

**Course number, Course CRN, COURSE TITLE**  
**EDUC 4484-120 Field Experience**

**Fall 2022**

Texas A&M University-Central Texas

**COURSE DATES, MODALITY, AND LOCATION**

This course meets both in person at A&M Central Texas and at students' individual public school placement campuses.

Class meets face to face on 6 Saturdays; August 27, September 10, September 24, October 15, October 29, November 12; 9:00-1:30 p.m. in WH 316. Information about placement dates can be found in the course calendar. Information about university dates/deadlines see the A&M Academic Calendar at

[http://catalog.tamuct.edu/undergraduate\\_catalog/general-information/academic20calendars20and20final20exam20schedule/](http://catalog.tamuct.edu/undergraduate_catalog/general-information/academic20calendars20and20final20exam20schedule/)

Students enrolled in EDUC 4484 are assigned to a public school placement campus with a certified cooperating teacher mentor. Students are scheduled to be at their placement campuses two (2) days per week, Wednesday and Thursday (unless special permission is given by the placement campus, cooperating teacher mentor and course instructor). On field placement days, students follow the faculty reporting time/ending time for the campus where they are placed. Students are required to be at their placement campus a full day on each field placement day.

Students enrolled in EDUC 4484 are required to attend the Orientation to Clinical Teaching on August 12<sup>th</sup>, 8:15 a.m.-4:00 p.m.

**Students are to report to their placement campuses August 17<sup>th</sup> (see the course placement calendar).**

The first class meeting is on August 27, 2022 and the last class meeting is on November 12 2022.

In-person meeting dates and campus placement dates are listed on the Course Calendar.

*Supplemental materials will also be made available online through the A&M-Central Texas Canvas Learning Management System [https://tamuct.instructure.com/].*

**INSTRUCTOR AND CONTACT INFORMATION**

**Instructor:** Jamie M. Blassingame

**Office:** Warrior Hall 318N

**Phone:** (254) 519-5430

**Email:** jamie.blassingame@tamuct.edu

**Office Hours**

In person on campus after Saturday class meeting dates/times; other times by appointment

## **Student-instructor interaction**

Part of my job responsibility is visiting school campuses and observing in classrooms. Due to this my preferred method of communication is email [jamie.blassingame@tamuct.edu]. My email is checked daily and I will respond within 24-48 hours. If there is a time critical need, phone (254) 519-5430, calls will be forwarded to me.

## **Emergency Warning System for Texas A&M University-Central Texas**

**SAFEZONE.** SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the [SafeZone](http://www.safezoneapp.com) website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:

1. Download the SafeZone App from your phone store using the link below:
  - o [iPhone/iPad](https://apps.apple.com/app/safezone/id533054756): [https://apps.apple.com/app/safezone/id533054756]
  - o [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp)  
[https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service.

**For updates on COVID information**, please monitor the University [website](https://www.tamuct.edu/covid19/)

[https://www.tamuct.edu/covid19/]

## **COURSE INFORMATION**

### **Course Overview and description**

Course Description: Supervised field-based experiences in public school classrooms. Major emphasis is placed on the identification and exploration of instructional strategies, the learning environment, and professional practices designed to prepare for clinical teaching. This course should be taken in the third block of the teacher education program.

Prerequisite: Admission to teacher education program.

### **Course Objective or Goal**

Students will engage in a continuous cycle of learn/apply/reflect/refine related to instructional planning, instructional delivery, creating a learner/learning centered classroom environment, professional growth and dispositions, and developing cultural efficacy in the classroom.

## **Student Learning Outcomes**

The learner will

SLO 1: communicate consistently, clearly, and respectfully with all members of the campus community, administrators, and staff.

SLO 2: adhere to the Code of Ethics for Texas Educators, including policies and procedures at the specific placement school/campus/district.

SLO 3: reflect on instructional planning and delivery in the context of the learning environment.

SLO 4: develop an action plan for professional development.

## **Required Reading, Textbook(s) and Materials**

Yardsticks: Child and Adolescent Development Age 4-14, Chip Wood ISBN 978-1-892989-89-5

The New Art and Science of Teaching, Robert J. Marzano ISBN 9781943874965

Textbooks are available in the Hanik Bookstore

Pre-Practicum , Yearlong Residency and Clinical Teaching Manual (provided electronically from course instructor)

A&M Official Field Placement Shirt. Students are required to purchase a Field Placement Shirt, available from the university bookstore. The Official Field Placement Shirt is a maroon collard polo (available in men's or women's cut) with the TAMUCT book and flame logo. Field Placement Shirts are to be worn at least one day each week while in attendance at the placement campus.

