

AVSC 4395-110 CREW RESOURCE MANAGEMENT
Texas A&M University - Central Texas
Fall 2021

COURSE DATES, MODALITY, AND LOCATION

August 23, 2021 to December 10, 2021

This is a 100% online course, and uses the A&M-Central Texas Canvas Learning Management System [<https://tamuct.instructure.com/>].

INSTRUCTOR AND CONTACT INFORMATION

Instructor: V. Carson Pearce

Office: 302M Beck Family Heritage Hall

Phone: 254-519-5776

Email: carson.pearce@tamuct.edu

Office Hours

Readily accessible through Canvas Message, which is checked daily during the week and once a day on weekends. Will respond within 24-36 hours during the week and within 36 hours on the weekend. Be sure to allow plenty of lead time prior to a due date if you are asking about an assignment.

Student-instructor interaction

All contact and assignment submissions will be made via Canvas. Mail is checked several times during a day. Weekend response may take longer, so allow extra time for me to reply to your emails.

WARRIOR SHIELD

Emergency Warning System for Texas A&M University-Central Texas

Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.

Connect to Warrior Shield by [911Cellular](https://portal.publicsafetycloud.net/Account/Login) [<https://portal.publicsafetycloud.net/Account/Login>] to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.

COURSE INFORMATION

Course Overview and description

Crew Resource Management acquaints the students with the set of training procedures for use in environments where human error can have devastating effects. Used primarily for improving

air safety, CRM focuses on interpersonal communication, leadership, and decision-making in the cockpits of aircraft. In addition, students will acquire an increased understanding of how CRM training encompasses a wide range of knowledge, skills, and attitudes including communications, situational awareness, problem solving, decision making, and teamwork.

Course Objective

Upon completion of this course, the student will be able to:

- Describe Crew Resource Management (CRM) and explain how it is applied in aviation situations to improve safety.
- Research a past aviation accident case and discuss how an awareness based on CRM training could have prevented the accident from occurring.
- Demonstrate an increased understanding of FAA regulations and civil law as they apply to the importance of CRM being adhered to.
- Prepare an Aviation Timeline that defines numerous events in your aerospace background that help to define goals in your aviation vocation upon completion of this capstone course.

Student Learning Outcomes (SLOs #1 - #6)

The following numbered outcomes are for the entirety of the Professional Pilot degree. Elements of each of the SLOs may be found in certain aspects of instruction. The Point Based Grade Component section shows which SLOs are accomplished through evaluation.

1. Explain the laws, regulations, and legal issues affecting the aviation industry.
2. Identify the issues affecting aviation safety and safety management.
3. Communicate proficiency in writing and oral presentations.
4. Evaluate the implications of an ethical dilemma from a variety of ethical frameworks.
5. Demonstrate how technology can support business decision-making.
6. Identify how the differences in business environment between countries may impact business decisions.

Competency Goals Statements (certification or standards)

The course will be considered successfully completed when the student has demonstrated through posted written assignments and exams that they have developed an increased knowledge of how CRM is critical to aviation and aerospace activities.

Required Reading and Textbook(s)

Crew Resource Management, 3rd edition

Authors: Barbara Kanki, Robert Helmreich, José Anca

ISBN 978-0-12-812995-1

COURSE REQUIREMENTS/SPECIFICATIONS

Research Paper: You will provide a CRM case from past accidents where CRM was or wasn't a deciding factor in the outcome of the accident.

1. You will be provided a date where you can submit your topic for approval.
2. Your topic must be approved before you submit your report.
3. Points will be deducted for the late submission of report topics (the completed report is 30% of your course grade). **NOTE: Failure to deliver a research paper is failure of the entire course, irrespective of overall grade.**
4. The paper will use APA formatting. This is **NOT** a Writing Intensive course.
5. APA Seventh Edition writing and citing of sources is required.

AVSC 4395 Research Rubric

Points	10	7	3	0
Quality of Case Research	Full use of APA formatting with photos and clearly communicated, thoughtful detail and conclusions, no grammatical, punctuation or spelling errors.	Partial use of APA formatting with some detail and some support material. Minor grammatical, punctuation or spelling errors.	Marginal use of APA formatting and basic material. Many grammatical, punctuation and spelling errors.	No paper.
Relevance of Case Research Conclusions	Submitted case materials and narrative shows logical linkage to CRM principles and concepts.	Submitted case materials and narrative are somewhat relevant to CRM principles and concepts.	Submitted case materials and narrative shows little CRM linkage to the subject matter flow.	No paper.

