AVSC 3301-110 Air Carrier Operations
Texas A&M University - Central Texas
Spring 2020

COURSE DATES, MODALITY, AND LOCATION
This is a 100% online course, and uses the A&M-Central Texas Canvas Learning Management System [https://tamuct.instructure.com/].

INSTRUCTOR AND CONTACT INFORMATION
Instructor: Andy Dobis
Office: Virtual
Phone: 602-999-8384 (Emergency day time use only)
Email: andy.dobis@tamuct.edu
Office Hours:
Readily accessible through Canvas Message, which is checked during the week and once a day on weekends. Will respond within 24-36 hours during the week and within 36 hours on the weekend. Be sure to allow plenty of lead time prior to a due date if you are asking about an assignment.

Mode of instruction and course access:
This course uses the A&M-Central Texas Canvas Learning Management System [https://tamuct.instructure.com]. It is 100% online.

Student-instructor interaction:
All contact and assignment submissions will be made via Canvas. Weekend response may take longer, so allow extra time for me to reply to your emails.

WARRIOR SHIELD
Emergency Warning System for Texas A&M University-Central Texas
Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.
Connect to Warrior Shield by 911Cellular [https://portal.publicsafetycloud.net/Account/Login] to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.

COURSE INFORMATION

Course Overview and description:
This course is designed to expand upon the Federal Aviation Regulations relating to various specialized facets of the aviation industry, including airline operations, aircraft certification, airworthiness standards and airport operations. Prerequisite: Commercial Pilot Certificate or instructor approval.

Course Objective:
Engage the student’s critical thinking skills to assess, evaluate and decide on appropriate actions necessary for a professional pilot involved in the air carrier field.

Student Learning Outcomes (SLOs)

Upon completion of this course, the student will be able to:

1) Apply mathematics, science, and applied science skills to accurately solve ATP practice test questions with a minimum 80% correct

2) Analyze and interpret ATP practice test data provided to answer with minimum of 80% correct

3) Recognize the need to uphold the moral and high character standards established by the FAA for all pilots

4) Implement in writing a personal lifelong learning plan and preparation for compliance with FAA moral standards, continued compliance with FAA physical fitness standards, and regularly reviewing FAA advisory circulars (ACs) specific to pilots

5) List FAA requirements for Airline Transport Pilot (ATP) certificate and describe the process to attain ATP certification

Competency Goals Statements (certification or standards)
The course will be considered successfully completed when the student has demonstrated through posted written assignments and exams that they have developed an increased knowledge of the major background in Air Carrier Operations.
Required Reading and Textbook(s):
Airline Transport Pilot Test Prep, 2017 Edition
- ASA Test Prep Board
ISBN 9781619543591

**COURSE REQUIREMENTS /SPECIFICATIONS**

**Weekly Discussion Post:** There will be at least one (oftentimes two) weekly discussion post(s) to be submitted over topics presented by instructor. **Check in daily for instructor notes, updates and the posting of audio/video topics.** Posts will be graded for writing ability and original content. Required responses will use a minimum of two hundred words in your well composed paragraph response.

**Discussion Posts:** Posts will be graded for writing ability and original content.

**AVSC 3301 Discussion Post Rubric**

<table>
<thead>
<tr>
<th>% Points</th>
<th>10</th>
<th>7</th>
<th>3</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quality of Post</strong></td>
<td>Appropriate comments: thoughtful, reflective, and respectful of other’s postings.</td>
<td>Appropriate comments and responds respectfully to other’s postings</td>
<td>Responds, but with minimum effort. (e.g. &quot;I agree with Dan&quot;)</td>
<td>No posting.</td>
</tr>
<tr>
<td><strong>Relevance of Post</strong></td>
<td>Posts topics related to discussion topic; prompts further discussion of topic</td>
<td>Posts topics that are related to discussion content</td>
<td>Posts topics which do not relate to the discussion content; makes short or irrelevant remarks</td>
<td>No posting.</td>
</tr>
<tr>
<td><strong>Contribution to the Learning Community</strong></td>
<td>Aware of needs of community; attempts to motivate the group discussion; presents creative approaches to topic</td>
<td>Attempts to direct the discussion and to present relevant viewpoints for consideration by group; interacts freely</td>
<td>Does not make effort to participate in learning community as it develops</td>
<td>No feedback provided to fellow student.</td>
</tr>
</tbody>
</table>
COURSE GRADING

