

Texas A&M University-Central Texas
Fall 2023-HIST 3332 The Renaissance and Reformation, 1300-1648
MW 2:00p.m.-3:15p.m., Room 212, Founder's Hall

Instructor and Contact Information

Instructor: Dr. Cadra Peterson McDaniel

Office: Heritage Hall, 204 L

Office Hours: By appointment. Please email me for an appointment.

Email cadra.mcdaniel@tamuct.edu

Mode of Instruction and Course Access

This course is a face-to-face course with some information posted on Canvas. Students will submit assignments, except examinations, via Canvas.

Student-Instructor Interaction

If students have any questions about the class or assignments, they should contact the instructor. Please contact the instructor as soon as possible so that any concerns may be resolved before it becomes midpoint or later in the semester. Students may contact the instructor via email, or students may make an appointment to meet with the instructor. The instructor will respond to all email in a timely manner, usually within one (1) business day. Unless students have an examination on a Monday, email may not be answered on weekends. Students should only contact the instructor via the email address listed on the syllabus. The instructor may not be aware of questions, emails, or other messages that are posted in Canvas, sent via the email feature in Canvas, or sent/posted in any other format, and thus, students may not receive a reply to these emails or messages.

Announcements for the class will be made at the beginning of a class session and be posted on Canvas under the Announcements Section. Please check this section regularly. For all questions concerning upcoming assignments or examinations, please send all questions via email before 4:00p.m. the day before the due date. The “cut-off” time for questions allows all students an equal chance to have questions answered before the due date.

Course Information

Course Description

Examine European political, diplomatic, and cultural history from 1300 to 1648. Special emphasis on Renaissance Humanism, the Protestant movements, the Catholic Reformation, and the emergence of the European state system during the age of religious wars. Prerequisite(s): 6 hours of HIST or permission of department chair.

This specific section of the Renaissance and Reformation explores the major developments, including political, economic, artistic, religious, philosophical, and scientific accomplishments, in Western Civilization from the 14th century through the early 18th century. In addition, this course examines these same developments in Eastern Europe from the 14th century through the early 18th century and examines the extent to which Eastern Europeans contributed to and participated in the Renaissance and Reformation eras.

Overall Course Objective

After successfully completing the course, students will be able to examine in detail the major events, persons, and values of the Renaissance and Reformation eras.

Specific Course Objectives (Student Learning Outcomes)

After successfully completing the course, students will be able to

1. Analyze famous examples of Italian Renaissance art and examine artistic movements during the Northern Renaissance and in Eastern Europe during the Renaissance and Reformation eras
2. Explore the interrelated nature between massive political and revolutionary upheavals and changes in religious beliefs and the arts
3. Examine the extent to which there was an exchange of ideas between Western Europe and Eastern Europe
4. Evaluate the continued influence of values from the Renaissance, Reformation, and Catholic Reformation in the modern world
5. Analyze or critique primary readings and scholarly works

Required Texts

(Listed in the order introduced in the class)

Zophy, Jonathan W. *A Short History of Renaissance and Reformation Europe: Dances over Fire and Water*. 4th edition. Upper Saddle River, NJ: Pearson, 2009. ISBN: 978-0136056287. Referred to as the textbook.

Machiavelli, Niccolò. *The Prince*. Reprint edition. Dover Thrift Editions. Edited by Philip Smith. General Editor Stanley Appelbaum. New York: Dover Publications, Inc., 1992. ISBN: 978-0486272740.

Häberlein, Mark. *The Fuggers of Augsburg: Pursuing Wealth and Honor in Renaissance Germany*. Studies in Early Modern German History. Charlottesville, VA: University of Virginia Press, 2012. ISBN: 978-0813932446.

Online primary sources and articles are listed in the course schedule found in the syllabus. Links to the primary sources are provided to these readings in the course schedule, or if needed, these readings are posted on Canvas. Articles are either accessed via a link provided in the course schedule, or articles may be accessed via JSTOR or EBSCOHost via the University Library. See the course schedule in the syllabus for a list of readings.

