

Texas A&M University-Central Texas



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***CIS 5398 -110, CRN 80669 - CIS THESIS***

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Fall 2019 rev. 08.06.2019  
Texas A&M University-Central Texas

**COURSE DATES, MODALITY, AND LOCATION**

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August 26–December 13, 2019  
Face to Face Course

***Course Access***

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This course is a face to face class and uses A&M Central Texas Canvas Learning Management System (<https://tamuct.instructure.com/>).

**INSTRUCTOR AND CONTACT INFORMATION**

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**Instructor:** Dr. Anitha Chennamaneni  
**Office:** Texas A&M University Central Texas FH 323  
**Phone:** (254) 519-5463  
**TAMUCT Email:** [anitha.chennamaneni@tamuct.edu](mailto:anitha.chennamaneni@tamuct.edu)

**Preferred Email:** Course Canvas Site, Inbox tool.  
Alternate (if Canvas is down): [anitha.chennamaneni@tamuct.edu](mailto:anitha.chennamaneni@tamuct.edu)

**Office Hours:** **Monday** 11 am – 1 pm  
Wednesday 11 am - 1 pm  
**Thursday** 11 am - 1 pm  
Other days and times by appointment only

**Student-instructor interaction:** Please send all course related email correspondence to TAMUCT email. I check email several times a day during the week and at least once during the weekends. I will respond within 24 hours and within 48 hours on Saturday through Sunday. Please do not hesitate to stop by my office during the scheduled office hours or contact me via

phone / Canvas Conversations Tool or *TAMUCT email*, if there are any personal problems or challenges that are hindering your regular progress in the course.

### **WARRIOR SHIELD - Emergency Warning System for Texas A&M University-Central Texas**

Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.

Connect to Warrior Shield by [911Cellular \[https://portal.publicsafetycloud.net/Account/Login\]](https://portal.publicsafetycloud.net/Account/Login) to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.

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## **COURSE INFORMATION**

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### **Course Overview and Description**

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Prepare and write the computer information systems thesis. Scheduled when the student is ready to begin the thesis. No credit until the thesis is accepted

### **Course Objectives Thesis Requirements**

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Each student will complete a thesis under the direction of a thesis advisor. The thesis advisor will chair the student's thesis committee, which will be composed of three faculty members who must be members of the Graduate Faculty. The thesis will be prepared in accordance with the procedures specified by the Office of Graduate Studies. Upon completion of the thesis, the student will sit for an oral defense before the thesis committee. The six credit hours of thesis may be together in a student's final semester, or they can be spread out over the final semesters. However, once the student begins enrollment in thesis hours, the student must maintain continuous enrollment of at least one credit of thesis hours per semester until the student graduates. The thesis topic should be agreed upon in consultation between the student and the thesis advisor. The thesis topic must be approved by the Office of Graduate Studies by filing the Thesis Proposal Approval Form available from the Office of Graduate Studies Forms web page. Deadlines related to the thesis are also available on that website, including deadlines related to submitting the topic approval form, the defense deadline, and filing an electronic copy of the thesis.

### **Required Textbook**

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- Assigned Readings in Information Systems
- American Psychological Association. (2010). Publication manual of the American Psychological Association (6th ed.). Washington, DC: Author. (ISBN: 9781433805615)

- Texas A&M University – Central Texas, Institutional Review Board (2019). Institutional Review Board (IRB) Guidelines and Procedures Handbook.
- Texas A&M University-Central Texas, Office of Graduate Studies & Research (n.d.). Thesis manual.
- Purdue Online Writing Lab for APA: <https://owl.english.purdue.edu/owl/section/2/10/>
- On-Line References TBA
- Current publications - The campus library contains numerous books and periodicals relating to Computer Science. The student should take advantage of this resource by visiting the library.

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### COURSE REQUIREMENTS

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- **Thesis Work:** Student proposes and completes an original research project in conjunction with the thesis advisor and the other committee members.

#### Grading Criteria Rubric and Conversion

The student will receive a grade of S upon satisfactory completion of the thesis.

#### Posting of Grades:

The instructor will notify the student of her/his current grade status on request.

