

**Texas A&M University-Central Texas**  
**HIST 4327 History of Russia and Eastern Europe to 1917**  
**MW 2:00p.m.-3:15p.m., Online Synchronous Class Meetings**

**Instructor and Contact Information**

**Instructor:** Dr. Cadra Peterson McDaniel

**Office:** Heritage Hall 204 L

**Office Hours:** By Appointment Only

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**Phone:** 254-501-5932

**Mode of Instruction and Course Access**

This course is an online course with synchronous components on Monday and Wednesday from 2:00p.m. to 3:15p.m. Students are required to attend these virtual meetings since these meetings will be the virtual classroom for the semester. Some assignments and readings are posted on Canvas. Students will submit all assignments via Canvas.

**Student-Instructor Interaction**

If students have any questions about the class or assignments, they should contact the instructor. The students should contact the instructor as soon as possible so that any concerns may be resolved before it becomes midpoint or later in the semester. Students may contact the instructor via email. Students may schedule an appointment to meet with the instructor; however, the instructor may not be able to meet with the student on the same day that the email is received. The instructor will respond to all email in a timely manner, usually within one (1) business day. Unless students have an examination on a Monday, email may not be answered on weekends. Announcements for the class will be posted on Canvas under the Announcements Section. Students should check this section regularly. For all questions concerning upcoming assignments or examinations, students should send all questions via email before 4:00p.m. the day before the

due date. The “cut-off” time for questions allows all students an equal chance to have questions answered before the due date.

### **911 Cellular Emergency Warning System for Texas A&M University – Central Texas**

911Cellular is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in 911 Cellular through their myCT email account.

Connect at [911Cellular](https://portal.publicsafetycloud.net/Texas-AM-Central/alert-management) [https://portal.publicsafetycloud.net/Texas-AM-Central/alert-management] to change where you receive your alerts or to opt out. By staying enrolled in 911Cellular, university officials can quickly pass on safety-related information, regardless of your location.

## **COURSE INFORMATION**

### **Course Description**

Examination of Russia and Eastern Europe from the ancient period to the 1917 Bolshevik Revolution. Topics include: the development of Kievan Rus, the Mongol invasion, the Time of Troubles, the French Revolution and Napoleon, the Crimean War, the growth of revolutionary movements, and major philosophical, cultural, religious, and political ideas. Prerequisite: 6 hours of History or permission of Department Chair.

### **Overall Course Objective**

After successfully completing the course, students will be able to analyze specifically two (2) major political, economic, military, cultural, and diplomatic events from the ancient period to 1917 in Russian and Eastern European history.

### **Specific Course Objectives (Student Learning Outcomes)**

After successfully completing the course, students will be able to

1. Describe the importance of major events, persons, and ideas in Russian and Eastern European history
2. Examine the lives of common peasants, the middle class, and rulers and their interpretations of various events and their perceptions of domestic and international affairs
3. Compare and contrast Russian and Eastern European perceptions of the West and Western perceptions of Russia and Eastern Europe
4. Critique leading scholarly works and primary documents to improve critical thinking skills
5. Investigate the relationship between historical events and contemporary Russian and Eastern European relations and foreign policies

### **Required Texts**

Moss, Walter G. *A History of Russia, Volume 1: To 1917*. 1<sup>st</sup> edition. London. Anthem Press, 2003. ISBN 9781843310235. Hereafter referred to as the textbook.

Plokhy, Serhii. *The Origins of the Slavic Nations: Premodern Identities in Russia, Ukraine, and Belarus*. Cambridge. Cambridge UP, 2006. ISBN: 9780521155113.

Online primary sources and articles are listed in the course schedule found in the syllabus. Links to the primary sources are provided to these readings in the course schedule or these readings are posted on Canvas. Articles are either accessed via a link provided in the Course Schedule, or articles may be accessed via JSTOR or EBSCOHost via the University Library. See the course schedule in the syllabus for a list of readings.