Course Requirements

Syllabus Acknowledgement Statement

Students need to submit a Syllabus Acknowledgment Statement indicating that they have read and understand the information in the syllabus. Students should upload the statement to Canvas. Students' acknowledgement of this statement is worth five (5) points. If students have any questions about the statement, then they should contact the instructor as soon as possible. Check the course schedule for the due date.

Examinations

There will be three (3) examinations during the semester. All examinations are taken in person in the classroom on the dates listed in the course schedule in the syllabus. For the examinations, students are not allowed to use any sources, such as books, notes, or other materials, when taking the examinations. The first two (2) examinations are worth one hundred (100) points and consist of multiple-choice questions, short answer questions, and an essay question. Also, there will be five (5) bonus questions, which will either be in multiple choice or short answer format. The third (3rd) examination, the final examination, will consist of

multiple-choice questions, short answer questions, a non-cumulative essay question, a cumulative essay question, and five (5) bonus questions. The third (3rd) or final examination is worth one hundred fifty (150) points. Review material for each examination will be posted on Canvas one (1) week prior to the examination date including a list of possible essay topics, thereby allowing students to prepare for the examination. Also, there will be time in class to answer questions about upcoming examinations.

Class Discussion, Participation, and Attendance

Discussion, participation, and attendance will be a factor in students' grades. Each day's discussion, participation, and/or attendance is worth one (1) point toward students' final grades for a total of twenty-six (26) points. Each day in class may not lend itself to discussion; therefore, students will earn that day's point by being in attendance, paying attention in class, and being prepared for class. Attendance will be taken daily, and during the class discussions, the instructor will make a note in the grade book when students contribute. Students should review the course schedule in the syllabus and have all readings completed for class.

During discussions, students should focus their attention on the individual asking questions and contributing to the discussion. There should not be individual conversations being held during discussion. These conversations are disruptive. Also, if students have answered several questions and have contributed frequently during the class period, then students should pause and allow their classmates to answer questions and to contribute to discussion. These actions better ensure that everyone participates in the discussion.

There will be lecture material not covered in the textbook that will be on examinations. PowerPoints and other lecture material are not posted on Canvas. Therefore, it is highly important that students do not miss class. Students should take notes during lectures or class

discussions, and if students have concerns about the material, they should ask questions. There is NO recording of lectures or class discussions.

Primary Material Analyses

Throughout the semester, students will read various primary sources. All readings and due dates are listed in the course schedule in the syllabus. **Students should read the material and compose a short analysis, of one (1) paragraph consisting of five to seven (5-7) sentences.** Students should NOT use any quotations in these short analyses, but instead paraphrase, or put in their own words, the material that they have read. The emphasis is that students paraphrase the material. When students paraphrase the material, then students must engage critically with the material, which leads to a more thorough understanding of the text. Students do not need to use citations. Students should follow the above guidelines, or one (1) point will be deducted from their grade. **These assignments must be submitted via Canvas, or assignments will not be accepted.**

Criteria for Analyses=3 points each

Identify and explain the author's or authors' argument or purpose=2 points

Clarity of writing and correct use of grammar=1 point

Book Analyses

A component of students' grades will be a book analysis of Niccolò Machiavelli's *The Prince* and a book analysis of Mark Häberlein's *The Fuggers of Augsburg: Pursuing Wealth and Honor in Renaissance Germany*. Check the course schedule for the due dates. Each analysis will be two to three (2-3) pages; use one (1) inch margins; be double spaced; and be typed in twelve (12) point Times New Roman Font. Students need to have a title page, which does not count toward the required two to three (2-3) pages. Students will need an endnotes page (if using quoted material), and a bibliography (if using quoted material). These pages do not count toward

the required pages. The title page, endnotes page, and bibliography should conform to Turabian Style. Please be aware that endnotes are not at the bottom of the page. Instead, endnotes begin on a new page after the final page of the paper and before the bibliography. Files relating to Turabian Style guidelines, including a Jumpstart Turabian/Chicago Style Guide from the University Writing Center, are posted under the Files tab on Canvas. Also, students should refer to the suggested structure of a book analysis posted under the Files tab on Canvas.

