Texas A&M University – Central Texas
HEAD5315: Health Ethics and Residency – Spring 2019 (100% Online)
Second Eight Weeks from March 18, 2019 to May 10, 2019

Class Location and Time: 100% Online – See Discussions Area for Postings. This course is available at https://tamuct.instructure.com

Faculty: Dr. Russell D. Porter, Ph.D., Ed.D.
Vice President for Research and Economic Development / Professor of Business
Office Hours 8-5 (M-F and by appointment) Founders Hall – President’s Suite
Phone: 254.501.5823 Email: porter@tamuct.edu

Student-Instructor Interaction: I check emails daily and usually hourly. Please use my porter@tamuct.edu instead of Canvas email to contact me.

Textbooks: Required and Provided Free from Professor (PDF)

Required and Provided Free from Professor (PDF)
Health Administration Field Instruction Manual 2018 (Residency Manual)
[Note: Replace all HAMK515 with HEAD5315 in the manual]

Course Overview: The historical, present and future ethical issues in health administration are examined. Specific domains covered are decision ethics, professional ethics, clinical ethics, business ethics, organizational ethics and social ethics. All ADA requests are honored. Please submit them to the professor or ADA coordinator.

Course Objectives: Upon completion of the course, students will:
1. Demonstrate, through course participation, differences among health morals, ethics and laws
2. Present, using conceptual frameworks, six ethical domains and role of healthcare in society
3. Demonstrate, through course participation, specific ethical resource issues and individual rights along with diversity issues
4. Distinguish, through class projects, specific ethical dilemmas and resolutions, especially with financial frameworks and government interactions in both profit and non-profit organizations
5. Demonstrate, through class projects, specific ethical theories and decision processes
6. Present, through tests, high levels of cognitive understanding of ethical issues
7. Demonstrate, through class participation, high levels of affective ethics


Grading: Criterion referenced grading is used –

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
<th>Maximum Points</th>
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<tbody>
<tr>
<td>Class Participation/Residency</td>
<td>30%</td>
<td>(Up to 30 pts)</td>
</tr>
<tr>
<td>Individual Paper</td>
<td>30%</td>
<td>(Up to 30 pts)</td>
</tr>
<tr>
<td>Final</td>
<td>40%</td>
<td>(Up to 40 pts)</td>
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A: 90-100 points
B: 80-89 points
C: 70-79 points
D: 60-69 points
F: Below 60 points
Residency: No grade except within class participation – see end of syllabus. The residency is part of the class participation grade. A power point presentation of observations is required – No grade on power point (observations to other students only).

Class Participation: Each student is expected to read before online classes, and participate in discussions and activities. There are no face to face classes, only web-based classes. Students must interact in the web-based part of the course to obtain a B or A grade in the course. Discussion in Canvas is based on responses to discussion questions by professor, as well as additional responses to students’ responses. Students must respond to each discussion question for an A (90%), with APA reference(s), and meet deadlines. Each additional reply to another student will increase that discussion grade by two (2) points, as long as deadlines are met. APA is not necessary after the first reply. If a student does not reply to the professor by the deadline, the respective discussion grade is reduced by 10 points for each day late. No student will receive a grade lower than a 60 for each discussion grade (thus = 4 days late or no reply). There are only eight (8) discussion questions, so it is imperative to meet the deadlines indicated in the respective discussions.

Individual Paper (10-20 pp. narrative [1/2 of regular page amount due to residency]): Each student will submit a paper on a healthcare ethical issue along with at least three recommendations on how to solve the issue. The paper will be in APA and is due on the day of the Final at midnight (no exceptions). Students must turn in a draft for a “mid-term” grade by the date noted below. The draft must have 3-5 pp. of narrative along with partial Bibliography. The professor will provide a tentative grade and return for further changes. Only one turn in is allowed. If you miss the mid-term draft deadline, your final paper grade will be reduced by 10 points. If you do not secure a residency, the paper will be increased to 20-30 pp.

Final: The final will be comprehensive using multiple choice, short answer and essays. Students will be on the honor code for their final examination.

Posting of Grades: Grades will be provided weekly for your discussion grade via your official student A&M-CT email. Your draft paper grade will be sent back to you via your A&M-CT email. All grades will be turned in by the time grades are due.

Classes: Discussion and Major Topics

Class 1: March 18, 2019
Student Introductions, Residency Handout and Review, Course Overview
Foundations of Ethics; Porter Chapter 1

Class 2: March 25, 2019
Porter Chapter 2 Ethics Theories

Class 3: April 1, 2019
Porter Chapter 2 Ethics Decision Making

April 5, 2019 (Friday) – Midterm Paper Draft Due (Midnight)

Class 4: April 8, 2019
Porter Chapter 3; Professional Ethics
Class 5: April 15, 2019  
Porter Chapter 4; Clinical Ethics

Class 6: April 22, 2019  
Porter Chapter 5; Business Ethics

Class 7: April 29, 2019  
Porter Chapter 6; Organizational Ethics

Class 8: May 6, 2019  
Porter Chapter 7; Social Ethics

May 10, 2019: Last Day of Classes  
Residency Power Point Due; (For Peer Review with one slide for each objective)  
Final Due Midnight (Available May 10, 2019 - Takehome)  
Final Paper Due; At midnight

Residency Review: All students must complete a residency in this course. The residency requires 60 clock hours that must include a minimum of 30 hours of onsite interaction with a preceptor/mentor (i.e., 30 hours onsite and 30 hours working on either your power point and/or a project for the host site—some host sites may pay for a project as a resident—that is a case by case basis). Most students work onsite for 4-10 hours per week. Therefore, you should secure a healthcare organization preceptor and site within the week of the course.