## **Course Requirements**

### **Class Discussion, Participation, and Attendance**

In addition to examination grades, discussion, participation, and attendance will be a factor in students' grades. Each day's attendance, discussion, and/or participation is worth one (1) point toward a students' final grades. There is a total of twenty-five (25) points. Each day in class may not lend itself to discussion; therefore, students will earn that day's point by being in attendance, paying attention in class, and being prepared for class. Attendance will be taken daily, and during the class discussions, the instructor will make a note in the grade book when

students contribute. Please review the course schedule at the end of the syllabus and have all readings completed for class.

**On Mondays and Wednesdays, class will meet regularly from 2:00p.m. to 3:15p.m. At these meetings, lecture material will be presented. In some lecture sessions, there will be material not covered in the textbook that will be on examinations. Notes should be taken during lecture, and if there are any concerns about the material, questions should be asked. There is NO recording of lectures or class discussions. PowerPoints and lecture material will NOT be posted on Canvas.**

**These virtual meetings should be understood as regular class meetings. Students should be attentive to the lecture or discussion and should not be engaged in other activities such as talking on the telephone, sending text messages, or completing other projects.**

**Students need to read and review the Syllabus Acknowledgement Statement posted on Canvas. The due date for reviewing and acknowledging this statement is Wednesday, August 26, by 2:00p.m. Students' acknowledgement of this statement is worth five (5) points. If students have any questions about the statement, then they should contact the instructor as soon as possible.**

### **Examinations**

There will be three (3) examinations during the semester. The first two (2) examinations will be worth one hundred (100) points and consist of identifications of key terms, events, or people; short answer questions; and an essay question. Also, there will be a five (5) point bonus question. The final examination will consist of identifications of key terms, events or people; short answer questions; a non-cumulative essay question; a cumulative essay question; and a five (5) point bonus question. The third examination, the final examination, will be worth one hundred fifty (150) points. Review material, including a list of possible essay topics, for each

examination will be posted on Canvas one (1) week prior to the examination date, and there will be time in class for a review as well as time to answer questions about upcoming examinations. Students will take the examinations during the regular class period, 2:00p.m.-3:15p.m. on the dates listed in the course schedule in the syllabus. Students will have the class period to complete the examinations, and all examinations must be submitted by 3:15p.m. on the day that the examination is scheduled.

### **Primary Material Analyses**

Throughout the semester, students will read various primary sources. All readings are listed in the course schedule. **For each reading, students should compose a short analysis, one (1) paragraph, five to seven (5-7) sentences.** Students should NOT use any quotations in these short analyses, but instead paraphrase, or put in their own words, the material that they have read. Students do not need to use citations. Students should follow the above guidelines or one (1) point will be deducted from their grade. **Due dates for the analyses are listed in the course schedule. These assignments must be submitted via Canvas. Assignments submitted in any other format will not be accepted.**

### **Criteria for Analyses=3 points each**

Identify and explain the author's or authors' argument or purpose=2 points

Clarity of writing and correct use of grammar=1 point

### **Article Critiques:**

In addition to primary sources, students will read articles that enhance the topics under discussion. Article titles and information are located in the Course Schedule in the Syllabus. Some articles can be accessed via the link provided in the Course Schedule while other articles can be accessed via JSTOR on the TAMUCT Library Website. Students need to compose a

critique of each article, and each article critique should be a paragraph, consisting of eight to ten (8-10) sentences.

For these assignments, students should appraise the author's purpose or argument and identify evidence that best advances each article's thesis. Students should include a brief evaluation judging the articles' strengths and weaknesses. Each critique should be well-written. Students should NOT use any quotations but instead paraphrase, or put in their own words, the material that they have read. Students do not need to use citations. Students' critiques should rely only on the readings and should not use other information.

Each day's assignments need to be submitted as one (1) document online via Canvas.

