

**Texas A&M University – Central Texas
PSYC 3409.120 Writing in Psychology
Online Course
Fall 2021**

INSTRUCTOR AND CONTACT INFORMATION

Instructor: Daniel A. Clark, Ph.D.
Office: WH 318 N
E-mail: daniel-clark@tamuct.edu

COURSE DATES, MODALITY, AND LOCATION

This is a 100% online course, and uses the A&M-Central Texas Canvas Learning Management System [<https://tamuct.instructure.com/>].

Student-instructor interaction

The majority of our interaction for this class will be online. The instructor will try to answer emails as quickly as possible, but please allow at least 24 hours for emails (during the work week, 48 hours on the weekend) before sending another email.

WARRIOR SHIELD

Emergency Warning System for Texas A&M University-Central Texas

Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.

Connect to Warrior Shield by [911Cellular](https://www.tamuct.edu/police/911cellular.html) [<https://www.tamuct.edu/police/911cellular.html>] to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.

Fall 2021 Return to Campus Plan. For the most recent campus information regarding COVID-19 see the Texas A&M University-Central Texas [Fall 2021 Return to Campus Plan](https://www.tamuct.edu/covid19/) [<https://www.tamuct.edu/covid19/>]

COURSE INFORMATION

Course Overview and description

Catalog course description:

The study of advanced technical communication in psychology. Involves learning and using the current edition of the Publication Manual of the American Psychological Association for formal research reports, literature reviews, grant proposals, and professional articles. Also involves learning to write professional psychological reports. Prerequisite(s): PSY 101, ENGL 111, and ENGL 112, or approval of the School Director. Writing Intensive Course Fee Assessed.

Student Learning Outcomes

Learning outcomes (LO): Upon satisfactory completion of this course, students will:

- LO 1.** be able to demonstrate knowledge of relevant publication formats and rules of the American Psychological Association and have used various formats for writing papers in psychology.
- LO 2.** have completed basic library research for psychology.
- LO 3.** have served as a peer reviewer for classmates' writing.
- LO 4.** have reviewed his or her own work, including meeting with a writing tutor.

Required Reading and Textbook(s)

American Psychological Association. (2019). *Publication manual of the American Psychological Association* (7th ed.). Washington, DC: Author.

Writing Instructive Course

This is a Writing Instructive (WI) course so writing will be an integral part of my instruction and our interactions. Writing will also be a fundamental way that I measure student mastery of course content. WI means that you will have several opportunities to work on improving your writing skills.

COURSE REQUIREMENTS

Course Requirements: (include point values for each- not just a percentage)

Learning Evaluation Methods:

- Participation (10%) -
 - *Participation Quizzes* - This category includes 9 short quizzes that will be completed over class material.
 - *Online Discussions* - Three discussions will be conducted throughout the semester. Discussion posts may not be turned
- Topic Approval (2%) – This grade involves selecting a topic for your overall paper and turning it in on Canvas to be approved by your instructor. You will also submit one academic research article over your topic at the same time. If your topic is not approved,

you will receive a temporary zero and you will have one week to revise and resubmit as directed by your instructor. After the third resubmission, students may no longer receive full credit. If your grade is something besides zero because you did not answer the other questions correctly, you may not resubmit for a better grade. If your topic is submitted late, any revision will receive a maximum grade of a 50. Your topic may be changed, but you must get it re-approved to maintain your grade for this assignment.

