

Legal Environment of Business BUSI 3332.120 CRN 80030
Texas A&M University, Central Texas

Welcome to our Legal Environment of Business course!

As you may have experienced, or will soon see, the law impacts many aspects of business operations and our lives. I really look forward to helping you learn more about the legal environment of business this fall. Please feel free to ask questions about legal issues you may see in the news and want to understand more about. Also, feel free to ask questions after you have completed the course, as I still field questions from students I had many years ago!

Just as we have diverse opinions, we also have diverse life circumstances. I have worked hard to create a rigorous yet flexible course to respect those differences. As we explore the law, it can sometimes be confusing. For some, legal terminology is like a foreign language that may not be understood as quickly as it will be for others. The course design allows the student who struggles with some content yet is diligent and perseveres to earn an acceptable grade.

I do not always see the course the same way you do. If you see an improvement I could make in the structure or presentation of the material, please let me know. I want to avoid issues that interfere with your learning success.

In this syllabus, I provide as much information as possible about the course and my general expectations to put you in the best position to succeed. Additional information is available in our Canvas course. Please check out the “Approaching BUSI 3332” and the “Success Tips from Recent Students” documents in the “Modules” area of Canvas for more information/strategies to help you succeed. **Please do not hesitate to reach out with questions or concerns, even if it’s late at night or on the weekend. That is why I’m here, and I do view my job as being available as much as possible to help!**

COURSE DATES, MODALITY, ACCESS AND LOCATION

- This is a 16-week, 100% online course, starting August 28, 2023 and ending December 15, 2023. It is available through the A&M Central Texas Canvas Learning Management System (<https://tamuct.instructure.com/>).
 - *An online course offers great flexibility but only students with strong self-discipline can enjoy the benefit and succeed in passing the course.* Students often find an online course more time consuming than a traditional face-to-face course.
- To assure *proper access* to Canvas:
 - To check browser specifications: <https://community.canvaslms.com/docs/DOC-10720-67952720329>
 - To check computer specifications: <https://community.canvaslms.com/docs/DOC-10721-67952720328>

- **Note:** *Technology issues are not an excuse for missing a course requirement or deadline – make sure your computer and browser are configured correctly and address issues well in advance of deadlines.*
- Specific guidelines for taking an online course using TAMUCT’s Canvas classroom are available:
 - Below in the “**TECHNOLOGY REQUIREMENTS AND SUPPORT**” section of this syllabus.
 - In the Canvas tutorials, located under the “Canvas Help” tab in the online Canvas classroom.
 - In several short topics under the **Modules** tab on the left-hand menu in the Canvas classroom (then click **Start Here** and the **Canvas LMS Orientation** modules).

INSTRUCTOR AND CONTACT INFORMATION

Instructor: D. Tevis Noelting, M.B.A., J.D., Attorney at Law (AZ)

Office: Virtual - Online

Phone: (Cell) 480-612-5506. **If you cannot reach me**, leave a message, and I will call back as soon as possible.

Email: dnoelting@tamuct.edu or Canvas “Inbox”. It is recommended that you keep course-related communication inside Canvas (Click on “Inbox” and then on the icon to compose a new message). Use TAMUCT email only when Canvas is not available. I normally respond to emails within 24 hours (usually within a few hours on the same day). If I am traveling or sleeping, my response may take a bit longer.

Office Hours: By appointment for virtual meetings. I am available for WebEx virtual meetings for "after-hours" situations, such as nights and weekends, if that helps you. Just let me know how I can help!

Student-instructor interaction: I will be available for virtual meetings via any number of apps (for example WebEx, What’s App, or similar). If you wish to meet virtually or simply by phone, please message me your availability and I will respond with a confirmed time. I check my emails daily during weekdays and will respond to your messages within 24 hours - 48 hours if I am in-flight enroute to another location. I check Canvas daily, M – F, but less frequently Saturday and Sunday. *Occasionally, a university meeting or conference travel will preempt a prompt response to your message. When this occurs, I will post a message via an Instructor Announcement in Canvas.*

Emergency Warning System for Texas A&M University-Central Texas SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the [SafeZone](http://www.safezoneapp.com) website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:

1. Download the SafeZone App from your phone store using the link below:
 - [iPhone/iPad](https://apps.apple.com/app/safezone/id533054756): [https://apps.apple.com/app/safezone/id533054756]
 - [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp): [https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

For updates on COVID information, please monitor the University [website](https://www.tamuct.edu/covid19/) [https://www.tamuct.edu/covid19/]

TECHNOLOGY REQUIREMENTS AND SUPPORT

Technology Requirements:

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com] OR access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/]. You will log in through our Microsoft portal

- ✓ Username: Your MyCT username
- ✓ Password: Your MyCT password

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. This course requires proctored testing. The technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). ***Proctorio also requires the Chrome web browser with their custom plug in.***

Technology Support:

1. For A&M Central Texas log-in problems, students should contact Help Desk Central.

24 hours a day, 7 days a week:

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [http://hdc.tamu.edu]

Please let the support technician know you are an A&M-Central Texas student.

2. For issues with Canvas,

- ✓ Inside of Canvas use the “Help” tab on the left menu.
- ✓ Select “chat with Canvas support,” or
- ✓ Submit a support request to “Report a Problem” or

✓ Call the Canvas support line:1-844-757-0953

3. For **issues related to course content and requirements**, contact your instructor, using Canvas messaging.

COURSE INFORMATION

Course Overview and description:

The study of principles of law relating to the development and sources of law, dispute resolution, ethics, torts, intellectual property, criminal law, contracts, agency, business entity formation, and international law issues in the 21st century.

Weekly Learning Objectives (WLOs) – *see course alignment map (end of this syllabus)* for how WLOs dovetail with our course-level outcomes.

Course Level Outcomes (CLOs) - *see course alignment map (end of this syllabus)*

At the conclusion of the course these are the skills that students should be able to take away from the course (**Bold Indicates it is also a practiced P.L.O.**):

1. Extrapolate critical information from a recent Supreme Court decision. (Chapters 1 and 4 - Week 2 Supreme Court Assignment & Exam #1)
2. **Evaluate an ethical dilemma utilizing different ethical decision-making frameworks. (Chapter 3 – Application Problems and Exam #1)**
3. Locate sources of legal information that are useful in their daily lives. (Week 6 GTKL Assignment)
4. Demonstrate knowledge of the following major legal areas:
 - a. Foundations of law and ethics (Chapters 1-5 – Quizzes, Application Problems, and Exam #1)
 - b. Dispute Resolution (Chapters 4-5 – Quizzes, Application Problems, and Exam #1)
 - c. Constitutional Impacts on Business (Chapter 2 Quiz, Application Problems and Exam #1)
 - d. Torts (Chapter 6 and 7 Quizzes, Application Problems, and Exam #2)
 - e. Intellectual Property (Chapter 8 Quiz, Application Problems and Exam #2)
 - f. Criminal Law (Chapter 10 Quiz, Application Problems and Exam #2)
 - g. International Law (Chapter 24 Quiz, Application Problems, and Exam #2).
 - h. Contracts (Chapters 11-16, 18-19 Quizzes, Application Problems, and Exam #3)
 - i. Agency Principles (Chapters 32 and 33 Quizzes, Application Problems, and Exam #4)
5. Identify and apply the principle characteristics of various business entities. (Chapters 36-39 Quizzes, Application Problems, Exam #4, and Business Entity Application Assignment in Week 8)

6. Demonstrate proficiency in written communications. (Business Entity Application Memo – Week 8)
7. Demonstrate proficiency in oral presentations. (Article Presentation – Week 3).