**Due dates for the critiques are listed in the course schedule. These assignments must be submitted via Canvas. Assignments submitted in any other format will not be accepted.**

#### **Criteria for Article Critiques= 7 points each**

Appraisal of authors' thesis and use of supporting examples= 4 points

General impression of the article (which may include but is not limited to intended audience, effective use of primary sources, and/or effective use of maps and/or images)= 2 points

Proper use of grammar and clarity of writing=1 point

#### **Book Analysis**

A component of students' grades will be a book analysis of Serhii Plokhy's *The Origins of the Slavic Nations: Premodern Identities in Russia, Ukraine, and Belarus*. Check the course schedule for the due date. The analysis should be two to three (2-3) pages with one (1) inch margins; should be double spaced; and should be typed in twelve (12) point Times New Roman Font. Students need to have a title page, which does not count toward the required two to three (2-3) pages. Students will need an endnote page (if using quoted material), and a bibliography (if using quoted material). These pages do not count toward the required pages. The title page,

endnotes page, and bibliography should conform to Turabian Style. Links to Turabian Style guidelines are posted on Canvas.

Throughout the analysis, students may use ONLY two (2) quotations of ten (10) words or less. The use of more than two (2) quotations or quotations of more than ten (10) words will reduce significantly students' grades by five (5) points. The emphasis is that students paraphrase the material. When students paraphrase the material, then students must engage critically with the material, which leads to a more thorough understanding of the text. For this assignment, ONLY quoted material will need to be cited. Students should use only the book when composing the analysis and not add material from other sources.

Students should proofread their analyses for typographical errors and misspellings. Also, any maps, charts, graphs, or other images should be in an Appendix and not within the text of the analysis. Students' analyses should be in paragraph format. There should not be extensive lists of items, especially in column format, and there should not be extra space between paragraphs or anywhere in the analysis. Analyses that exceed the length limit; that are under the minimum page requirement; or that do not follow all guidelines and requirements will reduce students' grades by ten (10) points. **This analysis must be submitted via Canvas. Assignments submitted in any other format will not be accepted.**

#### **Criteria for Book Analysis=40 points**

Identify and explain the author's purpose and argument=10 points

Analyze examples that support the author's thesis=10 points

Discussion of overall impression of the book (which may include but is not limited to readability, intended audience, and/or effective use of maps and/or images) =10 points

Present clear writing, use correct grammar, have proper citations, and be free generally of typographical errors=10 points

Should students have any questions about the analyses, the instructor will work with students on an individual basis. Since this may be the first time that students have composed a book analysis for a history class, students should feel free to ask any questions about the assignment and to discuss specific aspects with the instructor.

### **Class Grading Scale, Points Possible, and Conversion**

This class follows TAMUCT's traditional grading scale of 100-90=A; 89-80=B; 79-70=C; 69-60=D; and 59 and below=F.

Syllabus Acknowledgement Statement=5 points  
Examination 1=100 points  
Examination 2=100 points  
Examination 3, Final Examination=150 points  
Participation/Discussion/Attendance=25 points  
Primary Reading Analyses=33 points  
Article Analyses=35 points  
Book Analysis=40 points  
Total Points= 488 points

Students may determine their grades by taking the total number of points earned and dividing by the total number of points possible.

### **Posting of Grades**

Grades will be posted online in Canvas and assignments will be returned via Canvas. All assignments are graded usually within one (1) week of the due date.

### **Course Schedule (Course Outline and Calendar)**

The instructor reserves the right to make modifications to the syllabus and the course schedule as needed based on time and other factors. Should this need occur, then an updated schedule will be distributed to students and posted online through Canvas.

**All assignments, except examinations, are due at 2:00 p.m. on the due dates listed below. For examinations, students have the entire class period 2:00p.m.-3:15p.m. to take the examination. Examinations are due at 3:15p.m. on the dates listed in the Course Schedule.**

**August 24:** Topic: Introduction to Course  
Read Moss, Preface, A Note to Students, and Ch. 1

**August 26:** Topic: Ancient Russia and Eastern Europe  
Read Moss, Ch. 1

**August 31:** Topic: Formation of Kievan Rus'  
Read Moss, Chs. 2-3

**Analysis due for The Varangians (Normans) and the Origins of the Russian and Ukrainian States** <http://community.dur.ac.uk/a.k.harrington/vikings.html>

