AVSC 4395-120 CREW RESOURCE MANAGEMENT
Texas A&M University - Central Texas
Fall 2023

COURSE DATES, MODALITY, AND LOCATION
August 28, 2023, to December 15, 2023

This is a 100% online course and uses the A&M-Central Texas Canvas Learning Management System [https://tamuct.instructure.com/].

INSTRUCTOR AND CONTACT INFORMATION
Instructor: Angie Griffin, Ed. S., Ph. D.c
Office: 302D Beck Family Heritage Hall
Phone: 254-501-5958
Email: *angie.griffin@tamuct.edu*

Office Hours
Readily accessible through Canvas Message, which is checked daily during the week and once a day on weekends. Will respond within 24-36 hours during the week and within 36 hours on the weekend. Be sure to allow plenty of lead time prior to a due date if you are asking about an assignment.

Student-instructor interaction
All contact and assignment submissions will be made via Canvas. Mail is checked several times during a day. Weekend response may take longer, so allow extra time for me to reply to your emails.

Emergency Warning System for Texas A&M University-Central Texas
SAFEZONE.

SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the [SafeZone](#) website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps*:*
  1. Download the SafeZone App from your phone store using the link below:
      o [iPhone/iPad](#): [https://apps.apple.com/app/safezone/id533054756]

     o [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp)
      [https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
2. Launch the app and enter your myCT email address (e.g., {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

For updates on COVID information, please monitor the University website
[https://www.tamuct.edu/covid19/]

COURSE INFORMATION

Course Overview and description
Crew Resource Management acquaints the students with the set of training procedures for use in environments where human error can have devastating effects. Used primarily for improving air safety, CRM focuses on interpersonal communication, leadership, and decision-making in the cockpits of aircraft. In addition, students will acquire an increased understanding of how CRM training encompasses a wide range of knowledge, skills, and attitudes including communications, situational awareness, problem solving, decision making, and teamwork.

Course Objective
Upon completion of this course, the student will be able to:

- Describe Crew Resource Management (CRM) and explain how it is applied in aviation situations to improve safety.
- Research a past aviation accident case and discuss how an awareness based on CRM training could have prevented the accident from occurring.
- Demonstrate an increased understanding of FAA regulations and civil law as they apply to the importance of CRM being adhered to.
- Prepare an Aviation Timeline that defines numerous events in your aerospace background that help to define goals in your aviation vocation upon completion of this capstone course.

Student Learning Outcomes (SLOs #1 - #6)
The following numbered outcomes are for the entirety of the Professional Pilot degree. Elements of each of the SLOs may be found in certain aspects of instruction. The Point Based Grade Component section shows which SLOs are accomplished through evaluation.

1. Explain the laws, regulations, and legal issues affecting the aviation industry.
2. Identify the issues affecting aviation safety and safety management.
3. Communicate proficiency in writing and oral presentations.
4. Evaluate the implications of an ethical dilemma from a variety of ethical frameworks.
5. Demonstrate how technology can support business decision-making.

6. Identify how the differences in business environment between countries may impact business decisions.

Competency Goals Statements (certification or standards)
The course will be considered successfully completed when the student has demonstrated through posted written assignments and exams that they have developed an increased knowledge of how CRM is critical to aviation and aerospace activities.

Required Reading and Textbook(s)
Crew Resource Management, 3rd edition
Authors: Barbara Kanki, Robert Helmreich, José Anca
ISBN 978-0-12-812995-1

COURSE REQUIREMENTS/SPECIFICATIONS

Research Paper: You will provide a CRM case from past accidents where CRM was or wasn't a deciding factor in the outcome of the accident.
1. You will be provided a date where you can submit your topic for approval.
2. Your topic must be approved before you submit your report.
3. Points will be deducted for the late submission of report topics (the completed report is 30% of your course grade). **NOTE: Failure to deliver a research paper is failure of the entire course, irrespective of overall grade.**
4. The paper will use APA formatting. This is **NOT** a Writing Intensive course.
5. APA Seventh Edition writing and citing of sources is required.