Program Specific Level Outcome (P.L.O.) - see course alignment map (end of this syllabus)

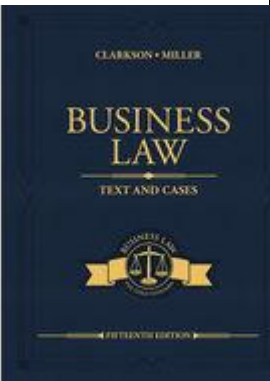
Map for how BUSI 3332 ties into programmatic assessment:

Course and Learn Activities	PSLO 1: Writing Ability – Demonstrate proficiency in written communications	PSLO 2: Presentation Skills – Demonstrate proficiency in oral presentations	PSLO 3: Exhibit cross-cultural competencies that will aid in Communicating and working with people	PSLO 4: Design and defend a reasoned resolution to an ethical challenge by applying ethical principles	PSLO 5: Demonstrate proficiency in the core business disciplines and integrate across multiple disciplines	PSLO 6: Make decisions through business data analysis
3301 Business Communications and Research	I	I	I			
MGMT 3301 Principles of Management	P		P	I	I	I
MKTG 3301 Marketing	I		P		I	
BUSI 3311/2305 Business Statistics						P
BUSI 3332/2301 Legal Environment of Business	P	P		P		
FIN 3301 Financial Management 1					I/P	I/P
BUSI 4301 Business Ethics				P		
BUSI 4359 Business Strategy	R	R				
BUSI 4090 COBA Exam			R	R	R	R

Objectives Disclaimer: The above learning objectives represent the main focus areas in this course, however assignment or exam questions require more specific and detailed answers within these main focus areas. Class discussions, assignments, the text and all supplementary materials in the module chapter lessons, for example audio lectures and articles, are fair game for assignments and exams and are beneficial for both general knowledge and exam success because they help you learn the complex concepts and practice the specific skills within each focus area.

Required Reading and Textbook(s):

1. Text

	<p>Business Law Text and Cases by Kenneth Clarkson and Roger Miller, 15th Edition, Cengage, 2021.</p> <p>You can access this text several ways since you DO NOT need access to Mindtap, and you only need the book.</p> <ol style="list-style-type: none">1. Buy it through the Bookstore (Loose Leaf or option 3).2. Buy a used copy online.3. Cengage Unlimited eTextbooks – You can buy the option through the Bookstore or Cengage for about \$70 for one semester. This gives you electronic access to all textbooks but not the electronic resources like MindTap, which I do not require, that come with Cengage Unlimited. This may include some textbooks for your other courses too. Cengage will rent one for just \$9.99 per book if you want a hard copy. This is approximately \$80 to rent with eText access and a hard copy for our class, plus access to more textbooks.4. If you want the electronic resources or a more extended subscription, you can buy Cengage Unlimited eTextbooks + Online Homework Platforms for \$120 for four months, \$180 for a year, or \$240 for two years. Rentals of a hard copy are still \$9.99. <i>You can leverage the two-year option over multiple courses.</i>
<p><i>A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The exact text may also be available from an independent retailer, including online.</i></p>	

2. Other Instructional Materials:

Equipment

A properly configured computer (as described above in the “Technology Requirements” section). Speakers or a headset (to listen to audio/video files). Reliable Internet access, MS Word, Excel, and PowerPoint, Adobe Acrobat Reader. For exam proctoring: Web camera, speaker, and microphone (or headset). Chrome web browser with the Proctorio custom plug in.

Instructional Software

I use normal **power point slides** and **audio Canvas presentations** of my chapter lectures, which are posted in Canvas in the relevant module. As well, I use Excel files, **YouTube videos** and **website articles** for instructional purposes.

I provide substantial information beyond the text through audio lectures, PowerPoints, and other resources. I assess this information on quizzes and exams. You may access it by clicking on “Modules” on the left side of Canvas for desktop computer viewing or via the dropdown at the top right of your mobile device. As such, it is highly beneficial when you are actively engaged in the learning process and taking notes. Taking notes, particularly handwritten, has been proven in research to improve knowledge retention. I have provided some resources on notetaking in the "Tips for BUSI 3332 Success" folder in Canvas's "Modules" area. On a personal note, I have been taking an online course with many videos, and taking notes has helped my level of engagement. If I don't take notes, my mind wanders, and I often have to rewatch the video. I would suggest printing

the PDF slide document that outlines some key concepts for you and then making notes in the available white space, so you have both the slides and notes together. However, notetaking is also a personal process - do what is comfortable for you!

Reference Guide for Professional Writing (optional)

American Psychological Association. (2019). Publication manual of American Psychological Association (7th ed.). Washington, D.C. (ISBN-13: 978-1433832161)

- Proper citation, both in-text and references, are a critical part of academic writing.
- Proper citation involves diligent research of relevant previous work from credible sources, accurate representation of those credible sources, and proper attribution to those sources (i.e. giving credit where credit is due).
- Hence, in this course you are encouraged to properly cite your sources, in-text and in a reference list, for all assignments. The APA guideline listed above will help you generate a consistent format of citations and references. For online help formatting your citations, consult the [Owl at Purdue](#).
- For a discussion of why owning a manual is helpful, [click here](https://apastyle.apa.org/products/publication-manual-7th-edition) (<https://apastyle.apa.org/products/publication-manual-7th-edition>)

COURSE REQUIREMENTS

The **learning activities and assessments** below measure the applicable Course-level Outcomes (CLOs) stated above and the bi-weekly Module Learning Outcomes (MLOs) stated at the start of each module. **Click on Modules to find each of the eight modules in this course.** In some instances, a particular outcome may be assessed by multiple methods, for example, homework as well as an exam question.

General Course Requirements:

- ✓ **Always cite the source(s) of the information you use in your assignments and discussions.** **APA-citation style** is encouraged. The **7th edition** of the APA manual is the most current edition.
- ✓ **All files must be submitted in a .doc or .docx format.**
- ✓ **PLEASE NOTE:** All due dates and times are for the **central time zone**. Therefore, if you travel to another time zone, you must still turn in all assignments in at the correct time for the central time zone and not the time zone that you are in at that moment. You are responsible for making sure that you make all of your deadlines when traveling to other time zones.

Late Work Policy:

1. No credit will be given for missed quizzes, application activities, or the article presentation without pre-approval, as flexibility is already built into the grading system.
2. The Supreme Court, Getting to Know the Law, and Business Entity Assignments will lose 10% of the points available per day late. It is generally in your best interest to submit an assignment a day or two late and complete than on time with only half done, especially the GTKL. **You are allowed one extra day on ONE of these assignments by sending me an email before the assignment is due with a brief explanation of the reason for**

the delay (even if it is just procrastination, as honesty is a great trait), and submitting the assignment within the initial 24-hour extension.

3. For Exams, see the explanation below under “Course Requirements”, “Overview of Graded Activities”, "Exams."

Class Communications Policy: Communication is a very critical component of any online environment and in this course, you are expected to conduct yourself in a respectful manner. Be sure to abide by the following guidelines when participating in the various methods of communication with instructors and classmates:

1. Think your response through before responding. Before you submit your comments, proofread your comments to prevent any misunderstandings from occurring.
2. Do not capitalize everything. Capital letters may be used for the occasional EMPHASIS, but avoid typing completely in capital letters because people assume you are shouting.
3. Use correct spelling and proper grammar. Keep your responses on topic and concise. Do not write long responses, for it will not likely be read or take up too much of another person's time.
4. Do not ramble. You are not the only person behind a keyboard. Be mindful of others' feelings and treat them with the same respect that everyone deserves.
5. Communicate respectfully, thoughtfully considering whether what you say or write might come across negatively to others. Assertive, constructive communication is not negative or aggressive.
6. Keep conversations clean from foul language. The online course is an environment for positive feedback and productive dialogue. Profanity will not earn any points and can lower your course grade.

