Course Syllabus
PSYCH 3307-110 Human Lifespan

Spring 2021

Texas A&M University-Central Texas

COURSE DATES: Spring 2021 January 19-May 14

MODALITY: 16-week Asynchronized (pre-recorded lectures) course 100% online components available through the A&M-Central Texas Canvas Learning Management Systems [https://tamuct.instructure.com/].

LOCATION: 100% Online

INSTRUCTOR AND CONTACT INFORMATION

Instructor: Sandra Blackwell, MS
Email: s.blackwell@tamuct.edu
Do not use sb008@my.tamuct.edu I will not receive the message.

The syllabus is subject to change without notice, so please check the syllabus weekly

Virtual Office Hours: 10:30 am-12:30 pm Tues-Fri by appointment only
We can meet via WebEx.

Student-instructor interaction

As the instructor, I will check emails several times per week. Students can expect a reply to an email within 48 business hours and, if needed, can set up appointments or meetings through Canvas. I do not always respond to emails on Sundays.

WARRIOR SHIELD

Emergency Warning System for Texas A&M University-Central Texas
Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.

Connect to Warrior Shield by 911Cellular [https://portal.publicsafetycloud.net/Account/Login] to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.
COURE INFORMATION

1.0 Course Overview and description

This course is an overview of human development from birth to death. Topics include history, theory, and research, genetic and environmental foundations in chronological order for human development. This course covers the physical, cognitive, emotional, and social development in each of the different age groups from prenatal through adulthood.

1.1 Required Reading and Textbook(s)


1.2 Course Objective or Goal

Student Learning Outcomes (CO):

Upon satisfactory completion of this course, students will have.

CO 1. demonstrated content-specific knowledge of the field of human development across the lifespan.

CO 2. employed, in several assignments, the developmental framework, including theories, for understanding human lives and developmental changes.

CO 3. apply the three different areas of developmental -- physical, cognitive, and social -- interaction to form the developing person.

CO 4. and understanding how human development has affected their lives and others' lives in their family and their community.

2.0 COURSE REQUIREMENTS

2.1 Syllabus Quiz (100 pts)

*Syllabus Quiz (14% of the Overall Course Grade)*

By doing this assignment, the student will be prepared for class by knowing where vital information is in the syllabus and furthering the students of professor.

2.2. Discussion Board (DB) (100 pts)

*DB (14% of the Overall Course Grade) each DB is worth up to 10 points each.*

Each discussion question is worth up to ten points. A thoughtful articulated, and respectful response is expected. You will receive 0-8 points for your post. These points can be earned for each discussion question response based on the following criteria:
Relevancy to the question, accurate statements made concerning the reading/video, and critical thinking supported through well-developed language and composition skills (spelling/grammar). To receive the two remaining points, you must respond to another classmate. Use college-level articulation and, more importantly, be respectful in the responses to your classmates.

2.3 Mid-Term Exam (100 pts)

Mid-Term Exam (14% of the Overall Course Grade)

All students are expected to take a mid-term exam. The exam will consist of 50 questions. The mid-term will cover Part 1-Part IV chapters 1-9. The exam will consist of multiple-choice and true/false questions. The exam is timed, and students are given one attempt to pass the exam.

2.4 Reflection Exercise (200 pts)

Reflection Exercises (30% of the Overall Course Grade) each Reflection Exercise is worth 50 points.

The Reflection Exercises allow students to select and integrate course content in meaningful ways from their own experiences or observed in others. Students are required to submit four Reflection Exercises, middle childhood, adolescence transition to adulthood, middle adulthood, and late adulthood. The reflections can be about one’s self, others, or characters from TV. I want you to share meaningful information that you have gleaned from the course related to oneself or someone else, be creative with this project. Please refer to Canvas for complete directions for each assignment (see Course Calendar for due dates). No credit will be awarded for plagiarized content. All content should be written in the student’s own words according to their personal experiences or experiences observed in others for that age frame. Refer to Rubric for complete grading instructions located in Canvas. Please follow APA guidelines 7th edition when using information from the Berk book.

