

Welcome to BUSI 3332-110 (CRN 80298), Legal Environment of Business, at Texas A&M University - Central Texas for the fall of 2020!

This a 16 week fully online course.

Obviously, this will be an unusual semester, but I look forward to helping you learn more about the legal environment of business and related matters. In this syllabus, I will try to provide as much information as I can about the course and my expectations. Additional information can be found in our Canvas course as well. Please let me know if you have any questions!

INSTRUCTOR AND CONTACT INFORMATION

Instructor: Lucas Loafman, J.D., M.B.A.

Office Location: Founders Hall Rm 217R

Office Phone: 254-501-5944 (Management Department line)

Email: loafman@tamuct.edu or the Canvas Inbox – Quickest ways to reach me!

General office hours:

Monday: By advance appointment only.

Tuesday: 11:00-1:00, 3:30-4:30

Wednesday: 9:00-1:00

Thursday: 11:00-1:00, 3:30-4:30

Friday: By advance appointment only.

Please reach out to me to schedule an appointment if possible, so I can make sure I don't miss you. **My Wednesday hours may vary**, including shifting to a different day that week. I will try to post an announcement in Canvas if that's the case.

Mode of instruction and course access:

This is a fully online course and uses the TAMUCT Canvas Learning Management System [<https://tamuct.instructure.com>] for supplemental materials (like additional readings and lecture PowerPoints), audio lectures, quizzes, exams, assignment submissions, and grade reporting.

The instructions that follow later in this syllabus will assist you with technical support. Once you are in Canvas, *there is an icon on the left with a question mark surrounded by a circle (says Help when you hover over it) that will have additional Canvas resources if you are unfamiliar with the learning management system itself.*

Though no specific legal knowledge is required as a prerequisite to this course, it will be essential that you have a familiarity with the general use of PowerPoint, Microsoft Word, the Internet, and attaching documents for submission at a minimum.

Student-Instructor interaction:

It's easiest to reach me via email, as I check it check it very frequently to say the least. I will most likely respond to all email in no more than 24 hours if I'm not traveling, usually within a couple of hours. **I will try to make an announcement on Canvas** if I will be out of contact for an extended period. Thus, pay attention to the "Announcements" area (should also send an email to your school account) for course matters and be sure you have your notifications turned on in Canvas.

COVID-19 SAFETY MEASURES

To promote public safety and protect students, faculty, and staff during the coronavirus pandemic, Texas A&M University-Central Texas has adopted policies and practices to minimize virus transmission. All members of the university community are expected to adhere to these measures to ensure their own safety and the safety of others. Students must observe the following practices while participating in face-to-face courses, course-related activities (office hours, help sessions, transitioning to and between classes, study spaces, academic services, etc.) and co-curricular programs:

- Self-monitoring—Students should follow CDC recommendations for self-monitoring. Students who have a fever or exhibit symptoms of COVID-19 should participate in class remotely and should not participate in face-to-face instruction. Students required to quarantine must participate in courses and course-related activities remotely and must not attend face-to-face course activities. Students should notify their instructors of the quarantine requirement. Students under quarantine are expected to participate in courses and complete graded work unless they have symptoms that are too severe to participate in course activities.
- Face Coverings— Face coverings must be worn inside of buildings and within 50 feet of building entrances on the A&M-Central Texas Campus. This includes lobbies, restrooms, hallways, elevators, classrooms, laboratories, conference rooms, break rooms, non-private office spaces, and other shared spaces. Face coverings are also required in outdoor spaces where physical distancing is not maintained. The university will evaluate exceptions to this requirement on a case by case basis. Students can request an exception through the Office of Access and Inclusion in Student Affairs.
 - If a student refuses to wear a face covering, the instructor should ask the student to leave and join the class remotely. If the student does not leave the class, the faculty member should report that student to the Office of Student Conduct. Additionally, the faculty member may choose to teach that day's class remotely for all students.
- Physical Distancing—Physical distancing must be maintained between students, instructors, and others in the course and course-related activities.
- Classroom Ingress/Egress—Students must follow marked pathways for entering and exiting classrooms and other teaching spaces. Leave classrooms promptly after course activities have concluded. Do not congregate in hallways and maintain 6-foot physical distancing when waiting to enter classrooms and other instructional spaces.
- The university will notify students in the event that the COVID-19 situation necessitates changes to the course schedule or modality.