Because communicating courteously and professionally in business is a vital skill - saying the wrong thing to the wrong person could ruin one's career - I reserve the right to reduce the grade of a student who communicates in a grossly unprofessional manner with respect to another student or myself (email, classroom activities, Canvas messaging, etc.) We can disagree with each another, however we must learn to do so respectfully in order to maintain employment and be successful in business today. Thus: ***Disrespectful communication in class & team interactions, course messaging, email, or communications using other communication modes & platforms can result in a lower grade, and if severe enough, will be reported to the university for action consistent with university policy.***

University Student Code of Conduct

In this course, you are also expected to abide by the University's student code of conduct and the policies on classroom. For more [information regarding the Student Conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html) [https://www.tamuct.edu/student-affairs/student-conduct.html]. If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0), [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Overview: Graded Learning Activities: Assignment, discussion, and exam details are posted

in the Canvas classroom.

Proctorio Extension Check/Installation (5 bonus point) - Please read the Proctorio Getting Started topic (a pdf file) posted in the Canvas Orientation Module in the online classroom. It contains information you need for installing Proctorio).

- **Then post a screen shot** (or save in WORD) and attach in your assignment folder showing that you've successfully installed the extension in your Chrome browser.
- **The assignment must be completed in order for you to be able to successfully access and sit for the exams.**

Grading: You earn 1 point, if submitted on time. **In any case**, submission of this assignment is required in order to take the exams. *See Course Calendar for due date.*

Learning Guide (Syllabus) Quiz (5 bonus points) - Please complete the syllabus quiz to understand both the structure and content of this course. You will find the link for the quiz in Module 1 (Click on the 'Modules' link on the Canvas course menu). *This assignment assesses CLO 17.*

Grading: A student can do this assignment until 100% is achieved. **See Canvas Calendar for due date.**

Chapter Content Quizzes (130 total points) - Each week, you will have one or two short quizzes on the chapter(s) covered that week (24 total). Each quiz will have five questions worth 5.5 points (1.1 points per question). Each quiz also has a 10-minute time limit, giving you an average of 2 minutes per question (average completion time for each is usually under six minutes), so be very familiar with the content by reading the chapter(s) and listening to the audio content before taking them.

As things will happen that lead to lower performance or a missed quiz, twelve additional points are built into the scoring from the uneven value of 1.1 points per question. These points will make up for missed questions or even two missed quizzes. *These assessments align with CLOs 4 and 5 and are the first opportunity to check your learning for the chapter(s).*

Grading: Answers are either right or wrong. The quizzes are set up to reveal the correct answers and feedback at midnight the day after they are due. Feedback remains visible up to the start of exams. *Quizzes are due Thursdays by 23:59 CT. See Course Calendar for due dates.*

Content Application Activities (150 total points) - Each week, we will examine cases and work on application problems over the material in the chapter(s). Each activity is worth 10 points.

As things sometimes come up that may lead to an incomplete or missed activity, I will replace your lowest score with the average score on your remaining activities (rounding up above .5 and down at .49 or less). This gives you a somewhat "free week" at some point. **This is also the one assignment you may work on with another student.** *These activities align with CLOs 2, 4, and 5 and are the second weekly opportunity to check your learning for the chapter(s).*

Grading: Your grade is based on completion and effort, not technical accuracy. I only expect you to spend about forty-five minutes to an hour on them each week, so I'm not expecting deep, grammatically correct answers. *Application activities are due Saturdays by 23:59 CT. See Course Calendar for due dates.*

Article Presentation – 40 Points – You will find a recent article (within the last three months) connected to a course concept, summarize it, and explicitly discuss the connection to class concepts in a video recording submitted in Canvas. *This assessment aligns with CLO 7.*

Grading: The connection component and the summary are worth 20 points of the grade. The remaining 20 points will go to the quality of the presentation itself. The Grade Rubric for this activity can be reviewed in Appendix A. The rubric is also attached to the assignment instructions in Canvas to find guidance on proper presentation skills as well as the scoring details of the assignment. **The article presentation video must be submitted in Canvas by 11:59 pm (23:59) on Sunday, October 15th.**

Analyzing a Supreme Court Decision (80 points) - The assignment details are posted under the 'Assignments' tab in Canvas, along with an example from a previous term. *This assessment aligns with CLO 1.*

Grading: The Grade Rubric for this activity can be reviewed in Appendix B at the end of this syllabus. **Submit this assignment via Canvas by 11:59 pm (23:59) on Sunday, September 17th.**

Getting to Know the Law Assignment (GTKL) – (100 Points) – The assignment details are posted under the 'Assignments' tab in Canvas. *This assessment aligns with CLO 3.*

Grading: The Grade Rubric for this activity can be reviewed in Appendix C at the end of this syllabus. **Submit this assignment via Canvas by 11:59 pm (23:59) on Sunday, November 12th.**

Business Entity Application Memo (100 Points) - You or a family member may start a business in your life. One of the major decisions facing entrepreneurs is how to organize their businesses. This assignment will apply what you have learned to a hypothetical business scenario. You will find more detailed instructions in the "Assignments" tab in Canvas, along with an example from a previous term. *This assessment aligns with CLOs 5 & 6.*

Grading: The Grade Rubric for this activity can be reviewed in Appendix D at the end of this syllabus. **Submit this assignment via Canvas by 11:59 pm (23:59) on Sunday, December 10th.**

Bonus Assignment – (bonus points) -There is a bonus assignment under the 'Assignments' tab in Canvas.

Grading: To be eligible, you may not have more than three missing minor assignments (Quizzes and Application Activities) or one major assignment without permission. Also, you cannot have had an academic integrity violation in the course. Be sure to comply with the deadline of Tuesday, *December 12th. Late submissions are not accepted for bonus points.*

Exams – 400 points (100 Points each) – There are **4 exams (approximately one every four weeks)**. *Depending on the exam, these assessments align with CLOs 2, 4, and 5 and serve as the*

third opportunity to assess your learning of the covered chapters.

- Exams may include multiple choice, T/F, and essay questions at my discretion. The current plan is 34 multiple choice/T/F questions worth 2.2 points each and five short essays worth 5.04 points each.
- You can access exams **only** when the exam window opens. Our exams will be available for at least two days via Canvas (usually Sunday/Monday). The exam will open at 12:00 AM on day one and close at 11:59 PM CST on day two, with a time limit of 120 minutes. 11:59 pm is a hard cut-off, so if you start the exam at 11:00 pm, you will only have one hour.
- If you start too late, I may still not be awake to respond to a message about an exam issue. ***See the Schedule and Canvas Calendar for dates and availability windows.***
- Follow exam instructions closely and watch the clock as your answers will ‘auto-submit’ once time has expired. You may use your text, personal notes, and anything I put in Canvas to assist you, but ***you may not use the Internet or another person’s help. As well, cutting and pasting from online of offline materials, or using the help of AI are considered cheating.***
- To help with exams, I will post a "practice exam" that contains half the number of exam questions and is similar in format. It is not intended as a review but as an example of the structure. It allows you to practice timing to answer all the questions within the allotted time.
- **Please schedule around the available exam window.** If there is an unavoidable conflict, you must let me know **ahead of time**, not after. I may open an exam early or later, but only in extreme cases, given the replacement possibility (see next bullet below). You cannot retake the exam or reschedule the exam after the fact unless you have documentation of an extenuating circumstances outside of your control (I do require documentation of severe illness, funerals, sudden necessary trips, or field exercises).
- Students occasionally have an exam grade that differs substantially from performance on the rest, particularly the first when learning the timing and structure. If this is the case OR you miss an exam with a valid excuse, you may submit a research paper to replace a grade on one of your first three exams. The topic would have to be approved by me, cover a learning objective in the replaced exam, and be 1,200 - 1,500 words. **To be eligible for this replacement option, you must not have had an academic integrity violation in the course.**
- The online exams utilize Proctorio remote proctoring technology, **so you will need a webcam. The proctoring software will also require you to use Google Chrome AND have the Proctorio extension on the browser, or you will get a message about a non-existent access code.**