**September 2:** Decline of Kievan Rus' and the Mongol Invasion  
Read Moss, Chs. 4-5  
Read Plokhy, Preface, Introduction, and Ch. 1

**September 7: Labor Day, No Class, No Lecture, but Read** Francis Butler, "Ol'ga's Conversion and the Construction of Chronicle Narrative," *Russian Review*. Vol. 67, No. 2 (April 2008): 230-242. AND Roman Hautala, "Russian Chronicles on the Submission of the Kievan Rus' to the Mongol Empire," *Golden Horde Review*. Vol 1. No. 1 (2013): 201-221.  
**Articles can be accessed via EBSCOHost on the TAMUCT Library Website.**

**September 9:** Mongol Rule and the Development of Russia and Eastern European Civilizations  
Read Moss, Ch. 6  
Read Plokhy Chs. 2 and 3  
**Critiques due for: Francis Butler, "Ol'ga's Conversion and the Construction of Chronicle Narrative,"** *Russian Review*. Vol. 67, No. 2 (April 2008): 230-242. AND Roman Hautala, "Russian Chronicles on the Submission of the Kievan Rus' to the Mongol Empire," *Golden Horde Review*. Vol 1. No. 1 (2013): 201-221.  
**Articles can be accessed via EBSCOHost on the TAMUCT Library Website.**

**September 14:** Development of Russian Civilization and Culture; Development of the Russian State  
Read Moss, Ch. 7  
Read Plokhy, Ch. 4

**September 16:** Expansion of the Russian State and the Development of Moscow  
Review Moss, Ch. 6 and Read Moss, Ch. 8.  
Read Plokhy, Chs. 5

**September 21:** Reign of Ivan the Terrible and the Development of Major Eastern European States' Cultures and the Renaissance

Read Moss, Ch. 8

**Analysis due for Jan Hus, The Final Declaration, July 1, 1415**  
<https://sourcebooks.fordham.edu/Halsall/mod/1415janhus.asp>

**AND Analysis due for Moscow as the Third Rome**

[http://pages.uoregon.edu/sshoemak/325/texts/moscow\\_the\\_third\\_rome.htm](http://pages.uoregon.edu/sshoemak/325/texts/moscow_the_third_rome.htm)

**September 23:** The Time of Troubles in Russia and the Polish-Lithuanian Commonwealth  
Read Moss, Ch. 9

**September 28: Examination 1, Due at 3:15p.m.**

**September 30:** Beginnings of Romanov Dynasty and Development of Eastern European States  
Read Moss, Chs. 10-12  
Read Plokhy Chs. 6 and 7

**October 5:** Russia under Peter the Great

Read Moss, Ch. 13

Read Plokhy, Ch. 8 and Conclusion

**Analysis due for General Alexander Gordon, History of Peter the Great, 1718,**  
<http://sourcebooks.fordham.edu/mod/petergreat.asp>

**October 7:** Russia under Peter's Successors; Wars, Society, and Culture in Eastern Europe  
Read Moss, Ch. 14

**Book Analysis due for Serhii Plokhy's *The Origins of the Slavic Nations: Premodern Identities in Russia, Ukraine, and Belarus***

**October 12:** Russia under Catherine the Great and the Enlightenment in Russia and Eastern Europe

Read Moss, Ch. 15

**Analysis due for The Division of Poland,**

<https://sourcebooks.fordham.edu/Halsall/mod/1795Poland-division.asp>

**October 14:** The French Revolution and Russia and Eastern Europe

Read Moss, Chs. 16-18

**Book Analysis due for Serhii Plokhy's *The Origins of the Slavic Nations: Premodern Identities in Russia, Ukraine, and Belarus***