WARRIOR SHIELD

Emergency Warning System for Texas A&M University-Central Texas

Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email,

text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.

Connect to Warrior Shield by [911Cellular](https://portal.publicsafetycloud.net/Account/Login) [https://portal.publicsafetycloud.net/Account/Login] to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.

COURSE INFORMATION:

Course Overview and description: The study of principles of law relating to the development and sources of law, dispute resolution, ethics, torts, intellectual property, criminal law, contracts, agency, business entity formation, and international law issues in the 21st century.

Course Level Objectives (CLO's):

At the end of the course, the student should be able to, at an acceptable level per the **grading scale** found in syllabus below (Minimum of 715 Points):

1. Extrapolate key legal information from a recent Supreme Court decision tied to class topics. (Chapters 1 and 3 - Week 3 Assignment)
2. Evaluate an ethical dilemma utilizing different ethical decision-making frameworks. (Chapter 2 – Exam #1)
3. Locate sources of legal information that are useful in their daily lives. (Week 7 Assignment)
4. Demonstrate knowledge of the following legal areas:
 - a. Dispute Resolution (Chapters 1-3 – Quiz & Exam #1)
 - b. Constitutional Impacts on Business (Chapter 4/5 Quiz and Exam #1)
 - c. Criminal Law (Chapter 6 Quiz and Exam #1)
 - d. Contracts (Chapters 8-13, 15-17 Quizzes and Exam #2)
 - e. Agency Principles (Chapters 38 and 39 Quizzes and Exam #3)
 - f. Torts (Chapter 7 Quiz and Exam #4)
 - g. Intellectual Property (Chapter 32 Quiz and Exam #4)
 - h. International Law (Chapter 51 Quiz and Exam #4).
5. Identify and apply the principle characteristics of various business entities. (Exam 3 and Chapters 40-45 – Business Entity Application Assignment in Week 12)
6. Communicate professionally. (All Course Communications)

Weekly Learning Objectives (WLO's):

At the conclusion of the course the student should be able to, at an acceptable level per the grading scale found in **Grading Scale** syllabus section below (Minimum of 715 points):

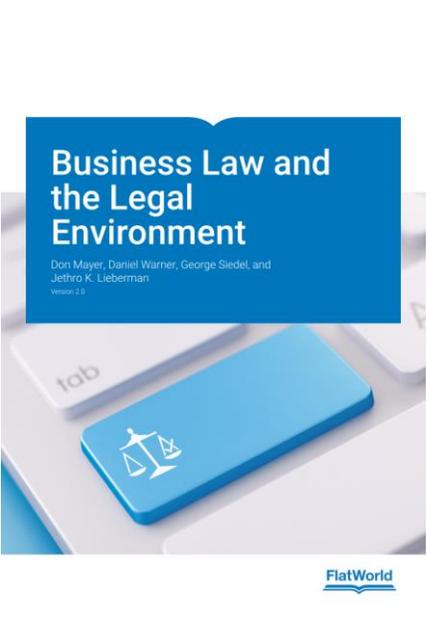
- 1) Classify a law according to its type (Chapter 1).
- 2) Discuss strategic considerations for corporations in the legal environment of business (Chapter 1).
- 3) Explain the concepts of legal precedence and stare decisis (Chapter 1).
- 4) Identify the different types of judicial opinions (Chapter 1).
- 5) Discuss the definition of ethics and why people behave unethically (Chapter 2).