Grading Criteria Rubric and Conversion to Letter Grade

Graded Learning Activities	Points/Percentage Weight
Proctorio Check	5 Points = Bonus

Syllabus Quiz	5 Points = Bonus
Chapter Quizzes	130 Points = 13%
Application Activities	150 Points = 15%
Article Presentation	40 Points = 4%
Supreme Court Analysis	80 Points = 8%
GTKL Assignment	100 Points = 10%
Entity Memo	100 Points = 10%
Exams (4 @ 100 points each)	400 Points = 40%
Total Points & Weight:	1000 Points = 100%

GRADING POLICY

Grading Scale and Adjustments: *Note the C, D, and F ranges*

895-1000 = A - Excellent

795-894 = B - Good

715-794 = C – Acceptable

645-714 = D – Credit awarded, but GPA implications

644 or less = F – No Credit

Posting of Grades

- Generally, assignment feedback and grades will be posted in Canvas under the ‘My Grades’ tab, allowing you to monitor your progress during the semester.
- I endeavor to give you feedback within a week of due dates, though in exam weeks this may vary somewhat.
- Grades may also be adjusted at the end of the semester based on class results. This means that an average grade may qualify for a higher letter grade than the scale normally provides for, to facilitate an appropriate grade distribution.

COURSE OUTLINE AND CALENDAR

Important University Dates < <https://www.tamuct.edu/registrar/academic-calendar.html> >

The tentative **course schedule** (below) is provided to assist you in keeping up to date in your studies and in completion of your assignments. These dates are the same as in the Canvas Course Calendar. All times are Central Time. *Note* that changes to this schedule and to assignments could occur during the semester. I will let you know as far in advance as possible about any changes.

BUSI 3332.110 Tentative Course Schedule*		
Dates	Instructional Material	Assignment Due Dates (23:59 CT)
Week 1: Aug 28	Course Introduction Read Syllabus (course learning guide) Read Ch 1 Overview of Business Law Read & Listen to Ch. 1 instructional materials	Proctorio Extension Installation <i>due nlt Sunday Aug, 28 by 23:59 (CLO 6)</i> Introductions Discussion (open) <i>CLO 6</i> Chapter 1 Quiz <i>due nlt Thursday Aug. 31, by 23:59 (CLO 4a, 6)</i> Syllabus Quiz <i>due nlt Friday Sept. 1, by 23:59 (CLO 6)</i> Application activity 1 (Ch. 1) <i>due nlt Saturday Sept. 2, by 23:59 (CLO 4a, 6)</i>
Week 2: Sept. 4	Read Chapter 4 Courts and Dispute Resolution Read Chapter 5 Court Procedures Read & Listen to Module 1 Ch. 1, 4, and 5 instructional materials	Supreme Court Assignment: Start – <i>due next week (CLO 1, 6)</i> Chapters 4 - 5 Quiz <i>due nlt Thursday Sept 7, by 23:59 (CLO 4a, 4b, 6)</i> Application activity 2 (Ch. 4 and 5) <i>due nlt Saturday Sept. 9, by 23:59 (CLO 4a, 4b, 6)</i> Introductions Discussion <i>due Sunday Sept. 10 (CLO 6)</i>
Week 3: Sept. 11	Read Ch 2 Business and the Constitution Read & Listen Ch. 2 instructional materials	Chapter 2 Quiz <i>due nlt Thursday Sept. 14, by 23:59 (CLO 1, 4a, 4c, 6)</i> Application Activity 3 (Ch. 2)) <i>due nlt Saturday Sept. 16, by 23:59 (CLO 1, 4a, 4c, 6)</i> Supreme Court Assignment <i>due nlt Sunday Sept. 17, by 23:59 (CLO 1, 4a, 4c, 6)</i>
Week 4: Sept. 18	Read Ch 3 Ethics in Business Read & Listen Ch. 3 instructional materials Exam #1 (Chapters 1-5)	Chapters 3 Quiz <i>due nlt Thursday Sept. 21, by 23:59 (CLO 4a, 6)</i> Application Activity 4 (Ch. 3) <i>due nlt Saturday Sept. 23, by 23:59 (CLO 2, 4a, 6)</i> Exam #1 window opens at 12:01 am on Sunday Sept. 24 and will close on Monday Sunday 25th at 11:59 pm. (CLO 1, 2, 4a-c, 6)
Week 5: Sept. 25	Exam #1 (Chapters 1-5) Read Ch. 6 Tort Law Read & Listen to Ch. 6 instructional materials	Exam #1 window opens at 12:01 am on Sunday Sept. 24 and will close on Monday Sunday 25th at 11:59 pm. (CLO 1, 2, 4a-c, 6) Chapters 6 Quiz <i>due nlt Thursday Sept. 28 by 23:59 (CLO 4d, 6)</i> Application Activity 5 (Ch. 6) <i>due nlt Saturday Sept. 30 by 23:59 (CLO 4d, 6)</i>
Week 6: Oct. 2	Read Ch. 7 Strict Liability and Products Liability Read Ch. 8 Intellectual Property Read & Listen to Ch. 7 & 8 instructional materials	Chapters 7 & 8 Quiz <i>due nlt Thursday Oct. 5 by 23:59 (CLO 4d, 4e, 6)</i> Application Activity 6 (Ch. 7 &8) <i>due nlt Saturday Oct. 7 by 23:59 (CLO 4d, 4e, 6)</i>
Week 7: Oct. 9	Read Ch. 10 Criminal Law and Cyber Crime Read & Listen to Ch. 10 instructional material	Chapter 10 Quiz <i>due nlt Thursday Oct. 12 by 23:59 (CLO 4f, 6)</i> Application Activity 7 (Ch. 10) <i>due nlt Saturday Oct. 14 by 23:59 (CLO 4f, 6)</i> Article Presentation (video) <i>due nlt Sunday Oct. 15 by 23:59 (CLO 4f, 6, 7)</i>
Week 8: Oct. 16	Read Ch. 24 International Law (except Space Law) Read and Listen to Ch. 24 instructional materials Exam 2 (Chapters 6-8, 10, and 24)	Chapter 24 Quiz <i>due nlt Thursday Oct. 19 by 23:59 (CLO 4g, 6)</i> Application Activity 8 (Ch. 24) <i>due nlt Saturday Oct. 21 by 23:59 (CLO 4g, 6)</i> Exam #2 window opens at 12:01 am on Sunday Oct. 22 and will close on Monday Oct. 23 at 11:59 pm. (CLO 4d, 4e, 4f, 4g, 6)