Aviation Timeline: You will compile an aviation timeline that defines numerous events in your aerospace background from the past, present and into the foreseeable future. The completed timeline will help define the goals you will set for your upcoming aviation vocation after completing this capstone course. This will be completed in the form of bullet-point timeline events.

1. There will be a sample of an aviation timeline posted for an example.
2. The three parts of the timeline will be past, present and future in your aviation experiences.

3. The completed entries will be due at the end of week 3.
4. These entries are not meant to be posted for the rest of the class; these are just for you as an individual.

AVSC 4395 Timeline Rubric

Points	10	7	3	0
Quality of Timeline	Clearly defines past, present and future of personal timeline in aviation and may have supporting materials to showcase the timeline.	Partially defines past, present and future of personal timeline.	Marginally defines past, present and future of personal timeline and has little to no reference to goals.	No timeline.
Relevance of Timeline	Timeline tells a personal story through bullet point events.	Timeline partially tells a story through bullet point events.	Timeline marginally tells a story through bullet point events.	No timeline.

Point based grade components:

- Two Quizzes 20%
 - SLOs 1 – 2
- Research Paper 20%
 - SLOs 1 – 4
- Aviation Timeline Journal 20%
 - SLOs 1 – 6
- Weekly Discussion Posts 40%
 - SLOs 4 – 6
 - The weekly discussion posts assesses peer instructional discussion and applications.

Grading scheme

- A 4.00 (90 +) Achievement that is outstanding relative to the level necessary to meet course requirements.
- B 3.00 (80-89%) Achievement that is significantly above the level necessary to meet course requirements.

- C 2.00 (70–79%) Achievement that meets the course requirements in every respect.
- D 1.00 (60–69%) Achievement that is worthy of credit even though it fails to meet fully course requirements.
- F 0.00 (<60%) Represents failure and signifies that the work was either (1) completed but at a level of achievement that is not worthy of credit or (2) was not completed and there was no agreement between the instructor and the student that the student would be awarded an “I” (incomplete).
- “I” (Incomplete) The “I” shall be assigned at the discretion of the instructor when, due to extraordinary circumstances, the student was prevented from completing the work of the course on time. The assignment of an “I” requires a written agreement between the instructor and student specifying the time and manner in which the student will complete the course requirements. In no event may any such written agreement allow a period of longer than one year to complete the course requirements. For graduate and professional students, an “I” is to remain on the transcript until changed by the instructor or department. For all other students, work to make up an “I” must be submitted within one year of the last day of final examinations of the term in which the “I” was given; if not submitted by that time, then the “I” will automatically change to an F. To obtain an incomplete you must have been doing passing work in the course.

Weekly Discussion Post:

There will be one weekly discussion post to be submitted over topics presented by instructor. **Check in daily for instructor notes, updates and the posting of audio/video topics.** Posts will be graded for writing ability and original content. Required two main paragraphs for your post, with a minimum of two hundred words. A minimum of 100 words in your well composed paragraph response to each of two classmate’s post. APA Seventh Edition writing and citing of sources is required.

AVSC 4309 Discussion Post Rubric

Points	10	7	3	0
Quality of Post	Appropriate comments: thoughtful, reflective, and respectful of other's postings. Full APA formatting. No punctuation and grammar issues.	Appropriate comments and responds respectfully to other's postings. Moderate APA formatting. Some punctuation and grammar issues.	Responds, but with minimum effort. (e.g. "I agree with Dan") Little APA formatting. A lot of punctuation and grammar issues.	No posting.
Relevance of Post	Posts topics related to discussion topic; prompts further discussion of topic	Posts topics that are related to discussion content	Posts topics which do not relate to the discussion content; makes short or irrelevant remarks	No posting.
Contribution to the Learning Community	Aware of needs of community; attempts to motivate the group discussion; presents creative approaches to topic	Attempts to direct the discussion and to present relevant viewpoints for consideration by group; interacts freely	Does not make effort to participate in learning community as it develops	No feedback provided to fellow student.