- 6) Differentiate between duty based and outcome based ethical decision making (Chapter 2).
- 7) Recognize when the FCPA applies (Chapter 2).
- 8) Identify when a court may properly exercise jurisdiction (Chapter 3).
- 9) Understand the functioning of the Supreme Court (Chapter 3).
- 10) Contrast the various methods of dispute resolution (Chapter 3).
- 11) Identify and explain select dimensions of the trial process (Chapter 3).
- 12) Recognize the applicability of the Commerce Clause on businesses (Chapter 4).
- 13) Identify where preemption applies (Chapter 4).
- 14) Discuss our fundamental rights (Chapter 4).
- 15) Explain the purpose of administrative agencies (Chapter 5).
- 16) Identify the scope of the quasi-judicial powers of the agencies (Chapter 5).
- 17) Explain the potential criminal liability of corporations and their officers (Chapter 6).
- 18) Properly classify crimes based on factual scenarios (Chapter 6).
- 19) Identify proper defenses to criminal liability, including Constitutional safeguards (Chapter 6).
- 20) Identify the required element to form a valid contract (Chapter 8).
- 21) Classify a contract according to its type (Chapter 8).
- 22) Critique a fact pattern to determine if promissory estoppel may apply (Chapter 8).
- 23) Discuss the issue of legalese in contracts (Chapter 8)
- 24) Indicate the requirements/circumstances for an effective offer, acceptance, revocation and rejection (Chapter 9).
- 25) Analyze a contractual situation to determine if the parties had capacity and legal obligations under contract law (Chapter 10).
- 26) Indicate when a mistake may provide a legal excuse to contract performance (Chapter 10).
- 27) Identify if fraudulent misrepresentation has occurred (Chapter 10).
- 28) Explain the enforceability of a covenant not to compete (Chapter 10).
- 29) Recognize when consideration is legally sufficient (Chapter 11).
- 30) Discuss the boundary of "unconscionability" in contracts (Chapter 12).
- 31) Choose when a contract is subject to the statute of frauds (Chapter 13).
- 32) Recognize when the parol evidence rule applies (Chapter 13).
- 33) Identify the impact of conditions on contractual obligations (Chapter 15).
- 34) Classify the level to which a contract has been performed, including what constitutes a material breach of contract (Chapter 15).
- 35) Explain when a contract may be discharged (Chapter 15).
- 36) Identify the remedies available for breach of contract (Chapter 16).
- 37) Explain the difference between an employee and independent contractor (Chapter 38).
- 38) Discuss the concept of vicarious liability and the duties owed between agents and principals (Chapters 38 and 39)
- 39) Recognize under agency law the responsibility of the principal and agent for contracts and torts of the agent (Chapter 39).
- 40) Identify the proper category of authority at play in factual scenario (Chapter 39).
- 41) Discuss why one chooses to become an entrepreneur (Precursor to Chapter 40).
- 42) Explain the key characteristics of a sole proprietorship (Precursor to Chapter 40).
- 43) Compare the General Partnership, the Limited Partnership and the Limited Liability Partnership (Chapters 40 and 42).
- 44) Indicate the rights and duties of partners under Texas law (Chapter 41).
- 45) Identify partnership duties in the absence of express agreement to be partners (Chapter 41).
- 46) Explain the key characteristics of a LLC (Chapter 42).

- 47) Recognize the steps involved in forming a corporation (Chapter 43).
- 48) Classify a corporation by definition and status (Chapter 43).
- 49) Explain possible shareholder liability, including piercing the corporate veil (Chapter 45).
- 50) Classify torts (Chapter 7).
- 51) Identify where negligence has occurred (Chapter 7).
- 52) Discuss the duty owed to business invitees/customers (Chapter 7).
- 53) Recognize the issues in products liability cases (Chapter 20).
- 54) Discuss the extent to which companies should be held liable in products liability cases (Chapter 20)
- 55) Identify the differences between trademarks, patents, copyrights and trade secrets (Chapter 32).
- 56) Discuss the protection system we have for IP (Chapter 38).
- 57) Differentiate between the principles of comity, the act of state doctrine and sovereign immunity (Chapter 51).
- 58) Recognize unique contractual considerations in the international setting (Chapter 51).
- 59) Recognize when laws apply extraterritorially (Chapter 51).

Required Textbook(s) and Resources:

1.

	<p>After an extensive review of textbooks in the spring and summer of 2020, we will be using:</p> <p><u>Business Law and the Legal Environment</u> by Don Mayer, Daniel Warner, George Siedel, and Jethro K. Lieberman, Version 2.0, Published in 2017</p> <p>I chose this text due to the comprehensiveness, author’s history in publishing, and also the affordability to you. You can acquire a bound text for almost \$40 less than our previous text in a loose leaf version.</p> <p>Our bookstore is carrying both the digital version and the print text, but you can acquire the text for less directly through the publisher and have a couple more options. See the following link:</p> <p>https://students.flatworldknowledge.com/course/book/26087</p>
<p><i>A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.</i></p>	

2. Reliable internet access for accessing materials, quizzes and exams, and assignment submissions.

3. Access to a properly configured computer (details later in the syllabus) with: speakers or a headset (to listen to any audio/video files), a webcam for exams, Google Chrome Browser, PDF reader software like Adobe for additional readings, MS Word & PowerPoint.

