

HIED5303-110, 10310, Higher Education Law and Ethics - with Dr. Porter
Spring 2019 (First 8 weeks Spring 2019)
Texas A&M University-Central Texas



Course Dates, Modality, And Location

This course starts January 14, 2019 and ends March 9, 2019

This course is blended with two face to face meetings, with the remaining course online.

The two face to face meeting dates are:

- 1. January 26, 2018 9am-4pm (President’s Conference Room FH 421 or TBA)*
- 2. March 9, 2018 9am-4pm (President’s Conference Room FH 421 or TBA)*

The online portion of the course is through the A&M-Central Texas Canvas Learning Management System at <https://tamuct.instructure.com>

INSTRUCTOR AND CONTACT INFORMATION

Instructor: Dr. Russell Porter, Ph.D., Ed.D. Professor of Business –
Vice President for Research and Economic Development
(Director of “First Choice” Ed.D. Program at Central Texas for A&M-Commerce)

Office: President’s Suite FH 421

Phone: 254-501-5823 (Cell: 304-839-9039) **Email:** porter@tamuct.edu

Office Hours:

Regular Office Hours; 8am to 5pm – Available on an appointment basis

Email is easiest means to communicate at porter@tamuct.edu

Student-instructor interaction:

I check emails daily and usually hourly. Please communicate through porter@tamuct.edu, not through Canvas email.

911 Cellular: Emergency Warning System for Texas A&M University-Central Texas

911Cellular is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in 911Cellular through their myCT email account.

In an effort to enhance personal safety on the Texas A&M University – Central Texas (TAMUCT) campus, the TAMUCT Police Department has introduced Warrior Shield by 911 Cellular. [Warrior Shield](https://www.tamuct.edu/police/911cellular.html) [https://www.tamuct.edu/police/911cellular.html] can be downloaded and installed on your mobile device from Google Play or Apple Store. Connect at [911Cellular](https://portal.publicsafetycloud.net/Texas-AM-Central/alert-management) [https://portal.publicsafetycloud.net/Texas-AM-Central/alert-management] to change where you receive your alerts or to opt out. By staying enrolled in 911Cellular, university officials can quickly pass on safety-related information, regardless of your location.

COURSE INFORMATION

Course Overview and description:

This course explores legal aspects and issues of constitutional, statutory, and case law and the ethical implications on professional practice and compliance. Current trends and potential ethical dilemmas of the practitioner will also be covered.

Course Objectives:

1. Demonstrate an understanding of the broad field of higher education law and the role of law on campus.
2. Identify key legal cases that have affected how colleges and universities approach issues with faculty and students.
3. Develop a personal understanding of ethical-decision making within a legal context

Student Learning Outcomes: (Each Chapter will contribute to Cognitive and Affective Outcomes)

1. Synthesize how higher education law and ethics contribute to an improved education overall
2. Evaluate how legal planning and dispute resolution occur
3. Categorize authority and liability in higher education
4. Evaluate different employee positions and how they interact
5. Synthesize the relationship of faculty members to students and staff
6. Evaluate how academic freedom and expression occur
7. Categorize different student interactions and relationships in higher education
8. Evaluate the role of government in higher education

Required Reading and Textbook(s):

Kaplin, W., & Lee, B. (2014). *The law of higher education: A comprehensive guide to legal implications of administrative decision making, Fifth Edition*. San Francisco, CA: Jossey-Bass.

Porter, R. (201X). *The higher education ethics typology: Five domains to improve education. In Draft (Copyrighted)*. Provided by the professor in PDF and in Canvas.

COURSE REQUIREMENTS

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| 1. Participation: | 10% (10 points) Discussions weekly |
| 2. Annotated Bibliography & Critical Article Review: | 10% (10 points) Writing 4 to 5 pages |
| 3. Leadership Interview: | 10% (10 points) Writing 2 to 3 pages and interview |
| 4. Final Paper: | 30% (30 points) Writing 20 to 22 pages |
| 5. Final Examination: | 40% (40 points) Multiple Choice, Short answer, Essays, Comprehensive |

Total: 100% (100 points) Writing 26 to 30 pages

1. Participation: Each student will participate in the Face to Face classes (x2), and in the Canvas discussions. Each Canvas discussion will include a lecture. Each student must respond to each discussion question (x8) to achieve an A grade (90) for the participation portion of the course. Additional responses to other students will increase the grade. Failure to respond to a discussion question will reduce the participation grade by 10 points per missed answer. All responses must be in APA with at least one reference.

2. Annotated Bibliography – students will submit an annotated bibliography of ten scholarly sources related to their final paper within the first half of the course (due date noted in the schedule of classes below). Students must submit: i. the article in APA format, ii. the article purpose, iii. methods of research, and iv. findings. The bib and critical article review below, must be at least four pages and no more than five pages.

Critical Article Review – students will submit a critical article review that is related to their final paper and submitted the same time as the Annotated Bibliography (due date noted in the schedule of classes below). Students must submit the article in APA format. The article critique will follow the assessment in the final paper: 1. Format, 2. Grammar/Spelling, 3. Adequacy of thought related to topic, 4. Reference quality (peer-reviewed only), 5. Variation of references in bibliography, and 6. Overall editing.

