

**PSYCH 3307-120 Human Lifespan  
Fall 2020  
Texas A&M University-Central Texas**

**COURSE DATES:** Fall 2020 August 24 - December 11, 2020, Tuesday and Thursday 1-2:15pm

**MODALITY:** 16-week Face-to-Face Lecture with online components available through the A&M-Central Texas Canvas Learning Management Systems [<https://tamuct.instructure.com/>].

**LOCATION:** Warrior Hall rm 304

**INSTRUCTOR AND CONTACT INFORMATION**

**Instructor:** Sandra Blackwell, MS

**Email:** [s.blackwell@tamuct.edu](mailto:s.blackwell@tamuct.edu)

**Do not use [sb008@my.tamuct.edu](mailto:sb008@my.tamuct.edu) I will not receive the message**

Syllabus is subject to change without notice, so please check syllabus weekly

**Office Hours**

**Virtual Office Hours:** 10:30am-12:30pm M-Th appointments by email

We can meet via WebEx or Canvas

**Student-instructor interaction**

As the instructor, I will check emails several times per week. Students can expect a reply to an email within 48 business hours and can set up appointments or meetings through Canvas. I do always respond to emails on Sunday's

**WARRIOR SHIELD**

**Emergency Warning System for Texas A&M University-Central Texas**

Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.

Connect to Warrior Shield by [911Cellular](https://portal.publicsafetycloud.net/Account/Login) [<https://portal.publicsafetycloud.net/Account/Login>] to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.

**COVID-19 SAFETY MEASURES**

To promote public safety and protect students, faculty, and staff during the coronavirus pandemic, Texas A&M University-Central Texas has adopted policies and practices to minimize virus transmission. All members of the university community are expected to adhere to these measures to ensure their own safety and the safety of others. Students must observe the following practices while participating in face-to-face courses, course-related activities (office hours, help sessions, transitioning to and between classes, study spaces, academic services, etc.) and co-curricular programs:

- Self-monitoring—Students should follow CDC recommendations for self-monitoring. Students who have a fever or exhibit symptoms of COVID-19 should participate in class remotely and should not participate in face-to-face instruction. Students required to quarantine must participate in courses and course-related activities remotely and must not

attend face-to-face course activities. Students should notify their instructors of the quarantine requirement. Students under quarantine are expected to participate in courses and complete graded work unless they have symptoms that are too severe to participate in course activities.

- **Face Coverings**— Face coverings must be worn inside of buildings and within 50 feet of building entrances on the A&M-Central Texas Campus. This includes lobbies, restrooms, hallways, elevators, classrooms, laboratories, conference rooms, break rooms, non-private office spaces, and other shared spaces. Face coverings are also required in outdoor spaces where physical distancing is not maintained. The university will evaluate exceptions to this requirement on a case by case basis. Students can request an exception through the Office of Access and Inclusion in Student Affairs.
  - o If a student refuses to wear a face covering, the instructor should ask the student to leave and join the class remotely. If the student does not leave the class, the faculty member should report that student to the Office of Student Conduct. Additionally, the faculty member may choose to teach that day’s class remotely for all students.
- **Physical Distancing**—Physical distancing must be maintained between students, instructors, and others in the course and course-related activities.
- **Classroom Ingress/Egress**—Students must follow marked pathways for entering and exiting classrooms and other teaching spaces. Leave classrooms promptly after course activities have concluded. Do not congregate in hallways and maintain 6-foot physical distancing when waiting to enter classrooms and other instructional spaces.
- The university will notify students in the event that the COVID-19 situation necessitates changes to the course schedule or modality.

## **COURSE INFORMATION**

### **1.0 Course Overview and description (The syllabus course content is subject to change at the discretion of the professor, some assignments maybe eliminated or added)**

This course is an overview of human development from birth to death. Topics include history, theory, and research, genetic and environmental foundations in chronological order for human development. This course covers the physical, cognitive, emotional, and social development in each of the different age groups from prenatal through adulthood.

#### **1.01 Required Reading and Textbook(s)**

American Psychological Association. (2019). *Publication manual of the American psychological association* (7<sup>th</sup> ed.). Washington, DC: Author. (ISBN: 978-1- 4338-0561-5) **(not mandatory for this course)**

Berk, L. E. (2018). *Development through the lifespan* (7<sup>th</sup> Ed.). Boston: Pearson. ISBN-10: 0134419693 **(Mandatory reading)**

## 1.2 Course Objective or Goal

### Student Learning Outcomes (CO):

Upon satisfactory completion of this course, students will have

CO 1. demonstrated content-specific knowledge of the field of human development across the lifespan.