BUSI 3332.110 Tentative Course Schedule*		
Dates	Instructional Material	Assignments & Due Dates (23:59 CT)
Week 9: Oct. 23	<p>Exam 2 (Chapters 6-8, 10, and 24)</p> <p>Read Ch. 11: Contract nature and Terminology Ch. 12: Contract Agreement</p> <p>Read and Listen to Ch. 11 and 12 instructional materials</p>	<p>Exam #2 window opens at 12:01 am on Sunday Oct. 22 and will close on Monday Oct. 23 at 11:59 pm. (CLO 4d, 4e, 4f, 4g, 6)</p> <p>Chapter 11 & 12 Quiz <i>due nlt Thursday Oct. 27, by 23:59 (CLO 4h, 6)</i></p> <p>Application Activity 9 (Ch. 11 & 12) <i>due nlt Saturday Oct. 28, by 23:59 (CLO 4h, 6)</i></p>
Week 10: Oct. 30	<p>Read Ch. 13: Consideration Read Ch. 14: Capacity and Legality</p> <p>Read and Listen to Ch. 13, and 14 instructional materials</p>	<p>Chapters 13 & 14 Quiz <i>due nlt Thursday Nov. 2, by 23:59 (CLO 4h, 6)</i></p> <p>Application Activity 10 (Ch. 13 & 14) <i>due nlt Saturday Nov. 4 (CLO 4h, 6)</i></p> <p>Work on the Getting to Know the Law assignment due next week.</p>
Week 11: Nov. 6	<p>Read Ch. 15 Mistake, Fraud, Voluntary Assent Read Ch. 16 The Writing Requirement</p> <p>Read and Listen to Ch. 15 and 16 instructional materials</p>	<p>Chapters 15 & 16 Quiz <i>due nlt Thursday Nov.10, by 23:59 (CLO 4h, 6)</i></p> <p>Application Activity 11 (Ch. 15 & 16) <i>due nlt Sunday Nov. 12 (CLO 4h, 6) – You have an extra day because of Veterans Day</i></p> <p>Getting to Know the Law Assignment <i>due nlt Sunday Nov. 12 (CLO 4h, 6)</i></p>
Week 12: Nov. 13	<p>Read Ch. 18 Performance and Discharge Read Ch. 19 Breach and Remedies</p> <p>Read and Listen to. Ch. 18 and 19 instructional materials</p> <p>Exam 3 (Chapters 11-16 & 18-19)</p>	<p>Chapters 18 and 19 Quiz <i>due nlt Thursday Nov. 16, by 23:59 (CLO 4h, 6)</i></p> <p>Application Activity 12 (Ch. 18 & 19) <i>due nlt Saturday Nov. 18 (CLO 4h, 6)</i></p> <p>Exam #3 window opens at 12:01 am on Sunday Nov. 19 and will close on Monday Nov. 20 at 11:59 pm. (CLO 4h, 6)</p>
Week 13: Nov. 20	<p>Exam 3 (Chapters 11-16 & 18-19)</p> <p>Read Ch. 32 Agency Formation and Duties Read Ch. 33 Agency Liability and Termination</p> <p>Read and Listen to Ch. 32 and 33 instructional materials</p>	<p>Exam #3 window opens at 12:01 am on Sunday Nov. 19 and will close on Monday Nov. 20 at 11:59 pm. (CLO 4h, 6)</p> <p>Chapters 32 and 33 Quiz <i>due nlt Friday Nov. 24, by 23:59 (CLO 4i, 6) – Extra day because of Thanksgiving</i></p> <p>Application Activity 13 (Ch. 32 & 33) <i>due nlt Sunday Nov. 26 (CLO 4i, 6) – Extra day because of Thanksgiving</i></p>
Week 14: Nov. 27	<p>Read Ch. 36 Small Business & Franchises Read Ch. 37 Forms of Partnerships</p> <p>Read and Listen to Ch. 36 & 37 instructional materials</p>	<p>Chapters 36 & 37 Quiz <i>due nlt Thursday Nov. 30, by 23:59 (CLO 5, 6)</i></p> <p>Application Activity 14 (Ch.36 & 37) <i>due nlt Saturday Dec. 2 (CLO 5, 6)</i></p>

BUSI 3332.110 Tentative Course Schedule*		
Dates	Instructional Material	Assignments & Due Dates (23:59 CT)
Week 15: Dec. 4	Read Ch.38 Limited Liability Companies and Special Business Forms Read Ch.39 Corporate Formation and Financing Read and Listen to Ch. 38 & 39 instructional materials	Chapters 38 & 39 Quiz <i>due nlt Thursday Dec. 7, by 23:59 (CLO 5, 6)</i> Application Activity 15 (Ch.38 & 39) <i>due nlt Saturday Dec. 9 (CLO 5, 6)</i> Business Entity Memo Assignment <i>due nlt Sunday Dec. 10 (CLO 5, 6)</i>
Week 16: Dec. 11	Exam 4: Covers Chapters 32-33 & 36-39	Optional Bonus assignment <i>due nlt Tuesday Dec. 12 (CLO 6)</i> Exam 4 window opens at 12:01 am on Wednesday Dec. 13 and will close on Thursday Dec. 14 at 11:59 pm. (CLO 4i, 5, 6) – NO weekend option because the semester ends on Friday.
Post-Course: Grades posted nlt Dec. 19	<i>Have you registered for Spring Semester 2024 classes?</i>	

* Changes to this schedule and to assignments could occur during the semester. I will let you know as far in advance as possible about any changes.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Warrior Center for Student Success

The Warrior Center for Student Success is a comprehensive academic support department at A&M-Central Texas, dedicated to fostering an environment of excellence and empowerment among its student body. The center offers a wide range of programs and services to ensure every student reaches their full potential, and is a haven for students seeking guidance, resources, and a strong support network to excel in their educational journey.

ADA Access and Accommodations: Texas A&M University-Central Texas ensures that students with disabilities have equal access to educational opportunities by providing appropriate accommodations and support services. If you believe you have a physical, learning or socio-emotional disability requiring reasonable accommodations, please visit [Access and Inclusion](https://www.tamuct.edu/student-affairs/access-inclusion.html) [https://www.tamuct.edu/student-affairs/access-inclusion.html] for more details or contact the Office of Access and Inclusion, WH-212; (254) 501-5836. Any information you provide is private and confidential.

Success Coaching and Peer Mentoring: Our experienced Success Coaches work one-on-one with students to develop personalized action plans, set academic goals, and build effective study strategies, time management skills, and resilience. Our Peer Mentors provide a valuable support system, offering guidance, encouragement, and a relatable perspective to help students navigate their academic and personal challenges. For more details call 254-501-5836 or 254-501-5928 or visit [Academic Support](https://www.tamuct.edu/student-affairs/academic-support.html) [https://www.tamuct.edu/student-affairs/academic-support.html]. Click the link to schedule a session (virtual or in-person) with a success coach bit.ly/3q7uB50 or visit WH, 111.

Testing Services: We offer a secure and comfortable environment for students and members of the community to take courses and distance learning exams, as well as placement tests and professional certification exams. Our Testing Service also offers resources and support referrals for testing related challenges (test anxiety, learning disabilities, etc.) and supports all approved ADA accommodations. Call (254) 519-5830 or visit the [Testing Center](https://www.tamuct.edu/testing-center/) [https://www.tamuct.edu/testing-center/].

Tutoring and Supplemental Instruction Services: Our team of qualified Tutors and Supplemental Instructors assist students in various non-writing subjects, promoting academic comprehension and enhancing learning outcomes. Click the link to schedule a tutoring session with a TAMUCT tutor (virtual or in-person) or view tutor availability bit.ly/43Q6wNz. You may also chat live with a remote tutor 24/7 for a variety of subjects through our partnership with Tutor.com, an online tutoring platform that is free to all TAMUCT students. To learn more please visit [Tutoring Services](https://www.tamuct.edu/student-affairs/academic-support.html#tutoring) [https://www.tamuct.edu/student-affairs/academic-support.html#tutoring] or call (254) 501-5836 or visit the Tutoring Hub in Warrior Hall, 111.