Residency Requirements: The residency handbook and forms will be available in the first online class. Several requirements are part of the residency such as HIPAA compliance and risk management for both yourself, A&M-CT and the host site. There is a residency power point requirement for this course, and we encourage healthcare sites to request a project that is negotiated with the student for pay, or no pay, and may be completed after this course is complete: the project is not graded for this course. Further instructions are provided in the residency handouts.

STUDENT INFORMATION FOR UNIVERSITY CONNECTIONS AND SUPPORT

911 Cellular: Emergency Warning System for Texas A&M University-Central Texas  
911Cellular is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in 911Cellular through their myCT email account.

In an effort to enhance personal safety on the Texas A&M University – Central Texas (TAMUCT) campus, the TAMUCT Police Department has introduced Warrior Shield by 911 Cellular. Warrior Shield [https://www.tamuct.edu/police/911cellular.html] can be downloaded and installed on your mobile device from Google Play or Apple Store. Connect at 911Cellular [https://portal.publicsafetycloud.net/Texas-AM-Central/alert-management] to change where you receive your alerts or to opt out. By staying enrolled in 911Cellular, university officials can quickly pass on safety-related information, regardless of your location.
TECHNOLOGY REQUIREMENTS AND SUPPORT

Technology Requirements
This course will use the A&M-Central Texas Instructure Canvas learning management system. Logon to A&M-Central Texas Canvas [https://tamuct.instructure.com/] or access Canvas through the TAMUCT Online link in myCT [https://tamuct.onecampus.com/]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support
Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.
For issues related to course content and requirements, contact your instructor.

Other Technology Support
For log-in problems, students should contact Help Desk Central.
24 hours a day, 7 days a week:
Email: helpdesk@tamu.edu
Phone: (254) 519-5466
Web Chat: [http://hdc.tamu.edu]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy.
If you discover that you need to drop this class, you must complete a Drop Request Form [https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf].

Professors cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed, signed and returned. Once you return the signed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity.
Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student’s academic performance and includes, but is not limited to, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another
student’s work, collusion, and the abuse of resource materials. All academic misconduct concerns will be reported to the university’s Office of Student Conduct. Ignorance of the university’s standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action. For more information regarding the Student Conduct process, [https://tamuct.campuslabs.com/engage/organization/tamuct-student-conduct-panel]. If you know of potential honor violations by other students, you may submit a report, [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Academic Accommodations.
At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university’s programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and Inclusion at (254) 519-5797. Any information you provide is private and confidential and will be treated as such.

For more information please visit our Access & Inclusion webpage [https://www.tamuct.edu/student-affairs/access-inclusion.html].

Important information for Pregnant and/or Parenting Students.
Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education’s Office of Civil Rights, the Dean of Student Affairs’ Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit the Student Affairs webpage [https://www.tamuct.edu/student-affairs/index.html]. Students may also contact the institution’s Title IX Coordinator. If you would like to read more about these requirements and guidelines online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University’s Title IX Coordinator.

Tutoring.
Tutoring is available to all A&M-Central Texas students, both on-campus and online. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors are available at the Tutoring Center in Warrior Hall, Suite 111.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, or have any other question, contact Academic Support Programs at (254) 519-5796, or by emailing Dr. DeEadra Albert-Green at deeadra.albertgreen@tamuct.edu.

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive FREE online
tutoring and writing support. This tool provides tutoring in over 40 subject areas. Access Tutor.com through Canvas.

University Writing Center.
Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (TAMUCT) is a free workspace open to all TAMUCT students from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours in the University Library Monday thru Thursday from 6:00-9:00 p.m. This semester, the UWC is also offering online only hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students’ ideas and writing, our tutors highlight the ways in which they read and interpret students’ texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-on-one session with a trained and experienced writing tutor by visiting the UWC during normal operating hours (both half-hour and hour sessions are available) or by making an appointment via WCOnline. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC and/or need any assistance with scheduling.

University Library.
The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders. Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website [http://tamuct.libguides.com/index].
POLICY STATEMENTS:

A Note about Sexual Violence at A&M-Central Texas
Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don’t agree with their behaviors and tell survivors we will support them. Your actions matter. Don’t be a bystander; be an agent of change. For additional information on campus policy and resources visit the Title IX webpage [https://www.tamuct.edu/departments/compliance/titleix.php].

INSTRUCTOR POLICIES.

Copyright Notice.
Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas’ Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.