Throughout each analysis, students may use ONLY two (2) quotations of ten (10) words or less. The use of more than two (2) quotations or quotations of more than ten (10) words will reduce significantly students' grades by five (5) points. The emphasis is that students paraphrase the material. When students paraphrase the material, then students have to engage critically with the material, which leads to a more thorough understanding of the text. For this assignment, ONLY quoted material will need to be cited. Students should use only the book when composing each analysis and not add material from other sources. Students should proofread their papers for typographical errors and misspellings. Papers that exceed the length limit, that are under the minimum page requirement, or that do not follow all paper guidelines and requirements will reduce students' grades by ten (10) points.

The instructor will work with students on an individual basis should the students have any questions about the analyses. Since this may be the first time that students have composed a book analysis for a history class, students should feel free to ask any questions about the assignment and to discuss specific aspects with the instructor.

These analyses must be submitted via Canvas. Assignments submitted in any other format will not be accepted.

Criteria for Book Analyses=40 points each

Identify and explain the author's purpose and argument=10 points

Analyze examples that support the author's thesis=20 points

Examination of book's significance and intended audience=5 points

Clarity of writing, correct use of grammar, and, if needed, have proper citations=5 points

Article Critiques

In addition to primary sources, students will read several articles that enhance the topics under discussion. Information about these articles, including due dates for critiques, is located in the course schedule in the syllabus. Articles can be accessed via JSTOR or EBSCOHost on the TAMUCT Library Website. Students need to compose a critique of each article, and each article critique should be a paragraph, consisting of eight to ten (8-10) sentences. Each critique should be well-written. Students should NOT use any quotations but instead paraphrase, or put in their own words, the material that they have read. The emphasis is that students paraphrase the material. When students paraphrase the material, then students must engage critically with the material, which leads to a more thorough understanding of the text. Students do not need to use citations. Each critique should rely only on the readings and should not use other information. Students should follow the above guidelines, or one (1) point will be deducted from their grade.

Critiques must be submitted via Canvas, or critiques will not be accepted.

Criteria for Article Critiques= 7 points each

Appraisal of author's or authors' thesis and use of supporting examples= 4 points

General impression of the article (which may include but is not limited to the intended audience, the types of primary and secondary sources used, and/or the effective use of maps and/or images)=2 points

Proper use of grammar and clarity of writing=1 point

Class Grading Scale, Grading Criteria, and Conversion

This class follows TAMUCT's traditional grading scale of 100-90=A; 89-80=B; 79-70=C; 69-60=D; and 59 and below=F.

Syllabus Acknowledgement Statement=5 points
Examination 1=100 points
Examination 2=100 points
Examination 3, Final Examination=150 points
Discussion/Participation/Attendance=26 points
Primary Material Analyses=15 points
Book Analysis Machiavelli=40 points
Book Analysis Häberlein=40 points
Article Critiques=14 points
Total Points=490 points

Students may determine their grade by taking the total number of points earned and dividing by the total number of points possible.

Posting of Grades

Grades will be posted online in Canvas and assignments, except for examinations, are returned via Canvas. Examinations One (1) and Two (2) are returned in class, and students should make an appointment if they want to review their Final Examination, Examination Three (3). All assignments are graded usually within one (1) week of the due date.

Course Schedule (Course Outline and Calendar)

The instructor reserves the right to make modifications to the syllabus and the course schedule as needed based on time and other factors. Should this need occur, then an updated schedule will be posted online through Canvas. Books are referred to by the author's last name.

All assignments, except for examinations, are due at 2:00p.m. on the dates listed below. For examinations, students have the entire class period, 2:00p.m.-3:15p.m., to take the examinations.

August 28: Introduction to Course

August 30: Late Medieval/Early Renaissance Society
Zophy Chs. 1-3

Syllabus Acknowledgment Statement Due

September 4: Labor Day, No Class Meeting, Begin reading Machiavelli, Dedication and Chs. I-X (Chs.1-10)

September 6: Growth of and Politics in the Italian City-States

Zephy Ch. 4

Continue reading Machiavelli, Chs. XI-XV (Chs.11-15)

September 11: The Italian City-States, Western Europe, and the Black Death

Zephy Ch.3, pages 30-33 (Begin reading on page 30 and read to the heading Troubles in the Church)

Continue reading Machiavelli, Chs. XVI-XX (Chs. 16-20)