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Student Conduct Office. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the [student conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html), [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may [submit a referral](https://cm.maxient.com/reporting.php?TAMUCentralTexas), [https://cm.maxient.com/reporting.php?TAMUCentralTexas].

My Academic Integrity Statement:

If you need help, ask me! Except for the application activities, all work in this course is to be **completed individually**. You may get rare/occasional assistance from other students – with my approval - about where you found specific information/answers, but I do not want to see identical or even close to the same answers. **The usage of AI, or similar technologies, and/or student “support” sites like Course Hero, Chegg, etc. for course assignments is strictly prohibited. I will be watching for this very closely!** Any instance of academic dishonesty likely will result in an F in my course.

The reproduction of **ANY** course material including digital sharing beyond current BUSI 3332 classmates, is strictly prohibited without my permission. Violation of copyright, such as **posting course materials on websites like Course Hero, Chegg, etc., is against the law and Texas A&M University-Central Texas’ Code of Academic Honesty**. All alleged violations will be reported to the Office of Student Conduct.

Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlSso&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Records and Admissions Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Records and Admissions Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Records and Admissions Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or V.A. educational benefits.

Pregnant and/or Parenting Students Rights and Accommodations

Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of [Title IX and related guidance from US Department of Education's Office of Civil Rights](#), the Associate Dean in the Division of Student Affairs, (254) 501-5909, can assist students who are pregnant, experiencing pregnancy-related conditions, and/or parenting by providing flexible and individualized reasonable accommodations. Students should seek out assistance as early in the pregnancy as possible through the [Pregnancy & Parenting webpage](#) [<https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html>]. For more information, please visit [Student Affairs](#) [<https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html>]. If you would like to read more about these [requirements and guidelines](#) online, please visit the website [<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].

[Title IX of the Education Amendments Act of 1972](#) specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions [<https://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.html>].

Students experiencing any form of discrimination due to any of these conditions are encouraged to reach out to the Title IX Coordinator, 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or the Associate Dean of Student Affairs, 254.501.5909, Warrior Hall 105.

Title IX Rights and Reporting Responsibilities

Texas A&M University-Central Texas is committed to creating a safe and open learning environment for all students. If you or another student has experienced any form of gender discrimination or sexual misconduct, including sexual harassment, sexual assault, dating/domestic violence, and/or sex-based stalking, help and support are available. Our university strongly encourages all members of our campus community to report incidents and seek support for gender discrimination and sexual misconduct through the Title IX Office. You may contact the Title IX Office at 254.519.5716, titleix@tamuct.edu, Founders Hall 317B, or learn more by visiting the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [<https://www.tamuct.edu/compliance/titleix.html>].

Please be aware that that under [Title IX](#), [Texas Senate Bill 212](#), and [System Regulation 08.01.01](#), [<https://policies.tamus.edu/08-01-01.pdf>] all university employees are mandated reporters and are required to disclose information about suspected or alleged violations as listed above and defined in System Regulation 08.01.01. If the Title IX Office receives information about an incident, they will reach out to offer information about resources, rights, and procedural options as a member of the campus community. Although I have an obligation to report, you will, in most cases, control how your case will be handled. When working with the Title IX Office you will have access to resources and accommodations but also have the opportunity to express if you wish to move forward with an investigation. Our goal is to make sure you are aware of the options available to you as a student. Community members are not required to respond to this outreach.

If you or another student wishes to speak to a confidential employee who does not have this reporting responsibility, you can contact the [Student Wellness & Counseling Center](#), [<https://www.tamuct.edu/student-affairs/student-counseling.html>], 254.501.5955, or swacc@tamuct.edu, located in Warrior Hall Room 207L or the Student Support Advocate, 254.501.5978 or ssa@tamuct.edu, located in founder Hall Room 317D.

University Library & Archives

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 350 electronic databases containing approximately 1,203,947 eBooks and 134,750 journals, in addition to the 96,879 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](#) [<https://tamuct.libcal.com/appointments>]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](https://tamuct.libguides.com/index) [https://tamuct.libguides.com/index]

University Writing Center

Located in Warrior Hall 416 and online, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. The face-to-face hours of operation are from 10:00 a.m.-5:00 p.m. Monday and Thursday in Warrior Hall 416. Online tutoring is available Monday thru Thursday from 10:00 a.m.-5:00 p.m. and from 6:00-9:00 p.m. and on Saturdays from 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

OTHER POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [https://www.tamuct.edu/compliance/titleix.html].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reporting.php?TAMUCentralTexas) online [https://cm.maxient.com/reporting.php?TAMUCentralTexas].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [https://www.tamuct.edu/bit]. If a person’s behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

Appendix A					
Article Presentation: Written Summary Rubric (-5 if more than 3 months old)					
Presentation Criteria	0-2.5: Unsatisfactory	3-6.5: Needs Improvement	7-8: Proficient	8.5-10: Exemplary	Comments
Written Summary	The presentation did not lead to an understanding of what was really going on in the article or case.	The presentation somewhat helped to understand the article or case.	The presentation leads to an adequate understanding of the article or case.	The presentation leads to a complete understanding of the article or case.	
Business Law Connection	The topic was not relevant and/or the connection was not explained.	The topic was somewhat relevant and/or the connection was somewhat explained.	The topic was relevant and the connection was adequately explained.	The topic was extremely relevant and the connection was clearly explained.	
Article Presentation: Oral Presentation Rubric					
Presentation Criteria	0-1: Unsatisfactory	1.5-3 – Needs Improvement	3.5 or 4 - Proficient	4.5 or 5 - Exemplary	Comments
Time – Target of 3 minutes	More than a minute off target	+ or – one minute from target	+ or - 40 seconds from target	+ or - 20 seconds from target	

Appendix A continued on next page

<p>Audience Connection & Preparation</p>	<p>The speaker-maintained eye contact with the audience less than 50% of the time and looked away, read heavily, or looked at notes more than 50% of the time.</p>	<p>The speaker-maintained eye contact with the audience over 50% of the time and looked away, read, or looked at notes less than 50% of the time.</p>	<p>The speaker-maintained eye contact with the audience over 75% of the time and looked away, read, or looked at notes less than 25% of the time.</p>	<p>The speaker-maintained eye contact with the audience over 90% of the time and looked away, read, or looked at notes less than 10% of the time.</p>	
<p>Delivery Mechanics</p> <ul style="list-style-type: none"> • Volume • Pronunciation • Pacing 	<p>The student’s volume was consistently too loud or soft for easy understanding. Many of the words were not pronounced correctly. The pacing may also have been incredibly fast or slow.</p>	<p>The students’ volume dropped several times, causing the audience to strain to hear the message. They incorrectly pronounced multiple terms. The pacing was too fast or slow, so the understanding and impact were impacted.</p>	<p>The students’ volume was generally strong, exhibiting some enthusiasm. Only a couple of words were pronounced correctly. There were a couple of brief pauses, and the speed could be sped up or slowed down a little.</p>	<p>The students’ volume was consistently strong, exhibiting enthusiasm. All words were pronounced correctly. There were no pauses, and the speed was slow enough for complete understanding, yet fast enough to maintain attention.</p>	
<p>Distractors</p>	<p>The speaker utilized filler words, sounds, or phrases repeatedly (“OK, uh, umm, etc.”) in almost every sentence, and/or the speaker constantly utilized distracting gestures, such as rocking, moving about too much, extensive arm/hand movements, etc.</p>	<p>The speaker utilized filler words, sounds, or phrases (“OK, uh, umm, etc.”) every few sentences. The speaker had several distracting gestures (rocking/swaying, moving about too much, distracting arm/hand movements, etc.).</p>	<p>The speaker occasionally utilized filler words, sounds, or phrases (“OK, uh, umm, etc.”). The speaker had a few distracting gestures (rocking/swaying, moving about too much, distracting arm/hand movements, etc.).</p>	<p>The speaker rarely, if ever, utilized filler words, sounds, or phrases (“OK, uh, umm, etc.”). The speaker had minimal distracting gestures (rocking/swaying, moving about too much, distracting arm/hand movements, etc.).</p>	