4. Other Course Instructional Materials: Click on “Modules” on the left side of Canvas to access audio lectures of the material, a summary PowerPoint, and additional readings, resources, and materials. **I do provide substantial information beyond the text that is found in the PowerPoints and audio lectures. This information is assessed on quizzes and exams.**

COURSE REQUIREMENTS

1. **Weekly Quizzes – 120 Total Points**- Each week you will have a short quiz on the chapter(s) covered that week. Most of these will be due on Thursdays, but a couple near the end of the term are due on Wednesdays. Each quiz will be worth either 5 or 10 points depending on the number of chapters and questions (each will either be 5 or 10 questions). They do come with short time limitations, so you need to be very familiar with the content prior to taking them. I have it set up to reveal the correct answers for a few days right after they are due. There are technically 130 points across the quizzes, so I’m spotting you 10 points in case you miss or have a bad one.

2. **Article Presentation – 45 Points** – Each week, one or two students will be required to discuss/summarize a recent news article that relates to the topics assigned, generally relating to the course material for that week. It is up to you to **make the connection very clear** as to how the news article relates to the assigned class concepts. That component and the summary are worth 25 points of the grade. The remaining 20 points will go to the quality of the presentation itself. I will post a schedule in Canvas by the end of the first week, so you know which week and topics are yours. Also, see the rubric attached to the assignment instructions in Canvas for guidance on proper presentation skills and how this assignment is scored.

3. **Class Introduction Post - 10 Points** – Go to the “Discussions” area in Canvas and follow the directions on the “Introductions” thread. **Your substantive introduction must be posted by 11:59PM (23:59) on Saturday, August 29th.**

4. **Discussions - 100 Total Points (4 @ 25 points each)** – You will be required to participate in four discussion assignments during the semester. In the “Discussions” area in Canvas, you will find three topics for each of the discussions assignments. You must make an original post on two of the topics (9 points each) and substantively reply to another student on the third topic (worth 7 points). Thus, you will be engaged with all three topics. **These postings will be due on Saturdays by 11:59PM (23:59).**

4. **Analyzing a Supreme Court Decision – 75 Points** – The assignment details are posted in the “Assignments” tab in Canvas and you should look at this early, as case language sometimes requires multiple readings. You will **submit this assignment by 11:59PM (23:59) on Saturday, September 12th.**

5. **Getting to Know the Law Assignment – 100 Points** – The assignment details are posted in the “Assignments” tab in Canvas. This assignment does take a bit of time to complete, but grades are very good usually if you put in the work. It is also something that is not tied to any particular chapter and can be worked on now if you anticipate a higher workload down the road. You will **submit this assignment via Canvas by 11:59PM (23:59) on Saturday, October 10th.**

6. **Business Entity Application Assignment – 95 Points** - In your life, it is highly possible that you or a family member may start a business. One of the major decisions facing entrepreneurs is to how to organize their business. This assignment will apply what you have learned to a hypothetical business scenario. You will find more detailed instructions in the “Assignments” tab in Canvas. This assignment will be **submitted by 11:59PM (23:59) on Wednesday, November 11th.**

7. **Unit Exams - 4 exams (1 every four weeks) comprising 115 Points** of your grade each (**460 Total Points**) – Our exams will be **available on Fridays and Saturdays and will have a time limit of 90 minutes.** 11:59PM on Saturday is a hard cut off, so if you start the exam at say 11:00PM, you will only have one hour. If you have an unavoidable conflict with the scheduled date, an exam might be opened early or later, but only in extreme cases. Unfortunately, since I have been lied to in the past, I will likely require documentation of extreme illness, funerals, sudden necessary trips (like a last-minute purchase receipt), or field exercises. Exams may be comprised of multiple choice, T/F, and essay questions at my discretion, but the current plan is approximately 34 MC and T/F questions and five short essays. The exams will also utilize our Proctorio remote proctoring technology, so you will need a webcam. The proctoring software will also require you to use Google Chrome and have the Proctorio extension on the browser. You will be able to use your text, publisher resources, any notes you have made, or my course materials, but the general use of the internet (other than the publisher website or our course page in Canvas) or the assistance of others is prohibited and will be monitored with Proctorio.