AVSC 4395 Discussion Post Rubric

Points	10	7	3	0
Quality of Post	Appropriate comments; is thoughtful, reflective, and respectful of other's postings. Proper citing of references and APA style; proper punctuation, sentence structure and spelling. No editing or	Appropriate comments and responds respectfully to other's postings. Follows APA format with few errors but sentence structure could be improved. Editing would improve the assignment.	Responds, with minimum effort. Does not follow APA format. Many errors in both mechanics and sentence structure. Very poorly written. Needs major overhaul. Posts are less than 200 words and responses are less than 100	No posting.

	revisions required.		words to classmates.	
Relevance of Post	Posts positions related to discussion topic; prompts further discussion of topic. Takes clear position that captures the issue. Supports position with well-articulated arguments.	Begins to address areas that are somewhat related to the discussion content. Position, and argument for that position is plausible, but not totally clear.	Posts positions which do not relate to the discussion content; makes short or irrelevant remarks. Off-topic.	No posting.
Contribution to the Learning Community	Aware of needs of community; attempts to motivate the group discussion; presents creative approaches to topic.	Attempts to direct the discussion and to present relevant viewpoints. Concepts integrate partially, but not completely.	Does not make effort to participate in the learning community with relevancy; position, concepts, and responses are vague.	No feedback provided to fellow student.

Aviation Timeline: You will compile an aviation timeline that defines numerous events in your aerospace background from the past, present and into the foreseeable future. The completed timeline will help define the goals you will set for your upcoming aviation vocation after completing this capstone course. This will be completed in the form of bullet-point timeline events.

1. There will be a sample of an aviation timeline posted for an example.
2. The three parts of the timeline will be past, present and future in your aviation experiences.
3. The completed entries will be due at the end of week 3.
4. These entries are not meant to be posted for the rest of the class; these are just for you as an individual.

AVSC 4395 Timeline Rubric

Points	10	7	3	0
Quality of Timeline	Clearly defines past, present and future of personal timeline in aviation and may have supporting materials to showcase the timeline.	Partially defines past, present and future of personal timeline.	Marginally defines past, present and future of personal timeline and has little to no reference to goals.	No timeline.
Relevance of Timeline	Timeline tells a personal story through bullet point events.	Timeline partially tells a story through bullet point events.	Timeline marginally tells a story through bullet point events.	No timeline.

Point based grade components:

Two Quizzes   20%
- SLOs 1 – 2

Research Paper   20%
- SLOs 1 – 4

Aviation Timeline Journal   20%
- SLOs 1 – 6

Weekly Discussion Posts   40%
- SLOs 4 – 6
- The weekly discussion posts assess peer instructional discussion and applications.

Grading scheme

- A 4.00 (90 +) Achievement that is outstanding relative to the level necessary to meet course requirements.

- B 3.00 (80-89%) Achievement that is significantly above the level necessary to meet course requirements.

- C 2.00 (70–79%) Achievement that meets the course requirements in every respect.

- D 1.00 (60–69%) Achievement that is worthy of credit even though it fails to meet fully course requirements.

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- F 0.00 (<60%) Represents failure and signifies that the work was either (1) completed but at a level of achievement that is not worthy of credit or (2) was not completed and there was no agreement between the instructor and the student that the student would be awarded an "I" (incomplete).

- "I" (Incomplete) The "I" shall be assigned at the discretion of the instructor when, due to extraordinary circumstances, the student was prevented from completing the work of the course on time. The assignment of an "I" requires a written agreement between the instructor and student specifying the time and manner in which the student will complete the course requirements. In no event may any such written agreement allow a period of longer than one year to complete the course requirements.   For graduate and professional students, an "I" is to remain on the transcript until changed by the instructor or department. For all other students, work to make up an "I" must be submitted within one year of the last day of final examinations of the term in which the "I" was given; if not submitted by that time, then the "I" will automatically change to an F. To obtain an incomplete you must have been doing passing work in the course.

Weekly Discussion Post:

There will be one weekly discussion post to be submitted over topics presented by instructor. **Check in daily for instructor notes, updates and the posting of audio/video topics**. Posts will be graded for writing ability and original content. Required two main paragraphs for your post, with a minimum of two hundred words. A minimum of 100 words in your well composed paragraph response to each of two classmate's post. APA Seventh Edition writing and citing of sources is required.

AVSC 4395 Discussion Post Rubric

Points	10	7	3	0
Quality of Post	Appropriate comments; is thoughtful, reflective, and respectful of other's postings. Proper citing of references and APA style; proper punctuation,	Appropriate comments and responds respectfully to other's postings. Follows APA format with few errors but sentence structure could be improved.	Responds, with minimum effort. Does not follow APA format. Many errors in both mechanics and sentence structure. Very poorly written. Needs major overhaul. Posts	No posting.

	sentence structure and spelling. No editing or revisions required.	Editing would improve the assignment.	are less than 200 words and responses are less than 100 words to classmates.	
Relevance of Post	Posts positions related to discussion topic; prompts further discussion of topic. Takes clear position that captures the issue. Supports position with well-articulated arguments.	Begins to address areas that are somewhat related to the discussion content. Position, and argument for that position is plausible, but not totally clear.	Posts positions which do not relate to the discussion content; makes short or irrelevant remarks. Off-topic.	No posting.
Contribution to the Learning Community	Aware of needs of community; attempts to motivate the group discussion; presents creative approaches to topic.	Attempts to direct the discussion and to present relevant viewpoints. Concepts integrate partially, but not completely.	Does not make effort to participate in the learning community with relevancy; position, concepts, and responses are vague.	No feedback provided to fellow student.