**October 19:** Nationalism, Revolutions, and Politics in Russia and Eastern Europe

Read Moss, Chs. 18-19

**Analysis due for Louis Kossuth's Speech in Washington, D.C., 1852**

<https://ecommons.cornell.edu/handle/1813/1448>

**Also available as PDF under the Files Tab on Canvas.**

**October 21:** Growth of Political Ideas in Russia and Eastern Europe

Read Moss, Ch. 20-21

**October 26:** Russia and Eastern Europe in the 1800s and the Crimean War

Review Moss, Ch. 19, pages 371-374, and Read Moss, Ch. 22

**October 28:** Alexander II and the Aftermath of the Crimean War in Russia and Eastern Europe  
Read Moss, Ch. 22

**Analysis due for Alexander II, Emancipation Manifesto, 1861,**

[https://academic.shu.edu/russianhistory/index.php/Alexander II, Emancipation Manifesto, 1861](https://academic.shu.edu/russianhistory/index.php/Alexander_II,_Emancipation_Manifesto,_1861)

**AND Analysis due for Vladimir Putin, Address by President of the Russian Federation (concerns historic role of Crimea and contemporary events).**

<http://en.kremlin.ru/events/president/news/20603>

**November 2: Examination 2, Due at 3:15p.m.**

**November 4:** Growth of Major Philosophical and Religious Ideas in Russia and Eastern Europe  
Read Moss, Chs. 22-24

**November 9:** Development of Revolutionary and Radical Movements in Russia and Eastern Europe

Read Moss, Chs. 23-24

**November 11: Veteran's Day, No Class, Read** Alla Gusarova, "Symbolism and Russian Art," The Tretyakov Gallery Magazine, Tretyakov Gallery, Moscow,

<https://www.tretykovgallerymagazine.com/articles/N2-2013-39/symbolism-and-russian-art>

**November 16:** Russian and Eastern European Society and Culture in the late 1800s and early 1900s

Read Moss, Chs. 26-27

**Analysis due for Jan Slomka. The Life of a Polish Peasant, c. 1900**

<http://legacy.fordham.edu/Halsall/mod/1900polishpeasant.asp>

**AND Critique due for Alla Gusarova, "Symbolism and Russian Art," The Tretyakov Gallery Magazine, Tretyakov Gallery, Moscow,**

<https://www.tretykovgallerymagazine.com/articles/N2-2013-39/symbolism-and-russian-art>

**November 18:** Major Political Upheavals in Russia and Eastern Europe in the early 1900s  
Read Moss, Ch. 25

**Analysis due for Vladimir Lenin, *What Is To Be Done?*, 1902,**

<http://sourcebooks.fordham.edu/mod/1902lenin.asp>

**November 23:** Russia's and Eastern Europe's Role in and Experiences during The Great War (World War I)

Read Moss Ch. 25

**Analysis due for Soldiers and Civilians in Galicia,**

[http://www.nationalarchives.gov.uk/pathways/firstworldwar/document\\_packs/p\\_galicia.htm](http://www.nationalarchives.gov.uk/pathways/firstworldwar/document_packs/p_galicia.htm)

**November 25: No Lecture, but Read and Critique due for: Sami Suodenjoki, “Popular Songs as Vehicles for Political Imagination: The Russian Revolutions and the Finnish Civil War in Finnish Song Pamphlets, 1917–1918,” *Ab Imperio*, Vol. 2019, No. 2 (2019): 228-250. AND James Richter, “Taming the Revolution: The Politics of Memory One Hundred Years After October,” *History & Memory* Vol. 31. No. 2 (Fall/Winter 2019): 45-77. Articles can be accessed via JSTOR on the TAMUCT Library Website.**

**November 30:** Revolutionary Russia and the Bolsheviks, 1917  
Read Moss, Ch. 25  
**Analysis due for Tsar Nicholas II, Abdication Manifesto,**  
<http://community.dur.ac.uk/a.k.harrington/abdicatn.html>

**December 2:** Revolutionary Russia and the Bolsheviks, 1917  
Read Moss, Ch. 25

**December 7: Examination 3, Final Examination, Due at 3;15p.m.**

## **Instructor and Course Policies**

### **Absences and Make-Up Work**

Since there will be material covered in class that is not in the textbook, it is important that students come to each virtual class. Also, participation, discussion, and attendance are factors in the final grade. Unexcused absences will affect negatively students’ grades. Only excused absences are allowed. Should students miss a class, make-up assignments will be allowed only for excused absences. Students, when they return to class, must give the instructor written documentation, such as a note from their doctor, which covers the days that they missed. **ONLY** with documentation will students be granted an excused absence and be able to make up work. Students who submit work early but then miss class on the work’s due date will also need to provide some form of documentation for the days missed. Otherwise, the work will not be accepted. Students cannot make up work or turn in late work with unexcused absences.

