Course number, Course CRN, COURSE TITLE
EDUC 4335-110 CRN 11852 Capstone for Educators

Fall 2023
Texas A&M University-Central Texas

COURSE DATES, MODALITY, AND LOCATION
Saturday 08/26, 09/16, 10/21, 11/04, 12/02
Warrior Hall Room 304 9:00 a.m. – 1:30 p.m.

INSTRUCTOR AND CONTACT INFORMATION
Instructor Jamie M. Blassingame
Office Warrior Hall 322 M
Phone: (254) 519-5430
Email: jamie.blassingame@tamuct.edu

Office Hours
By Appointment and Virtual to accommodate clinical teaching. Email to set up an appointment date & time. I am also available before class on Saturday when the course meets in person.

Student-instructor interaction
My job responsibilities include field work visiting school campuses and observing in classrooms. Due to this my preferred method of communication is email [jamie.blassingame@tamuct.edu]. My email is checked daily and I will respond within 24-48 hours. If there is a time critical need, text (254) 760-0376.

Emergency Warning System for Texas A&M University-Central Texas
SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts. Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the SafeZone website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:
1. Download the SafeZone App from your phone store using the link below:
   - iPhone/iPad: [https://apps.apple.com/app/safezone/id533054756]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service
For updates on COVID information, please monitor the University [website][https://www.tamuct.edu/covid19/]

COURSE INFORMATION

Course Overview and description

EDUC 4335. Capstone for Educators. 3 Credit Hours.
Capstone is a culminating course designed for teacher candidates to synthesize their knowledge across the program through the development of artifacts that demonstrate effective integration of content understanding and pedagogical skills. The teacher candidates will analyze student learning and reflect on their teaching effectiveness in order to facilitate learning for all students. Prerequisite(s): Admittance to the Teacher Education Program, successful completion of Content Certification Examination, and concurrent enrollment in Clinical Teaching (EDUC 4691).

Course Objective or Goal

The student will demonstrate effective practices in a field-based setting and reflect on his/her role as a professional educator as he/she moves forward on the continuum from pre-service to in-service educator. Upon completion of this course, the student will be a reflective professional educator who makes effective educational decisions that support the creation of dynamic learning environments.

Student Learning Outcomes

The State of Texas has developed the following standards for all Texas Teachers: Teacher Standards, Professional Roles & Responsibilities Standards, and Technology Standards. These standards were utilized to define what the teacher will know or be able to do upon successful completion of this course. The student learning outcomes are categorized into four domains (Texas Teacher Evaluation and Support System (T-TESS): Domain 1 Planning, Domain 2 Instruction, Domain 3 Learning Environment, and Domain 4 Professional Practices and Responsibilities. Students will address each domain and each dimension through reflections posted in their T-CAR e-portfolios. Students will also be required to upload artifacts that support their proficiency in the Domains. Students will be required to submit a 15 minute (minimum) video clip that supports their proficiency in Domain 2 Instruction. Domain 1 Planning. Dimension 1.1 Standards & Alignment. The teacher designs clear, well-organized, sequential lessons that reflect best practice, align with standards and are appropriate for diverse learners. The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment. Dimension 1.2 Data & Assessment. The teacher uses formal and informal methods to measure student progress, then manages and analyzes student data to inform instruction. Dimension 1.3 Knowledge of Students. Through knowledge of students and proven practices, the teacher ensures high levels of learning, social-emotional development and achievement for all students. Dimension 1.4 Activities. The teacher plans engaging, flexible lessons that encourage higher-order thinking, persistence and achievement. 3 3 Domain 2 Instruction. Dimension 2.1 Achieving Expectations. The teacher supports all learners in their pursuit of high levels of academic and social-emotional success.
Dimension 2.2 Content Knowledge & Expertise. The teacher uses content and pedagogical expertise to design and execute lessons aligned with state standards, related content and student needs. Dimension 2.3 Communication. The teacher clearly and accurately communicates to support persistence, deeper learning and effective effort. Dimension 2.4 Differentiation. The teacher differentiates instruction, aligning methods and techniques to diverse student needs. Dimension 2.5 Monitor & Adjust. The teacher formally and informally collects, analyzes and uses student progress data and makes needed lesson adjustments. Domain 3 Learning Environment. Dimension 3.1 Classroom Environment, Routines, & Procedures. The teacher organizes a safe, accessible and efficient classroom. Dimension 3.2 Managing Student Behavior. The teacher establishes, communicates and maintains clear expectations for student behavior. Dimension 3.3 Classroom Culture. The teacher leads a mutually respectful and collaborative class of actively engaged learners. Domain 4 Professional Practices & Responsibilities. Dimension 4.1 Professional Demeanor & Ethics. The teacher meets district expectations for attendance, professional appearance, decorum, procedural, ethical, legal and statutory responsibilities. Dimension 4.2 Goal Setting. The teacher reflects on his/her practice. Dimension 4.3 Professional Development. The teacher enhances the professional community. Dimension 4.4 School Community Involvement. The teacher demonstrates leadership with students, colleagues, and community members in the school, district and community through effective communication and outreach.