Appendix A continued on next page

Total Score: _____ out of 40

Appendix B on next page

APPENDIX B: Supreme Court Analysis Grade Rubric

	Unsatisfactory: Retake the Bar 0-69 %	Partially proficient: Probably an Ethics Complaint 70-79 %	Proficient: Paying the Bills 80-89 %	Exemplary: Going to be the next TV star! 90-100 %
Correct objective answers 20%	Mostly incorrect - there is no way these answers should have been chosen, given the facts in the case opinion.	Numerous incorrect answers, given the facts in the case opinion.	A few incorrect answers, given the facts in the case opinion.	Two or fewer incorrect (objective) answers, given the facts in the case opinion.
Analysis 60%	Accuracy issues were rampant compared to actual case opinion and the paper deviated significantly into other matters.	There were significant accuracy issues compared to actual case opinion.	There were a few minor errors with regards to analytical accuracy based on the actual case opinion.	In all cases, the analysis is consistent with the actual case opinion.
Citation 10%	No factual information cited in Analysis, and citations do not adhere to the required APA citation style.	Little factual information cited in Analysis, and citations infrequently adhere to the required APA citations style.	Some factual information cited in Analysis, and citations mostly adhere to the required APA citation style.	All factual information cited in Analysis, and Citations completely adhere to the required APA citation style.
Grammar 10%	Rampant issues with grammar.	Numerous grammatical issues per page on average.	There are two grammatical mistakes per page on average.	The paper contains no more than one grammatical mistake per page on average.

Appendix C and D are on the next page.

APPENDIX C: GTKL Assignment Grade Rubric

All questions are worth 3.6 points, unless otherwise noted. **Some answers are very brief, answer accordingly. Submit this document back to me with your answers under or next to each question – add your source link under your answer.**

APPENDIX D: Business Memo Grade Rubric

	Retake the Bar 0-60	Probably an Ethics Complaint 70-79	Paying the Bills 80-89	Going to be the next TikTok Lawyer! 90-100
Writing Quality - Organization - Transitions - Vocabulary - Tone - Grammar - Citations: crediting the authors of sources used 25%	Not in memo format and/or has rampant issues with grammar. No apparent structure and/or transitions confusing and/or repetitive word use and/or most sources did not have citations.	Issues with proper memo format and/or numerous grammatical issues per page on average. Some structure/organization. Some transitions confusing and/or some repetitive use of words and/or many sources did not have citations.	There may be a slight format issue and/or there are two grammatical mistakes per page on average. Clear structure/organization and clear transitions. Some variety in word/vocabulary choice. Most sources have citations.	The paper is in proper memo format and contains no more than one grammatical mistake per page on average. Clear structure/organization and clear transitions. Variety in word/vocabulary choice. All sources have citations.
Entity Choice 25%	There is no way this entity should have been chosen.	Did not choose an appropriate entity.	The entity could work given the facts, but is not the best.	Recommended the most correct entity given the facts.
Analysis 50%	Accuracy issues were rampant and/or business entities were not the focus and the paper deviated significantly into other matters.	There were significant accuracy issues in discussing the entities and/or multiple entities were not mentioned.	There were a few minor errors with regards to the entity discussion and/or one key entity may have either been left out or needed to be discussed more.	In all cases the entity characteristics were discussed accurately and there was good analysis as to why the other entity forms were not recommended.

Appendix E is on the next page

APPENDIX E: Course Alignment Map	
Course-Level Outcomes (CLOs)	
CLO 1	Extrapolate critical information from a recent Supreme Court decision. (Chapters 1 and 4 - Week 2 Supreme Court Assignment & Exam #1)
CLO 2	Evaluate an ethical dilemma utilizing different ethical decision-making frameworks. (Chapter 3 – Application Problems and Exam #1)
CLO 3	Locate sources of legal information that are useful in their daily lives. (Week 6 GTKL Assignment)
CLO 4	Demonstrate knowledge of the following major legal areas: <ul style="list-style-type: none"> a. Foundations of law and ethics (Chapters 1-5 – Quizzes, Application Problems, and Exam #1) b. Dispute Resolution (Chapters 4-5 – Quizzes, Application Problems, and Exam #1) c. Constitutional Impacts on Business (Chapter 2 Quiz, Application Problems and Exam #1) d. Torts (Chapter 6 and 7 Quizzes, Application Problems, and Exam #2) e. Intellectual Property (Chapter 8 Quiz, Application Problems and Exam #2) f. Criminal Law (Chapter 10 Quiz, Application Problems and Exam #2) g. International Law (Chapter 24 Quiz, Application Problems, and Exam #2). h. Contracts (Chapters 11-16, 18-19 Quizzes, Application Problems, and Exam #3) i. Agency Principles (Chapters 32 and 33 Quizzes, Application Problems, and Exam #4)
CLO 5	Identify and apply the principle characteristics of various business entities. (Chapters 36-39 Quizzes, Application Problems, Exam #4, and Business Entity Application Assignment in Week 8)
CLO 6	Demonstrate proficiency in written communications. (Business Entity Application Memo – Week 8)
CLO 7	Demonstrate proficiency in oral presentations. (Article Presentation – Week 3).

Course Alignment Map continued on next page

APPENDIX E: Course Alignment Map			
Unit Topics/ Week	WLOs/CLOs	Instructional Materials	Learning Activities/ Assessments
Unit 1/ Weeks 1-4	<p>Introductions/CLO 6</p> <p>Learning Guide (AKA Syllabus)/CLO 6</p> <p>WLO 1) Classify a law according to its type (Chapter 1)/CLO 4a</p> <p>WLO 2) Explain the concepts of legal precedence and <i>stare decisis</i> (Chapter 1)/CLO 4b</p> <p>WLO 3) Identify the different types of judicial opinions (Chapter 1)/CLO 4a</p> <p>WLO 4) Discuss the way the Constitution is interpreted (Chapter 1)/CLO 1, 4a</p> <p>WLO 5) Describe when a court may properly exercise jurisdiction (Chapter 2)/CLO 4a, 4c</p> <p>WLO 6) Explain how the US Supreme Court functions (Chapter 2, S. Ct. assignment)/CLO 1, 4a, 4c</p> <p>WLO 7) Contrast the various methods of dispute resolution (Chapter 2)/CLO 4b</p> <p>WLO 8) Identify and explain select dimensions of the trial process (Chapter 3)/CLO 4a</p> <p>WLO 9) Describe the applicability of the Commerce Clause on businesses (Chapter 4)/CLO 4a, 4b, 4c</p> <p>WLO 10) Identify where preemption applies (Chapter 4)/CLO 4a, 4b, 4c</p> <p>WLO 11) Discuss the extent of freedom of speech (Chapter 4)/CLO 4a, 4b, 4c</p> <p>WLO 12) Define ethics (Chapter 5)/CLO 2, 4a, 4b</p> <p>WLO 13) Differentiate between duty based and outcome based ethical decision making (Chapter 5, Application Problem)/CLO 2, 4a, 4b</p>	<p>Read Chapter 1</p> <p>Read Chapters 4 - 5</p> <p>Read Chapter 2 - 3 Review & Listen to: Chapter 1 - 5 PowerPoints & Video/Audio LecSups</p>	<p>Introduction Discussion</p> <p>Syllabus Quiz</p> <p>Chapter 1 – 5 Quizzes</p> <p>Application Activities 1 – 4</p> <p>Supreme Court Case Assignment</p> <p>Exam 1 (Chapters 1 - 5)</p>
Unit 2/ Weeks 6 - 8	<p>Article Presentation/CLO 7</p> <p>WLO 14) Classify torts (Chapter 6)/CLO 4d</p> <p>WLO 15) Identify where negligence has occurred (Chapters 6 and 7) /CLO 4d</p> <p>WLO 16) Discuss the duty owed to business invitees/customers (Chapter 6) /CLO 4d</p> <p>WLO 17) Identify the issues in products liability cases (Chapter 7) /CLO 4d</p>	<p>Read Chapter 6</p> <p>Read Chapters 7 - 8</p> <p>Read Chapter 10</p> <p>Read Chapter 24</p> <p>Review & Listen to: Chapter 6 – 8, 10, 24</p>	<p>Chapter 6 – 8, 10, 24 Quizzes</p> <p>Application Activities 5 – 8</p> <p>Article Presentation</p> <p>Exam 2 (Chapters 6 – 8, 10, 24)</p>