**ALL make-up work must be turned in no later than one (1) week after students return to class. No work will be accepted after the one (1) week period. Near the end of the semester, there may be a shorter amount of time for make-up work. No make-up work will be accepted after 2:00p.m. on December 11.** If students miss a class, then they must first check

with a classmate about notes for that day. Then, students should contact the instructor with any specific questions regarding that day's class notes.

**It is strongly recommended that students do not miss examinations. However, should absences occur, then students must be prepared to take a make-up examination within one (1) week of returning to class.** Students will need to schedule a time with the instructor to take a make-up examination. Make-up examinations may differ in questions from regular examinations and may differ in format as well. Please note that a make-up examination for the Final Examination is very difficult to schedule. The same guidelines regarding excused absences apply for a make-up for the Final Examination.

### **Incompletes**

A grade of an Incomplete is granted rarely. Incompletes will be granted only after the last day to drop a course and will be granted only to students who have experienced a major catastrophic event. Students must provide some form of written documentation that provides evidence of the catastrophic event.

### **Withdrawal, Drop Dates, Assignment Due Dates, and Important University Dates**

Students who feel that they need to drop the class must go to the Registrar's Office and complete the withdrawal forms. It is each student's responsibility to withdraw from a class. Also, it is each student's responsibility to be aware of all add and drop dates for classes and to be aware of all guidelines in the syllabus and due dates for class assignments including examination dates. Students should refer to the University Calendar for important dates, such as graduation deadlines. The calendar can be viewed at <https://www.tamuct.edu/>

### **Plagiarism**

Plagiarism is copying or using the words or the ideas of another individual(s) and submitting that work as one's original work. Material taken from any source, including books,

articles, journals, the Internet, or any other sources, must be paraphrased (put in your own words) and cited correctly (refer to individual assignment guidelines) and if quoted, set off in quotation marks, and cited correctly. Plagiarism will be discussed in detail on the first day of class. **Should students have any questions about paraphrasing, using quotations, citing material, or documenting sources, then students should email the instructor.**

**Work that is deemed plagiarized will result in the grade of a zero (0) for the assignment.** SimCheck in Canvas will be checking assignments for plagiarism. Students who receive a mark of fifty percent (50%) or more for plagiarism will earn a zero (0) for the assignment. Also, students will earn a failing grade (fifty percent (50% F) or lower) for an assignment when there is evidence that the plagiarism is from a purchased paper or when there is evidence of blatantly copying sources or material without paraphrasing. When there is evidence of plagiarism, students' assignments will be submitted to the Division of Students Affairs for review.

### **Cheating**

Cheating is assisting other students with taking examinations or with completing other class assignments. Also, cheating includes the use of any unauthorized materials to complete any assignments including but not limited to examinations. **The penalty for cheating will be a zero (0) for the assignment or examination.** When there is evidence of cheating, students' work will be submitted to the Division of Students Affairs for review.

### **Academic Integrity**

**For more information about Academic Integrity and each student's responsibilities regarding academic integrity, please review the information at**

<https://www.tamuct.edu/departments/studentconduct/academicintegrity.php>

### **Technology Requirements**

This course will use the A&M-Central Texas Instructure Canvas learning management system. We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password.

