

**Texas A&M University Central Texas**  
**PSYC 4320-110 History of Psychology**  
**Fall 2021—Mondays 6:00-7:15 PM--WH 314**

**INSTRUCTOR AND CONTACT INFORMATION**

**Instructor:** Michelle McCullough, Ph.D.

**Email:** [mmccullough@tamuct.edu](mailto:mmccullough@tamuct.edu) or use Canvas Inbox

**Office Hours:**

**Campus Office Hours:** Mondays 5:00 p.m.-6:00 p.m. WH 419 D

**Virtual Office Hours:** By appointment only—Weekday afternoons, Wednesday and Thursday evenings

**Mode of Instruction and course access:** This is a face-to-face course with online components. This course uses Canvas LMS <https://tamuct.instructure.com/login/ldap> for assignments, grades, and supplemental course materials. You will use your username and password communicated to you separately to logon to this system.

**Student-instructor interaction:** I check email several times each day and reply in a short period of time. If you send a message through Canvas and do not hear back from me, please send an email to: [mmccullough@tamuct.edu](mailto:mmccullough@tamuct.edu). I have family and community obligations on the weekend, and may not be available to respond to emails on those day.

**REQUIRED COURSE PROGRESS MEETING**

Around mid-semester, please arrange to meet with me in person (meeting times starting week 6 and ending at the end of week 8).

Refer to my office hours schedule to know exactly when meetings in my office most often can and cannot be scheduled.

The purpose of the meeting is for us to discuss your progress in this course and for me to learn how I can further help you do well in this course. There are 20 course points associated with this meeting.

**COVID-19 Safety Measures**

To promote public safety and protect students, faculty, and staff during the coronavirus pandemic, Texas A&M University-Central Texas has adopted policies and practices to minimize virus transmission. All members of the university community are expected to adhere to these measures to ensure their own safety and the safety of others.

Please visit the following Texas A&M University-Central Texas website for the most up to date information.

<https://www.tamuct.edu/covid19/>

**WARRIOR SHIELD**

**Emergency Warning System for Texas A&M University-Central Texas**

Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.

Connect to Warrior Shield by [911Cellular](https://www.tamuct.edu/police/911cellular.html) [https://www.tamuct.edu/police/911cellular.html] to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.

## COURSE INFORMATION

**Course Overview and Description:** PSYC 4320-110 (History of Psychology)

**Course description:** (WI) An analysis of historical prescientific psychology in cultures, philosophy, and physiology as the foundations of scientific modern psychology, as those historical matters relate to the modern scientific psychological schools of thought (paradigms). Prerequisite(s): [PSYC 2301](#) and [PHIL 1301](#) or [2303](#), and [PSYC 3309](#) and Junior classification, or permission of department chair.

### Course Objectives/SLOs:

1. ***Demonstrate factual knowledge of fundamental principles, generalizations, or theories regarding the history of psychology.*** Students will read about, identify, research, discuss asynchronously online, and write about theoretical concepts underlying several major school of thought (paradigms) in the history of psychology. Students will demonstrate their ability to identify key facts and theories, and will explain selected concepts and support them, in their Critical Thinking Writing Assignments/Critical Thinking Asynchronous Discussions. Students will also explain selected concepts and support them with the Eminent Person writing assignments. (Evaluated by all course writing assignments and discussions)
2. ***Demonstrate an understanding and appreciation of intellectual/cultural activity in science regarding the development of modern psychology.*** Students will read about and independently research about 5 prominent psychological scientists who contributed to the development of modern psychology. Students will use their research to write an Eminent Person paper discussing the life, times, and theoretical contributions of each of the 5 selected psychological scientists. Students will also explain how the individual's contributions are related to later developments and current research in psychology. (Evaluated by 5 EPITHOP papers)
3. ***Find and use resources for answering questions or solving problems.*** Students will identify resources and conduct research on self-selected topics in their Critical Thinking Writing Assignments/Critical Thinking Asynchronous Discussions. Students will also identify resources and conduct information research for their 5 Eminent Person papers. (Evaluated by all course writing assignments and discussions)
4. ***Demonstrate skill in expressing oneself in writing and class discussions.*** Students will read and incorporate the information in the APA style manual in their writing. Students will incorporate the information from their research in their writing and class discussion participation. Students will express ideas in writing on the APA style of the Eminent Person papers and the textbook chapter related Reaction Journal Writing Assignments. (Evaluated by all course writing assignments and discussions)
5. ***Analyze and critically evaluate ideas, arguments, and points of view.*** Students will write independent reflections of course materials. These reflections will require students to write/discuss explanations that include comparing and contrasting theories, analyzing parts of theories, and explaining one aspect of whole-person human psychology from two or more perspectives and evaluating which theory provides the best account of the one aspect of whole-person human psychology. Class members will also demonstrate these skills in critical thinking class discussion. (Evaluated by all course writing assignments and discussions)