Grading Criteria Rubric and Conversion

- The instructor reserves the right to make adjustments to the number of assignments, exams, and quizzes as needed to provide optimal student experience and participation to accomplish the course competencies.
- Quizzes and lesson presentation is not graded on a curve, but on individual results.
- Weekly discussion posts are evaluated by the instructor. If a student does not agree with the application of the discussion grading rubric to their post, the student may challenge the grade. The instructor may reevaluate the grade given or, he may offer for the student group to weigh in on the interpretation of the rubric and grade to the

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discussion posting in question.
- Dates are assigned for all material throughout the course. Postings, tests and the student produced video are due by midnight on the posted dates. Late submissions will have 5 points deducted per day late. There are no late submissions accepted for tests.

Posting of Grades:
- *All student grades should be posted using the Canvas Grade book and students should monitor their grade status through this tool.*
- *The instructor will return projects as soon as possible.*

GRADING POLICIES

Individual Performance: It is vital that you are active in the course and complete all work in a professional fashion. One of the biggest issues with student success in online courses is simply not submitting work on time. You are expected to read the chapters as assigned in the syllabus as well as read or view any supplemental resources that may be found in the Module content folders for that period.

Quality Work: All work submitted for grading shall be of upper-level quality: Depth of analysis, grammatical structure, etc. **Your work will be checked for plagiarism using online plagiarism assessment programs. Plagiarism will not be tolerated**.

Identifying Submissions: Submissions must clearly identify the student, course, and the title of the assignment (Last Name, Course Name, and Assignment) or (Smith_GBK301_Essay1).

Written Assignment Requirements: Submissions will be in accordance **with The Publication Manual of the American Psychological Association, 7th Ed.** All written work must be submitted utilizing Microsoft Word in either a .doc or .docx format. **Students whose assignment includes plagiarism will receive a 0 on the assignment and possible referral to Student Affairs**. However, I reserve the right to reduce the penalty if I believe plagiarism was unintentional or very minor in impact.

Due Dates and Late Submissions: The assignment instructions and deadlines are clearly laid out in the syllabus. Your assignments are fairly involved, so please stay ahead and stay engaged with the material. As such, it is expected that all work will be submitted on time, as timeliness is an important aspect of professional communications and behavior. If you encounter an issue, please let me know as soon as possible. ***Ask for an extension as soon as you see you may need one prior to the due date.*** It is much easier to discuss issues before due dates rather than after. Late work is not accepted.

Changes to Syllabus: This syllabus serves as an instructional and study planning document. Although every effort will be made to maintain the schedule and activities presented herein, it may become necessary during the course of the semester to make changes to the syllabus. In such events, changes will be announced, and students will receive written notice as soon as possible.

COURSE OUTLINE AND CALENDAR
Complete Course Calendar

Week 1: August 28 – Sep 03
- Assigned Textbook Reading – chapter 1, pg. 3-28
- Research Paper Introduction and Explanation
- Aviation Timeline Outline Explained – Module 1
- Discussion Post (Student Biography)

Week 2: Sep 04 – Sep 10
- Assigned Textbook Reading – Chapter 1, pg. 28-46
- Read Module Lesson 2
- Discussion Post
- CRM Report Topic Due

Week 3: Sep 10 – Sep 17
- Assigned Textbook Reading – Chapter 1, pg. 26-31, chapter 10, pg. 284
- Read Module Lesson 3
- Discussion Post
- Timeline turn-in

Week 4: Sep 18 - 24
- Assigned Textbook Reading – Chapter 10, pg. 283-322
- Read Module Lesson 4
- Discussion Post

Week 5: Sep 25 – Oct 01
- Assigned Textbook Reading – Review Chapter 1, pg. 22-29
- Read Module Lesson 5
- Discussion Post

Week 6: Oct 02 – Oct 08
- Assigned Textbook Reading – Chapter 2, pg. 57-71
- Read Module Lesson 6
- Discussion Post

Week 7: Oct 09 – Oct 15
- Assigned Textbook Reading – Chapter 3, pg. 73-104
- Read Module Lesson 7
- Discussion Post
- Review for Test #1