CO 2. employed, in several assignments, the developmental framework, including theories, for understanding human lives and developmental changes.

CO 3. apply the three different areas of developmental -- physical, cognitive, and social -- interaction to form the developing person.

CO 4. and understanding how human development has affected their lives and the lives of others in their family and their community.

## 2.0 COURSE REQUIREMENTS

Course Requirements: (include point value and percentage for each assignment)

### 2.01 Syllabus Quiz (100 pts)

#### *The Syllabus Quiz (14% of the Overall Course Grade)*

By doing this assignment, the student will be prepared for class by knowing where vital information is in the syllabus and knowing the expectations the Professor has for the student.

### 2.02 Quizzes (190 pts)

#### *Chapter Quizzes (28% of the Overall Course Grade) each quiz is worth 10 points*

Nineteen-chapter exams consisting of multiple choice or true and false items and generally follow the completion of a chapter lecture (see Course Calendar for dates).

These exams will cover content from the assigned readings listed in the Course Calendar. All exams must be completed independently with no assistance from others.

### 2.03. Mid-Term Exam (100 pts)

#### *Mid-Term Exam (14% of the Overall Course Grade)*

All students are expected to take a mid-term exam. The exam will consist of 50 questions. The mid-term will cover Part 1-Part IV chapters 1-8. The Exam will consist of multiple-choice, true/false, and or essay-style questions. The **exam is timed**, and students are given one attempt to pass the Exam.

### 2.04 Application Exercise (200 pts)

#### *Application Exercises (30% of the Overall Course Grade) each Application Exercise is worth 50 points*

Application exercises allow students to select and integrate course content in ways that are meaningful to their own experiences or observed in other individuals. Students are required to submit **four** application exercises, middle childhood, adolescence transition to adulthood, middle adulthood, and late adulthood. Please refer to Canvas for complete directions for each assignment (see Course Calendar for due dates). **No credit will be awarded for quoted (or plagiarized) content. All content should be written in the student's own words according to their personal experiences or experiences observed in others for that age frame. Refer to Rubric for complete grading instructions located in Canvas. Please follow APA guidelines 7<sup>th</sup> edition when using information from the Berk book.**

### 2.05 Final Exam (100pts)

#### *Final Exam (14% of the Overall Course Grade)*

All students are expected to take a final exam, which includes 50 multiple-choice, true/false, and essay-style questions. The Exam will cover the last five sections of the book Part V-X chapters 9-19. The **exam is timed**, and students are given one attempt to pass the exam.

**2.06 Attendance (up to 10 points)**

**(added to final grade and not included in Grading Criteria).**

These points are awarded at the end of the semester for attending course lectures, and for participation in the Jeopardy game. If unable to participate in the lectures, view remotely for participation points, or participate in a discussion board for the day missed. Take these points seriously, because these points could improve your score by one letter grade when all is said and done.

**3.0 Rubrics and Grading Criteria**

**3.01 Rubric for Application Exercises refer to Canvas**

**3.03 Grading Criteria**

<b>Graded Assignments</b>	<b>Amount Due</b>	<b>Per Point</b>	<b>Total int</b>	<b>% of Overall Points</b>
Syllabus Quiz	1	100	100	14%
Chapter Quizzes	19	10	190	28%
Mid-term	1	100	100	14%
Application Exercises	4	50	200	30 %
Final Exam	1	100	<u>100</u>	<u>14%</u>
		Total	690	100%

*Final course grades will follow the system below:*

**A** = Excellent 100-90.00 total points, **B** = Good 80.00-89.99 points, **C** = Fair 70.00-79.99 points, **D** = Passing 60.00-69.99 points, **F** = Failing 59 or fewer points

**4.0 Posting of Grades**

All grades will be posted in the canvas grade book where students can monitor their grades. All grades should be posted no later than a week after the turn-in date.

**4.01 Grading Policies**

All grades are final unless the student finds a mistake in the grade on the Professor’s part, i.e., question marked wrong when correct. I am human and can make mistakes, and I am glad to correct them.