### Required Reading and Textbook(s):

American Psychological Association. (2019). *Publication manual of the American Psychological Association* (7th ed.). Washington, DC: Author. (ISBN: 978-1-4338-3216-1)

Schultz, D. P., & Schultz, S. E. (2016). *A history of modern psychology* (11<sup>th</sup> ed.). Belmont, CA: Wadsworth. ISBN: 978-1305630048

*Required Readings from A History of Psychology by Ludy T. Benjamin, Jr. will be provided at our Canvas pages (Files link). (some parts of some pages did not scan effectively—just do your best to read those pages anyway)*

*If you want to purchase this textbook it should be inexpensive as it is an older edition (the information that you need to get the correct edition is posted in the Ludy Benjamin folder (Canvas→left menu Files link→Ludy Benjamin folder).*

*Handouts (Canvas “Files”--“Handouts” links)—At least look at each of these. You will find them to be helpful as you do your writing assignments. Talk with me in person via WebEx or call me (605-214-5627) if you want to understand any of the handouts better.*

Please purchase or rent our course textbooks as soon as possible. You cannot pass this course without the textbooks. Also, please do not use a previous or later edition of these textbooks, because the textbook content changes with each edition.

## **COURSE REQUIREMENTS**

### **Course Learning and Evaluation Requirements:**

**Textbook & Supplemental Readings—Online Discussion Writing Assignments (Your Self-Chosen Discussion Topics & 2 Substantive Replies to your classmates’ Self-Chosen Discussion Topics Threads** (The total of these ten 40-point assignments is worth 40% of final course grade) [Total 400 points]

**End of Semester MFT Exam** (4% of final course grade) [Total 40 points]

**SONA Research Participation** (4% of final course grade) [Total 40 points]

**Course Progress Meeting** (2% of final course grade) [Total 20 points]

**Major Writing Assignments (Eminent Persons in Psychology)** (100 points each; Combined Major Writing Assignments are worth 50% of final course grade) [Total 500 points] These will be further explained at each assignment in Canvas.

**This is a Writing Instructive (WI) Course**, so writing will be an integral part of my instruction and our interactions. Writing will also be the fundamental way that I measure student mastery of course content. WI means that you will have many opportunities to work on improving your writing skills.

**Please do not submit any writing that you have previously submitted for any course, for any of your writing assignments for this course. A grade of zero will be earned for any writing assignments of this sort.**

**Total Possible Points for Entire Course: 1000 points**

### **Grading Criteria Rubric and Conversion**

**Online Research/Writing/Discussion Assignments, Major Writing Assignments, Course Progress Meeting, SONA Research Participation, MFT Exam = Final Course Grade**

- A = 90-100% (900-1000 points) (Outstanding Course Scholarship)  
 B = 80-89.99% (800-899.99 points) (Good Course Scholarship)  
 C = 70-79.99% (700-799.99 points) (Satisfactory Course Scholarship)  
 D = 60-69.99% (600-699.99 points) (Marginal Course Scholarship)  
 F = below 60% (0-599.99 points) (Course Failure)

(In rare/valid instances an Incomplete (I) will be given if the appropriate conditions are met. The missing work must be completed in 30 days or the (I) will automatically become an F).