**Required Reading and Textbook(s)**
Textbooks are available in the Hanik Bookstore
Texas Essential Knowledge & Skills (TEKS) for each subject/grade level taught English Language Proficiency Standards (ELPS) TEKS and ELPS can be downloaded and printed from the Texas Education Agency Website:
https://tea.texas.gov/academics/curriculum-standards/teks/texas-essential-knowledge-and-skills

**COURSE REQUIREMENTS & Course Calendar**

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<thead>
<tr>
<th>Date</th>
<th>Topic/Textbook</th>
<th>Speaker/Activity</th>
<th>Assignment Reminders</th>
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<tbody>
<tr>
<td>August 26</td>
<td>Course Overview CANVAS &amp; assignments PPR Test Planning T-CAR Portfolio C-TESS Rubric T-TESS 1,2,3,4;CTESS 5 Understanding the Nature of your Students (Yardsticks) Classroom Mgmt &amp;</td>
<td>PPR Review Assignment work 12:00 Legal &amp; Ethical “The Big Rocks” Presenter: Dr. Tam Jones T-TESS 3,4 Pre-Work for the Youth Mental Health certificate will be sent to your university email.</td>
<td>Daily Class Schedule Due NOW First Days of School Due September 11 T-TESS 3 Prepare for the PPR Exam. The PPR Representative Test will be given on FRIDAY, October 20th</td>
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<tr>
<td>Date</td>
<td>Activity</td>
<td>Location/Details</td>
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| **September 16** | Required Youth Mental Health Training in class  
Continue to prepare for the PPR using practice materials and 240 Tutoring | Melissa Mitchell **Youth Mental Health 9:00-1:00**  
Upload certificate Due Sept. 30  
#ShareFile  
T-TESS 1,2,3,4; C-TESS 5  
**Suicide Prevention 10 points (online) Due Nov. 27**  
T-TESS 3,4  
District & Campus Demographic Profile  
T-TESS 3,4  
Due Oct. 23  
**Plan ahead**  
Assessment & Remediation Assignment Due Nov. 20  
T-TESS 1,2 |
| **October 21** | Reflection Roundtable  
Sharing Best Practices  
PPR Rep Review in class  
Discuss Video Clip project  
T-TESS 1,2,3,4  
Teacher/Parent Communication  
TTESS 2,3,4; CTESS 5 | Branch Alliance Mixed Reality Simulation:  
**Leading a Parent Conference**  
T-TESS 3,4; C-TESS 5  
**Dyslexia Training 10 points (online)**  
Due Nov. 27  
T-TESS 1,2,3,4  
Video Clip of exemplar lesson Due October 28  
T-TESS 1,2,3,4  
**Video Clips** submit to STUDIO in Canvas |
| **November 04** | Behavior Management and the Classroom Environment  
TTESS 1,2,3,4; CTESS 5 | **The Functions of Behavior & Using Reinforcement in the Classroom**  
Dr. Kristi Tindell-Central  
Texas Behavioral Solutions  
TTESS 1,2,3,4; CTESS 5  
**TBSI Training (online) 10 points**  
Due Nov. 27  
T-TESS 3,4; C-TESS 5  
T-CAR E-Portfolio  
Submit to Share File Deadline November 27  
Assessment & Remediation Due Nov. 20 |
| **December 02** | Course reflection and next steps T-TESS 1,2,3,4  
Sharing: best classroom ideas T-TESS 1,2,3  
Safety & Emotional Well Being on the | “Dear Student” advice to new teacher candidate  
**In Class Dec. 02**  
T-TESS 1,2,3,4; C-TESS 5  
**SPEAKERS:**  
School Counselor Team  
School District Safety/Police Division Team  
Professional Opportunities Teacher Toolbox Training Certificates Due NOW |
Grading Criteria Rubric and Conversion

Grades will be posted as points accrued/points total = final course percentage
100-90=A, 89-80=B, 79-70=C, 69-60=D, >60=F

Assignments will be assessed based on criteria outlined in the CANVAS assignment descriptions using the Basic Grading Rubric (posted in CANVAS)

