COURSE DATES, MODALITY, AND LOCATION

Semester: Spring 2022
Meeting Time/Place: Monday and Wednesday 7:30 PM -8:45 PM Warrior Hall 304
Charlotte Lukic, LCSW
Instructor: Adjunct Professor
Office: Warrior Hall 4th Floor.
Phone & E-Mail: clukic@tamuct.edu
Office Hours: By Appointment Only (to be scheduled via ZOOM meeting, in person, or phone call)

I am most reliably reached via my email.

Canvas

Portions of this course are delivered via Canvas. Please ensure you have access to Canvas. For concerns, please contact the Online Learning department at http://www.ct.tamus.edu/departments/online/learners.php

Email

The social work program, as well at TAMU-CT, corresponds frequently with students via your student email. Personal email addresses should be connected to your TAMUCT email address.

The following course has infused curriculum that prepares students with the necessary casework skills required by 45CFR1356.60 Title IV-E Training Program.

Emergency Warning System for Texas A&M University-Central Texas
SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.
Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the SafeZone website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:
1. Download the SafeZone App from your phone store using the link below:
   - iPhone/iPad: [https://apps.apple.com/app/safezone/id533054756]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

COURSE INFORMATION

Course Overview and description

Human Trafficking is an undergraduate course designed to help students gain a better understanding of contemporary human trafficking and modern day slavery. In this course students will assess the different frameworks used to combat human trafficking around the world and analyze the different discourses used to discuss the trafficking phenomena. Students will learn different terminology in this field, the different types of trafficking that exist, and how it correlates to the social work profession. This course will also explore various roles that entities, such as government, media, the criminal justice system, and faith-based organizations play in this complex issue. In addition, this course will explore the psychological and emotional impacts trafficking has on its victims and what interventions can be utilized to help mitigate this worldwide problem.

Learning Objectives

Upon completion of the course, students will be able to:

1. Define human trafficking.

2. Identify the many forms of human trafficking.

3. Understand the impact of international and U.S. laws enacted to fight human trafficking.

4. Assess the many changes in policy that the U.S. government and law enforcement agencies have implemented in an effort to apply a victim-centered approach to human trafficking.
5. Recognize the role of community members in addressing human trafficking.
6. Provide practical insight into what can be done to combat and prevent human trafficking.

Teaching Method

The primary teaching approach in this course will be collaborative learning. Material in the course will be presented through class discussions on readings, videotapes, and in-class group exercises. Guest presenters and field trips will provide an in-depth view of the current challenges and services.

Program Mission

The mission of the BSW Program at Texas A&M University - Central Texas is to prepare high quality graduates for entry-level generalist social work practice and advanced education. This education is delivered in a rigorous and student-centered learning environment that promotes professional behavior, values and ethics, human and community well-being, respect for human diversity, and a global perspective, and is guided by a person-in-environment framework, knowledge based on scientific inquiry, and social work competencies.

Program Framework

The Social Work Program curriculum is rooted in a framework established by the Council on Social Work Education (CSWE). Specifically, the program endeavors to develop social workers who promote human and community well-being by being able to demonstrate the following 9 core competencies upon graduation:

1. Demonstrate ethical and professional behavior
2. Engage diversity and difference in practice
3. Advance human rights and social, economic, and environmental justice
4. Engage in practice-informed research and research-informed practice
5. Engage in policy practice
6. Engage with individuals, families, groups, organizations, and communities
7. Assess individuals, families, groups, organizations, and communities
8. Intervene with individuals, families, groups, organizations and communities
9. Evaluate practice with individuals, families, groups, organizations, and communities

Each core competency has specific, measurable practice behaviors that help students and their professors determine if the competency has been achieved. There are 31 total practice behaviors. The complete list of practice behaviors can be found at the end of this syllabus or by reviewing the student handbook.
Course Objectives & Related CSWE Practice Behaviors

This course provides content that helps to prepare you, the generalist social work student, to engage in the following CSWE competencies and related practice behaviors:

1.2 Use reflection and self-regulation to manage personal values and maintain professionalism in practice situations
1.3 Demonstrate professional demeanor in behavior, appearance; and oral and, written and electronic communication
1.5 Use supervision and consultation to guide professional judgment and behavior
2.3 Apply self-awareness and self-regulation to manage the influence of personal biases and values in working with diverse clients and constituencies

The objectives for this course, that support the CSWE related practice behaviors, are:

1. Students will gain an understanding of the range of types of child maltreatment and the family dynamics that can be present in each type.
2. Students will gain a historical perspective of child welfare issues and family systems in the U.S., along with a historical understanding of how child protective systems have developed in this country.
3. Students will gain an understanding of the Child Protective Services system and the role it plays in dealing with child maltreatment. They will learn when and how to make referrals to CPS.

