POLI -3305-110, 80306, Legislation  
Fall 2022  
Texas A&M University-Central Texas

COURSE DATES, MODALITY, AND LOCATION  
This Course is fully online and does not require any synchronous meeting times. Materials will be found on the A&M-Central Texas Canvas Learning Management System [https://tamuct.instructure.com/]. Participation/attendance will be taken based on lecture viewing. For any extenuating circumstances such as medical procedures that prevent or delay participation in online assignments, please notify me to discuss possible accommodations.

INSTRUCTOR AND CONTACT INFORMATION  
Instructor: Dr. John Koehler  
Office: Heritage Hall 204Q  
Phone: 254-501-5845  
Email: j.koehler@tamuct.edu

Office Hours:  
Virtually by appointment (upon request, I will email a link to meet through web-x or Teams). If deemed necessary, in-person appointments can be made.

Student-instructor interaction:  
University email is the preferred method of communication. Every attempt will be made to respond to emails within 24 hours, however longer response times may take place over weekends and holidays. Students are welcome to come unannounced during office hours but appointments or notice is appreciated.

Emergency Warning System for Texas A&M University-Central Texas
SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the SafeZone website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:  
1. Download the SafeZone App from your phone store using the link below:  
   o iPhone/iPad: [https://apps.apple.com/app/safezone/id533054756]  
   o Android Phone / Tablet [https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

For updates on COVID information, please monitor the University website [https://www.tamuct.edu/covid19/]

COURSE INFORMATION
Course Overview and description:
A study of the US Congress and the legislative process. Students will develop a deeper understanding of the challenges of policy making and be able to critically evaluate our expectations and the performance of Congress.

Course Objective and Student Learning Outcomes (SLOs)
Upon completion of this course, the student will be able to:
1. Identify and analyze basic processes for legislating
2. Differentiate between different types of legislation
3. Analyze the challenges facing our political institutions
4. Assess the success and failures of American political leaders

Required Reading and Textbook(s)
Journal articles can be found through the libraries database or be provided by the instructor.

Follow Twitter: @Dr_K_PoliSci
While this is not for a grade, anyone is welcome to follow twitter, This semester it will be tied into my Elections and Parties class which may be relevant and of interest to this course.

Recommended Reading

The book is available for purchase at the bookstore. You are under no obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

COURSE REQUIREMENTS

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
<th>Percentage</th>
<th>SLOs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion Board</td>
<td>150</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Legislative Research Paper</td>
<td>250</td>
<td>25</td>
<td></td>
</tr>
</tbody>
</table>
Political Principles Responses 100 10
State Legislature Essay 100 10
Attendance and participation 100 10
Final Exam 300 30
Total Possible 1000 100

Grading Criteria Rubric and Conversion
Discussion boards will open once a week on Canvas. They will require responses to particular questions related to readings or current events. Comments must be meaningful, useful, and most importantly, respectful. Paper

Exams will contain a mixture of question types such as short answer and multiple choice questions, the final exam is cumulative.

Expectations for the legislation paper:

- Research Paper: 25% of final grade. Worth 250 pts
  - 20 pts Bibliography
  - 30 pts Grammar and Formatting
  - 200 pts Content

Each student will be responsible for completing one research paper of 3-5 pages. Students will outline the history of a bill starting with sponsorship and rationale. A focus should be placed on voting results at each level, partisan support, and presidential support. Formatting guidelines are as follows: double-spaced lines, one-inch margins (i.e., top, bottom, left, and right), and Times New Roman font. A bibliography must be included and follow American Political Science Association Style for citations. Papers will be graded based on grammar, content, and clarity. The final paper is due Nov 11

Posting of Grades
Grades will be posted on Canvas within 7 days of each assignment.