*I do not round grades up to the next grade at the end of the semester. Any requests for “bumping up” grades will not be given a reply.*

### Posting of Grades

Writing Assignment Grades will mainly post 72 hours after the due date has passed, or before that time when possible.

Final Course Grades will be submitted to the registrar usually within 48 hours after the course end date.

### Grading Policies

Dr. McCullough will accept most late assignments. After an assignment deadline has passed, a deduction of 10% of your earned grade is applied for each day the assignment is late.

## COURSE OUTLINE AND CALENDAR

**Weekly graded assignments are due in a Canvas dropbox by specific days and times that vary.  
 Be sure to remain aware when each graded assignment is due**

MODULE DATES	DISCUSS./ASSIGN./ACTIV.	READINGS/GRADED ASSIGNMENTS
Week 1 23-29 August	Foundations/Introduction (Continuity & Context)	1. Read Textbook (S&S Chapter 1) 2. Read Supplemental Reading (LB, C-1)
Week 2 30 August-5 September	Report on and Discuss Previous Week’s Readings	1. Research/Write/Post (CT Topics) (S&S, C-1) and (LB, C-1)  Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday</b> , 11:55 p.m. <u><i>Points Lost for Late Submission</i></u> Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday</b> , 11:55 p.m.
Week 3 6-12 September	Report on and Discuss Previous Week’s Readings and Writing(s)	1. Read Supplemental Reading (LB, C-2) 2. Read Textbook (S&S, C-2 & C-3)  3. Research/Write/Post (CT Topics) (S&S, C-2 and C-3) and (LB, C-2)  Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday</b> , 11:55 p.m. <u><i>Points Lost for Late Submission</i></u> Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday</b> , 11:55 p.m.

<p style="text-align: center;"><b>Week 4</b> <b>13-19 September</b></p>	<p style="text-align: center;"><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p>	<ol style="list-style-type: none"> <li>1. Read Supplemental Reading (<b>LB, C-3</b>)</li> <li>2. Read Textbook (<b>S&amp;S, C-4 &amp; C-5</b>)</li> <li>3. Research/Write/Post (CT Topics) (<b>S&amp;S, C-4 and C-5</b>) and (<b>LB, C-3</b>)</li> </ol> <p>Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday, 11:55 p.m.</b> <i><u>Points Lost for Late Submission</u></i> Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p>
<p style="text-align: center;"><b>Week 5</b> <b>20-26 September</b></p>	<p style="text-align: center;"><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p>	<ol style="list-style-type: none"> <li>1. Read Supplemental Reading (<b>LB, C-4 and C-5</b>)</li> <li>2. Read Textbook (<b>S&amp;S, C-6 and C-7</b>)</li> <li>3. Research/Write/Post (CT Topics) (<b>S&amp;S, C-6 and C-7</b>) and (<b>LB, C-4 and C-5</b>)</li> </ol> <p>Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday, 11:55 p.m.</b> <i><u>Points Lost for Late Submission</u></i> Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p>
<p style="text-align: center;"><b>Week 6</b> <b>27 September-3 October</b></p>	<p style="text-align: center;"><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p>	<ol style="list-style-type: none"> <li>1. Research/Write <b>EP, 1800-Present (Biological or Gestalt Paradigm--see Paradigm handout)</b></li> </ol> <p>This Eminent Person in the History of Psychology (EPITHOP) Writing Assignment is to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p> <p style="text-align: center;"><i><u>Points Lost for Late Submission</u></i></p>
<p style="text-align: center;"><b>Week 7</b> <b>4-10 October</b></p>	<p style="text-align: center;"><b>Report on and Discuss Previous Week's Readings, Writing(s), and Eminent Person</b></p>	<ol style="list-style-type: none"> <li>1. Read Supplemental Reading (<b>LB, C-6</b>)</li> <li>2. Read Textbook (<b>S&amp;S, C-8</b>)</li> <li>3. Research/Write/Post (CT Topics) (<b>S&amp;S, C-8</b>) and (<b>LB, C-6</b>)</li> </ol> <p>Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday, 11:55 p.m.</b> <i><u>Points Lost for Late Submission</u></i> Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p>