The following table shows the relationship between: A) the course objectives, B) the CSWE related practice behaviors, and C) the assignments used to assess your ability to fulfill the objective related to the practice behavior:

1. Objectives B. CSWE Related C. Course Assignments

(By the completion of the course, it is expected that you will be able to...)

Practice Behaviors

(This is the practice behavior that objective supports)

(This is the assignment used to assess your ability to fulfill the objective related to the practice behavior)

1. Students will gain an understanding of the range of types of child maltreatment and the family dynamics that can be present in each type.
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- Reflection Papers
of child maltreatment and the family dynamics that can be present in each type.

2. Students will gain a historical perspective of child welfare issues and family systems in the U.S., along with a historical understanding of how child protective systems have developed in this country.

3. Students will gain an understanding of the Child Protective Services system and the role it plays in dealing with child maltreatment. They will learn when and how to make referrals to CPS.

Required Reading and Textbook


COURSE REQUIREMENTS

Assignment Point Break Down

Final Grades
A total of 100 points may be earned from the course assignments, as follows:

<table>
<thead>
<tr>
<th>Course Assignment</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Media Assignment Response (2x15)</td>
<td>30</td>
</tr>
</tbody>
</table>
Quizzes (5 @ 5 Points Each) 25

2 Class Debates (15 Points each) 30

Participation/ Discussion Board 15

Total 100 Points

Final Class Grades are based on the following: A: 90 to 100  B: 89 to 80  C: 79 to 70  D: 69 to 60 F: 59 or less

The following activities will be completed during the semester.

Course Assignments

1. Class Debates (2 @ 15 Points each)

Students will organize and carry out two debates. You will be divided into four groups, two groups (one pro and one con) per debate. The question for the 1st debate is: Should being a victim of trafficking entitle a person to asylum and/or other protection? The question for the 2nd debate is: Is it an effective way to combat trafficking to make prostitution illegal? Preparation and participation in these debates will be evaluated on an individual basis. More information will be given in class and on Canvas.

2. Media Assignment (2 @ 15 Points)

Film Response Essay: I will show in class and also provide a list of several documentary films, of which you will choose TWO to write a 3-5 page response to the information provided in the film, 1) summing up key points, 2) providing any critiques, and 3) incorporating/relating it to other information learned in the class. You are to submit your
assignments on Canvas under the Assignments Button. **These are due within a week following the film.** Since the film dates/ as shown in class vary, there is no standardized due date. If you choose a film from the list of film recommendations or another that you’ve discovered on your own that you vet through me, the paper is due at the latest by **April 30th.**

3. **Quizzes (5 @ 5 points each) = 25 Points**

There will be 4 quizzes throughout the semester that will cover various chapters from the course textbook. Quizzes will be available on Canvas and will be open for one week starting Monday at 9:00 AM and closing Friday at 11:59 PM. There WILL NOT be any make ups allowed so please plan accordingly.

4. **Participation (15 points)** Class participation and attendance is mandatory. In addition to attendance there will be various discussion boards throughout the semester found on Canvas. Each discussion board will have a point value assigned to it.

**CODE OF CONDUCT FOR CLASSROOMS**

Social work practitioners respect others. Unfortunately, we have had extreme problems with disruptive and disrespectful behavior by students in classes, leading to the development of this code of conduct, which all students are required to follow. Please see the Rubric for Assessing Profession Behaviors.

1. Students are expected to be present for every scheduled class session (with camera’s on for virtual classes) to enrich the learning experience.
2. Once class has begun, students are expected to remain for the duration of the class. It is expected that all students will take care of personal affairs (i.e., get beverages, take care of phone calls, meeting with students and other professors, use the restroom, etc.) before class begins. Students who have a medical/physical condition for which they need to request an exception to this policy need to discuss this with the professor to see if an exception can be granted. Students leaving the class outside of these parameters should not attempt to re-enter the class and will receive a 0 for class participation and/or attendance that day. Students are expected to display professional decorum at all times. This includes, but is not limited to, respecting classmates and the instructor. In this regard, it is expected that students will not speak to/hold conversations with/pass notes to other students once class has begun without recognition by the professor to do so. Talking during lecture, out of turn, or while other students are talking is disruptive to the learning environment, disrespectful to peers, and unprofessional in demeanor. Students are strongly encouraged to engage in discussion in respectful and appropriate manners; hence, it is expected that students apply classroom etiquette and raise a hand if there is something to share or to answer a question. It is also expected that students will display patience in raising a hand and recognize that the professor will eventually call on the student and/or may attempt to vary responses from peers and not call on the student in an effort to do so. Shouting out answers, making loud noises, and/or waving a hand vigorously to capture attention is unprofessional and inappropriate behavior. Consistent display of such behavior will result in consultation by the professor and can potentially impact the attendance/participation grade.