**5.0 COURSE OUTLINE AND TAMUCT CALENDAR**

**5.01 Course Outline for Canvas Modules and Expected Due Dates**

**Week 1 Getting Started! August 24<sup>th</sup>-30<sup>th</sup>**

**8/25 Meet and Greet**

**Go over class expectations and an overview of the syllabus content**, whether face-to-face or viewing remotely, if unable to attend the course due to Covid-19. Refer to Canvas

Modules for directions on how to access and use Webex

**8/27 Watch a video**

**review Chapter 1 some course content.** The book *Development through the Lifespan* by Laura Berk 6th -7<sup>th</sup> edition is broken down into 10 Parts. You are expected to complete the chapter quiz after the completion of a chapter and the Application Exercises that cover the different developmental stages of life when prompted to in the course calendar. ***Please refer to 2.0 Course Requirements for an explanation of the assignments.*** If you have further questions, just send an email to [s.blackwell@tamuct.edu](mailto:s.blackwell@tamuct.edu) or through canvas email (All of the due dates are listed in this section and on Canvas).

**Week 2 Module 1, September 1<sup>st</sup>- 6<sup>th</sup>**

**9/1** Part I Lecture History, Chp.1 Theories, and Research Strategies

Chapter 1 Quiz due

**9/3** Part II Lecture Ch. 2 Genetic/ Environmental Foundations

Chapter 2 Quiz due

**September 7 Labor Day (University Closed)**

**Module 2 Week 3, September 7<sup>th</sup>-13<sup>th</sup>**

**9/8** Part II Lecture Ch. 3 Prenatal Development

Chapter 3 Quiz due

**9/10** Part III Lecture Ch. 4 Physical Development in Infancy/Toddlerhood

Chapter 4 Quiz

**\*Please be sure to have 1 credit completed for Sona lab by mid-term, refer to section 6.0**

**Research Experience credits in the syllabus for directions on how to sign-up and complete the credits. Ask Prof Blackwell for approved articles.**

**Module 3 Week 4, September 14<sup>th</sup>-20<sup>th</sup>**

**9/15** Part III Lecture Ch. 5 Cognitive Development in Infancy/ Childhood

Chapter 5 Quiz due

**9/17** Part III Lecture Ch. 6 Emotional and Social Development in Infancy/ Childhood

Chapter 6 Quiz

**Module 4 Week 5, September 21<sup>st</sup>-27<sup>th</sup>**

**9/22** Part IV Lecture Ch. 7 Physical and Cognitive Development in Early Childhood

Chapter 7 Quiz due

**9/24** Part IV Lecture Ch. 8 Emotional/Social Development in Early Childhood

8 Quiz

**Module 5 Week September 28- October 4**

**9/29** Part V Lecture Ch.9 Physical and Cognitive Development in Early Childhood

Chapter 9 Quiz due online

Review expectations and Rubric for the first Application Exercise Questions and Answers addressed in class

**10/1** Course participation points, Review for Mid-term exam chapters 1-9 Jeopardy game. The game is fun!!

**Module 6 Week October 7 5<sup>th</sup>-11<sup>th</sup>**

**10/6** Mid-term exam timed part I-V chapters 1-9 in class or online through a monitored testing portal

**10/8** Lecture Part V Middle Childhood: Six to Eleven chapter 10

Chapter 10 Quiz due

If needed, answer any questions or concerns about the 1<sup>st</sup> Application Exercise  
**10/11 Sunday at 11:59 pm the 1st Application Exercise Middle Childhood 6-11 years due through Canvas upload under the assignment labeled Application Ex under Module 5**  
**\*Make sure the first 1 Sona research credit is completed mid-term by October 16th student could suffer a loss of up to one letter grade for not turning in the article reviews or the surveys to Sona research lab.**

**Module 7 Week 8, October 12<sup>th</sup>-18<sup>th</sup>**

**10/13** Lecture Part VI Read Ch. 11 Physical and Cognitive Development in Adolescence  
Chapter 11 Quiz due

**10/15** Lecture Part VI Read Ch. 12 Emotional and Social Development in Adolescence  
Chapter 12 Quiz due

**10/18 Sunday 11:59 pm 2<sup>nd</sup>** Application Exercise is due Adolescence Transitions to  
Adulthood Due

**10/16 IMPORTANT 1.5 Sona research credits are due;** please refer to section 6.0 for  
complete instructions and location to turn in the credits. The credits are a university  
requirement and not part of this course per se, therefore, not located in Canvas.