September 13: New Renaissance Values and Late Medieval and Early Renaissance Painting, Sculpture, and Architecture in the Italian City-States

Zephy Chs. 5-7

Class Discussion of Machiavelli

September 18: Late Medieval and Early Renaissance Literature and Music in the Italian City-States, High Renaissance Painting, Sculpture, Literature, and Architecture in the Italian City-States

Zephy Chs. 5-7 and Ch. 9, pages 141-143 (Read The Literary Culture of the North: Christine de Pizan)

Analysis due for Excerpts from Christine de Pizan's *The Book of the City of Ladies*

<http://history.hanover.edu/courses/excerpts/165pisan.html>

September 20: Continued High Renaissance Painting, Sculpture, Literature, and Architecture in the Italian City-States AND High Renaissance Music in the Italian City-States

Zephy Chs. 5-7

Analysis due for Machiavelli's *The Prince*

September 25: Examination One (1)

September 27: Beginnings of the Northern Renaissance and The Renaissance in Northern and Western Europe and Overseas Explorations

Zephy Ch. 3 pages 40-45 (Read The Hundred Years' War and The War of the Roses, 1455-1485) and Zephy Chs. 7-8

October 2: Northern Renaissance Ideas, Literature, Painting, Sculpture, Architecture, and Music in Northern, Western, and Central Europe

Zephy Ch. 9

October 4: Continued Northern Renaissance Ideas, Literature, Painting, Sculpture, Architecture, and Music in Northern, Western, and Central Europe

Zephy Ch. 9

October 9: Transformations and the Arts in Eastern Europe
Zophy Ch. 3, pages 37-39 (Read The Burning of Jan Hus and The Hussite Revolt)
Zophy Ch. 8, pages 128-129 (Read Eastern Europe and Russia)

October 11: The Roman Catholic Church in the 15th -16th Centuries and the Ideas of Martin Luther
Zophy Ch. 10

Analysis due for Excerpts from Martin Luther's *On Christian Liberty*
(Paragraphs 1-7) <http://history.hanover.edu/courses/excerpts/165luther.html>

October 16: The Spread of Luther's Ideas and Resistance and Acceptance of Lutheranism,
Zophy Chs.10-11 and Ch. 17, pages 269 and 270-274 (Read the Introduction and The Empire Strikes Back)

October 18: French Reformers and Beginnings of the English Reformation, Henry VIII and Edward VI
Zophy Chs. 12-14

October 23: Continued The English Reformation, Edward VI AND the Return of Catholicism, Mary I
Zophy Chs. 12-14
Begin reading Häberlein, Preface and Introduction

October 25: The Roman Catholic Reformation (Counter Reformation)
Zophy Ch. 16
Continue reading Häberlein, Chs. 1-2

Analysis due for Excerpts from St. Ignatius of Loyola's *Spiritual Exercises*
<http://sourcebooks.fordham.edu/halsall/source/loyola-spirex.asp>

October 30: Examination Two (2)

November 1: Elizabethan England, Mary Queen of Scots, and Philip II of Spain
Zophy Chs.15, 17, pages 280-286 (Read Phillip's Crusades and the Spanish Armada)
Continue reading Häberlein, Chs. 3-4

Analysis due for Queen Elizabeth's *Against the Spanish Armada*
<http://www.bl.uk/learning/timeline/item126630.html>

November 6: Religious Wars in France
Zophy Ch. 17, pages 274-280 (Read The Religious Wars in France)
Continue reading Häberlein, Chs. 5-6

November 8: The Thirty Years War
Zophy Ch. 17, pages 286-292 (Read The Thirty Years War)
Continue reading Häberlein, Chs. 7-8 and Conclusion

November 13: Western and Central Europe in the 17th Century, the Scientific Revolution, and the Baroque Arts
Class Discussion of Häberlein

November 15: Continued Western and Central Europe in the 17th Century, the Scientific Revolution, and the Baroque Arts
Zophy Ch. 18

Analysis due for Häberlein's *The Fuggers of Augsburg: Pursuing Wealth and Honor in Renaissance Germany*

November 20: Early 17th Century England and the English Civil War
Zophy Ch. 18

November 22: Online Class, Critique of Each Article Due.

Articles can be accessed via JSTOR on the TAMUCT Library Website.