1. To support the academic learning environment, students are asked to refrain from sharing personal information in class that will not support/add significantly to the class discussion. Sharing of personal stories and/or issues that are not related to the topic can distract class learning and limit knowledge sharing by the professor and other students. In this regard, please note that the professor reserves the right to redirect/limit such conversations in class unless students are expressly asked to share such information by the instructor.

4. Use of personal technology or gadgets during class period is prohibited. This includes laptop computers, cell phones, i-pads, kindles, e-readers (unless the student has purchased the class textbook for use in this way, in which case this needs to be discussed with the professor), or any other kind of equipment. Exceptions to this are use of audio recording devices during lecture (with permission) and aid of assisted technology as permitted via a disability accommodation. Failure to adhere to this rule can result in being asked to leave the class and receiving a 0 for class participation/attendance for the day.
5. Late work will not be accepted or graded unless this has been discussed with and approved by the professor BEFORE class on the due date of the assignment. Being absent from class on a day when an assignment is due does NOT grant a student an extension to the due date; the student must still arrange to get that assignment turned in to the professor before class starts. Allowing students to turn in assignments late for a grade is not fair to other students who got their work done on time, disrupts the grading process for the professors, and sends a message that such behavior is professionally “okay,” which it is not. This, as well as all other policies, will be held to strict code, and failure to adhere to this policy will result in a 0 for the assignment. This is inclusive of all assignments.

6. TAMU-CT expects all students to maintain high standards of personal and scholarly conduct and avoid any form of academic dishonesty, for which disciplinary sanctions exist. Academic dishonesty includes, but is not limited to, plagiarism (intentional or unintentional), copying another person's work, turning in someone else's work as your own, downloading material from the internet and inserting it into a paper as if it was your own work, taking ideas from classes or readings and putting them in a paper without citations/references, cheating on an examination or other academic work, collusion, and the abuse of resource materials. Any idea, even paraphrased ideas, used or borrowed must be given credit by showing the source with an appropriate citation or reference. Any student who violates the university’s policies regarding Academic Honesty will receive a failing grade in this course and will be reported to the Director of Student Affairs for additional university sanctions. More information can be found at www.ct.tamus.edu/studentconduct.

1. Class discussions, oral presentations, and written materials must adhere to professional standards of expression and conform to the style described by the American Psychological Association. This includes avoidance of the use of language that degrades women, people of color, gays, lesbians, bisexuals, transgendered, and other diverse and at-risk populations. All students are expected to display the utmost respect for all people, regardless of differences.

The aforementioned policies are designed to create and foster a positive and rewarding learning environment for all students. Failure to adhere to the aforementioned class policies, as well as university policies, demonstrates a potential inability to conduct oneself professionally in the field of study. These policies are applicable throughout the program and, as such, students who consistently fail to comply with this code of conduct will be considered inappropriate candidates for the degree of Bachelor of Social Work at TAMU-CT as their behavior is considered inappropriate for a social work practitioner.

Students need to understand that the way you behave in class and the degree of responsibility
you demonstrate in approaching your school work are used by the professors as a measure of your readiness to be formally admitted to the social work major, accepted for a field agency placement, and allowed to graduate with a BSW degree. Students who consistently fail to comply with this code of conduct will be considered inappropriate candidates for any of these measures of success in social work education because their behavior is considered inappropriate for a social work practitioner.

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

Email: helpdesk@tamu.edu  
Phone: (254) 519-5466  
Web Chat: [http://hdc.tamu.edu]

Please let the support technician know you are an A&M-Central Texas student.
UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy

If you discover that you need to drop this class, you must complete the Drop Request Dynamic Form through Warrior Web.

[https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d-46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2FSubmit%2FForm%2FStart%2F53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the Student Conduct process, [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may submit a report, [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that students with a disability receive equal access to the university’s programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.
For more information, please visit our Access & Inclusion Canvas page (log-in required) [https://tamuct.instructure.com/courses/717]

Important information for Pregnant and/or Parenting Students

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education’s Office of Civil Rights, the Dean of Student Affairs’ Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit Student Affairs [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. Students may also contact the institution’s Title IX Coordinator. If you would like to read more about these requirements and guidelines online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University’s Title IX Coordinator.