Week 8: Oct 16 to Oct 22
- Assigned Textbook Reading – Chapter 4, pg. 103-134
- Read Module Lesson 8
- Discussion Post
- Test #1

Week 9: Oct 23 to Oct 29
- Assigned Textbook Reading – Chapter 4, pg. 114, Table 4.1.
- Read Module Lesson 9
- Discussion Post

Week 10: Oct 30 – Nov 05
- Assigned Textbook Reading – Chapter 5, pg. 139-173
- Read Module Lesson 10
- Discussion Post

Week 11: Nov 06 to Nov 12
- Assigned Textbook Reading – Chapter 10, pg. 288-289
- Read Module Lesson 11
- Discussion Post

Week 12: Nov 13 to Nov 19
- Assigned Textbook Reading – Chapter 17, pg. 465-484
- Read Module Lesson 12
- Discussion Post

Week 13: Nov 20 – Nov 26
- Thanksgiving week. No Lesson
- **Work on CRM Research Paper, due next week Dec 03**

Week 14: Nov 27 to Dec 03

- Assigned Textbook Reading – Chapter 21, pg. 553-576
- Read Module Lesson 13
- Discussion Post
- **Turn in CRM Research Paper/Report**

Week 15: Dec 04 – Dec 10
- Assigned Textbook Reading – Chapter 18, pg. 489-510
- Read Module Lesson 15
- Discussion Post
- Review for Test #2
- Aviation Timeline Journal Update

Week 16: Dec 11 – Dec 15
- Complete all assignments.
- Test #2

Important University Dates

August 28, 2023	Classes Begin for Fall Semester
September 13, 2023	Deadline to drop 16-week Classes with No Record (Census)
October 16, 2023	Advising Begins for Spring Semester
October 27, 2023	Deadline for Graduation Application for Fall Ceremony Participation
November 6, 2023	Registration for Spring Semester Begins
November 9, 2023	Registration for Spring Semester Deadline to Drop 16-Week Classes with a Quit (Q) or Withdraw (W)
November 10, 2023	Veteran's Day
November 23-24, 2023	Thanksgiving
December 1, 2023	Student End of Course Survey Opens
December 15, 2023	Fall Semester Ends
December 15, 2023	Fall Commencement Ceremony Bell County Expo 7 pm

TECHNOLOGY REQUIREMENTS AND SUPPORT

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports**

any version of Internet Explorer.

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select "Chat with Canvas Support," submit a support request through "Report a Problem," or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

Email: helpdesk@tamu.edu
Phone: (254) 519-5466
Web Chat: [http://hdc.tamu.edu]
Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.
For more information, please visit our Access & Inclusion Canvas page (log-in required) [https://tamuct.instructure.com/courses/717]

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the student conduct process, [https://www.tamuct.edu/student-affairs/student-conduct.html].

Drop Policy

If you discover that you need to drop this class, you must complete the Drop Request Dynamic Form through Warrior Web.
[https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlsso&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Important information for Pregnant and/or Parenting Students
Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit Student Affairs [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these requirements and guidelines online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender–including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

Tutoring

Tutoring is available to all A&M-Central Texas students, both virtually and in-person. Student success coaching is available online upon request.

If you have a question, are interested in becoming a tutor, or in need of success coaching contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, visit the Warrior Center at 212 Warrior Hall, or by emailing WarriorCenter@tamuct.edu.

To schedule tutoring sessions and view tutor availability, please visit Tutor Matching Services [https://tutormatchingservice.com/TAMUCT] or visit the Tutoring Center in 111 Warrior Hall.

Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

University Library & Archives

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 350 electronic databases containing approximately 631,525 eBooks and 75,149 journals, in addition to the 97,443 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. Schedule an appointment here [https://tamuct.libcal.com/appointments]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website [https://tamuct.libguides.com/index]

University Writing Center

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While

tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WCOnline [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

OPTIONAL POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the referral online

[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the Behavioral Intervention Team website for more information [https://www.tamuct.edu/bit]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

INSTRUCTOR POLICIES
Life happens. As such, if a student realizes that a posting, quiz or assignment will be late due to unforeseen emergency or special circumstance, please notify the instructor as soon as is practical to assess the impact on the course. The instructor may grant extra time to complete an assignment within

the confines of the 16-week course. However, if it becomes apparent that this policy is abused, or that the request was fraudulent, the instructor reserves the right to place an unfavorable grade for incomplete work.

AUTHORSHIP ACKNOWLEDGMENT
In the best interests of professional continuity and course integrity, you will see Mr. Pearce's presentations, and mine. Where present, please view all to assist in course understanding.

Copyright Notice
Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.