Grading Scale/Notes

Note the C, D, and F Ranges Especially

895-1015 = A - Excellent

795-894 = B - Good

715-794 = C - **Acceptable**

645-714 = D - *Needs Improvement*

644 or less = F - *Unacceptable*

Grades may also be adjusted at the end of the semester based on class results. This means that an average may qualify for a higher letter grade than the scale normally provides for to facilitate an appropriate grade distribution.

Additionally, it is vital for business success to be able to communicate courteously and professionally, as saying the wrong thing to the wrong person could ruin one's career, thus we have CLO #7. As such, I reserve the right to reduce the grade of a student who communicates in a grossly unprofessional manner (email, discussion board, etc.) with respect to another student or myself. Example: Saying I'm a grumpy grader and giving me a link to a medical center to have my testosterone level checked, as I need help. Yes, this happened in 2016. We can disagree with one's view or judgment, but we must learn how to do so respectfully to maintain employment and be successful in business today.

******There is a bonus assignment posted on the left side of Canvas under "Assignments." Be sure to comply with the deadline stated. You are ineligible for bonus credit if you have more than one late or missing assignment or exam (Quizzes excluded) without my approval of extenuating circumstances. ******

Posting of Grades

All assignment grades should be posted within one week of the due date, but I will try for a 72 hour turnaround.

Late Work Issues:

- 1. No credit will be given for missed presentations, quizzes, discussions, or the bonus without a pre-approved excuse.**
- 2. The Supreme Court, Getting to Know the Law, and Business Entity Assignments will lose 10 points per day late. As an example, 12:00 AM (00:00) on the next day is technically late by one day even though it is just a minute late.**
- 3. For exams, I need to be contacted in advance as previously discussed. If you do not reach out to me in advance, you generally cannot score higher than the person in the class with the lowest score that took the exam on time.**

COURSE OUTLINE AND CALENDAR – All times are Central Standard Time

Week 1 – August 24th

1. Get familiarized with the course, including watching my introductory videos.
2. Read Chapter 1 (Introduction to Law and Legal Systems) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
- 3. Complete Weekly Quiz over Chapter 1 by 11:59PM (23:59) on Thursday, the 27th.**
- 4. Complete the Introduction Post on Canvas by 11:59PM (23:59) on Saturday, August 29th.**

- Week 2 – August 31st
1. Read Chapters 2 (Ethics) and 4 (Constitutional Law and US Commerce) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Complete Weekly Quiz for Chapters 2 and 4 by 11:59PM (23:59) on Thursday, the 3rd.**
 - 3. Complete the Discussion #1 Assignment by 11:59PM (23:59) on Saturday, September 5th.**
- Week 3 – September 7th
1. Read Chapters 3 (Courts and the Legal Process) and 5 (Administrative Law) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Complete Weekly Quiz for Chapters 3 and 5 by 11:59PM (23:59) on Thursday the 10th.**
 - 3. Submit the Analyzing a Supreme Court Decision Assignment by 11:59PM (23:59) on Saturday, September 12th.**
- Week 4 – September 14th
1. Read Chapter 6 (Criminal Law) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Complete Weekly Quiz for Chapter 6 by 11:59PM (23:59) on Thursday, the 17th.**
 - 3. Complete Exam #1 covering Chapters 1-6 between 8:00AM (08:00) on Friday, the 18th, and 11:59PM (23:59) on Saturday, the 19th.**
- Week 5 – September 21st
1. Read Chapter 8 (Introduction to Contract Law) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 2. It would be helpful to get started on Chapter 9 this week, as well as look at Discussion #2 and the Getting to Know the Law Assignment.
 - 3. Complete Weekly Quiz for Chapter 8 by 11:59PM (23:59) on Thursday, the 24th.**
- Week 6 – September 28th
1. Read Chapters 9 (Agreement), 10 (Real Assent), and 11 (Consideration) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Complete Weekly Quiz for Chapters 9-11 by 11:59PM (23:59) on Thursday, October 1st**
 - 3. Complete the Discussion #2 Assignment by 11:59PM (23:59) on Saturday, October 3rd.**
- Week 7 – October 5th
1. Read Chapters 12 (Legality), 13 (Form and Meaning), and 15 (Discharge of Obligations) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Complete Weekly Quiz for Chapters 12, 13 and 15 by 11:59PM (23:59) on Thursday, the 8th**
 - 3. Submit the Getting to Know the Law Assignment in Canvas by 11:59PM (23:59) on Saturday, October 10th.**

