

Texas A&M University Central Texas

Department of Humanities

Fall 2021

HIST 3300 The Historian's Craft

Instructor: Dr. Timothy C. Hemmis

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Meeting Room: Online Webex and Canvas

TTR: 9:30-10:45AM

Office: HH 216H

E-Mail: themmis@tamuct.edu

Phone: 254-501-5931

Virtual Phone: 254-300-8418

Office Hours: By Appointment

All classes will be via Webex and Canvas

Course Description and Objectives:

This class is structured to be the gateway course for the History Major. It will introduce students to the practices and methods of the historian. This course will strengthen your critical thinking, reading, and writing skills, research skills, and provide a foundation for better understanding the study of history. You will demonstrate the ability to develop and focus on one topic in writing assignments and present ideas in an organized, logical, and coherent form. You will also demonstrate the ability to use Standard English grammar, punctuation, spelling, and usage. Lastly, you will hopefully leave this class with a better understanding of how history is done.

*** This course is required of all history majors, is a prerequisite for upper level History courses, and must be taken during their first semester at TAMUCT.

The course objectives:

- To draw connections between the past and the present.
- To understand historical debates.
- To work with primary documents and develop an understanding of how historians use documents to interpret the past.
- To critically analyze a historical text.
- To write clear and coherent essays that develop a historical argument.

This course is classified as *Writing Instructive* therefore writing will be an essential part of your assessment. You will be given several opportunities to improve your writing skills on various assignments including book reviews and drafts of research papers. Revising is a key part of the writing process, so you will receive feedback on all written assignments.

Required Texts

Rampolla, Mary Lynn. *A Pocket Guide to Writing in History*. Boston: Bedford/St Martin's, 2018.

Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations, Ninth Edition: Chicago Style for Students and Researchers*. Chicago: University of Chicago Press, 2018.

Ulrich, Laurel Thatcher, *A Midwife's Tale: The Life of Martha Ballard, Based on Her Diary, 1785-1812*. New York: Alfred A, Knopf, 1991.

Recommended Texts

Strunk, William, and E. B. White. *The Elements of Style*. 2017.

There can be other articles and book chapters that the Professor may provide electronically each week.

Course Requirements

Grades will be determined on the following basis:

Primary Source Analysis Paper	100 points
Journal Article Review	150 points
Book/Monograph Review	150 points
Conference Proposal	100 points
Annotated Bibliography	100 points
Oral Presentation on Research	100 points
Rough Draft of Research Paper	100 points
Final Draft of Research Paper	200 points

Scoring:

Final Grades will be determined based upon the following scale:

A	=	900-1000 points
B	=	800-899 points
C	=	700-799 points
D	=	600-699 points
F	=	Below 600 points

Attendance and Participation

Class attendance and participation are crucial elements of the learning experience. Attendance is your responsibility. Your participation each week consists completing the modules each which includes readings, video lectures.

Writing Assignments

Book Review

There will be one critical review of a monograph. The review will be 900-1100 words long and be modeled after critical reviews in academic journals such as the *American Historical Review* or *The William and Mary Quarterly*. A book review concentrates on identifying and critiquing on the author's thesis. What is the author trying to argue, what evidence do they use, and do you agree and disagree? It is not just a simple summary of the book.

Journal Article Review

There will be one critical review of a journal article. The review will be 700-900 words long and be modeled after critical reviews in academic journals such as the *American Historical Review* or *The William and Mary Quarterly*. A journal review concentrates on identifying and critiquing on the author's thesis. What is the author trying to argue, what evidence do they use, and do you agree and disagree? It is not just a simple summary of the book.

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Primary Source Analysis Essay

Each student will find a substantial primary source given by the instructor. They must read and analyze the primary source. Then write a two page summary and analysis of the document.

Research Paper

You will perform primary and secondary historical research on any topic in history and write an argumentative paper (10 -12 pages of text) with appropriate footnotes and bibliography. The topic choice is the student's decision (within the class's subject area), but

it must be reached in consultation with the instructor. Students should get to the library early and begin searching out primary documents they can base their research.

Please let the instructor know your person of interest by Week 3 via email.

The student then will write a conference proposal (with thesis statement) worth 10% of the grade this would be similar to a conference proposal.

Then there will be a rough draft of the paper worth 10% of the grade

There will also be an oral presentation of the paper worth 10% of the grade.

The final draft of essay will be 2,000-3,000 words and be worth 20% of the grade.

There will be period research checks throughout the semester (orally or written)

Annotated Bibliography

The Annotated Bibliography will consist of 8 monographs and 3 journal articles. Worth 10% of the grade

Oral Presentation

Students will give a 5-8 minute presentation on their research topic in class via studio worth 10% of the grade. Each student will make a PowerPoint presentation via Studio and post it in Canvas for the class to see it.

Important Reminder

Late Papers will be penalized 10% (or 1 letter grade) for every class day they are late. Weekends do not count as class days.

Academic Dishonesty

Academic dishonesty will not be tolerated. You must follow to honesty codes set forth in the student handbook. Plagiarism is a serious offense. This or any other violation of the university's Code of Student Conduct can result in penalties that can include failing the assignment, an F in the class and/or expulsion from the university. For the official definition of what constitutes plagiarism, see the Student Handbook.