	<p>WLO 18) Discuss the extent to which companies should be held liable in products liability cases (Chapter 7) /CLO 4d</p> <p>WLO 19) Identify the differences between trademarks, patents, copyrights and trade secrets (Chapter 8) /CLO 4e</p> <p>WLO 20) Discuss the protection system we have for IP (Chapter 8)/CLO 4e</p> <p>WLO 21) Explain the potential criminal liability of corporations and their officers (Chapter 10)/CLO 4f</p> <p>WLO 22) Properly classify crimes based on factual scenarios (Chapter 10)/CLO 4f</p> <p>WLO 23) Identify proper defenses to criminal liability, including Constitutional safeguards (Chapter 10)/CLO 4f</p> <p>WLO 24) Differentiate between the principles of comity, the act of state doctrine and sovereign immunity (Chapter 24)/CLO 4g</p> <p>WLO 25) Identify unique contractual considerations in the international setting (Chapter 24)/CLO 4g</p> <p>WLO 26) Describe when laws apply extraterritorially (Chapter 24)/CLO 4g</p>	<p>PowerPoints & Video/Audio LecSups</p>	<p>8, 10 , 24</p>
<p>Unit 3 Week 9 - 12</p>	<p>WLO 27) Identify the required element to form a valid contract (Chapter 11)/CLO 4h</p> <p>WLO 28) Classify a contract according to its type (Chapter 11)/CLO 4h</p> <p>WLO 29) Discuss the issue of legalese in contracts (Chapter 11)/CLO 4h</p> <p>WLO 30) Identify the requirements/circumstances for an effective offer, acceptance, revocation and rejection (Chapter 12)/CLO 4h</p> <p>WLO 31) Identify when consideration is legally sufficient (Chapter 13)/CLO 4h</p> <p>WLO 32) Using a fact pattern, discuss whether or not promissory estoppel may apply (Chapter 13)/CLO 4h</p> <p>WLO 33) Discuss whether the doctrine promissory estoppel should be allowed to be used by judges (Chapter 13)/CLO 4h</p> <p>WLO 34) Analyze a contractual situation to determine if the parties had capacity and legal obligations under contract law (Chapter 14)/CLO 4h</p> <p>WLO 35) Discuss the boundary of “unconscionability” in contracts (Chapter 14)/CLO 4h</p> <p>WLO 36) Explain the enforceability of a covenant not to</p>	<p>Read Chapter 11 - 12</p> <p>Read Chapters 13 - 14</p> <p>Read Chapter 15 - 16</p> <p>Read Chapter 18 - 19</p> <p>Review & Listen to: Chapter 11 - 16, 18 – 19</p> <p>PowerPoints & Video/Audio LecSups</p>	<p>Chapter 11 – 16, 18 - 19</p> <p>Quizzes</p> <p>Application Activities 9 – 12</p> <p>Getting to Know the Law Assignment</p> <p>Exam 3 (Chapters 11 – 16, 18 - 19)</p>

	<p>compete (Chapter 14)/CLO 4h</p> <p>WLO 37) Identify when a mistake may provide a legal excuse to contract performance (Chapter 15)/CLO 4h</p> <p>WLO 38) Identify if fraudulent misrepresentation has occurred (Chapter 15)/CLO 4h</p> <p>WLO 39) Identify when a contract is subject to the statute of frauds (Chapter 16)/CLO 4h</p> <p>WLO 40) Describe when the parol evidence rule applies (Chapter 16)/CLO 4h</p> <p>WLO 41) Identify the impact of conditions on contractual obligations (Chapter 18)/CLO 4h</p> <p>WLO 42) Classify the level to which a contract has been performed, including what constitutes a material breach of contract (Chapter 18)/CLO 4h</p> <p>WLO 43) Explain why a contract may be discharged (Chapter 18)/CLO 4h</p> <p>WLO 44) Identify the remedies available for breach of contract (Chapter 19)/CLO 4h</p>		
<p>Unit 4 Weeks 13 - 16</p>	<p>Entity Memo/CLO 6</p> <p>WLO 45) Explain the difference between an employee and independent contractor (Chapter 32)/CLO 4i</p> <p>WLO 46) Discuss the concept of vicarious liability and the duties owed between agents and principals (Chapter 32)/CLO 4i</p> <p>WLO 47) Using agency law, describe the responsibility of the principal and agent for contracts and torts of the agent (Chapter 33)/CLO 4h</p> <p>WLO 48) Identify the proper category of authority at play in factual scenario (Chapter 33) /CLO 4h</p> <p>WLO 49) Discuss why one chooses to become an entrepreneur (Chapter 36)/CLO 5</p> <p>WLO 50) Explain the key characteristics of a sole proprietorship (Chapter 36)/CLO 5</p> <p>WLO 51) Identify the responsibilities and rights of the parties in a franchise contract (Chapter 36)/CLO 5</p> <p>WLO 52) Compare the General Partnership, the Limited Partnership and the Limited Liability Partnership (Chapter 37)/CLO 5</p> <p>WLO 53) Identify the rights and duties of partners under Texas law (Chapter 37)/CLO 5</p> <p>WLO 54) Identify partnership duties in the absence of express agreement to be partners (Chapter 37)/CLO 5</p> <p>WLO 55) Explain the key characteristics of a LLC (Chapter</p>	<p>Read Chapter 32 - 33</p> <p>Read Chapters 36 - 37</p> <p>Read Chapter 38 - 39</p> <p>Review & Listen to: Chapter 6 – 8, 10, 24</p> <p>PowerPoints & Video/Audio LecSup</p>	<p>Chapter 32 – 33, 36 - 39</p> <p>Quizzes</p> <p>Application Activities 13 – 15</p> <p>Entity Memo Assignment</p> <p>Exam 4 (Chapters 32 – 33., 36 - 39</p>

	<p>38)/CLO 5</p> <p>WLO 56) Describe the key defining aspects of the special business forms including the joint venture, syndicate, joint stock company and cooperative (Chapter 38)/CLO 5</p> <p>WLO 57) Describe the steps involved in forming a corporation (Chapter 39)/CLO 5</p> <p>WLO 58) Classify a corporation by definition and status (Chapter 39)/CLO 5</p> <p>WLO 59) Explain possible shareholder liability, including piercing the corporate veil (Chapter 39)/CLO 5</p>		
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End of Syllabus