**However, if not completed, the student could lose a letter grade!**

**Module 8 Week 9, October 19-25**

**10/20** Lecture Part VII Early Adulthood Ch. 13 Physical and Cognitive Development in  
Early Adulthood

Chapter 13 Quiz due

**10/22** Part VII Ch. 14 Emotional and Social Development in Early Adulthood

Chapter 14 Quiz due

**10/18 Sunday 11:59 pm 3<sup>rd</sup>** Application Exercise Due Early Adulthood

**Module 9 Week October 10 26<sup>th</sup>- November 1**

**10/27** Lecture Part VIII Middle Adulthood Ch. 15 Physical and Cognitive Development  
in Middle Adulthood

Chapter 15 Quiz due

**10/29** Lecture Part VIII Ch. 16 Emotional and Social Development in Middle Adulthood

Chapter 16 Quiz due

**11/1 Sunday 11:59 pm** the 4<sup>th</sup> Application Exercise Middle Adulthood Cognitive  
Development is due

**Module 10 Week November 11 2<sup>nd</sup>-8<sup>th</sup>**

**11/3 Lecture Part IX Late Adulthood** Ch. 17 Physical and Cognitive Development  
Chapter 17 Quiz due

**11/5** Lecture Part IX Read Chapter 18 Emotional and Social Development in Late  
Adulthood

Chapter 18 Quiz due

**Module 11 Week November 12 9<sup>th</sup>-15<sup>th</sup>**

**11/10 Lecture Part X The End of Life** Read Ch. 19 Death, Dying, and Bereavement

11/12 Finish up chapter 19

Chapter 19 Quiz (last quiz) due

**Module 12 Week November 13 16<sup>th</sup>- 22<sup>nd</sup>**

*\*Fill out a course evaluation for 3 Bonus points; send me a link for proof, thanks for*

*taking my class. The bonus points will go towards your final exam.*

**Module 12- Week November 14 23<sup>rd</sup>-27<sup>th</sup> Thanksgiving Week School closed 26<sup>th</sup> & 27<sup>th</sup>  
10/24 Play Jeopardy chapter 10-19**

**Module 12 Week December 15 28<sup>th</sup>- 6<sup>th</sup>**

**12/29 Review for the final exam, and turn in all missing assignments**

**12/31 IMPORTANT Make sure all of Sona research credits are completed three credits total if not, one could expect to lose two letter grades**

**Module 12 Week December 16 7<sup>th</sup>-11<sup>th</sup>**

**12/7 Final Exam over Part V-X chapter 10-19 opens**

**12/10 Final Exam Closes 11:59 pm no exceptions**

**5.02 Complete Course Calendar**

**Important University Dates**

*Refer to the academic calendar link for holiday closings, course beginning and ending dates, registration Drop/Add and withdrawal dates*

*Link for calendar <https://www.tamuct.edu/registrar/docs/2020-2021-academic-calendar.pdf>*

**6.0 Research Experience Requirement (University Requirement) IMPORTANT**

**Research Experience Requirement:** Students in selected psychology courses (PSYC 3307, PSYC 3309/3409, PSYC 3312, PSYC 3330/3430, PSYC 4320) are required to engage in research experience activities as part of the course. The research experience activity involves writing summaries of peer reviewed research articles that are related to the course content. Faculty will identify which articles can be reviewed for their course, and article reviews can be submitted directly to the faculty for evaluation.

If students choose not to write article summaries, they can complete an alternative research experience by participating in research studies directly related to psychology to gain this experience.

**Sign Up for Alternative Research Experience:** To receive credit for this alternate research experience activity, students must create an account in SONA. The [university SONA account](https://tamuct.sona-systems.com) is where students will sign up to participate in research projects (<https://tamuct.sona-systems.com>). Students should view the introductory [tutorial video](#) before using SONA (<https://www.youtube.com/watch?v=1OnT2ZU6QQ>) and be sure to use their [university email](#) when signing up. Students who have problems signing up for SONA or have questions should contact the professor of the course.

**Credits:** Students are required to complete 3 research experience credits in this course. The first research credit must be earned before the eight week of the Fall term (**October 16th, 2020**).