<p style="text-align: center;"><b>Week 8</b> <b>11-17 October</b></p>	<p style="text-align: center;"><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p>	<ol style="list-style-type: none"> <li>1. Read Supplemental Reading (<b>LB, C-8</b>)</li> <li>2. Read Textbook (<b>S&amp;S, C-9, C-10, and C-11</b>)</li> <li>3. Research/Write/Post (CT Topics) (<b>S&amp;S, C-9, C-10, and C-11</b>) and (<b>LB, C-8</b>)</li> </ol> <p>Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday, 11:55 p.m.</b> <i><u>Points Lost for Late Submission</u></i></p> <p>Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p>
<p style="text-align: center;"><b>Week 9</b> <b>18-24 October</b></p>	<p style="text-align: center;"><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p>	<ol style="list-style-type: none"> <li>1. Research/Write <b>EP, 1800-Present (Behavioral Paradigm--see Paradigm handout)</b></li> </ol> <p>This Eminent Person in the History of Psychology (EPITHOP) Writing Assignment is to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b> <i><u>Points Lost for Late Submission</u></i></p>
<p style="text-align: center;"><b>Week 10</b> <b>25-30 October</b></p>	<p style="text-align: center;"><b>Report on and Discuss Previous Week's Readings, Writing(s), and Eminent Person</b></p>	<ol style="list-style-type: none"> <li>1. Read Supplemental Reading (<b>LB, C-7</b>)</li> <li>2. Read Textbook (<b>S&amp;S, C-13 and C-14</b>)</li> <li>3. Research/Write/Post (CT Topics) (<b>S&amp;S, C-13 and C-14</b>) and (<b>LB, C-7</b>)</li> </ol> <p>Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday, 11:55 p.m.</b> <i><u>Points Lost for Late Submission</u></i></p> <p>Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p>
<p style="text-align: center;"><b>Week 11</b> <b>1-7 November</b></p>	<p style="text-align: center;"><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p>	<ol style="list-style-type: none"> <li>1. Read Supplemental Reading (<b>LB, C-9</b>)</li> <li>2. Read Textbook (<b>S&amp;S, C-12</b>)</li> <li>3. Research/Write/Post (CT Topics) (<b>S&amp;S, C-12</b>) and (<b>LB, C-9</b>)</li> </ol> <p>Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday, 11:55 p.m.</b> <i><u>Points Lost for Late Submission</u></i></p> <p>Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p>