2.5 Final Exam (100pts)

Final Exam (14% of the Overall Course Grade)

All students are expected to take a final exam, including 50 multiple-choice and true/false questions. The exam will cover the last five sections of the book Part V-X chapters 10-19. The exam is timed, and students are given one attempt to pass the exam.

2.6 Human Observation Worksheets (100 pts)

Human Observation Worksheet (14% of the total grade each worksheet worth 50 points).

There are two Human Observation Worksheets to complete one for early childhood and the other for middle childhood. This is considered a technical writing assignment.
Instead of the student writing a traditional paper the student will fill-out an observation worksheet. The student will use critical observation to add detail descriptions for the questions asked to avoid subjective interpretation or opinions. A detailed example is available under the assignment tab in the module where the assignment is made available. Please check the course calendar for due dates.

2.7 Extra Credit (19 points)

Extra Credit Chapter Quizzes

There are 19 Chapter quizzes, and they are all extra credit. Therefore, if you choose not to take them, nothing will be taken off your final grade. However, if you decide to take a quiz, it will go toward your final grade. The quizzes could be multiple-choice, true/false, or essay-style questions. The quizzes will never have more than 10 questions and you can earn up to one point per quiz, that can be up to 19 points toward your final grade.

3.0 Rubrics and Grading Criteria

* Rubric for Reflection Exercises refer to Canvas.

* Example for Observation Worksheet refer to Canvas.

3.01 Grading Criteria

<table>
<thead>
<tr>
<th>Graded Assignments</th>
<th>Amount Due</th>
<th>Points</th>
<th>Total</th>
<th>Percent</th>
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</thead>
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<tr>
<td>Syllabus Quiz</td>
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<td>100</td>
<td>100</td>
<td>14%</td>
</tr>
<tr>
<td>Discussion Boards</td>
<td>10</td>
<td>10</td>
<td>100</td>
<td>14%</td>
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<tr>
<td>Mid-term</td>
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<td>100</td>
<td>100</td>
<td>14%</td>
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<td>Application Exercises</td>
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<td>Human Observation Form</td>
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<td>50</td>
<td>100</td>
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Extra Credit Quizzes 19 1pt each 19

Total 719
Final course grades will follow the system below:

A = Excellent 100-90.00 total points, B = Good 80.00-89.99 points, C = Fair 70.00-79.99 points, D = Passing 60.00-69.99 points, F = Failing 59 or fewer points

3.2 Posting of Grades.
All grades will be posted in the canvas grade book where students can monitor their grades. All grades should be posted no later than a week after the turn-in date.

3.3 Grading Policies.
All grades are final unless the student finds a mistake on the professor's part, i.e., a question marked wrong when correct. I am human and can make mistakes, and I am glad to correct them.

4.0 Complete Course Calendar

4.1 Course Outline for Canvas Modules and Expected Due Dates

Module January 19-24 Getting Started!

First, go over the syllabus, next take the syllabus quiz located in Canvas in the Module Getting Started. Lastly, do your introduction. Then all the other Modules will open.

Since the course is Asynchronous (which means it does not have a specific time for class) course, you get to watch the course presentations at your leisure. When it is convenient for you. I will have short video presentations under each module. They are no more than 20 min; some may be substantially shorter. The videos will go over course content theories and the different developmental stages one goes through during a span of life. I will also discuss the assignments.

The book Development through the Lifespan by Laura Berk 7th edition is broken down into 10 parts. Each part or section has from one to three chapters. I will go over key points in the videos. The student is expected to complete, Discussion Boards, Self-Reflection Exercises, and Observation worksheets that cover life’s different developmental stages by the due dates listed in the course calendar and Canvas. If a student struggles with completing an assignment, please send me an email, and I will extend or reopen the assignment.

Please refer to 2.0 Course Requirements for an explanation of the assignments. If you have further questions, just send an email to s.blackwell@tamuct.edu or through canvas email (All of the due dates are listed in this section and in Canvas).