For AVSC there are four components that are graded:

1) Discussion Boards 60 points
2) Lifelong Learning Plan 10 points
3) Midterm 10 points
4) Final 20 points

TOTAL 100 points

Posting of Grades:
All student grades will be posted on the Canvas Grade book and students should monitor their grading status through this tool. I will attempt to post grades for all assignments and discussions within one week after the due date, unless I let you know otherwise. Grades on exams will be available immediately.

Grading Policies

Individual Performance: It is vital that you are active in the course and complete all work in a professional fashion. One of the biggest issues with student success in online courses is simply not submitting work on time. You are expected to read the chapters as assigned in the syllabus as well as read or view any supplemental resources that may be found in the Module content folders for that period.

Quality Work: All work submitted for grading shall be of upper level quality: Depth of analysis, grammatical structure, etc. Your work will be checked for plagiarism using online plagiarism assessment programs. Plagiarism will not be tolerated.

Identifying Submissions: Submissions must clearly identify the student.

Written Assignment Requirements: Submissions will be in accordance with The Publication Manual of the American Psychological Association, 6th ed. All written work must be submitted utilizing Microsoft Word in either a .doc or .docx format. Students whose assignment includes plagiarism will receive a 0 on the assignment and possible referral to Student Affairs. However, I reserve the right to reduce the penalty if I believe plagiarism was unintentional or very minor in impact.
Due Dates and Late Submissions: The assignment instructions and deadlines are clearly laid out in the syllabus. As such, it is expected that all work will be submitted on time, as timeliness is an important aspect of professional communications and behavior. If you encounter an issue, please let me know as soon as possible. It is much easier to discuss issues before due dates rather than after. Late work is not accepted.

Changes to Syllabus: This syllabus serves as an instructional and study planning document. Although every effort will be made to maintain the schedule and activities presented herein, it may become necessary during the course of the semester to make changes to the syllabus. In such events, changes will be announced and students will receive written notice as soon as possible.

COURSE OUTLINE AND CALENDAR

Complete Course Calendar

Week 1 January 13-19

TOPIC(S): CRM, SMS, FEM
STUDENT LEARNING OUTCOME: #3
ASSIGNMENT(S):
Discussion Board introductions

Week 2 January 20-26

TOPIC(S): Professionalism, NTSB accident review
STUDENT LEARNING OUTCOME: #3
ASSIGNMENT(S):
Discussion Board #1: Pinnacle Airlines flight 3701
Discussion Board #2: Airline Operations Current Event

Week 3 January 27 – Feb 2

TOPIC(S): The Federal Aviation Administrations and Pilot Certification
STUDENT LEARNING OUTCOME: #1, #2, #3, #5
ASSIGNMENT(S):
Discussion Board: Airline Operations Current Event
ATP Test Prep Book, read and complete CH. 1, pages 1-3 through 1-35.
Week 4 Feb 3-09

TOPIC(S): FAA Regulations, The National Transportation Safety Board, ASRS, ASAP
STUDENT LEARNING OUTCOME: #1, #2
ASSIGNMENT(S):
Discussion Board: Airline Interview Prep question
ATP Test Prep Book, read and complete CH. 1, pages 1-36 through 1-68

Week 5 Feb 10-16

TOPIC(S): Airlines in the United States
STUDENT LEARNING OUTCOME: #1, #2
ASSIGNMENT(S):
Discussion Board: Airline review
ATP Test Prep Book, read and complete CH. 1, pages 1-69 through 1-92