<p><b>Week 12</b> <b>8-14 November</b></p>	<p><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p> <p><b>Your MFT Exam Sign Up-Online</b></p>	<p><b>1. Research/Write EP, 1800-Present (Psychodynamic Paradigm--see Paradigm handout)</b></p> <p>This Eminent Person in the History of Psychology (EPITHOP) Writing Assignment is to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b> <b><u>Points Lost for Late Submission</u></b></p>
<p><b>Week 13</b> <b>15-21 November</b></p>	<p><b>Report on and Discuss Previous Week's Readings, Writing(s), and Eminent Person</b></p> <p><b>Your MFT Exam Sign Up-Online</b></p>	<p><b>1. Read Supplemental Reading (LB, C-11)</b> <b>2. Read Textbook (S&amp;S, C-15)</b></p> <p><b>3. Research/Write/Post (CT Topics) (S&amp;S, C-15) and (LB, C-11)</b></p> <p>Your Self-Chosen Topics (from the assigned chapters) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday, 11:55 p.m.</b> <b><u>Points Lost for Late Submission</u></b></p> <p>Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p>
<p><b>Week 14</b> <b>22-28 November</b></p>	<p><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p> <p><b>Your MFT Exam Sign Up-Online</b></p>	<p><b>1. Research/Write EP, 1800-Present (Humanistic or I/O-Applied Paradigm)</b></p> <p>This Eminent Person in the History of Psychology (EPITHOP) Writing Assignment is to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b> <b><u>Points Lost for Late Submission</u></b></p>
<p><b>THANKSGIVING</b> <b>25-26 November</b> <b>Campus Closed</b></p>		
<p><b>Week 15</b> <b>29 November-5 December</b></p>	<p><b>Report on and Discuss Previous Week's Readings and Writing(s)</b></p> <p><b>Take Your MFT Exam Monday, Tuesday, Thursday Only</b></p>	<p><b>1. Read Supplemental Reading (LB, C-10)</b> <b>2. Research/Write/Post (CT Topic) (LB, C-10)</b></p> <p>Your Self-Chosen Topic (from the assigned chapter) Discussion Thread is Due to be posted at our Canvas course page by <b>Friday, 11:55 p.m.</b> <b><u>Points Lost for Late Submission</u></b> Your Substantive minimum of 2 replies to your classmates Discussion Threads are to be posted at our Canvas course page by <b>Sunday, 11:55 p.m.</b></p> <p><b>3. Research and then report next week in class discussion about the cultural influence of your assigned major world religion on modern psychology in the areas of the world where that religion is a large cultural influence.</b></p>

<p style="text-align: center;"><b>Week 16</b> <b>6-10 December</b> <b>(Course Ends Friday)</b></p>	<p style="text-align: center;"><b>Report on and Discuss</b> <b>Previous Week's Readings,</b> <b>Writing(s), and</b> <b>Eminent Person</b> <b>MFT Exam End</b> <b>Tuesday,</b> <b>8 December</b></p>	<p><b>1. MFT Exam</b> (last day is Tuesday)</p> <p><b>2. Research/Write EP, 1800-Present (Cognitive or SocioCultural Paradigm--see Paradigm handout)</b></p> <p><b>This Eminent Person in the History of Psychology (EPITHOP) Writing Assignment is to be posted at our Canvas course page by Friday, 11:55 p.m.</b></p>
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### Important University Dates

August 23, 2021	Add, Drop, and Late Registration Begins for 16- and First 8-week Classes \$25 Fee assessed for late registrants
August 23, 2021	Classes Begin for Fall Semester
August 25, 2021	Deadline for Add, Drop, and Late Registration for 16- and First 8-Week Classes
August 30, 2021	Deadline to Drop First 8-week Classes with No Record
<b>September 6, 2021</b>	<b>Labor Day (University open and classes will be held)</b>
September 7, 2021	Deadline to drop 16-week Classes with No Record
October 19, 2021	Deadline for Graduation Application for Fall Ceremony Participation
November 1, 2021	Deadline for GRE/GMAT Scores to Graduate School Office
November 1, 2021	Registration Opens for Spring Semester
November 5, 2021	Deadline to Drop 16-Week Classes with a Quit (Q) or Withdraw (W)
<b>November 11, 2021</b>	<b>Veteran's Day (University Closed)</b>
November 20, 2021	Deadline for Final Committee-Edited Theses Fall Semester with Committee Approval Signatures to Graduate School Office
<b>November 25-26</b>	<b>Thanksgiving (University Closed)</b>
November 29, 2021	Deadline to Drop Second 8-Week Classes with a Quit (Q) or Withdraw (W)
December 10, 2021	Deadline to Withdraw from University for 16- and Second 8-Week Classes
December 10, 2021	Fall Semester Ends
December 10, 2021	Deadline for Applications for Tuition Rebate for Fall Graduation (5pm)
December 10, 2021	Deadline for Fall Degree Conferral Applications to the Registrar's Office \$20 Late Application Fee
December 10, 2021	Fall Commencement Ceremony Bell County Expo 7 pm
December 24-31	Winter Break (University Closed)

### TECHNOLOGY REQUIREMENTS AND SUPPORT

#### Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. Logon to A&M-Central Texas Canvas [ <https://tamuct.instructure.com> ].