All academic misconduct concerns will be reported to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

The instructor reserves the right to use electronic resources to detect plagiarism.

If you have any questions about this, please see me.

Formatting

Essays must comply with the following formatting guidelines. Writing assignments are due at the beginning of class on the date indicated. Assignments must be submitted via Canvas.

Your papers must be typewritten, with 12 pt. font in Times New Roman and double-spaced lines. The header of your paper should be single-spaced and in the following format:

Your Name

Paper, HIS 343

Dr. Timothy Hemmis

janedoe@yahoo.com

Due Date

Your paper should have 1" margins on the top and bottom and 1.25" margins on the left right margins. Evidence must be cited using footnotes. Use of alternate forms of citation, such as the MLA format, is not acceptable. Finally, your essays must be stapled (no "dog ears," paper clips, or binders) and the pages numbered! If you have questions about the proper format of your essay, please see me during my office hours.

The essay must include evidence from the text, and you must cite that evidence using footnotes. Use the following examples as models:

First citation:

¹ Alfred F. Young, *The Shoemaker and the Tea Party: Memory and the American Revolution* (Boston: Beacon Press, 1999), 45.

Subsequent citations:

⁵ Young, *The Shoemaker and the Tea Party*, 74.

Unexcused/ Late Work or Absences from Exams:

The only valid excuses for missing an exam or failing to turn in a paper or homework on time are illnesses requiring medical care, required university activities, religious holidays, or a personal emergency of a serious nature. To be excused without penalty, documentation is required. In certain other circumstances, I will allow you to turn in an assignment early or take an exam in advance, but you must see me as soon as possible. Do not wait until the last possible minute.

Incomplete Policy

Students that find themselves facing an unexpected, life altering circumstance before the drop deadline should drop the course. Should a student encounter an unexpected, life altering circumstance after the drop deadline, that student may be eligible for an incomplete so long as all work due before the circumstance has been submitted and the student has a reasonable chance to pass the course should the work be completed as soon as the circumstance resolves itself. No student should expect to receive an incomplete.

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Below is the required University Information

TECHNOLOGY REQUIREMENTS AND SUPPORT

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

Other Technology Support

For log-in problems, students should contact Help Desk Central

24 hours a day, 7 days a week

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity

Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, working with others in an unauthorized manner, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be referred to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the Student Conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html), [<https://www.tamuct.edu/student-affairs/student-conduct.html>].

If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0), [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information please visit our [Access & Inclusion](#) Canvas page (log-in required) [<https://tamuct.instructure.com/courses/717>]

Important information for Pregnant and/or Parenting Students

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](#) [<https://www.tamuct.edu/student-affairs/index.html>]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](#) online, please visit the website [<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

Tutoring

Tutoring is available to all A&M-Central Texas students, on a remote online basis. Visit the Academic Support Community in Canvas to view schedules and contact information. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Student success coaching is available online upon request.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, success coaching, or have any other question, contact Academic Support Programs at (254) 501-5836, visit the Office of Student Success at 212F Warrior Hall, or by emailing studentsuccess@tamuct.edu.

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

University Writing Center

The University Writing Center (UWC) at Texas A&M University–Central Texas (TAMUCT) is a free service open to all TAMUCT students. For the Fall 2021 semester, all services will most likely be online as a result of the COVID-19 pandemic. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours Monday thru Thursday from 6:00-9:00 p.m. The UWC is also offering hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOnline](#) [<https://tamuct.mywconline.com/>]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC and/or need any assistance with scheduling.

University Library

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index].

***This syllabus is a mutual contract between the professor and student and the student and professor. It will not be altered lightly, however if circumstances make it necessary, the changes will be made as far in advance as is possible.

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Course Schedule

(THE MOST UPDATE SCHEDULE AND READINGS WILL BE IN THE CANVAS MODULES)

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Week 1 Class Introduction and What is History?

Reading Assignment: Read the Syllabus; Rampolla 1-7;

Week 2 History of History and Evaluating Sources

Reading Assignment: Rampolla 8-23,

Week 3 Researching

Reading Assignment: Rampolla 24-50

Week 4 Research Skills

Assignments:

Week 5 Thinking like a Historian: Journals

Assignments

Discussion of Journals and Peer Reviewed Articles

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Week 6 What about Book Reviews?

Reading Assignment:

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Week 7 Historiography and Annotated Bibliographies

Reading Assignment: Turabian 149-168.

Week 8 Facts why they matter

Reading Assignment: Turabian 38-50

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Week 9 What is a thesis?

Reading Assignment; Turabian 52-65; 132-133; Rampolla 82-102.

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Week 10 Tackling a Research Paper

Reading Assignment: Turabian 66-85; 134-135

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Week 11 Editing is Writing

Reading Assignment: Rampolla 61-81

Week 12 Archival Work

Reading Assignment:

Week 13 Jobs in the History Field (

Reading Assignment: <https://www.historians.org/jobs-and-professional-development/career-resources/careers-for-history-majors>

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Week 14 Writing Week

Reading Assignment:

Week 15 Presentations

Week 16: Final Wrap Up[1]

[1] Mary Rampolla, *A Pocket Guide to Writing History*, New York: Bedford Publishing, 2019, 23.