Week 6 Feb 17-23

TOPIC(S): Equipment, navigation and facilities
STUDENT LEARNING OUTCOME: #1, #2
ASSIGNMENT(S):
Discussion Board #1: Airline Operations current event
Discussion Board #2: YouTube video link to a modern day “glass cockpit” Primary Flight Display
ATP Test Prep Book, read and complete CH. 2, pages 2-1 through 2-29

Week 7 Feb 24-March 1

TOPIC(S): Navigation, airport and approach lighting systems, runway incursions
STUDENT LEARNING OUTCOME: #1, #2
ASSIGNMENT(S):
Discussion Board #1: two-page APA formatted discussion post on a runway incursion near-miss or accident
ATP Test Prep Book, read and complete CH. 2, pages 2-29 to 2-54.

Week 8 March 2-8

TOPIC(S): Aerodynamics
STUDENT LEARNING OUTCOME: #1, #2
ASSIGNMENT(S):
Discussion Board #1: Aerodynamics in airline operations
ATP Test Prep Book, review CH 1,2, and 3 for your midterm in week 9.
Spring Break March 9-15

Week 9 March 16-22

TOPIC(S): Mid-term exam and turbine engine performance  
STUDENT LEARNING OUTCOME: #1, #2  
ASSIGNMENT(S):  
Discussion Board: How does engine technology drive aviation advancements?  
ATP Test Prep Book, read and complete CH. 4, pages 4-1 through 4-24

Week 10 March 23-29

TOPIC(S): Lifelong learning plan and FAA Advisor Circulars  
STUDENT LEARNING OUTCOME: #1, #2, #4  
ASSIGNMENT(S):  
Discussion Board: Lifelong learning plan (begin work, not due until Week 15)  
ATP Test Prep Book, read and complete CH. 4, pages 4-25 through 4-58

Week 11 March 30-April 3

TOPIC(S): Efficient, effective, safe and legal airline operations  
STUDENT LEARNING OUTCOME: #1, #2, #3  
ASSIGNMENT(S):  
Discussion Board #1: Airline operations efficiencies  
Discussion Board #2: Multi-media link to aircraft weight and balance mishap  
ATP Test Prep Book, read and complete CH. 4, pages 4-59 to end of CH. 4

Week 12 April 5-12

TOPIC(S): Weight and balance  
STUDENT LEARNING OUTCOME: #1, #2  
ASSIGNMENT(S):  
Discussion Board: Airline operations current events  
ATP Test Prep Book, read and complete CH. 5 (except helicopter operations)
Week 13 April 13-19

TOPIC(S): Flight Operations, National Airspace System, Instrument approaches
STUDENT LEARNING OUTCOME: #1, #2
ASSIGNMENT(S):
Discussion Board #1: Find the closest airport to you, pick three NOTAMSs, list the NOTAMS and explain the NOTAM and why you think it is listed as a NOTAM.
Discussion Board #2: At the same airport you chose for the previous Discussion Board, chose one instrument approach. Insert the Approach Chart into your post (so we can view the chart). Brief the approach in your post in a written paragraph.
ATP Test Prep Book: CH 6 read and complete pages 6-1 to 6-37

Week 14 April 20-26

TOPIC(S): Communications, emergencies and flight physiology
STUDENT LEARNING OUTCOME: #1, #2
ASSIGNMENT(S):
Discussion Board #1: Post your research on an airline emergency that occurred on landing.
Discussion Board #2: Post an example of a flight physiology issue that might affect an airline passenger on board an enroute flight.
ATP Test Prep Book: CH 6 read and complete pages 6-38 to end of CH 6. CH 7 read and complete entire chapter.
*Reminder – Lifelong learning plan is due next week.

Week 15 April 27-May 3

TOPIC(S): Meteorology and Weather Services
STUDENT LEARNING OUTCOME: #1, #2, #4
ASSIGNMENT(S):
Discussion Board #1: Post a recap of an airline operation that was affected by a weather event. Explain if the event was handled correctly and if there were any ‘lessons learned’.
ATP Test Prep Book: CH 8 read and complete entire chapter.
Review Chapters 1-8 for Final Exam next week.
Lifelong Learning Plan: E-mail your Plan to your instructor per the instructions in Week 10.