Lemire, Beverly and Giorgio Riello. "East & West: Textiles and Fashion in Early Modern Europe." *Journal of Social History*, 41, no. 4 (Summer 2008): 887-916.

Burk, Peter. "The Invention of Leisure in Early Modern Europe." *Past & Present*, no. 146 (Feb. 1995): 136-150.

November 27: The Glorious Revolution and England in the Early 18th Century
Zophy Ch. 18

November 29: The English Colonies in North America and Religion
Zophy Ch. 18

December 4: The Rise of Russia

Analysis due for Excerpts from Jean Rousset de Missy, *Life of Peter the Great, c. 1730*

<http://sourcebooks.fordham.edu/Mod/petergreat.asp#Rousset>

December 6: Russia as a Great Power; Course Conclusion

December 11: Examination (3), the Final Examination

Instructor and Course Policies

Absences and Make-Up Work

Since there will be material covered in class that is not in the textbook, it is important that students come to each class. Also, participation, discussion, and attendance are factors in students' final grades. Unexcused absences will affect negatively students' grades. Only excused absences are allowed. Should students miss a class, make-up assignments will be

allowed only for excused absences. Students, when they return, must give the instructor written documentation, such as a note from their doctor, which covers the days that they missed. ONLY with documentation will students be granted an excused absence and be able to make up work.

Students who submit work early but then miss class on the work's due date will also need to provide some form of documentation for the day(s) missed. Otherwise, the work will not be accepted. Students cannot make up work or receive credit for work with unexcused absences. If students miss a class, they must first check with a classmate about notes for that day. Then, students should contact the instructor with any specific questions regarding that day's class notes.

ALL make-up work must be turned in no later than one (1) week after students return to class. No work will be accepted after the one (1) week period. Toward the end of the semester, there may be a shorter amount of time for make-up work. No make-up work will be accepted after the start of Examination Three (3), the Final Examination, at 2:00p.m. on December 11.

It is strongly recommended that students do not miss examinations. However, should absences occur, then students must be prepared to take a make-up examination within one (1) week of returning to class. Students will need to schedule a time to take a make-up examination, and students will take make-up examinations in the Testing Center on campus. Should a student need a make-up examination, then the instructor will provide the student with information regarding scheduling a make-up examination at the Testing Center. Make-up examinations may differ in questions from regular examinations and may differ in format as well. Please note that a make-up examination for the Final Examination is very difficult to

schedule. The same guidelines regarding excused absences apply for a make-up for the Final Examination.

Incompletes

A grade of an Incomplete is granted rarely. Incompletes will be granted only after the last day to drop a course and will be granted only to students who have experienced a major catastrophic event. Students must provide some form of written documentation that provides evidence of the catastrophic event.

Withdrawal, Drop Dates, Assignment Due Dates, and Important University Dates

Students who feel that they need to drop the class must go to the Registrar's Office and complete the withdrawal forms. It is the students' responsibility to withdraw from a class; to be aware of all add and drop dates for classes; and to be aware of all guidelines in the syllabus as well as due dates for class assignments including examination dates. Students should refer to the University Calendar for important dates, such as graduation deadlines. The calendar can be viewed at <https://www.tamuct.edu/>

Plagiarism

Plagiarism is copying or using the words or the ideas of another individual(s) and submitting that work as one's original work. Material taken from any source, including books, articles, journals, the Internet, or any other sources, must be paraphrased (put in your own words) and cited correctly (refer to individual assignment guidelines) and if quoted, set off in quotation marks, and cited correctly. Plagiarism will be emphasized on the first day of class. **Should students have any questions about paraphrasing, using quotations, citing material, or documenting sources, then students should ask questions via email or make an appointment to discuss concerns with the instructor.**

Work that is deemed plagiarized will result in the grade of a zero (0) for the assignment. SimCheck in Canvas will check assignments for plagiarism. Students who receive

a mark of fifty percent (50%) or more for plagiarism will earn a zero (0) for the assignment. Also, students will earn a failing grade (fifty percent (50% F) or lower) for an assignment when there is evidence that the plagiarism is from a purchased paper or when there is evidence of blatantly copying sources or material without paraphrasing. When there is evidence of plagiarism, students' work will be submitted to the Office of Student Conduct.