- Week 8 – October 12th
1. Read Chapters 16 (Remedies) and 17 (Introduction to Sales and Leases) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Complete Weekly Quiz for Chapters 16 and 17 by 11:59PM (23:59) on Thursday, the 15th**
 - 3. Complete Exam #2 covering Chapters 8-13 and 15-17 between 8:00AM (08:00) on Friday, the 16th, and 11:59PM (23:59) on Saturday, the 17th.**
- Week 9 – October 19th
1. Read Chapter 38 (Relationships between Principal and Agent) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 2. It would be helpful to get started on Chapter 39, as well as look at Discussion #3 given it is due on a busy day for some.
 - 3. Complete Weekly Quiz for Chapter 38 by 11:59PM (23:59) on Thursday, the 22nd.**
- Week 10 – October 26th
1. Read Chapters 39 (Liability of Principal and Agent; Termination of Agency), 40 (Partnerships: General Characteristics and Formation), and 41 (Partnership Operations and Termination)
 - 2. Complete Weekly Quiz for Chapters 39-41 by 11:59PM (23:59) on Thursday, the 29th**
 - 3. Complete the Discussion #3 Assignment by 11:59PM (23:59) on Saturday, October 31st. It's Halloween so you may not want to wait!**
- Week 11 – November 2nd
1. Read Chapters 42 (Hybrid Business Forms) and 43 (Corporation: General Characteristics and Formation) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 2. You do need to be working on the Business Entity Assignment, as we have a really busy week upcoming!
 - 3. Complete Weekly Quiz for Chapters 42 and 43 by 11:59PM (23:59) on Thursday, the 5th.**
- Week 12 – November 9th
1. Read Chapters 44 (Legal Aspects of Corporate Finance) and 45 (Corporate Powers and Management) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Submit the Business Entity Assignment Online by 11:59PM (23:59) on Wednesday, the 11th.**
 - 3. Complete Weekly Quiz for Chapters 44 and 45 by 11:59PM (23:59) on Thursday, the 12th**
 - 4. Complete Exam #3 covering Chapters 38-45 between 8:00AM (08:00) on Friday, the 13th, and 11:59PM (23:59) on Saturday, the 14th.**

- Week 13 – November 16th
1. Read Chapter 7 (Introduction to Tort Law) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 2. With Thanksgiving next week, you need to go ahead and look at Chapters 20 and 51 as I moved up the quiz due date to Wednesday.
 - 3. Complete the Weekly Quiz for Chapter 7 by 11:59PM (23:59) on Thursday, the 19th.**
- Week 14 – November 23rd
1. Read Chapter 20 (Products Liability) and 51 (International Law) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 2. With it being Thanksgiving week, I am pushing the discussion back a week, but it would be good to work on that if you get a chance.
 - 3. Complete Weekly Quiz for Chapters 20 and 51 by 11:59PM (23:59) on WEDNESDAY, the 25th. This is a day earlier this time!**
- Week 15 – November 30th
1. Read Chapters **TBD** and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Complete Weekly Quiz for Chapters TBD by 11:59PM (23:59) on Thursday, December 3rd.**
 - 3. Complete the Discussion #4 Assignment by 11:59PM (23:59) on Saturday, December 5th.**
 - 4. Submit the Optional Bonus Assignment by 11:59PM (23:59) on Saturday, the 5th.**
- Week 16 – December 7th
1. Read Chapter 32 (Intellectual Property) and any other assigned readings, as well as listen to/watch any assigned audio or video recordings in Canvas.
 - 2. Complete Weekly Quiz for Chapter 32 by 11:59PM (23:59) on WEDNESDAY, the 9th. This is a day earlier than usual again.**
 - 3. Complete Exam #4 covering Chapters 7, 20, 51, ?, ?, and 32 between 8:00AM (08:00) on Thursday, December 10th, and Friday, December 11th. Due to the end of the semester I had to move it up a day.**

Important University Dates:

August 24th – Classes begin and late registration period (\$25 fee)