COURSE OUTLINE AND CALENDAR
<table>
<thead>
<tr>
<th>Week 1</th>
<th>Origins and Development</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 2</td>
<td>Legislative powers in a Separated System</td>
<td></td>
</tr>
<tr>
<td>Aug 29</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 3</td>
<td>Elections and the policy process</td>
<td>Political Principles Responses Due Fri</td>
</tr>
<tr>
<td>Sept 5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 4</td>
<td>Representation, parties, interest groups, and committees</td>
<td></td>
</tr>
<tr>
<td>Sept 12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 5</td>
<td>State legislatures Lawmaking</td>
<td>Clarke 2020</td>
</tr>
<tr>
<td>Sept 19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 6</td>
<td>Budget Process Guzman and Joyce 2022</td>
<td></td>
</tr>
<tr>
<td>Sept 26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 7</td>
<td>Preliminary action State Legislature Essay due Fri</td>
<td></td>
</tr>
<tr>
<td>Oct 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 8</td>
<td>Scheduling</td>
<td></td>
</tr>
<tr>
<td>Oct 10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 17</td>
<td>House procedure</td>
<td></td>
</tr>
<tr>
<td>Oct 24</td>
<td>Scheduling Senate Wawro and Schickler 2018</td>
<td></td>
</tr>
<tr>
<td>Oct 31</td>
<td>Senate Procedure Chaturvedi 2018</td>
<td></td>
</tr>
<tr>
<td>Nov 7</td>
<td>Resolving differences Legislation Paper due Fri</td>
<td></td>
</tr>
<tr>
<td>Nov 14</td>
<td>Legislative oversight</td>
<td></td>
</tr>
<tr>
<td>Nov 21</td>
<td>Dynamic process Spenkuch et al 2018</td>
<td></td>
</tr>
<tr>
<td>Nov 28</td>
<td>TBD</td>
<td></td>
</tr>
<tr>
<td>Week 16</td>
<td>Final Exam Final Exam</td>
<td></td>
</tr>
</tbody>
</table>
Important University Dates

https://www.tamuct.edu/registrar/academic-calendar.html

Technology Requirements
This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/]. You will log in through our Microsoft portal.

  Username: Your MyCT email address. Password: Your MyCT password

Canvas Support
Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing
A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

Other Technology Support
For log-in problems, students should contact Help Desk Central 24 hours a day, 7 days a week
  Email: helpdesk@tamu.edu
  Phone: (254) 519-5466
  Web Chat: [http://hdc.tamu.edu]
  *Please let the support technician know you are an A&M-Central Texas student.*

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Academic Accommodations
At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that
students with a disability receive equal access to the university’s programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our Access & Inclusion Canvas page (log-in required) [https://tamuct.instructure.com/courses/717]

**Academic Integrity**

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the student conduct process, [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may submit a referral, [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

**Drop Policy**

If you discover that you need to drop this class, you must complete the Drop Request Dynamic Form through Warrior Web.

[https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlssso&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

**Important information for Pregnant and/or Parenting Students**

Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education’s Office of Civil Rights, the Dean of Student Affairs’ Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance
as early in the pregnancy as possible. For more information, please visit Student Affairs [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. Students may also contact the institution’s Title IX Coordinator. If you would like to read more about these requirements and guidelines online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University’s Title IX Coordinator.

**Tutoring**

Tutoring is available to all A&M-Central Texas students, both virtually and in-person. Student success coaching is available online upon request.

If you have a question, are interested in becoming a tutor, or in need of success coaching contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, visit the Warrior Center at 212 Warrior Hall, or by emailing WarriorCenter@tamuct.edu.

To schedule tutoring sessions and view tutor availability, please visit Tutor Matching Services [https://tutormatchingservice.com/TAMUCT] or visit the Tutoring Center in 111 Warrior Hall.

Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

**University Library & Archives**

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000 eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. Schedule an appointment here [https://tamuct.libcal.com/appointments/?g=6956]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.
Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website [http://tamuct.libguides.com/index]

**University Writing Center**

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students’ ideas and writing, our tutors highlight the ways in which they read and interpret students’ texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WCONline [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

**A Note about Sexual Violence at A&M-Central Texas**

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don’t agree with their behaviors and tell survivors we will support them. Your actions matter. Don’t be a bystander; be an agent of change. For
additional information on campus policy and resources visit the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the referral online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2]. Anonymous referrals are accepted. Please see the Behavioral Intervention Team website for more information [https://www.tamuct.edu/bit]. If a person’s behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.