Tutoring

Tutoring is available to all A&M-Central Texas students, both virtually and in-person. Student success coaching is available online upon request.

If you have a question, are interested in becoming a tutor, or in need of success coaching contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, visit the Warrior Center at 212 Warrior Hall, or by emailing WarriorCenter@tamuct.edu.

To schedule tutoring sessions and view tutor availability, please visit Tutor Matching Services [https://tutormatchingservice.com/TAMUCT] or visit the Tutoring Center in 111 Warrior Hall.

Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

University Writing Center

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. For the Spring 2022 semester, the hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available
every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students’ ideas and writing, our tutors highlight the ways in which they read and interpret students’ texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WiFi, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WCOnline [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor by making an appointment via WCOnline [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

University Library

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000 eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. Schedule an appointment here [https://tamuct.libcal.com/appointments/?g=6956]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all
ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website [http://tamuct.libguides.com/index].

OPTIONAL POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don’t agree with their behaviors and tell survivors we will support them. Your actions matter. Don’t be a bystander; be an agent of change. For additional information on campus policy and resources visit the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the referral online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the Behavioral Intervention Team website for more information [https://www.tamuct.edu/bit]. If a person’s behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

OTHER POLICIES

Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas’ Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.
**Textbook Purchasing**

A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

The professor reserves the right to amend this syllabus at any time, as needed.

**VIII. Course Schedule**

<table>
<thead>
<tr>
<th>Week</th>
<th>Class Activities</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Review course syllabus</td>
<td>Introduction</td>
</tr>
<tr>
<td>2</td>
<td>Chapter 1: A Primer to Human Trafficking</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Discussion Board</td>
<td></td>
</tr>
</tbody>
</table>
4 Chapter 2: Understanding the Context of History

5 Discussion Board

6 Chapter 3: Understanding Terms, Definitions, and Intersectionality

7 Chapter 4: The Economics of Human Trafficking

8 Discussion Board

9 Chapter 5: Understanding Disruption, and Interventions at a Micro Level

10 Discussion Board
Chapter 6: Understanding Disruption, and Interventions at the Mezzo Level

Chapter 7: Understanding Disruption, and Interventions at the Macro Level

Chapter 8: Understanding Collective Impact and Individual Action

FINAL EXAM

Rubric for Assessing Professional Behaviors (RAPB)

Students must demonstrate the ability to maintain scores of 3 or 4 in each of the following 15 professional behavior areas listed below to be considered for a field placement, as these are the expected professional behaviors of social work interns and professional social workers.

<table>
<thead>
<tr>
<th>Professional Behaviors</th>
<th>1 Unacceptable</th>
<th>2 Needs Improvement</th>
<th>3 Acceptable</th>
<th>4 Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Attendance</strong>: Attends classes and related meetings (CSWE EPAS 2.1.1)</td>
<td>Student has missed a significant (more than 6) number of classes and/or a sufficient number</td>
<td>Student has missed several (4-5) classes and/or a moderate number meetings such that</td>
<td>Student attends almost all classes (missing no more than 3) and/or attends almost all meetings such that</td>
<td>Student attends all classes and/or meetings.</td>
</tr>
</tbody>
</table>
2. **Punctuality:** Is punctual and present (CSWE EPAS 2.1.1)

- Student has been significantly late to class/meetings or left early from class/meetings 3 or more times in a semester.
- Student has occasionally (no more than 2 times) been late to class/meetings or left early from class/meetings in a semester.
- Student is on time to class/meetings and stays until the end except in truly rare or unusual circumstances that are considered excusable by the professor.

3. **Initiation of Communication:** Initiates communication with the professor/supervisor (CSWE EPAS 2.1.1; 2.1.3)

- Student rarely contacts the instructor/supervisor to inform of tardiness/absence, and/or student provides no reason for tardiness/absence.
- Student may contact the professor/supervisor to inform of tardiness/absence, but generally does so after the occurrence.
- Student almost always contacts the professor/supervisor prior to the occurrence to inform of tardiness/absence. In rare instances when this is not done prior, the student contacts the professor/supervisor immediately after.