Grading Criteria Rubric and Conversion

- The Instructor reserves the right to make adjustments to the number of assignments, exams, and quizzes as needed to provide optimal student experience and participation to accomplish the course competencies.
- Quizzes and lesson presentation is not graded on a curve, but on individual results.
- Weekly discussion posts are evaluated by the instructor. If a student does not agree with the application of the discussion grading rubric to their post, the student may challenge the grade. The instructor may reevaluate the grade given or, he may offer for the student group to weigh in on the interpretation of the rubric and grade to the discussion posting in question.
- Dates are assigned for all material throughout the course. Postings, tests and the

student produced video are due by midnight on the posted dates. Late submissions will have 5 points deducted per day late. There are no late submissions accepted for tests.

Posting of Grades:

- *All student grades should be posted using the Canvas Grade book and students should monitor their grade status through this tool.*
- *The instructor will return projects as soon as possible.*

GRADING POLICIES

Individual Performance: It is vital that you are active in the course and complete all work in a professional fashion. One of the biggest issues with student success in online courses is simply not submitting work on time. You are expected to read the chapters as assigned in the syllabus as well as read or view any supplemental resources that may be found in the Module content folders for that period.

Quality Work: All work submitted for grading shall be of upper level quality: Depth of analysis, grammatical structure, etc. **Your work will be checked for plagiarism using online plagiarism assessment programs. Plagiarism will not be tolerated.**

Identifying Submissions: Submissions must clearly identify the student, course, and the title of the assignment (Last Name, Course Name, and Assignment) or (Smith_GBK301_Essay1).

Written Assignment Requirements: Submissions will be in accordance **with The Publication Manual of the American Psychological Association, 7th Ed.** All written work must be submitted utilizing Microsoft Word in either a .doc or .docx format. **Students whose assignment includes plagiarism will receive a 0 on the assignment and possible referral to Student Affairs.** However, I reserve the right to reduce the penalty if I believe plagiarism was unintentional or very minor in impact.

Due Dates and Late Submissions: The assignment instructions and deadlines are clearly laid out in the syllabus. Your assignments are fairly involved, so please stay ahead and stay engaged with the material. As such, it is expected that all work will be submitted on time, as timeliness is an important aspect of professional communications and behavior. If you encounter an issue, please let me know as soon as possible. ***Ask for an extension as soon as you see you may need one prior to the due date.*** It is much easier to discuss issues before due dates rather than after. Late work is not accepted.

Changes to Syllabus: This syllabus serves as an instructional and study planning document.

Although every effort will be made to maintain the schedule and activities presented herein, it may become necessary during the course of the semester to make changes to the syllabus. In such events, changes will be announced and students will receive written notice as soon as possible.

COURSE OUTLINE AND CALENDAR

Complete Course Calendar

Week 1: August 23 – 29

- Assigned Text Book Reading – chapter 1, pg. 3-28
- Research Paper Introduction and Explanation
- Aviation Timeline Outline Explained – Module 1
- Discussion Post (Student Biography)

Week 2: August 30 – September 5

- Assigned Text Book Reading – Chapter 1, pg. 28-46
- Read Module Lesson 2
- Discussion Post

Week 3: September 6 – 12

- Assigned Text Book Reading – Chapter 1, pg. 26-31, chapter 10, pg. 284
- Read Module Lesson 3
- Discussion Post
- Timeline turn-in

Week 4: September 13 – 19

- Assigned Text Book Reading – Chapter 10, pg. 283-322
- Read Module Lesson 4
- Discussion Post

Week 5: September 20 – 26

- Assigned Text Book Reading – Review Chapter 1, pg. 22-29
- Read Module Lesson 5
- Discussion Post

Week 6: September 27 – October 3

- Assigned Text Book Reading – Chapter 2, pg. 57-71
- Read Module Lesson 6
- Discussion Post

Week 7: October 04 – 10

- Assigned Text Book Reading – Chapter 3, pg. 73-104

- Read Module Lesson 7
- Discussion Post
- Review for Test #1

Week 8: October 11 – 17

- Assigned Text Book Reading – Chapter 4, pg. 103-134
- Read Module Lesson 8
- Discussion Post
- Test #1