Posting of Grades

Grades will be posted in the CANVAS gradebook. Assignments that are submitted on time will have grades posted within 5 working days of the due date.
### COURSE OUTLINE AND CALENDAR

**Complete Course Calendar (placement)**

<table>
<thead>
<tr>
<th>WEEK</th>
<th>Placement Tue/Wed/Thurs</th>
<th>Class Meets EDUC 4335</th>
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<tbody>
<tr>
<td>1</td>
<td>August 15,16, 17</td>
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<tr>
<td>2</td>
<td>August 22,23,24</td>
<td><strong>Sat. Aug. 26 9:00 am.</strong></td>
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| 3    | August 29,30,31         | **Formal Observation Window #02**  
                        | **August 29-Sept. 21** |
| 4    | September 5,6,7         |                        |
| 5    | Sept. 12,13,14          | **Sat. Sept. 16 9:00 am** |
| 6    | Sept. 19, 20, 21        |                        |
| 7    | Sept. 26, 27, 28        | **Formal Observation Window #03**  
                        | **Sept. 26-Oct. 19** |
| 8    | Oct. 3,4,5              |                        |
| 9    | Oct. 10, 11, 12         | **Note: KISD closed**   |
| 10   | Oct. 17, 18, 19         | **Sat. Oct. 21 9:00 am** |
| 11   | Oct. 24, 25, 26         | **Formal Observation Window #04**  
                        | **October 24-Nov.30** |
| 12   | Oct. 31; Nov. 1,2       | **Sat. Nov. 04 9:00 am** |
| 13   | Nov. 7,8,9              |                        |
| 14   | Nov. 14,15,16           |                        |
| 15   | Nov. 28, 29, 30         | **Sat. Dec. 02 9:00 am** |
| 16   | Dec. 5,6,7              |                        |

**Important University Dates**

[https://www.tamuct.edu/registrar/academic-calendar.html](https://www.tamuct.edu/registrar/academic-calendar.html)

### TECHNOLOGY REQUIREMENTS AND SUPPORT

Students will need access to a laptop computer, a device that has the capability to video record (cell phone, tablet, etc.) and a means to save documents such as a flash drive, external hard drive, cloud storage, etc. Students should bring their laptops or tablets to class.

**Technology Requirements**

This course will use the A&M-Central Texas Instructure Canvas learning management system. We strongly recommend the latest versions of Chrome, Firefox, Edge, or Safari browsers. Canvas will run on Windows, Mac, Linus, iOS, android, or any other device with a modern web browser. **Canvas no longer supports any version of Internet Explorer.**
Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/] by clicking on the “TAMUCT Online Canvas” tile. You will then log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support
Use the Canvas Help tab, located at the bottom of the left-hand menu, for issues with Canvas. You can search the support articles or use the Email, Call, or Chat buttons at the bottom of the support pop-up to contact the Canvas Help Desk.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing
Texas A&M University-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio requires use of the Chrome web browser with their custom plug in installed.

Other Technology Support
For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week.

Email: helpdesk@tamu.edu
Phone: (254) 519-5466
Web Chat: [http://hdc.tamu.edu]
Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Warrior Center for Student Success
The Warrior Center for Student Success is a comprehensive academic support department at A&M-Central Texas, dedicated to fostering an environment of excellence and empowerment among its student body. The center offers a wide range of programs and services to ensure every student reaches their full potential, and is a haven for students seeking guidance, resources, and a strong support network to excel in their educational journey.

ADA Access and Accommodations: Texas A&M University-Central Texas ensures that students with disabilities have equal access to educational opportunities by providing appropriate accommodations and support services. If you believe you have a physical, learning or socio-emotional disability requiring reasonable accommodations, please visit Access and Inclusion [https://www.tamuct.edu/student-affairs/access-inclusion.html] for more details or contact the Office of Access and Inclusion, WH-212; (254) 501-5836. Any information you provide is private and confidential.
Success Coaching and Peer Mentoring: Our experienced Success Coaches work one-on-one with students to develop personalized action plans, set academic goals, and build effective study strategies, time management skills, and resilience. Our Peer Mentors provide a valuable support system, offering guidance, encouragement, and a relatable perspective to help students navigate their academic and personal challenges. For more details call 254-501-5836 or 254-501-5928 or visit Academic Support [https://www.tamuct.edu/student-affairs/academic-support.html]. Click the link to schedule a session (virtual or in-person) with a success coach bit.ly/3q7uB50 or visit WH, 111.

Testing Services: We offer a secure and comfortable environment for students and members of the community to take courses and distance learning exams, as well as placement tests and professional certification exams. Our Testing Service also offers resources and support referrals for testing related challenges (test anxiety, learning disabilities, etc.) and supports all approved ADA accommodations. Call (254) 519-5830 or visit the Testing Center [https://www.tamuct.edu/testing-center/].