Texas Essential Knowledge and Skills [TEKS] that corresponds to your public school campus placement. The TEKS can be accessed at

<https://tea.texas.gov/academics/curriculum-standards/teks/texas-essential-knowledge-and-skills>

## **COURSE REQUIREMENTS**

This course is a combination of class work and field work. Assignments may be modified and timelines adjusted at the discretion of the course instructor in order to maximize the course/field experience.

EDUC 4484 is a pass/fail course. All assignments must be complete with a minimum of 70% on each assignment. Assignment grades are posted as points earned/points possible. Refer to the Assignment Organizer, assignment outlines in CANVAS and the Basic Grading Rubric for detailed explanations of expectations and points.

**Assignment Deadlines and Due Dates:** See the chart below

<b>EDUC 4484 YLR semester 1</b>	<b>Points</b>	<b>Deadlines</b>	<b>SLO</b>
Meets 6 Saturdays/9:00-1:30: August 27; September 10, 24; October 15, 29; November 12			
<b>Assignments to be uploaded to CANVAS</b>			
Daily Class Schedule	25	August 27	1
**First Day of School Assignment 4 Artifacts + Summary	25	September 04	1,2,4
#Reflection Journal: Ten (10) prompts; 10 points each	100		1,2,3,4
Prompts 1-2		September 12	
Prompts 3-5		October 10	
Prompts 6-8		November 7	
Prompts 9-10		November 21	
@20 minute teaching video with peer evaluation; <b>video link</b> uploaded to CANVAS	25	October 29	1,2,3,4
#Formal Lesson Plan (Plan4Learning) x1	25	*upload before your formal observation Oct. 5-Oct. 20	3
#Post Conference Reflection x1	25	*upload after your formal observation Oct. 5-Oct. 20	3,4
Parents and Partners: Conference/Phone contact scripts, research/simulations (in class assignment)	20	Completed in class November 12	1,2
**Professional Opportunities (upload to Canvas)	25	November 21	1,2,4
**Targeted Observations 2+2 [2 teachers-lower/higher grade level +2 special programs]-Tied to Professional Improvement Goals. 25 pts each observation.	100	Can be uploaded any time; must be uploaded by November 30	1,3,4
Teacher Toolbox e-portfolio 1 (continued in EDUC 4335)	20	November 30	2,3,4
Attendance (50 points per Saturday) x 6	300	November 12	1,2
Class Contribution/Collaboration: 10 per class x 6	60	November 12	1,2,3,4
<b>TOTAL POINTS POSSIBLE</b>	<b>750 pts</b>		

- Mock lessons and Teaching Video Clip analyses will be done in the round table “Reflect, React, Reboot” sessions at the beginning of each at-university class beginning Sept. 10 SLO 1,2,3,4

### **Attendance**

**Placement Campus:** Students are expected to arrive promptly at their placement campuses on each scheduled field placement day. You are to follow the faculty arrival/dismissal time of your placement campus. If you are going to be absent from your field placement you **must notify**

**your mentor, your course instructor, and [fieldexperiences@tamuct.edu](mailto:fieldexperiences@tamuct.edu) at your earliest opportunity!** If you are absent on a scheduled field placement day you must arrange make up days/times with your campus mentor. You will maintain an **Attendance Log** which you are required to submit to your ShareFile folder each Monday. Example: time logged for the week of August 22-26 is due on Monday, August 29.

Weekly Conference with your Mentor: You are required to have a brief progress conference weekly with your mentor. The Attendance Log and Weekly Conference is a combined form and can be accessed from the Educator Preparation Services CANVAS page>Modules>Clinical Teaching Documents.

This form is a requirement for certification, and it is your responsibility to see that it is filled in accurately and submitted on time.

**NOTE:** You may attend your placement campus more than two days per week to gain additional experience, BUT you are NOT allowed to “bank days”. You must be present on your placement campus on your scheduled placement days each week for the entire 16 weeks.

**Serving as a substitute teacher:** You may serve as a substitute teacher on the days you are not assigned to be in placement. However, the days/times you are on a campus serving as a substitute teacher cannot be counted on your attendance document as time in placement.

All agreements to serve as a substitute teacher are between the candidate and the school district/campus where they are serving as a substitute. It is not part of your clinical teaching and is not supervised by A&M Central Texas.

**Class Meetings:** You are expected to be on time and present for each class meeting. An essential part of this course is peer collaboration and peer critique which cannot be replicated virtually. Class attendance is worth 50 points for each class day (50x6=300 total).

If you must be absent on a class meeting day, you are required to notify your instructor at your first opportunity. The course meetings are recorded and posted in the CANVAS modules. If you must be absent you will be required to view the class meeting video in its entirety and write a two (2) page synopsis of your reflection on the course lecture and discussion via email to the course instructor. This reflection is due no later than three (3) days after the absence. If the reflection is submitted on time and the content supports that the student has viewed the course recording and slides, the student will be able to earn 40 of the 50 points for attendance.