### **Canvas Support**

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

### **Online Proctored Testing**

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

### **Other Technology Support**

For log-in problems, students should contact Help Desk Central  
24 hours a day, 7 days a week

Email: [helpdesk@tamu.edu](mailto:helpdesk@tamu.edu)

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

*Please let the support technician know you are an A&M-Central Texas student.*

## **COVID-19 Safety Measures**

To promote public safety and protect students, faculty, and staff during the coronavirus pandemic, Texas A&M University-Central Texas has adopted policies and practices to minimize virus transmission. All members of the university community are expected to adhere to these measures to ensure their own safety and the safety of others. Students must observe the following practices while participating in face-to-face courses, course-related activities (office hours, help sessions, transitioning to and between classes, study spaces, academic services, etc.) and co-curricular programs:

**Self-monitoring**—Students should follow CDC recommendations for self-monitoring. Students who have a fever or exhibit symptoms of COVID-19 should participate in class remotely and should not participate in face-to-face instruction. Students required to quarantine must participate in courses and course-related activities remotely and must not attend face-to-face course activities. Students should notify their instructors of the quarantine requirement. Students under quarantine are expected to participate in courses and complete graded work unless they have symptoms that are too severe to participate in course activities.

**Face Coverings**— Face coverings must be worn inside of buildings and within 50 feet of building entrances on the A&M-Central Texas Campus. This includes lobbies, restrooms, hallways, elevators, classrooms, laboratories, conference rooms, break rooms, non-private office spaces, and other shared spaces. Face coverings are also required in outdoor spaces where physical distancing is not maintained. The university will evaluate exceptions to this requirement on a case by case basis. Students can request an exception through the Office of Access and Inclusion in Student Affairs.

If a student refuses to wear a face covering, the instructor should ask the student to leave and join the class remotely. If the student does not leave the class, the faculty member should

report that student to the Office of Student Conduct. Additionally, the faculty member may choose to teach that day's class remotely for all students.

**Physical Distancing**—Physical distancing must be maintained between students, instructors, and others in the course and course-related activities.

**Classroom Ingress/Egress**—Students must follow marked pathways for entering and exiting classrooms and other teaching spaces. Leave classrooms promptly after course activities have concluded. Do not congregate in hallways and maintain 6-foot physical distancing when waiting to enter classrooms and other instructional spaces.

The university will notify students in the event that the COVID-19 situation necessitates changes to the course schedule or modality.

### **Drop Policy**

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=eaed95b9-f2be-45f3-a37d-46928168bc10&targetUrl=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2FSubmit%2FForm%2FStart%2F53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

### **Academic Integrity**

Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, working with others in an unauthorized manner, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be referred to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action. For more [information regarding the Student Conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html), [https://www.tamuct.edu/student-affairs/student-conduct.html]. If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0), [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\_id=0].

### **Academic Accommodations**

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and

Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such. For more information please visit our [Access & Inclusion](#) Canvas page (log-in required) [<https://tamuct.instructure.com/courses/717>]

### **Important information for Pregnant and/or Parenting Students**

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/index.html) [<https://www.tamuct.edu/student-affairs/index.html>]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](#) online, please visit the website [<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

### **Tutoring**

Tutoring is available to all A&M-Central Texas students, on a remote online basis. Visit the Academic Support Community in Canvas to view schedules and contact information.

Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics,

Mathematics, and Study Skills. Tutors will return at the Tutoring Center in Warrior Hall, Suite 111 in the Fall 2020. Student success coaching is available online upon request.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, success coaching, or have any other question, contact Academic Support Programs at (254) 501-5836, visit the Office of Student Success at 212F Warrior Hall, or by emailing [studentsuccess@tamuct.edu](mailto:studentsuccess@tamuct.edu) .

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

### **University Writing Center**

The University Writing Center (UWC) at Texas A&M University–Central Texas (TAMUCT) is a free service open to all TAMUCT students. For the Fall 2020 semester, all services will be online as a result of the COVID-19 pandemic. The hours of operation are from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours online Monday thru Thursday from 6:00-9:00 p.m. The UWC is also offering hours from 12:00-3:00 p.m. on Saturdays. Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. By providing a practice audience for students’ ideas and writing, our tutors highlight the ways in which they read and interpret students’ texts, offering guidance and support throughout the various stages of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC and/or need any assistance with scheduling.

### **University Library**

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index]. **For Fall 2020, all reference service will be**

conducted virtually. Please go to our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index] to access our virtual reference help and our current hours.