Tutoring and Supplemental Instruction Services: Our team of qualified Tutors and Supplemental Instructors assist students in various non-writing subjects, promoting academic comprehension and enhancing learning outcomes. Click the link to schedule a tutoring session with a TAMUCT tutor (virtual or in-person) or view tutor availability bit.ly/43Q6wNz. You may also chat live with a remote tutor 24/7 for a variety of subjects through our partnership with Tutor.com, an online tutoring platform that is free to all TAMUCT students. To learn more please visit Tutoring Services [https://www.tamuct.edu/student-affairs/academic-support.html#tutoring] or call (254) 501-5836 or visit the Tutoring Hub in Warrior Hall, 111.

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Student Conduct Office. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the student conduct process, [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may submit a referral, [https://cm.maxient.com/reporting.php?TAMUCentralTexas].
Drop Policy

If you discover that you need to drop this class, you must complete the Drop Request Dynamic Form through Warrior Web. [https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlssos&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Records and Admissions Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Records and Admissions Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Records and Admissions Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Pregnant and/or Parenting Students Rights and Accommodations

Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education’s Office of Civil Rights, the Associate Dean in the Division of Student Affairs, (254) 501-5909, can assist students who are pregnant, experiencing pregnancy-related conditions, and/or parenting by provide flexible and individualized reasonable accommodations. Students should seek out assistance as early in the pregnancy as possible through the Pregnancy & Parenting webpage [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. For more information, please visit Student Affairs [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. If you would like to read more about these requirements and guidelines online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions [https://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.html].

Students experiencing any form of discrimination due to any of these conditions are encouraged to reach out to the Title IX Coordinator, 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or the Associate Dean of Student Affairs, 254.501.5909, Warrior Hall 105.

Title IX Rights and Reporting Responsibilities

Texas A&M University-Central Texas is committed to creating a safe and open learning environment for all students. If you or another student has experienced any form of gender discrimination or sexual misconduct, including sexual harassment, sexual assault,
dating/domestic violence, and/or sex-based stalking, help and support are available. Our university strongly encourages all members of our campus community to report incidents and seek support for gender discrimination and sexual misconduct through the Title IX Office. You may contact the Title IX Office at 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or learn more by visiting the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].

Please be aware that that under Title IX, Texas Senate Bill 212, and System Regulation 08.01.01, [https://policies.tamus.edu/08-01-01.pdf] all university employees are mandated reporters and are required to disclose information about suspected or alleged violations as listed above and defined in System Regulation 08.01.01. If the Title IX Office receives information about an incident, they will reach out to offer information about resources, rights, and procedural options as a member of the campus community. Although I have an obligation to report, you will, in most cases, control how your case will be handled. When working with the Title IX Office you will have access to resources and accommodations but also have the opportunity to express if you wish to move forward with an investigation. Our goal is to make sure you are aware of the options available to you as a student. Community members are not required to respond to this outreach.

If you or another student wishes to speak to a confidential employee who does not have this reporting responsibility, you can contact the Student Wellness & Counseling Center, [https://www.tamuct.edu/student-affairs/student-counseling.html], 254.501.5955, or swacc@tamuct.edu, located in Warrior Hall Room 207L or the Student Support Advocate, 254.501.5978 or ssa@tamuct.edu, located in founder Hall Room 317D.

University Library & Archives

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 350 electronic databases containing approximately 1,203,947 eBooks and 134,750 journals, in addition to the 96,879 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. Schedule an appointment here [https://tamuct.libcal.com/appointments]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and
laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website [https://tamuct.libguides.com/index]

University Writing Center

Located in Warrior Hall 416 and online, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. The face-to-face hours of operation are from 10:00 a.m.-5:00 p.m. Monday and Thursday in Warrior Hall 416. Online tutoring is available Monday thru Thursday from 10:00 a.m.-5:00 p.m. and from 6:00-9:00 p.m. and on Saturdays from 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students’ ideas and writing, our tutors highlight the ways in which they read and interpret students’ texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WCOnline [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

OTHER POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don’t agree with their behaviors and tell survivors we will support them. Your actions matter. Don’t be a bystander; be an agent of change. For additional information on campus policy and resources visit the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].
Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the referral online [https://cm.maxient.com/reporting.php?TAMUCentralTexas].

Anonymous referrals are accepted. Please see the Behavioral Intervention Team website for more information [https://www.tamuct.edu/bit]. If a person’s behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

Copyright Notice

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