- Three Articles Approved (10%) – This grade involves uploading to Canvas a pdf of each of your 3 main articles in a viewable format (preferably pdf) so that the instructor may approve of the article. You will also answer basic questions about the article. If a submitted article is not accepted, you will be given a temporary “0” grade and you will have one week to find and submit another article in a viewable format at a 5 point deduction per attempt. If your grade is something besides zero because you did not answer the questions correctly about the article, you may not resubmit for a better grade. Resubmission is only for when the article is not accepted.
- Quizzes (15%) – This grade will be based on three assessments of your knowledge of research methods, APA style, and plagiarism. See the schedule for the time of these respective assignments.
- Journal Article Reviews (20%) – This grade will be based on two brief papers you will turn in systematically describing two of your three main research articles. The article(s) being reviewed must be approved by the instructor prior to turning in. Additional guidelines will be provided.
 - Article Analysis One - A summary of your first article
 - Article Analysis Two - A corrected summary of the first article and a summary of your second article with an appropriate transition.
- Outline of Research Review Paper (5%) – This grade will be based on an outline that you will create of your final paper and upload to Canvas. To turn in this assignment, you must have already had (1) your topic approved, (2) three articles approved, and (3) turned in your journal article reviews.
- Research Paper Presentation / Discussion (5%) – This grade will involve briefly presenting the content of your outline in an online video.
- Rough Draft of Research Review Paper (5%) – The purpose of this grade is for the student to receive feedback from the instructor. Therefore, students will receive 100% of the credit for this assignment if these conditions are met (1) it is turned in before the due time/date (2) your topic has been approved, (3) three articles have been approved, (4) you turned in your journal article reviews, and (5) you turned in an outline.
- Final Research Review Paper (30%)

Grading Criteria Rubric and Conversion

All of the grading criteria and rubrics are posted in Canvas by clicking on the specific assignment.

Posting of Grades

After an assignment is graded, it will be posted online in Canvas. Assignments will be graded on a first come, first served basis. So if you turn in an assignment early, it will likely be graded faster.

Grading Policies

Late Work Policy

The assignments in this course are intended to be completed in a sequential fashion. In the years I have taught this class, I have learned that the worst thing you can do is get behind. But I know it happens. So here is my policy. When work is turned in after the due date, 10% will be deducted per day the assignment is late. However, there is one caveat. If your assignment is not turned in at the time and date it is due, you need to send me an e-mail (preferably through Canvas) that answers three questions. First, I want you to tell me what prevented you from turning it in on time. You do not have to be super specific, just give me something. Second, tell me how you plan on avoiding the problem from question one in the future. Third, I want you to tell me your specific plan for getting it turned in, including the date I should expect it. If you have answered these questions satisfactorily, I may reduce or remove the late penalty for your grade.

COURSE OUTLINE AND CALENDAR

Complete Course Calendar

Date	Details	Due
Wed Aug 25, 2021	Assignment Introduction Discussion	due by 11:59pm

Thu Aug 26, 2021	Assignment PQ.Topic	due by 11:59pm
	Assignment Research Designs Quiz	due by 11:59pm
Tue Aug 31, 2021	Assignment Topic Approval	due by 11:59pm
Thu Sep 2, 2021	Assignment PQ.FER	due by 11:59pm
Tue Sep 7, 2021	Assignment Article Approval One	due by 11:59pm
Thu Sep 9, 2021	Assignment PQ.APA1	due by 11:59pm
	Assignment Plagiarism PQ	due by 11:59pm
Tue Sep 14, 2021	Assignment Week 3 Update	due by 11:59pm

Thu Sep 16, 2021	Assignment PQ.JAA	due by 11:59pm
Tue Sep 21, 2021	Assignment Journal Article Analysis One	due by 11:59pm
Thu Sep 23, 2021	Assignment PQ.References	due by 11:59pm
Tue Sep 28, 2021	Assignment Article Approval Two	due by 11:59pm
	Assignment Peer Review One (no submission)	due by 11:59pm
Tue Oct 5, 2021	Assignment Article Approval Three	due by 11:59pm
Thu Oct 7, 2021	Assignment PQ.Formal	due by 11:59pm
Tue Oct 12, 2021	Assignment Journal Article Analysis Two	due by 11:59pm