Cheating

Cheating is assisting other students with completing class assignments, and cheating includes the use of any unauthorized materials to complete any assignments. Students are not allowed to use artificial intelligence (AI) or any other automated writing tools when completing assignments for this course. The use of AI or other automated writing tools is considered cheating. **The penalty for cheating will be a zero (0) for the assignment.** When there is evidence of cheating, students' work will be submitted to the Office of Student Conduct for review.

Academic Integrity

For more information about Academic Integrity and students' responsibilities regarding academic integrity, please review the information at <https://www.tamuct.edu/student-affairs/academic-integrity.html>

Emergency Warning System for Texas A&M University-Central Texas SAFEZONE.

SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts. Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the [SafeZone](#) website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:

1. Download the SafeZone App from your phone store using the link below:
 - [iPhone/iPad](https://apps.apple.com/app/safezone/id533054756): [https://apps.apple.com/app/safezone/id533054756]
 - [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp)
[https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. We strongly recommend the latest versions of Chrome, Firefox, Edge, or Safari browsers. Canvas will run on Windows, Mac, Linus, iOS, android, or any other device with a modern web browser. **Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/] by clicking on the “TAMUCT Online Canvas” tile. You will then log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help tab, located at the bottom of the left-hand menu, for issues with Canvas. You can search the support articles or use the Email, Call, or Chat buttons at the bottom of the support pop-up to contact the Canvas Help Desk.

For issues related to course content and requirements, contact your instructor.

Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week. Email: helpdesk@tamu.edu Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

Please let the support technician know you are an A&M-Central Texas student.

University Resources, Procedures, and Guidelines

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Student Conduct Office. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

ADA Access and Accommodations

Texas A&M University-Central Texas ensures that students with disabilities have equal access to educational opportunities by providing appropriate accommodations and support services. If you believe you have a physical, learning or socio-emotional disability requiring reasonable accommodations, please visit [Access and Inclusion](https://www.tamuct.edu/student-affairs/access-inclusion.html) [<https://www.tamuct.edu/student-affairs/access-inclusion.html>] for more details or contact the Office of Access and Inclusion, WH-212; (254) 501-5836. Any information you provide is private and confidential.

Drop Policy

If you discover that you need to drop this class, you must complete the [Drop](#)

[Request](#) Dynamic Form through Warrior Web.

[<https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlSSO&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Records and Admissions Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Records and Admissions Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Records and Admissions Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

University Writing Center

Located in Warrior Hall 416 and online, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. The face-to-face hours of operation are from 10:00 a.m.-5:00 p.m. Monday and Thursday in Warrior Hall 416. Online tutoring is available Monday thru Thursday from 10:00 a.m.-5:00 p.m. and from 6:00-9:00 p.m. and on Saturdays from 12:00-3:00 p.m. Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing,

our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

University Library & Archives

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 350 electronic databases containing approximately 1,203,947 eBooks and 134,750 journals, in addition to the 96,879 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](#)

[<https://tamuct.libcal.com/appointments>]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](#)

[<https://tamuct.libguides.com/index>]

Warrior Center for Student Success

The Warrior Center for Student Success is a comprehensive academic support department at A&M-Central Texas, dedicated to fostering an environment of excellence and empowerment among its student body. The center offers a wide range of programs and services to ensure every student reaches their full potential, and is a haven for students seeking guidance, resources, and a strong support network to excel in their educational journey.

Success Coaching and Peer Mentoring

Our experienced Success Coaches work one-on-one with students to develop personalized action plans, set academic goals, and build effective study strategies, time management skills, and resilience. Our Peer Mentors provide a valuable support system, offering guidance, encouragement, and a relatable perspective to help students navigate their academic and personal challenges. For more details call 254-501-5836 or 254-501-5928 or visit [Academic Support](#) [<https://www.tamuct.edu/student-affairs/academic-support.html>]. Click the link to schedule a session (virtual or in-person) with a success coach bit.ly/3q7uB50 or visit WH, 111.