Week 1 Module 1, January 19-31

Part 1 History, Ch.1 Theories, and Research Strategies

Extra credit quiz over chapter 1 due 1/31 (only if you want to earn extra points)
01/31 Discussion Board Due at 11:59 pm

Week 2 Module 2, February 1-7

Part II Ch. 2 Genetic/ Environmental Foundations
Extra credit quiz over chapter 2 due 2/7

02/07 Discussion Board Due at 11:59 pm

Part II Ch. 3 Prenatal Development
Extra credit quiz over chapter 3 due 2/7

Week 3-4 Module 3, February 8-21

Part III Ch. 4 Physical Development in Infancy/Toddlerhood
Extra credit quiz over chapter 4 due 2/21

02/14 Discussion Board Due at 11:59 pm

Part III Ch. 5 Cognitive Development in Infancy/ Childhood
Extra credit quiz over Chapter 5 due 2/21

02/20 Discussion Board Due at 11:59 pm

Part III Ch. 6 Emotional and Social Development in Infancy/ Childhood
Extra credit quiz over Chapter 6 due 2/21

Week 5 Module 4, February 22-28

*Make sure the first 1.5 Sona research credits are completed mid-term week, March 14th. Otherwise, the student could lose one letter grade for not uploading the article review to Canvas or the survey completion to the Sona research lab.

Part IV Ch. 7 Physical and Cognitive Development in Early Childhood
Extra credit quiz over Chapter 7 due 2/28

02/27 Discussion Board Due at 11:59 pm

Part IV Ch. 8 Emotional/Social Development in Early Childhood
Extra credit quiz over Chapter 8 due 2/28

02/28 First Observation Worksheet Due at 11:59pm*

Week 6 Module 5, March 1-7

Part V Review Ch.9 Physical and Cognitive Development in Early Childhood
Extra credit quiz over Chapter 9 due 2/7
Part V Review Chapter 10 Middle Childhood: Six to Eleven
Extra credit quiz over Chapter 10 due 3/07

02/06 Discussion Board Due at 11:59 pm
Review for Mid-term exam

Week 7 Module 6, March 8-14
03/08 Second Observation Worksheet Due at 11:59pm*
*Review for mid-term
03/14 Mid-term exam timed part I-V chapters 1-8 Due at 11:59pm*

Week 8 Spring Break 15-21 Catch-up on missing assignments and Sona credits

Week 9 Module 7, March 22-28
Part VI Review Ch. 11 Physical and Cognitive Development in Adolescence
Extra credit quiz over Chapter 11 3/28

03/27 Discussion Board Due at 11:59 pm
VI Read Ch. 12 Emotional and Social Development in Adolescence
Extra credit quiz over Chapter 12 due 3/28

03/28 First Self-Reflection Paper Due at 11:59pm*

Week 10 Module 8, March 29-April 4
Part VII Review Early Adulthood Ch. 13 Physical and Cognitive Development in Early Adulthood
Extra credit quiz over Chapter 13 due 4/4

Part VII Review Ch. 14 Emotional and Social Development in Early Adulthood
Extra credit quiz over Chapter 14 due 4/4

04/03 Discussion Board Due at 11:59 pm
04/04 Second Self-Reflection Paper Due at 11:59pm*

Week 11 Module 9, April 05-11
Part VIII Middle Adulthood Ch. 15 Physical and Cognitive Development in Middle Adulthood
Extra credit quiz over Chapter 15 due 4/11

04/10 Discussion Board #1 Due at 11:59 pm
Part VIII Ch. 16 Emotional and Social Development in Middle Adulthood

Extra credit quiz over Chapter 16 due 4/11

04/11 Third Self-Reflection Paper Due at 11:59pm*

Week 12 Module 10, April 12-18

Part IX Late Adulthood Chapter. 17 Physical and Cognitive Development

Extra credit quiz over Chapter 17 Quiz due 4/18

04/18 Fourth Self-Reflection Paper Due at 11:59pm*

Week 13 Module 11, April 19-25

Part IX Review Chapter 18 Emotional and Social Development in Late Adulthood

Extra credit quiz over Chapter 18 due 04/25

04/4 Discussion Board #1 Due at 11:59 pm

Week 14-16 Module 12, April 26-May 14

Part X Review: The End of Life Read Ch. 19 Death, Dying, and Bereavement

Extra credit quiz over Chapter 19 due 5/14

Review for the final exam and turn in all missing assignments.

