety of subjects through our partnership with Tutor.com, an online tutoring platform that is free to all TAMUCT students. To learn more please visit Tutoring Services [https://www.tamuct.edu/student-affairs/academic-support.html#tutoring] or call (254) 501-5836 or visit the Tutoring Hub in Warrior Hall, 111.

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Student Conduct Office. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the <u>student conduct process</u>, [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may <u>submit a referral</u>, [https://cm.maxient.com/reporting.php?TAMUCentralTexas].

Drop Policy

If you discover that you need to drop this class, you must complete the <u>Drop Request</u> Dynamic Form through Warrior Web.

[https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlsso&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https %3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Records and Admissions Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Records and Admissions Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Records and Admissions Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Pregnant and/or Parenting Students Rights and Accommodations

Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of <u>Title IX</u> and related guidance from <u>US Department of Education's Office of Civil Rights</u>, the Associate Dean in the Division of Student Affairs, (254) 501-5909, can assist students who are pregnant, experiencing pregnancy-related conditions, and/or parenting by provide flexible and individualized reasonable accommodations. Students should seek out assistance as early in the pregnancy as possible through the <u>Pregnancy & Parenting webpage</u>

[https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. For more information, please visit <u>Student Affairs</u> [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. If you would like to read more about these <u>requirements and guidelines</u> online, please visit the website

[http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

<u>Title IX of the Education Amendments Act of 1972</u> specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions

[https://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.html].

Students experiencing any form of discrimination due to any of these conditions are encouraged to reach out to the Title IX Coordinator, 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or the Associate Dean of Student Affairs, 254.501.5909, Warrior Hall 105.

Title IX Rights and Reporting Responsibilities

Texas A&M University-Central Texas is committed to creating a safe and open learning environment for all students. If you or another student has experienced any form of gender discrimination or sexual misconduct, including sexual harassment, sexual assault,

dating/domestic violence, and/or sex-based stalking, help and support are available. Our university strongly encourages all members of our campus community to report incidents and seek support for gender discrimination and sexual misconduct through the Title IX Office. You may contact the Title IX Office at 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or learn more by visiting the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].

Please be aware that that under <u>Title IX</u>, <u>Texas Senate Bill 212</u>, and <u>System Regulation 08.01.01</u>, [https://policies.tamus.edu/08-01-01.pdf] all university employees are mandated reporters and are required to disclose information about suspected or alleged violations as listed above and defined in System Regulation 08.01.01. If the Title IX Office receives information about an incident, they will reach out to offer information about resources, rights, and procedural options as a member of the campus community. Although I have an obligation to report, you will, in most cases, control how your case will be handled. When working with the Title IX Office you will have access to resources and accommodations but also have the opportunity to express if you wish to move forward with an investigation. Our goal is to make sure you are aware of the options available to you as a student. Community members are not required to respond to this outreach.

If you or another student wishes to speak to a confidential employee who does not have this reporting responsibility, you can contact the Student (https://www.tamuct.edu/student-affairs/student-counseling.html], 254.501.5955, or swacc@tamuct.edu, located in Warrior Hall Room 207L or the Student Support Advocate, 254.501.5978 or ssa@tamuct.edu, located in founder Hall Room 317D.

University Library & Archives

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 350 electronic databases containing approximately 1,203,947 eBooks and 134,750 journals, in addition to the 96,879 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. Schedule an appointment here

[https://tamuct.libcal.com/appointments]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and

laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website

[https://tamuct.libguides.com/index]

University Writing Center

Located in Warrior Hall 416 and online, the University Writing Center (UWC) at Texas A&M University—Central Texas (A&M—Central Texas) is a free service open to all A&M—Central Texas students. The face-to-face hours of operation are from 10:00 a.m.-5:00 p.m. Monday and Thursday in Warrior Hall 416. Online tutoring is available Monday thru Thursday from 10:00 a.m.-5:00 p.m. and from 6:00-9:00 p.m. and on Saturdays from 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WCOnline [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

OTHER POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the <u>Title-IX webpage</u> [https://www.tamuct.edu/compliance/titleix.html].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the <u>referral</u> online

[https://cm.maxient.com/reporting.php?TAMUCentralTexas].

Anonymous referrals are accepted. Please see the <u>Behavioral Intervention Team</u> website for more information [https://www.tamuct.edu/bit]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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