Testing Services

We offer a secure and comfortable environment for students and members of the community to take courses and distance learning exams, as well as placement tests and professional certification exams. Our Testing Service also offers resources and support referrals for testing related challenges (test anxiety, learning disabilities, etc.) and supports all approved ADA accommodations. Call (254) 519-5830 or visit the [Testing Center](https://www.tamuct.edu/testing-center/) [https://www.tamuct.edu/testing-center/].

Online Proctored Testing

Texas A&M University-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio requires use of the Chrome web browser with their custom plug in installed.

Tutoring and Supplemental Instruction Services

Our team of qualified Tutors and Supplemental Instructors assist students in various non-writing subjects, promoting academic comprehension and enhancing learning outcomes. Click the link to schedule a tutoring session with a TAMUCT tutor (virtual or in-person) or view tutor availability bit.ly/43Q6wNz. You may also chat live with a remote tutor 24/7 for a variety of subjects through our partnership with Tutor.com, an online tutoring platform that is free to all TAMUCT students. To learn more please visit [Tutoring Services](https://www.tamuct.edu/student-affairs/academic-support.html#tutoring) [https://www.tamuct.edu/student-affairs/academic-support.html#tutoring] or call (254) 501-5836 or visit the Tutoring Hub in Warrior Hall, 111.

For more information regarding the [student conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html), [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may [submit a referral](#),
[<https://cm.maxient.com/reporting.php?TAMUCentralTexas>].

Covid Information

For updates on COVID information, please monitor the University [website](#)
[<https://www.tamuct.edu/covid19/>]

Pregnant and/or Parenting Students Rights and Accommodations

Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of [Title IX and related guidance from US Department of Education's Office of Civil Rights](#), the Associate Dean in the Division of Student Affairs, (254) 501-5909, can assist students who are pregnant, experiencing pregnancy-related conditions, and/or parenting by provide flexible and individualized reasonable accommodations. Students should seek out assistance as early in the pregnancy as possible through the [Pregnancy & Parenting webpage](#)
[<https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html>]. For more information, please visit [Student Affairs](#) [<https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html>]. If you would like to read more about these [requirements and guidelines](#) online, please visit the website
[<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].

[Title IX of the Education Amendments Act of 1972](#) specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions [<https://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.html>]. Students experiencing any form of discrimination due to any of these conditions are encouraged to reach out to the Title IX Coordinator, 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or the Associate Dean of Student Affairs, 254.501.5909, Warrior Hall 105.

Title IX Rights and Reporting Responsibilities

Texas A&M University-Central Texas is committed to creating a safe and open learning environment for all students. If you or another student has experienced any form of gender discrimination or sexual misconduct, including sexual harassment, sexual assault, dating/domestic violence, and/or sex-based stalking, help and support are available. Our university strongly encourages all members of our campus community to report incidents and seek support for gender discrimination and sexual misconduct through the Title IX Office. You may contact the Title IX Office at 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or learn more by visiting the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [https://www.tamuct.edu/compliance/titleix.html]. Please be aware that that under [Title IX](#), [Texas Senate Bill 212](#), and [System Regulation 08.01.01](#), [https://policies.tamus.edu/08-01-01.pdf] all university employees are mandated reporters and are required to disclose information about suspected or alleged violations as listed above and defined in System Regulation 08.01.01. If the Title IX Office receives information about an incident, they will reach out to offer information about resources, rights, and procedural options as a member of the campus community. Although I have an obligation to report, you will, in most cases, control how your case will be handled. When working with the Title IX Office you will have access to resources and accommodations but also have the opportunity to express if you wish to move forward with an investigation. Our goal is to make sure you are aware of the options available to you as a student. Community members are not required to respond to this outreach. If you or another student wishes to speak to a confidential employee who does not have this reporting responsibility, you can contact the [Student Wellness & Counseling Center](#), [https://www.tamuct.edu/student-affairs/student-counseling.html], 254.501.5955, or swacc@tamuct.edu, located in Warrior Hall Room 207L or the Student Support Advocate, 254.501.5978 or ssa@tamuct.edu, located in founder Hall Room 317D.

OTHER POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L). Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [<https://www.tamuct.edu/compliance/titleix.html>].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reporting.php?TAMUCentralTexas) online [<https://cm.maxient.com/reporting.php?TAMUCentralTexas>]. Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [<https://www.tamuct.edu/bit>]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.