3. Leadership Interview: Students will conduct a 60 minute recorded interview with an approved individual currently employed at an institution of higher education that works in an area closely related to the final paper topic. Interview questions will relate to the final paper topic. The interview will be documented with the following: i. Person and title interviewed, 2. Place of interview, 3. Signature of person interviewed, and 4. Question and answers from interview. The documented interview must be no less than two pages and no more than three pages, and is due the last day of class (noted below)
4. Final Paper: Students will submit a final paper the last day of class (noted below). The paper must be in APA and related to the course content. A rubric is provided with feedback provided through a mid-term paper review. The mid-term turn in date is noted below, with the mid-term draft at least five pages in length and bibliography to date. The final paper must be 20 pages minimum and 25 pages maximum.
5. Final Examination: the final examination is multiple choice, short answer, and essays during the final face to face day of class (as noted below). The final exam is open-book and is up to four hours.

Grading Criteria Rubric for Annotated Bib, Article Review, and Paper

The grading criteria will be in a handout within CANVAS and discussed in the first Face to Face meeting on January 26, 2018.

Posting of Grades

Grades will be provided after review of the midterm materials via official student emails, as well as on a requested basis. The grades for weekly assignments are self-explanatory due to turning in a correct response with APA equaling an A (I will answer only incorrect answers or very good answers).

COURSE OUTLINE AND CALENDAR
Complete Course Calendar

<u>Class Timeline</u>	<u>Date</u>	<u>Readings</u>
Week 1 - Online	January 14, 2019	Porter (201X) (Provided in Canvas – Read All) Pages 1-64 Topics: Morals, Ethics, Law, Ethical Theories to guide Decisions in Higher Education, and Ethical Decision Processes to guide Decisions in Higher Education
Week 2 - Online	January 21, 2019	Kaplin & Lee (2014) General Intro and Part One Pages 1-90 Topics: Study of Higher Education Law, Overview of Higher Education Law, Legal Planning and Dispute Resolution,
First Face to Face	January 26, 2019 (Saturday) (9AM-4PM)	Review Readings to Date (Overview) Review Future Readings (Overview) In-Class Exercises
Week 3 – Online	January 28, 2019	Kaplin & Lee (2014) Part Two Pages 91-210 Topics: The College’s Authority and Liability, The College and Its Employees,
Week 4 – Online	Feb 4, 2019	Kaplin & Lee (2014) Part Three Pages 211-340 Topics: Special Issues in Faculty Employment, Faculty Academic Freedom and Freedom of Expression
<i>Note: Midterm Due Date is Feb 8, 2019</i>		<i>Annotated Bib Due, Critical Article Review Due, and Paper Draft Due</i>
Week 5 – Online	Feb 11, 2019	Kaplin & Lee (2014) Part Four - Partial Pages: 341-506 Topics: The Student-Institution Relationship

Week 6 – Online	Feb 18, 2019	Kaplin & Lee (2014) Part Four – Partial Pages: 507-636 Topics: Student Academic Issues, Student Disciplinary Issues
Week 7 – Online	Feb 25, 2019	Kaplin & Lee (2014) Part Four – Partial Pages: 637-746 Topics: Rights and Responsibilities of Student Organizations and Their Members
Week 8 – Online	March 4, 2019	Kaplin & Lee (2014) Part Five Pages 747-832 Topics: The College and Government, The College and External Private Entities (Also: 833-846 with Constitution of the US and Higher Ed; American Court System; Reading and Analyzing Court Opinions) Review for Final Examination
Second Face to Face	March 9, 2019 (9AM-4PM)	Review for Final Examination – Final Paper Due; Interview Document Due Final Examination (3 Hours Maximum)

Important University Dates:

See the following for university dates; www.tamuct.edu/registrar/academic-calendar.html

TECHNOLOGY REQUIREMENTS AND SUPPORT

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system. Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Other Technology Support

For log-in problems, students should contact Help Desk Central.

24 hours a day, 7 days a week:

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [http://hdc.tamu.edu]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy.

If you discover that you need to drop this class, you must complete a [Drop Request Form](https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf) [https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf].

Professors cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed, signed and returned. Once you return the signed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity.

Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be reported to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action. For more [information regarding the Student Conduct process](https://tamuct.campuslabs.com/engage/organization/tamuct-student-conduct-panel), [https://tamuct.campuslabs.com/engage/organization/tamuct-student-conduct-panel]. If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0), [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Academic Accommodations.

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and Inclusion at (254) 519-5797. Any information you provide is private and confidential and will be treated as such.

For more information please visit our [Access & Inclusion](https://www.tamuct.edu/student-affairs/access-inclusion.html) web page [https://www.tamuct.edu/student-affairs/access-inclusion.html].

Important information for Pregnant and/or Parenting Students.

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit the [Student Affairs](https://www.tamuct.edu/student-affairs/index.html) web page [https://www.tamuct.edu/student-affairs/index.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines online](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf), please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

Tutoring.

Tutoring is available to all A&M-Central Texas students, both on-campus and online. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors are available at the Tutoring Center in Warrior Hall, Suite 111.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, or have any other question, contact Academic Support Programs at (254) 519-5796, or by emailing Dr. DeEadra Albert-Green at deeadra.albertgreen@tamuct.edu.

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive FREE online tutoring and writing support. This tool provides tutoring in over 40 subject areas. Access Tutor.com through Canvas.

University Writing Center.

Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (TAMUCT) is a free workspace open to all TAMUCT students from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours in the University Library Monday thru Thursday from 6:00-9:00 p.m. This semester, the UWC is also offering online only hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-on-one session with a trained and experienced writing tutor by visiting the UWC during normal operating hours (both half-hour and hour sessions are available) or by making an appointment via [WOnline](#). In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC and/or need any assistance with scheduling.

University Library.

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [http://tamuct.libguides.com/index].

OPTIONAL POLICY STATEMENTS:

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/departments/compliance/titleix.php) [https://www.tamuct.edu/departments/compliance/titleix.php].

INSTRUCTOR POLICIES.

Copyright Notice.

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.