Week 16 May 04-08

TOPIC(S): Semester wrap-up and Final Exam
STUDENT LEARNING OUTCOME: #1, #2, #3, #4, #5
ASSIGNMENT(S): FINAL EXAM and Discussion Board #1: Airline marketing video link and post
### Important Dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 13, 2020</td>
<td>Classes Begin for Spring Semester</td>
</tr>
<tr>
<td>January 15, 2020</td>
<td>Deadline for Add, Drop, and Late Registration for 16- and First 8-Week Classes</td>
</tr>
<tr>
<td>January 20, 2020</td>
<td>Martin Luther King, Jr Day (University Closed)</td>
</tr>
<tr>
<td>January 21, 2020</td>
<td>Deadline to Drop First 8-Week Classes with No Record</td>
</tr>
<tr>
<td>January 29, 2020</td>
<td>Deadline to Drop 16-Week Classes with No Record</td>
</tr>
<tr>
<td>February 21, 2020</td>
<td>Deadline to Drop First 8-Week Classes with a Quit (Q) or Withdraw (W)</td>
</tr>
<tr>
<td>March 1, 2020</td>
<td>Deadline for Teacher Education and Professional Certification Applications</td>
</tr>
<tr>
<td>March 6, 2020</td>
<td>Classes end for 1st 8-Weeks</td>
</tr>
<tr>
<td>March 9-12, 2020</td>
<td>Spring Break (No Classes - Administrative Offices Open)</td>
</tr>
<tr>
<td>March 13, 2020</td>
<td>Spring Break (University Closed)</td>
</tr>
<tr>
<td>March 10, 2020</td>
<td>Deadline for Faculty Submission of First 8-Week Final Class Grades (due by 3pm)</td>
</tr>
<tr>
<td>March 15, 2020</td>
<td>Deadline for Clinical Teaching/Practicum Applications</td>
</tr>
<tr>
<td>March 16, 2020</td>
<td>Add, Drop, and Late Registration Begins for Second 8-Week Classes $25 Fee assessed for late registrants</td>
</tr>
<tr>
<td>March 16, 2020</td>
<td>Classes Begin for Second 8-Week Session</td>
</tr>
<tr>
<td>March 16, 2020</td>
<td>Class Schedule Published for Summer Semester</td>
</tr>
<tr>
<td>March 18, 2020</td>
<td>Deadline for Add, Drop, and Late Registration for Second 8-Week Classes</td>
</tr>
</tbody>
</table>
ONLINE

AVSC 3301—Spring 2020

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 23, 2020</td>
<td>Deadline to Drop Second 8-Week Classes with No Record</td>
</tr>
<tr>
<td>March 27, 2020</td>
<td>Deadline for Graduation Application for Ceremony Participation</td>
</tr>
<tr>
<td>March 30, 2020</td>
<td>Registration Opens for Seniors, Post-Bacc, and Graduate Students for Summer Semester</td>
</tr>
<tr>
<td>April 3, 2020</td>
<td>Deadline to Drop 16-Week Classes with a Quit (Q) or Withdraw (W)</td>
</tr>
<tr>
<td>April 6, 2020</td>
<td>Registration opens for all students for the Summer and Fall Semesters</td>
</tr>
<tr>
<td>April 24, 2020</td>
<td>Deadline to Drop Second 8-Week Classes with a Quit (Q) or Withdraw (W)</td>
</tr>
<tr>
<td>May 8, 2020</td>
<td>Deadline for Applications for Tuition Rebate for Spring Graduation (5pm)</td>
</tr>
<tr>
<td>May 8, 2020</td>
<td>Deadline for Degree Conferral Applications to the Registrar’s Office. $20 Late Application Fee.</td>
</tr>
<tr>
<td>May 8, 2020</td>
<td>Deadline to Withdraw from the University for 16- and Second 8-Week Classes</td>
</tr>
<tr>
<td>May 8, 2020</td>
<td>Spring Semester Ends</td>
</tr>
</tbody>
</table>

Technology Requirements and Support

There are no special technology requirements for the completion of this course outside the use of the Canvas system and its components.