Week 9: October 18 – 24

- Assigned Text Book Reading – Chapter 4, pg. 114, Table 4.1.
- Read Module Lesson 9
- Discussion Post

Week 10: October 25 – October 31

- Assigned Text Book Reading – Chapter 5, pg. 139-173
- Read Module Lesson 10
- Discussion Post
- CRM Report Topic Due

Week 11: November 01 – 07

- Assigned Text Book Reading – Chapter 10, pg. 288-289
- Read Module Lesson 11
- Discussion Post

Week 12: November 8 – 14

- Assigned Text Book Reading – Chapter 17, pg. 465-484
- Read Module Lesson 12
- Discussion Post

Week 13: November 15 – 21

- Assigned Text Book Reading – Chapter 21, pg. 553-576
- Read Module Lesson 13
- Discussion Post
- Aviation Timeline Journal Update

Week 14: November 22 – 28

- Thanksgiving week. No Lesson
- Work on CRM Research Paper

Week 15: November 29 – December 5

- Assigned Text Book Reading – Chapter 18, pg. 489-510

- Read Module Lesson 15
- Discussion Post
- Review for Test #2

Week 16: December 6 - 10

- Complete all assignments
- Turn in CRM Report
- Test #2

Important University Dates

August 23, 2021	Classes Begin for Fall Semester
September 6, 2021	Labor Day (University Closed)
September 8, 2021	Deadline to drop 16-week Classes with No Record
November 5, 2021	Deadline to Drop 16-Week Classes with a Quit (Q) or Withdraw (W)
November 11, 2021	Veteran's Day (University Closed)
November 25-26, 2021	Thanksgiving (University Closed)
December 10, 2021	Deadline to Withdraw from University for 16- and Second 8-Week Classes
December 10, 2021	Fall Semester Ends
December 10, 2021	Fall Commencement Ceremony Bell County Expo 7 pm

TECHNOLOGY REQUIREMENTS AND SUPPORT

This course requires the use of a computer of your choice that has the capability of capturing video and audio recording, internet access (recommend high-speed), and email functionality.

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system.

We strongly recommend the latest versions of Chrome or Firefox browsers. *Canvas no longer supports any version of Internet Explorer.*

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Other Technology Support

For log-in problems, students should contact Help Desk Central
24 hours a day, 7 days a week

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [http://hdc.tamu.edu]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d-46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2Fsubmit%2FForm%2Fstart%2F53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity

Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be reported to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the Student Conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html),
[https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0),
[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required)
[https://tamuct.instructure.com/courses/717]

Important information for Pregnant and/or Parenting Students

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/index.html) [https://www.tamuct.edu/student-affairs/index.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more

about these [requirements and guidelines](#) online, please visit the website [<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

Tutoring

Tutoring is available to all A&M-Central Texas students, on a remote online basis. Visit the Academic Support Community in Canvas to view schedules and contact information. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Student success coaching is available online upon request.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, success coaching, or have any other question, contact Academic Support Programs at (254) 501-5836, visit the Office of Student Success at 212F Warrior Hall, or by emailing studentsuccess@tamuct.edu.

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

University Writing Center

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University—Central Texas (A&M—Central Texas) is a free service open to all A&M—Central Texas students. For the Fall 2021 semester, the hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant

style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WOnline at <https://tamuct.mywconline.com/>. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor by making an appointment via WOnline at <https://tamuct.mywconline.com/>. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

University Library

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [<http://tamuct.libguides.com/index>].

OPTIONAL POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence

or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/departments/compliance/titleix.php) [<https://www.tamuct.edu/departments/compliance/titleix.php>].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2) online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [<https://www.tamuct.edu/bit>]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

INSTRUCTOR POLICIES

Life happens. As such, if a student realizes that a posting, quiz or assignment will be late due to unforeseen emergency or special circumstance, please notify the instructor as soon as is practical to assess the impact on the course. The instructor may grant extra time to complete an assignment within the confines of the 16-week course. However, if it becomes apparent that this policy is abused, or that the request was fraudulent, the instructor reserves the right to place an unfavorable grade for incomplete work.

Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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ONLINE

AVSC 4395—Fall 2021

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