5/14 Final exam timed part VI-IX chapters 9-19 Due at 11:59 am* updated*

5/14 ALL SONA RESEARCH CREDITS TURNED IN BEFORE STARTING EXAM ON THE 14 OF MAY

*Fill out a course evaluation for 3 Bonus points toward your final exam; send me a link for proof; thanks for taking my class. The bonus points will go towards your final exam.

IMPORTANT Ensure all of Sona’s research credits are completed three credits total. If not, one could expect to lose one letter grade. These credits must be completed before the final exam.

5.0 TAMUCT CALENDAR

Important University Dates

Refer to the academic calendar link for holiday closings, course beginnings and ending dates, registration Drop/Add, and withdrawal dates

Link for calendar https://www.tamuct.edu/registrar/docs/2020-2021-academic-calendar.pdf

6.0 Research Experience Requirement (University Requirement)
**IMPORTANT**

**Research Experience Requirement:** Students in selected psychology courses (PSYC 3307, PSYC 3409, PSYC 3312, PSYC 3430, PSYC 4320) are required to engage in research experience activities as part of the course. The research experience activity involves writing summaries of peer reviewed research articles that are related to the course content. Faculty will identify which articles can be reviewed for their course, and article reviews can be submitted directly to the faculty for evaluation.

If students choose not to write article summaries, they can complete an alternative research experience by participating in research studies directly related to psychology to gain this experience.

**Sign Up for Alternative Research Experience:** To receive credit for this alternate research experience activity, students must create an account in SONA. The university SONA account is where students will sign up to participate in research projects (https://tamuct.sona-systems.com). Students should view the introductory tutorial video before using SONA (https://www.youtube.com/watch?v=_1OnT2ZU6QQ) and be sure to use their university email when signing up. Students who have problems signing up for SONA or have questions should contact the professor of the course.

**Credits:** Students are required to complete 3 research experience credits in this course. Credit is allotted as follows:
- 1 credit for each summary of a peer-reviewed, research article OR
  1 credit for each hour (60 minutes) of research participation (in-person or online)
- 1/2 credit for each 1/2 hour (30 minutes) of research participation (in-person or online)

Students can use a combination of article summaries and alternative research assignments to earn their credits. There is no guarantee that there will be sufficient research participation opportunities for students to earn 100% of their credits from this alternative research experience.

Students who drop a class after having earned research experience credit cannot apply any accumulated credit from that class towards future semesters without the documented approval of the department chair; however, credits in SONA can be transferred from one course to another in the same semester. Credits from previous semesters are not permitted to be transferred for current semester use.

**Penalties:** Any student who has not earned all required research credits prior to the end of the semester will be penalized 1 letter grade on the final course grade.

**For 16-week courses the deadline is 12pm (noon) on 5-14-21.**
For first-8-week courses the course deadline is 12pm (noon) on 3-12-21.
For second-8-week courses the deadline is 12pm (noon) on 5-14-21.

**7.0 COVID-19 SAFETY MEASURES**

To promote public safety and protect students, faculty, and staff during the coronavirus pandemic, Texas A&M University-Central Texas has adopted policies and practices to minimize virus transmission. All members of the university community are expected to adhere to these measures to ensure their own safety and the safety of others. Students must observe the following practices while participating in face-to-face courses, course-related activities (office hours, help sessions, transitioning to and between classes, study spaces, academic services, etc.) and co-curricular programs:
• Self-monitoring—Students should follow CDC recommendations for self-monitoring. Students who have a fever or exhibit symptoms of COVID-19 should participate in class remotely and should not participate in face-to-face instruction. Students required to quarantine must participate in courses and course-related activities remotely and must not attend face-to-face course activities. Students should notify their instructors of the quarantine requirement. Students under quarantine are expected to participate in courses and complete graded work unless they have symptoms that are too severe to participate in course activities.

• Face Coverings—Face coverings must be worn inside of buildings and within 50 feet of building entrances on the A&M-Central Texas Campus. This includes lobbies, restrooms, hallways, elevators, classrooms, laboratories, conference rooms, break rooms, non-private office spaces, and other shared spaces. Face coverings are also required in outdoor spaces where physical distancing is not maintained. The university will evaluate exceptions to this requirement on a case by case basis. Students can request an exception through the Office of Access and Inclusion in Student Affairs.
  o If a student refuses to wear a face covering, the instructor should ask the student to leave and join the class remotely. If the student does not leave the class, the faculty member should report that student to the Office of Student Conduct. Additionally, the faculty member may choose to teach that day’s class remotely for all students.