Credit is allotted as follows:

- 1 credit for each summary of a peer-reviewed, research article OR  
1 credit for each hour (60 minutes) of research participation (in-person or online)
- 1/2 credit for each 1/2 hour (30 minutes) of research participation (in-person or online)

Students can use a combination of article summaries and alternative research assignments to earn their credits. There is no guarantee that there will be sufficient research participation

opportunities for students to earn 100% of their credits from this alternative research experience.

Students who drop a class after having earned research experience credit cannot apply any accumulated credit from that class towards future semesters without the documented approval of the department chair; however, credits in SONA can be transferred from one course to another in the same semester. Credits from previous semesters are not permitted to be transferred for current semester use.

**Penalties:** Any student who has not earned 1 research credit before the mid-term deadline of the course will be penalized 1 letter grade on the final course grade. Any student who has not earned all required research credits prior to the opening of the final exam period for the course will be penalized 1 letter grade on the final course grade.

## **7.0 TECHNOLOGY REQUIREMENTS AND SUPPORT**

### **7.01 Technology Requirements**

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Microsoft Office365 is available free of charge for current students. Go to <https://tamuct.onecampus.com/task/all/office365-software>

### **7.02 Canvas Support**

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

### **7.03 Online Proctored Testing**

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plugin.

### **7.04 Other Technology Support**

*For log-in problems, students should contact Help Desk Central*

*24 hours a day, 7 days a week*

Email: [helpdesk@tamu.edu](mailto:helpdesk@tamu.edu)

Phone: (254) 519-5466



[Web Chat](http://hdc.tamu.edu): [http://hdc.tamu.edu]

*Please let the support technician know you are an A&M-Central Texas student.*

*\*Please contact Canvas support for Canvas help through the Canvas portal*

---

## **8.0 UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES**

### **Drop Policy**

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d-46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2Fsubmit%2FForm%2Fstart%2F53b8369e-0502-4f36-be43-f02a4202f612].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalties for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

### **Academic Integrity**

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, working with others in an unauthorized manner, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be referred to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the Student Conduct process](#), [https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may [submit a report](#), [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\_id=0].

### **Academic Accommodations**

At Texas A&M University-Central Texas, we value an inclusive learning environment where

every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services, and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required) [https://tamuct.instructure.com/courses/717]

### **Important information for Pregnant and/or Parenting Students**

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from the US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/index.html) [https://www.tamuct.edu/student-affairs/index.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas can provide flexible and individualized reasonable accommodations to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

### **Tutoring**

Tutoring is available to all A&M-Central Texas students, on a remote online basis. Visit the Academic Support Community in Canvas to view schedules and contact information. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors will return to the Tutoring Center in Warrior Hall, Suite 111, in the Fall of 2020. Student success coaching is available online upon request.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, success coaching, or have any other questions, contact Academic Support Programs at (254) 501-5836, visit the Office of Student Success at 212F Warrior Hall, or by emailing [studentsuccess@tamuct.edu](mailto:studentsuccess@tamuct.edu).

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except for writing support—access Tutor.com through Canvas.

### **University Writing Center**

The University Writing Center (UWC) at Texas A&M University-Central Texas (TAMUCT) is a free service open to all TAMUCT students. For the Fall 2020 semester, all services will be online as a result of the COVID-19 pandemic. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours online Monday thru Thursday from 6:00-9:00 p.m. The UWC is also offering hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC and/or need any assistance with scheduling.

### **University Library**

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On-campus, the library offers technology, including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index].

**For Fall 2020, all reference service will be conducted virtually. Please go to our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index] to access our virtual reference help and our current hours.**

## OPTIONAL POLICY STATEMENTS

### A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [<https://www.tamuct.edu/compliance/titleix.html>].

### Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2) online [[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\\_id=2](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2)].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/student-affairs/bat.html) website for more information [<https://www.tamuct.edu/student-affairs/bat.html>]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

---

## OTHER POLICIES

All material downloaded from the internet must be cited and transcription included with the video.

### Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

Copyright. (2020) by (Sandra Blackwell) at Texas A&M University-Central Texas, (TAMUCT); 1001 Leadership Place, Killeen, TX 76549; ([s.blackwell@tamuct.edu](mailto:s.blackwell@tamuct.edu))