4. **Respect:** Demonstrates respect and support in relationships (CSWE EPAS 2.1.1)

- Student is frequently disrespectful to and non-supportive of classmates, staff, faculty, and/or community members.
- Student is occasionally disrespectful to and non-supportive of classmates, staff, faculty, and/or community members.
- Student is rarely disrespectful to classmates, staff, and/or faculty. Student almost always demonstrates support in these relationships/interactions.

5. **Self-Awareness:** Demonstrates self-awareness (CSWE EPAS 2.1.1)

- Student rarely shows self-awareness about the impact of verbal and non-verbal communications.
- Student occasionally shows self-awareness about the impact of verbal and non-verbal communications.
- Student almost always maintains a high level of self-awareness about the impact of verbal and non-verbal communications.

6. **Diversity Awareness:**

- Student’s classroom or other student
- Student occasionally reflects respect for
- Student’s classroom or other student related

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**Professional Behaviors**

1. **Unacceptable**
2. **Needs Improvement**
3. **Acceptable**
4. **Outstanding**
Demonstrates awareness and responsiveness to diversity (CSWE EPAS 2.1.1; 2.1.4)

related interactions rarely reflect respect for and appreciation of diverse opinions, experiences, and/or people.

and appreciation of diverse opinions, experiences, and/or people in the classroom or during other student related interactions.

interactions almost always reflect respect for and appreciation of diverse opinions, experiences, and/or people.

7. Collegiality:
Demonstrates collegiality and collaborative interactions (CSWE EPAS 2.1.1)

Student rarely demonstrates collaborative skills in work with others, and/or student has poor relationships with classmates or others involved in student learning.

Student occasionally engages in class activities/discussions and makes some effort to do so following feedback. Or student frequently monopolizes the learning space, limiting others’ engagement and/or inhibiting the learning environment.

Student almost always works collaboratively with team members, and/or student almost always engages positively with others.

Student always works collaboratively with all team members, and/or student always engages positively with others.

8. Course Engagement:
Demonstrates appropriate engagement in class activities/discussions (CSWE EPAS 2.1.1)

Student rarely engages in class activities/discussions and does not make an effort to do so following feedback. Or student frequently monopolizes the learning space, limiting others’ engagement and/or the learning environment.

Student occasionally engages in class activities/discussions and makes some effort to do so following feedback. Or student occasionally monopolizes the learning space, limiting others’ engagement and/or the learning environment.

Student almost always engages in class activities/discussions and rarely monopolizes the learning space in a way that it limits others’ engagement and/or the learning environment.

Student always engages in class activities/discussions and never monopolizes the learning space in a way that it limits others’ engagement and/or the learning environment.

Professional Behaviors

9. Written Expression: Strives for a high level of written expression (CSWE EPAS 2.1.1; 2.1.3)

Student's writing shows significant impairment in content, grammar, spelling, structure, and/or flow. Writing grades are/would be a D or F.

Student's writing shows moderate impairment in content, grammar, spelling, structure, and/or flow. Writing grades are/would be a low C.

Student's writing demonstrates good content, grammar, spelling, structure, and/or flow. Writing grades are/would be a high C.

Student's writing demonstrates very good to excellent content, grammar, spelling, structure, and/or flow. Writing grades are/would be a B or A.

1 Unacceptable

2 Needs Improvement

3 Acceptable

4 Outstanding

10. Initiative & Reliability:
Demonstrates initiative, reliability and dependability (CSWE EPAS 2.1.1)

Student rarely takes initiative to plan work and complete it in a timely manner.

Student only occasionally takes initiative to plan work and complete.

Student almost always takes initiative to plan work and complete.

Student always takes initiative to plan and complete work in a timely manner.
timely manner, and/or student rarely gets assignments done and submitted on time.

Student has not demonstrated receptiveness to suggestions and feedback from others and, therefore, makes no effort to adjust performance accordingly.

Student demonstrates significant problems in complying with Program requirements, University requirements, and/or the Field manual.

Professional Behaviors

14. Quality and Quantity of Work: Strives for high quality work that meets assignment guidelines.

(CSWE EPAS 2.1.1)
| 15. Professional Appearance: Displays professional appearance that does not interfere with professional relationships/responsibilities. (CSWE EPAS 2.1.1) | Student’s professional attire and presentation is consistently inappropriate for professional and classroom settings. | Student's professional attire and presentation is frequently inappropriate for professional and classroom settings. | Student’s appearance is routinely appropriate for classroom and professional settings. | Student's appearance is consistently appropriate for classroom and professional settings. |

(Adapted from the University of Vermont Department of Social Work, created 6/17/10)

Comments (regarding ratings):

Professor’s signature: __________________________ Date: ___________