If no reflection is submitted, the student will earn zero attendance points.

### Grading Criteria Rubric

**EDUC 4484 is a pass/fail course. All assignments must be completed with a percentage grade of 70 to be acceptable. Work with grades less than 70 must be corrected/resubmitted.**

100	90	80	75	70	60	50
Clearly exceeds expectations, work is exemplary in its content, supporting evidence and elaboration that is novel/thought-provoking or contains elements that exceed requirements; synthesis of theory/field work/classwork is evident and cited.	Meets all expectations, clear evidence of synthesis of theory, field and classwork. Contains succinct elaboration. Evidence is factual. All requirements of the assignment are addressed.	Meets most expectations, work is adequate and contains succinct elaboration. Evidence is factual. Most requirements of the assignment are addressed. Some evidence of synthesis of theory, field, coursework.	Meets most expectations, elaboration is minimal or excessive/off topic. Evidence is factual. Minimally addresses synthesis of theory, field, coursework.	Meets basic expectations but elaboration was insufficient and/or supporting evidence was insufficient/off topic/inaccurate. Assignment had missing requirements. Lack of synthesis of theory, field, coursework. (may be redone)	Incomplete. The topic or assignment was minimally addressed, but supporting evidence was missing or inaccurate. Major components of the assignment were not addressed/missing. No synthesis of theory, field, coursework. (must be redone)	Incomplete. The requirements of the assignment were not addressed and/or components of the assignment were missing. Clearly does not meet expectations. (must be redone for decreased points)
NO mechanical or convention of language errors.	Minor mechanical and/or convention of language errors 0-1	Some mechanical and/or convention of language errors 2-3	Several mechanical and/or convention of language errors 3-4	Some mechanical and/or convention of language errors 4-5	Significant mechanical and/or Conventions of language errors 6-8	Significant mechanical and/or conventions of language errors 8+

### Basic Rubric for Class Participation

100	90	80	75	70	60	50
Excellent preparation, additional research, elaboration supported reflection and/or added	Well prepared, participation evident throughout, thoughtful elaboration	Adequate preparation, some participation, answers more than yes/no but lacked	Preparation minimally evident, minimal participation, minimal elaboration.	Preparation minimally evident, minimal participation, minimal elaboration. Some	Preparation not evident, yes/no answers, no elaboration. Violation of group dynamics (inappropriate	Was not prepared, did not participate. Any group dynamic that violates the rights of

new information. Exemplary group dynamics	Conventions of group etiquette evident, courteous and respectful	sufficient elaboration. Met the conventions of group etiquette		violations of group etiquette (monopolizing, speaking out of turn, discourteous)	comments, rude, disrespectful)	others, is offensive or socially inappropriate.
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**Posting of Grades**

Grades will be posted in the Canvas Grade Book. Assignments will be graded and posted within 5 days after the posted due date. Work submitted early will be accepted but grades will be posted within 5 days after the posted due date.

**Grading Policies**

Unless approved by the course instructor, late assignments will have 5 points deducted for each day the assignment is past due. As stated above, to receive credit the assignment must have a score of 70 or greater. Late assignments scoring less than 70 will require additional work or research in order to be accepted for credit.

**COURSE OUTLINE AND CALENDAR**

**Complete Course Calendar**

<b>Fall Year-Long residency semester 1: At placement campus Wed./Thurs. for 16 weeks beginning August 17. YLRs follow the same campus schedule as their mentor and will be in placement for full school days.</b>					
Spring Year-Long residency semester 2: At placement campus Tues./Wed./Thurs. for 16 weeks beginning January 10. YLRs follow the same campus schedule as their mentor and will be in placement for full school days (spring semester schedule is tentative).					
<b>Monday &amp; Friday the Year Long Resident will have the <b>option</b> of serving as a substitute teacher in the district where they are placed (first &amp; second semester)</b>					
<b>Fall Clinical Teaching Orientation (traditional &amp; year-long residency) August 12<sup>th</sup> 8:15 a.m. WH 417</b>					
<b>Placement/Class Calendar EDUC 4484/EDUC 4335 (note: spring semester is tentative)</b>					
<b>WE EK</b>	<b>Placement Wed/Thurs</b>	<b>Class Meets EDUC 4484</b>	<b>WE EK</b>	<b>Placement Tue/Wed/Thurs</b>	<b>Class Meets EDUC 4335 (tentative)</b>
1	August 17/18		1	January 10/11/12	
2	August 24/25	<b>Sat. August 27</b>	2	January 17/18/19	<b>Saturday Jan. 21</b>
3	August 31/Sept.1	Instructor Observations begin	3	January 24/25/26	<b>*first placement ends</b>
4	September 7/8	<b>Sat. September</b>	4	Jan.31/February 1/2	<b>Second Formal</b>

