

EDUC 3430-110, CRN 80133, Learner and Learning Environment

Fall 2022

Texas A&M University-Central Texas

COURSE DATES, MODALITY, AND LOCATION

This 16 week, online course meets synchronously online Tuesdays and Thursdays from 4:00 – 5:30pm with supplemental materials made available online through the A&M-Central Texas Canvas Learning Management System [<https://tamuct.instructure.com/>].

INSTRUCTOR AND CONTACT INFORMATION

Instructor: Shelley B. Harris, Ph.D., ACUE

Office: WH 322r

Phone: 254-519-5797

Email: shelley.harris@tamuct.edu (preferred)

Office Hours (by appointment)

Tuesdays 12:00pm – 4:00pm (virtual)

Thursdays 2:00pm– 4:00pm

Student-instructor interaction

As your professor, my role is to facilitate in your learning and help assist you in your college journey. Please take advantage of the office hours provided – they are your time to visit.

I will do my best to help you in any way. I will be checking email daily. My response time will be returned within 48 hours. When sending an email, please put the course name in the subject line. For the body of the email, remember to address me as Dr. Harris, include your detailed information with a possible solution, if needed, and include a salutation with your W#.

Professional communication is expected at all times.

Emergency Warning System for Texas A&M University-Central Texas

SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the [SafeZone](http://www.safezoneapp.com) website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:

1. Download the SafeZone App from your phone store using the link below:
 - o [iPhone/iPad](https://apps.apple.com/app/safezone/id533054756): [<https://apps.apple.com/app/safezone/id533054756>]
 - o [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp)
[<https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp>]

2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

For updates on COVID information, please monitor the University [website](https://www.tamuct.edu/covid19/)
[<https://www.tamuct.edu/covid19/>]

COURSE INFORMATION

Course Overview and Description

This course introduces various classroom organizational strategies, offers pre-service teachers ideas for effective classroom management, and develops an understanding of the value of collaborating within the school community. The course addresses the creation of safe and supportive learning environments that foster high levels of student engagement and maximize student learning. This course should be taken in the first block of the teacher education program. Prerequisite: Admission to teacher education program.

Overview: Upon completion of this course, the student will be a reflective professional educator who makes effective educational decisions, including decisions about implementing an effective classroom discipline management plan that supports the creation of dynamic learning environments appropriate for diverse students' needs.

Student Learning Outcomes (SLOs)

The learner will:

- (1) communicate goals and objectives with high expectations for the community of learners.
- (2) integrate a variety of modalities to teach key concepts.
- (3) identify behavior management systems that support an environment where all students can learn.
- (4) identify routines that maximize instructional time.
- (5) plan a flexible physical environment to accommodate different needs and facilitate groupings that maximize collaboration, engagement, critical thinking, and problem solving.
- (6) create a culture that fosters respectful, supportive, positive and productive interactions for a diverse student population, to allow for a wide variety of backgrounds and experiences.

Competency Goals Statements (certification or standards)

<https://tea.texas.gov/sites/default/files/PPr%20EC-12%20Standards.pdf>

Required Reading and Textbook(s)

Romano, M. and Weinstein, C. S. (2019). Elementary Classroom Management: Lessons from Research and Practice, 7th Edition. McGraw Hill Education: New York, NY. ISBN 978-1-259-91376-1

Suggested Readings

- Charles, C.M. & Cole, K.M. (20XX). *Building classroom management: Methods and models*. 12th ed. Pearson Education: Boston, MA.
- Evertson, C. M. & Emmer, E. T. (2017). *Classroom management for elementary school teachers*. 9th ed. Pearson Education: Boston, MA.
- Evertson, C. M. & Emmer, E. T. (2017). *Classroom management for middle and high school teachers*. 9th ed. Pearson Education: Boston, MA.
- Jones, V and Jones, L. (2016). *Comprehensive Classroom Management: Creating Communities of Support and Solving Problems*. Pearson Education: Boston, M.A.
- Wong, H. K. (2009). *The first days of school: How to be an effective teacher*. Harry K. Wong Publications: Mountain View, CA.

COURSE REQUIREMENTS

- Chapter Quizzes, 75 points (3 @ 25 points each)
- Parent Connection, 10 points
- Class Map, 10 points
- Behavior Plan, 10 points
- Management Techniques Chart, 10 points
- Rules and Procedures, 10 points
- Theorist Graphic Organizer, 50 points
- Legal & Ethical Quiz, 100 pts.
- Classroom Management Plan Video Presentation, 200 points

Grading Criteria Rubric and Conversion

Grades will be assigned at the end of the semester on the following basis:

- A = 100-90%
- B = 89-80%
- C = 79-70%
- D = 69-60%
- F = 59-0%

Posting of Grades

Grades will be posted on the Canvas Grade book where students can monitor their status. Turn-around time for grades to be posted are within 2 weeks. Larger projects may take more time. If you have any questions or concerns, please do not hesitate to email me or come by my office.

Grading Policies

All assignments must be submitted on time to receive full credit. Any late assignment submitted will have an automatic 25% deduction or not accepted per the instructor's decision.