**Username:** Your MyCT username (xx123 or everything before the "@" in your MyCT e-mail address)

**Password:** Your MyCT password

**We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**



## Technology Support.

### For log-in problems, students should contact Help Desk Central.

- 24 hours a day, 7 days a week
- Email: [helpdesk@tamu.edu](mailto:helpdesk@tamu.edu)
- Phone: (254) 519-5466
- [Web Chat](http://hdc.tamu.edu): [http://hdc.tamu.edu]

### Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

### Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

*Technology issues are not an excuse for missing a course requirement – make sure your computer is configured correctly and address issues well in advance of assignment and evaluation deadlines.*

## COURSE AND UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

### Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d-46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2Fsubmit%2FForm%2FStart%2F53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

### Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the Student Conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html), [<https://www.tamuct.edu/student-affairs/student-conduct.html>].

If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0), [[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\\_id=0](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0)].

### **Academic Accommodations**

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required) [<https://tamuct.instructure.com/courses/717>]

### **Important information for Pregnant and/or Parenting Students**

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [<https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html>]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

### **Tutoring**

Tutoring is available to all A&M-Central Texas students, on a remote online basis. Visit the Academic Support Community in Canvas to view schedules and contact information. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Student success coaching is available online upon request.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, success coaching, or have any other question, contact Academic Support Programs at (254) 501-5836, visit the Office of Student Success at 212F Warrior Hall, or by emailing [studentsuccess@tamuct.edu](mailto:studentsuccess@tamuct.edu).

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

### **University Writing Center**

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University-Central Texas (A&M-Central Texas) is a free service open to all A&M-Central Texas students. For the Fall 2021 semester, the hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WOnline at <https://tamuct.mywconline.com/>. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor by making an appointment via WOnline at <https://tamuct.mywconline.com/>. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

### **University Library**

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000 eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [<http://tamuct.libguides.com/index>].

## **OPTIONAL POLICY STATEMENTS**

### **A Note about Sexual Violence at A&M-Central Texas**

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [<https://www.tamuct.edu/compliance/titleix.html>].

## Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2) online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [https://www.tamuct.edu/bit]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

## The Course Operation and Being a Disciplined Learner

Effective course learning requires class members to be very self-disciplined; be sure you understand and are prepared to comply with all required class assignments and deadlines. For this course, the Weekly Assignments will be posted on the Course Schedule with corresponding due dates listed within the Course Schedule. All graded weekly assignments are due by Sunday, 11:59 p.m. of the associated week, except for Week 16 which ends for our course on Thursday of that week.

If a class member experiences a technical problem that prevents submitting an assignment by the due date, the student should contact the instructor immediately. All assignments in this course are due by the listed due dates found on the Course Schedule and at our course Canvas pages for each specific assignment. All weekly graded quizzes are due by Sunday, 11:59 p.m. of the associated week, except for Week 16 which ends for our course on Thursday of that week.

It is the class member's responsibility to read any announcements posted by the instructor under the Announcements section of our Canvas homepage or in e-mail. Students are expected to follow all instructions provided by the instructor for each specific assignment, precisely.

## Class Discussion Participation and Class Attendance

Regular classroom attendance, active small-group and class discussion participation (asking questions and providing answers), in-class-writing and reading assignment quizzes, and peer-writing-feedback are required. A class member may receive a significant grade reduction in the course when his/her lack of attendance/active discussion participation prohibits him/her from meeting the course objectives, or when a class member accumulates excessive absences that prevent his or her active discussion participation, as well as completing and submitting assignments by the listed due dates. For every 100 points that a student misses in this course, the student's final grade will drop one letter. In addition to active classroom activity and discussion, **class members should not go more than 2-3 days without logging on to our course at Canvas to check for new announcements, reminders, and/or assignments.**