		<b>10</b>		<b>*Second placement begins (dual cert. only)</b>	<b>Observation</b>
5	September 14/15		5	February 7/8/9	<b>Saturday, Feb. 11</b>
6	September 21/22	<b>Sat. September 24</b>	6	February 14/15/16	
7	September 28/29		7	February 21/22/23	
8	October 5/6		8	February 28/March 1/2	<b>Saturday, March 4</b>
9	October 12/13	<b>Sat. October 15</b>	9	March 7/8/9	<b>Third Formal Observation</b>
10	October 19/20	<b>First Formal Observation</b>	10	March 21/22/23	
11	October 26/27	<b>Sat. October 29</b> Instructor Observations second round	11	March 28/29/30	
12	November 2/3		12	April 4/5/6	<b>Saturday, April 8</b>
13	November 9/10	<b>Sat. November 12</b>	13	April 11/12/13	
14	November 16/17		14	April 18/19/20	<b>Fourth Formal Observation</b>
15	November 30/Dec.1		15	April 25/26/27	<b>Saturday, April 29</b>
16	December 7/8		16	May 2/3/4	
<b>Absence Make Up: Monday or Friday, or Wk. of December 12-16 (after TAMUCT semester end)</b>				<b>Absence Make Up: Monday or Friday, or Wk. of May 8-12 after TAMUCT semester end)</b>	

Tasks and Topics may be adjusted at the discretion of the course instructor in order to maximize the course experience and align with field work.

**Standards:**

Texas Teacher Evaluation and Support System (T-TESS) + Domain 5 Clinical Teacher Evaluation and Support System Cultural Efficacy

T-TESS Standards: [https://teachfortexas.org/Resource\\_Files/Guides/T-TESS\\_Rubric.pdf](https://teachfortexas.org/Resource_Files/Guides/T-TESS_Rubric.pdf)

C-TESS Domain 5: 5.1 Diversity: Develop Consciousness of Differences, 5.2 Understand Cultural Ethno-Racial Identity Development 5.3 Social Interactions: Improve Interpersonal Relationships 5.4 Culturally Safe Classroom Content 5.5 Self-regulated Learning 5.6 Create Conditions for Academic Language Learning 5.7 Culturally Inclusive Content and Knowledge Acquisition 5.8 Culture of Caring Practices.

A detailed rubric of the T-TESS/C-TESS standards is posted in CANVAS, and will be provided as a hardcopy in class.



## Important University Dates

<https://www.tamuct.edu/registrar/academic-calendar.html>

## TECHNOLOGY REQUIREMENTS AND SUPPORT

Students will need access to a laptop computer, a device that has the capability to video record (cell phone, tablet, etc.) and a means to save documents such as a flash drive, external hard drive, cloud storage, etc.

### Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

### Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

### Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

### Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

Email: [helpdesk@tamu.edu](mailto:helpdesk@tamu.edu)

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

*Please let the support technician know you are an A&M-Central Texas student.*

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## UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

### Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic

Form through Warrior Web.

[<https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d-46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2Fsubmit%2FForm%2Fstart%2F53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

### **Academic Integrity**

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the student conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html),  
[<https://www.tamuct.edu/student-affairs/student-conduct.html>].

If you know of potential honor violations by other students, you may [submit a referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0),  
[[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\\_id=0](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0)].

### **Academic Accommodations**

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required)  
[<https://tamuct.instructure.com/courses/717>]

### **Important information for Pregnant and/or Parenting Students**

Texas A&M University-Central Texas supports students who are pregnant, experiencing

pregnancy-related conditions, and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

### **Tutoring**

Tutoring is available to all A&M-Central Texas students, both virtually and in-person. Student success coaching is available online upon request.

If you have a question, are interested in becoming a tutor, or in need of success coaching contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, visit the Warrior Center at 212 Warrior Hall, or by emailing [WarriorCenter@tamuct.edu](mailto:WarriorCenter@tamuct.edu).

To schedule tutoring sessions and view tutor availability, please visit [Tutor Matching Services](https://tutormatchingservice.com/TAMUCT) [https://tutormatchingservice.com/TAMUCT] or visit the Tutoring Center in 111 Warrior Hall.

Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

### **University Writing Center**

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University—Central Texas (A&M—Central Texas) is a free service open to all A&M—Central Texas students. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing,

our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

### **University Library & Archives**

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000 eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](https://tamuct.libcal.com/appointments/?g=6956) [https://tamuct.libcal.com/appointments/?g=6956]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index].

### **OPTIONAL POLICY STATEMENTS**

#### **A Note about Sexual Violence at A&M-Central Texas**

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if

someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [https://www.tamuct.edu/compliance/titleix.html].

### **Behavioral Intervention**

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2) online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [https://www.tamuct.edu/bit]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

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## **OTHER POLICIES**

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