**Note: Arrangements in exceptional circumstances (hospitalization, catastrophe, etc.) are the responsibility of the student. This means you must meet with the instructor to discuss the situation and provide documentation. If you are having technology difficulties, email the assignment to yourself and print in the library. Paper copies and/or Canvas copies of assignments are necessary to receive a grade.*

Complete Course Calendar *(Subject to change at Professor's discretion)*

Date	Topic	Assignment(s) Due [all assignments due on Canvas (11:59pm) on Sunday after class]
8/23/2021	Getting to know you, Syllabus, PPR Overview, Community Activity	
8/25/2021	Guest Speaker: Certification Office CHAPTER 1: Managing Classrooms to Nurture Students, Build Self-Discipline, and Promote Learning	Legal and Ethical Quiz
8/30/2021	CHAPTER 2: Designing the Physical Environment	
9/1/2021		Theorist Graphic Organizer
9/6/2021	CHAPTER 3: Developing Positive teacher-Student Relationships	
9/8/2021		
9/13/2021	CHAPTER 4: Fostering Positive Peer Relationships	
9/15/2021		Class Map
9/20/2021	CHAPTER 5: Establishing Expectations for Behavior	
9/22/2021		Rules and Procedures Chapters 1-5 Quiz
9/27/2021	CHAPTER 6: Knowing Your Students and Their Special Needs	
9/29/2021		
10/4/2021	CHAPTER 7: Working with Families	
10/6/2021		Parent Communication
10/11/2021	CHAPTER 8: Making the Most of Classroom Time	
10/13/2021		
10/18/2021	CHAPTER 9: Enhancing Students Motivation to Learn	Chapters 6-9 Quiz
10/20/2021	CHAPTER 10: Managing Independent Work, Recitations, and Discussions	
10/25/2021	CHAPTER 11: Managing Small-Group Work	
10/27/2021		Management Techniques Chart
11/1/2021	CHAPTER 12: Responding Effectively to Inappropriate	

Date	Topic	Assignment(s) Due [all assignments due on Canvas (11:59pm) on Sunday after class]
	Behavior	
11/3/2021		
11/8/2021	CHAPTER 13: Preventing and Responding to Violence	Behavior Management
11/10/2021		Chapters 10-13 Quiz
11/15/2021	Classroom Management Plan Presentations	
11/17/2021	Classroom Management Plan Presentations	
11/22 & 11/24	<i>Thanksgiving</i>	
11/29/2021	Classroom Management Plan Presentations	
12/1/2021	Classroom Management Plan Presentations	
12/6/2021	Classroom Management Plan Presentations	

Important University Dates

<https://www.tamuct.edu/registrar/academic-calendar.htm>

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or

proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our [Access & Inclusion](#) Canvas page (log-in required) [<https://tamuct.instructure.com/courses/717>]

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the student conduct process](#), [<https://www.tamuct.edu/student-affairs/student-conduct.html>].

If you know of potential honor violations by other students, you may [submit a referral](#), [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdpId=https://eis-prod.ec.tamuct.edu:443/samlSSO&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43->

f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Important information for Pregnant and/or Parenting Students

Texas A&M University-Central Texas supports students who are pregnant, experiencing pregnancy-related conditions, and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

Tutoring

Tutoring is available to all A&M-Central Texas students, both virtually and in-person. Student success coaching is available online upon request.

If you have a question, are interested in becoming a tutor, or in need of success coaching contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, visit the Warrior Center at 212 Warrior Hall, or by emailing WarriorCenter@tamuct.edu.

To schedule tutoring sessions and view tutor availability, please visit [Tutor Matching Services](https://tutormatchingservice.com/TAMUCT) [https://tutormatchingservice.com/TAMUCT] or visit the Tutoring Center in 111 Warrior Hall.

Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

University Library & Archives

The University Library & Archives provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000

eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](https://tamuct.libcal.com/appointments/?g=6956) [https://tamuct.libcal.com/appointments/?g=6956]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index]

University Writing Center

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

OPTIONAL POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [<https://www.tamuct.edu/compliance/titleix.html>].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](#) online

[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](#) website for more information [<https://www.tamuct.edu/bit>]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

OTHER POLICIES

Communication

It is the expectation that all students use and check their TAMUCT email account and Canvas Announcements daily for class updates and university notices. Communication is vital in all classes and therefore, an expectation to be successful. Please utilize both your student email and Canvas email for interactions with your Professor.

Community

This class is a community of learners. As such, in order to build and foster a sense of community, students are required to attend each class session, participate in a robust discussion, and challenge each of us to think with an open mind. Students will need to use their webcam (phone or computer) to participate in class or meetings. If at any times there is a concern, please feel free to notify the professor.

Unforeseen Occurrences

Please be aware that changes may be made to this syllabus at the discretion of the professor and in the best interest of students. In the event of an unfortunate event, natural disaster or global pandemic, this course (contents, assignments, delivery) may have to change. Students will be

notified immediately of any change.

Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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