	Assignment	due by 11:59pm
	PQ.Bias	
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Thu Oct 14, 2021	Assignment	due by 11:59pm
	Coherence Feedback	
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	Assignment	due by 11:59pm
	Final Paper Outline	
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Tue Oct 19, 2021	Assignment	
	Peer Review Two (no submission)	due by 11:59pm
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	Assignment	due by 11:59pm
	PQ.Abstract	
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Tue Oct 26, 2021	Assignment	
	PQ.Claims	due by 11:59pm
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	Assignment	due by 11:59pm
Thu Oct 28, 2021	Plagiarism Quiz	
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	Assignment	due by 11:59pm
Tue Nov 2, 2021	Final Paper Rough Draft	
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	Assignment	
	APA Style Quiz	due by 11:59pm
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Tue Nov 16, 2021	Assignment	
	Presentation Slides	due by 11:59pm
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	Assignment	
	Presentation Video	due by 11:59pm
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Tue Nov 30, 2021	Assignment	
	End of Course Survey	due by 11:59pm
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	Assignment	
	Final Paper	due by 11:59pm
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Thu Dec 2, 2021	Assignment	
	Research Education Article	due by 11:59pm
	Review Quiz	
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Research Experience Requirement: Students in selected psychology courses (PSYC 3307, PSYC 3409, PSYC 3312, PSYC 3430, PSYC 4320) are required to engage in research experience activities as part of the course. The research experience activity involves writing summaries of peer reviewed research articles

that are related to the course content. Faculty will identify which articles can be reviewed for their course, and article reviews can be submitted directly to the faculty for evaluation.

If students choose not to write article summaries, they can complete an alternative research experience by participating in research studies directly related to psychology to gain this experience.

Sign Up for Alternative Research Experience: To receive credit for this alternate research experience activity, students must create an account in SONA. The university SONA account is where students will sign up to participate in research projects (<https://tamuct.sona-systems.com>). Students should view the introductory tutorial video before using SONA (<https://www.youtube.com/watch?v=1OnT2ZU6QQ>) and be sure to use their university email when signing up. Students who have problems signing up for SONA or have questions should contact the professor of the course.

Credits: Students are required to complete 3 research experience credits in this course. Credit is allotted as follows:

- 1 credit for each summary of a peer-reviewed, research article OR
- 1 credit for each hour (60 minutes) of research participation (in-person or online)
- 1/2 credit for each 1/2 hour (30 minutes) of research participation (in-person or online)

Students can use a combination of article summaries and alternative research assignments to earn their credits. There is no guarantee that there will be sufficient research participation opportunities for students to earn 100% of their credits from this alternative research experience.

Students who drop a class after having earned research experience credit cannot apply any accumulated credit from that class towards future semesters without the documented approval of the department chair; however, credits in SONA can be transferred from one course to another in the same semester. Credits from previous semesters are not permitted to be transferred for current semester use.

Penalties: Any student who has not earned all required research credits prior to the end of the semester will be penalized 1 letter grade on the final course grade.

For first-8-week courses the deadline is 12pm (noon) on 12-10-21.

Important University Dates

For important university dates, see: <https://www.tamuct.edu/registrar/academic-calendar.html>

TECHNOLOGY REQUIREMENTS AND SUPPORT

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2FSubmit%2F-Form%2FStart%2F53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the Student Conduct process](#), [<https://www.tamuct.edu/student-affairs/student-conduct.html>].

If you know of potential honor violations by other students, you may [submit a report](#), [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our [Access & Inclusion](#) Canvas page (log-in required) [<https://tamuct.instructure.com/courses/717>]

Important information for Pregnant and/or Parenting Students

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

Tutoring

Tutoring is available to all A&M-Central Texas students, on a remote online basis. Visit the Academic Support Community in Canvas to view schedules and contact information. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Student success coaching is available online upon request.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, success coaching, or have any other question, contact Academic Support Programs at (254) 501-5836, visit the Office of Student Success at 212F Warrior Hall, or by emailing studentsuccess@tamuct.edu.

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

University Writing Center

University Writing Center: Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. For the Fall 2021 semester, the hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and Saturday 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via WOnline at <https://tamuct.mywconline.com/>. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor by making an appointment via WOnline at <https://tamuct.mywconline.com/>. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

University Library

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000 eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [<http://tamuct.libguides.com/index>].

OPTIONAL POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [https://www.tamuct.edu/compliance/titleix.html].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2) online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [https://www.tamuct.edu/bit]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

OTHER POLICIES

If you have concerns about copyright protection of your syllabus or course materials, consider adding the following notice

Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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