August 26th – Deadline for Add, Drop, and late registration

September 7th – Labor Day (University Closed)

September 9th – Deadline to drop 16 week courses with No Record

October 30th – Deadline for graduation application to participate in fall ceremony

November 1st – Deadline for GRE/GMAT scores to Graduate School office

November 2nd – Registration opens for spring 2021 semester

November 6th – Deadline to drop 16 week classes with Quit (Q) or Withdraw (W)

November 11th – Veteran's Day (University Closed)

November 26th-27th – Thanksgiving (University Closed) – Likely the 25th too

December 11th – Fall semester ends, as well as the deadline to withdraw from the university, apply for the tuition rebate for fall graduates, apply for degree conferral, and graduation at the Bell County Expo Center

December 15th – Grades due by 3PM

TECHNOLOGY REQUIREMENTS AND SUPPORT

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. **We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.**

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Online Proctored Testing

A&M-Central Texas uses Proctorio for online identity verification and proctored testing. This service is provided at no direct cost to students. If the course requires identity verification or proctored testing, the technology requirements are: Any computer meeting the minimum computing requirements, plus web camera, speaker, and microphone (or headset). Proctorio also requires the Chrome web browser with their custom plug in.

Other Technology Support

For log-in problems, students should contact Help Desk Central
24 hours a day, 7 days a week

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy.

If you discover that you need to drop this class, you must complete a [Drop Request Form](https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf) [https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf].

Professors cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed, signed and returned. Once you return the signed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled,

FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity.

University Statement: Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, working with others in an unauthorized manner, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be referred to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the Student Conduct process,
[<https://www.tamuct.edu/student-affairs/student-conduct.html>].

If you know of potential honor violations by other students, you may submit a report,
[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

My Statement: All work in this course is to be **done individually**. You may get the rare/occasional assistance from other students about where you found certain information/answers, but I don't want to see close/identical answers. I have a pretty good eye for this, as my memory is pretty good! If you need help, ask me! Any instance of academic dishonesty likely will result in an F in my course. I have taught this course long enough that I can tell if you are collaborating or not, even though your answers may differ slightly.

Academic Accommodations.

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information please visit our Access & Inclusion Canvas page (log-in required) [<https://tamuct.instructure.com/courses/717>]

Important information for Pregnant and/or Parenting Students

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit Student Affairs [<https://www.tamuct.edu/student-affairs/index.html>]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these requirements and guidelines online, please visit the website [<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

Tutoring.

Tutoring is available to all A&M-Central Texas students, both on-campus and online. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors are available at the Tutoring Center in Warrior Hall, Suite 111. Tutor.com tutoring ceased offering writing support on August 1, 2019, but will continue to offer other tutoring support.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, or have any other question, contact Academic Support Programs at (254) 501-5836, visit the Office of Student Success at 212F Warrior Hall, or by emailing studentsuccess@tamuct.edu .

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online

tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas. Access Tutor.com through Canvas.

University Writing Center:

The University Writing Center (UWC) at Texas A&M University–Central Texas (TAMUCT) is a free service open to all TAMUCT students. For the Fall 2020 semester, all services will be online as a result of the COVID-19 pandemic. The hours of operation are from 10:00 a.m.-5:00 p.m.

Monday thru Thursday with satellite hours online Monday thru Thursday from 6:00-9:00 p.m.

The UWC is also offering hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC and/or need any assistance with scheduling.

University Library.

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other

events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index].

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/departments/compliance/titleix.php) [https://www.tamuct.edu/departments/compliance/titleix.php].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2) online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/student-affairs/bat.html) website for more information [https://www.tamuct.edu/student-affairs/bat.html]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

Copyright Notice.

Students should assume that all course material is copyrighted by the respective author(s). Reproduction, including digitally sharing beyond current BUSI 3332 classmates, of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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Studying the Law Considerations (Especially Online)

For some, legal terminology is a foreign language that may not be understood as quickly as it will be for others, which I understand. There were a few topics in law school that I “got by” on, but didn’t really master until a year or two later when I was studying for the bar exam. As such, this course is designed to allow the student who struggles with some content, yet is diligent and perseveres, to earn an acceptable grade.

Being an online student takes discipline! The biggest issue with online student performance is not tracking due dates and then either missing assignments or turning them in late. If you struggle with the material, you cannot afford to give points away through late or missing work.