• Physical Distancing—Physical distancing must be maintained between students, instructors, and others in the course and course-related activities.

• Classroom Ingress/Egress—Students must follow marked pathways for entering and exiting classrooms and other teaching spaces. Leave classrooms promptly after course activities have concluded. Do not congregate in hallways and maintain 6-foot physical distancing when waiting to enter classrooms and other instructional spaces.

• The university will notify students in the event that the COVID-19 situation necessitates changes to the course schedule or modality.

8.0 TECHNOLOGY REQUIREMENTS AND SUPPORT

8.1 Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Microsoft Office365 is available free of charge for current students. Go
to https://tamuct.onecampus.com/task/all/office365-software (Links to an external site.)

8.2 Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

8.3 Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plugin.

8.4 Other Technology Support

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

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Other Technology Support

For log-in problems, students should contact Help Desk Central 24 hours a day, 7 days a week
Email: helpdesk@tamu.edu
Phone: (254) 519-5466
Web Chat: [http://hdc.tamu.edu]

Please let the support technician know you are an A&M-Central Texas student.

9.0 UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

9.1 Drop Policy

If you discover that you need to drop this class, you must complete the Drop Request Dynamic Form through Warrior Web.

[https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d-46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2FSubmit%2FForm%2FStart%2F53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

9.2 Academic Integrity

Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student’s academic performance and includes, but is not limited to, working with others in an unauthorized manner, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student’s work, collusion, and the abuse of resource materials. All academic misconduct concerns will be referred to the university’s Office of Student Conduct. Ignorance of the university’s standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the Student Conduct process, [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may submit a report, [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].
9.3 Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university’s programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information please visit our Access & Inclusion Canvas page (log-in required) [https://tamuct.instructure.com/courses/717]

9.4 Important information for Pregnant and/or Parenting Students

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education’s Office of Civil Rights, the Dean of Student Affairs’ Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit Student Affairs [https://www.tamuct.edu/student-affairs/index.html]. Students may also contact the institution’s Title IX Coordinator. If you would like to read more about these requirements and guidelines online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University’s Title IX Coordinator.

9.5 Tutoring

Tutoring is available to all A&M-Central Texas students, on a remote online basis. Visit the Academic Support Community in Canvas to view schedules and contact information. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Student success coaching is available online upon request.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, success coaching, or have any other question, contact Academic Support Programs at (254) 501-5836, visit the Office of Student Success at 212F Warrior Hall, or by emailing studentsuccess@tamuct.edu.

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.
9.6 University Writing Center

The University Writing Center (UWC) at Texas A&M University–Central Texas (TAMUCT) is a free service open to all TAMUCT students. For the Spring 2021 semester, all services will be online as a result of the COVID-19 pandemic. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours Monday thru Thursday from 6:00-9:00 p.m. The UWC is also offering hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. By providing a practice audience for students’ ideas and writing, our tutors highlight the ways in which they read and interpret students’ texts, offering guidance and support throughout the various stages of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WCONline [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC and/or need any assistance with scheduling.

9.7 University Library

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website [http://tamuct.libguides.com/index].

For Spring 2021, all reference service will be conducted virtually. Please go to our Library website [http://tamuct.libguides.com/index] to access our virtual reference help and our current hours.
10.0 OPTIONAL POLICY STATEMENTS

10.1 A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don’t agree with their behaviors and tell survivors we will support them. Your actions matter. Don’t be a bystander; be an agent of change. For additional information on campus policy and resources visit the Title IX webpage [https://www.tamuct.edu/compliance/titleix.html].

10.2 Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the referral online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2]. Anonymous referrals are accepted. Please see the Behavioral Intervention Team website for more information [https://www.tamuct.edu/student-affairs/bat.html]. If a person’s behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

11.0 OTHER POLICIES

All material downloaded from the internet must be cited and transcription must be included with the videos. Furthermore, when supplying videos, make sure they are open source.

11.1 Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas’ Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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