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system.

We strongly recommend the latest versions of Chrome or Firefox browsers. *Canvas no longer supports any version of Internet Explorer.*

Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.
For issues related to course content and requirements, contact your instructor.

Other Technology Support
For log-in problems, students should contact Help Desk Central.
24 hours a day, 7 days a week:
Email: helpdesk@tamu.edu
Phone: (254) 519-5466
Web Chat: [http://hdc.tamu.edu]
Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy
If you discover that you need to drop this class, you must complete a Drop Request Form [https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf].

Professors cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed, signed and returned. Once you return the signed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity
Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student’s academic performance and includes, but is not limited to, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student’s work, collusion, and the abuse of resource materials. All academic misconduct concerns will be reported to the university’s Office of Student Conduct. Ignorance of the university’s standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the Student Conduct process, [https://www.tamuct.edu/student-affairs/student-conduct.html].
If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0).

**Academic Accommodations**

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university’s programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required)

**Important information for Pregnant and/or Parenting Students**

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education’s Office of Civil Rights, the Dean of Student Affairs’ Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/index.html). Students may also contact the institution’s Title IX Coordinator. If you would like to read more about these requirements and guidelines online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf).

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University’s Title IX Coordinator.

**Tutoring**

Tutoring is available to all A&M-Central Texas students, both on-campus and online. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors are available at the Tutoring Center in Warrior Hall, Suite 111. Tutor.com tutoring [will not offer writing support](https://www.tamuct.edu/student-affairs/index.html) beginning August 1, 2019.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, or have any other question, contact Academic Support Programs at (254) 519-5796, or by emailing Dr. DeEadra Albert-Green at [deeadra.albertgreen@tamuct.edu](mailto:deeadra.albertgreen@tamuct.edu).
Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas. Access Tutor.com through Canvas.

**University Writing Center**
Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (TAMUCT) is a free workspace open to all TAMUCT students from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours in the University Library Monday thru Thursday from 6:00-9:00 p.m. This semester, the UWC is also offering online only hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students’ ideas and writing, our tutors highlight the ways in which they read and interpret students’ texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by visiting the UWC during normal operating hours (both half-hour and hour sessions are available) or by making an appointment via WCOnline [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC and/or need any assistance with scheduling.

**University Library**
The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place on Skype or in-person at the library. Assistance may cover
many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website [http://tamuct.libguides.com/index].

OPTIONAL POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don’t agree with their behaviors and tell survivors we will support them. Your actions matter. Don’t be a bystander; be an agent of change. For additional information on campus policy and resources visit the Title IX webpage [https://www.tamuct.edu/departments/compliance/titleix.php].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, who are exhibiting behaviors that pose a threat to safety, or individuals causing a significant disruption to our community, please make a referral to the Behavioral Intervention Team. You can complete the referral online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the Behavioral Intervention Team website for more information [https://www.tamuct.edu/student-affairs/bat.html]. If a person’s behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

INSTRUCTOR POLICIES

Life happens. As such, if a student realizes that a posting, quiz or assignment will be late due to unforeseen emergency or special circumstance, please notify the instructor as soon as is practical to assess the impact on the course. The instructor may grant extra time to complete an assignment within
the confines of the 16-week course. However, if it becomes apparent that this policy is abused, or that
the request was fraudulent, the instructor reserves the right to place an unfavorable grade for
incomplete work.

Copyright Notice
Students should assume that all course material is copyrighted by the respective author(s). Reproduction
of course material is prohibited without consent by the author and/or course instructor. Violation of
copyright is against the law and Texas A&M University-Central Texas’ Code of Academic Honesty. All
alleged violations will be reported to the Office of Student Conduct.

Copyright 2019 by Andy Dobis at Texas A&M University-Central Texas, (College of Arts and Sciences);
1001 Leadership Place, Killeen, TX 76549; 254-519-5776; Fax 254-519-5781; andy.dobis@tamuct.edu