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### CALENDAR

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#### Complete Course Outline

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Weeks 1-4: Complete readings and develop a proposal. Submit the research project for IRB review

Weeks 5-8: Upon receiving the IRB approval, complete the data collection and analysis

Weeks 9-16: Prepare the thesis manuscript in consultation with the committee members and defend it

#### Important University Dates:

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| Date       | Activity                        |
|------------|---------------------------------|
| 08/26/2019 | Classes Begin for Fall Semester |

|            |   |
|------------|---|
| 08/26/2019 | Add, Drop, and Late Registration Begins for 16- and First 8-week Classes        |
| 08/28/2019 | Deadline for Add, Drop, and Late Registration for 16- and First 8-week          |
| 09/02/2019 | Labor Day (University Closed)   |
| 09/03/2019 | Deadline to Drop First 8-week Classes with No Record                            |
| 09/11/2019 | Deadline to drop 16-week Classes with No Record                                 |
| 10/01/2019 | Deadline for Teacher Education and Professional Certification Applications      |
| 10/04/2019 | Deadline to Drop First 8-week Classes with a Quit (Q) or Withdraw (W)           |
| 10/04/2019 | Deadline for Graduation Application for Ceremony Participation                  |
| 10/15/2019 | Deadline for Clinical Teaching/Practicum Applications                           |
| 10/18/2018 | Classes End for First 8-week Session  |
| 10/18/2019 | Deadline to Withdraw from University for First 8-Week Classes (WF)              |
| 10/21/2019 | Add, Drop, and Late Registration Begins for Second 8-Week Classes               |
| 10/21/2019 | Classes Begin for Second 8-Week Session   |
| 10/21/2019 | Class Schedule Published for Spring Semester                                    |
| 10/22/2019 | Deadline for Faculty Submission of First 8-Week Class Final Grades (due by 3pm) |
| 10/23/2019 | Deadline for Add, Drop, and Late Registration for Second 8-Week Classes         |
| 10/28/2019 | Deadline to Drop Second 8-Week Classes with No Record                           |
| 11/04/2019 | Registration Opens for Spring Semester  |
| 11/08/2019 | Deadline to Drop 16-Week Classes with a Quit (Q) or Withdraw (W)                |
| 11/11/2019 | Veteran's Day (University Closed)   |
| 11/28/2019 | Thanksgiving (University Closed)  |
| 11/29/2019 | Thanksgiving (University Closed)  |
| 11/29/2019 | Deadline to Drop Second 8-Week Classes with a Quit (Q) or Withdraw (W)          |
| 12/13/2019 | Deadline for Applications for Tuition Rebate for Fall Graduation (5pm)          |
| 12/13/2019 | Deadline for Degree Conferral Applications to the Registrar's Office            |
| 12/13/2019 | Deadline to Withdraw from University for 16- and Second 8-Week Classes          |
| 12/13/2019 | Fall Semester Ends  |
| 12/13/2019 | Fall Commencement Ceremony  |

## TECHNOLOGY REQUIREMENTS AND SUPPORT

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### Technology Requirements

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This course will use the A&M-Central Texas Instructure Canvas learning management system. Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

## Technology Support

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### Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

### Other Technology Support

For log-in problems, students should contact Help Desk Central.

24 hours a day, seven days a week:

Email: [helpdesk@tamu.edu](mailto:helpdesk@tamu.edu)

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

*Please let the support technician know you are an A&M-Central Texas student.*

For issues related to course content and requirements, contact Dr. Anitha Chennamaneni.

## COURSE AND UNIVERSITY PROCEDURES AND POLICIES

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### Drop Policy

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If you discover that you need to drop this class, you must complete a [Drop Request Form](https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf) [[https://www.tamuct.edu/registrar/docs/Drop\\_Request\\_Form.pdf](https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf)].

Professors cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed, signed and returned. Once you return the signed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid the penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

### Academic Integrity

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Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to

preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be reported to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

### **Academic Accommodations**

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At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services, and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion at (254) 501-5831. Any information you provide is private and confidential and will be treated as such.

For more information please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required) [https://tamuct.instructure.com/courses/717]

### **Important information for Pregnant and/or Parenting Students.**

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Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit the [Student Affairs](https://www.tamuct.edu/student-affairs/index.html) web page [https://www.tamuct.edu/student-affairs/index.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines online](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf), please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

### **Tutoring**

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Tutoring is available to all A&M-Central Texas students, both on-campus and online. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors are available at the Tutoring Center in Warrior Hall, Suite 111. Tutor.com tutoring **will not** offer writing support beginning August 1, 2019 but will continue to offer other tutoring support.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, or have any other question, contact Academic Support Programs at (254) 519-5796, or by emailing Dr. DeEadra Albert-Green at [deeadra.albertgreen@tamuct.edu](mailto:deeadra.albertgreen@tamuct.edu).

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas. Access Tutor.com through Canvas.

### The University Writing Center

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Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University-Central Texas (TAMUCT) is a free workspace open to all TAMUCT students from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours in the University Library Monday thru Thursday from 6:00-9:00 p.m. This semester, the UWC is also offering online-only hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by visiting the UWC during normal operating hours (both half-hour and hour sessions are available) or by making an appointment via [WOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) if you have any questions about the UWC and/or need any.

### Library Services

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The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at

A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group workspaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index) [<http://tamuct.libguides.com/index>].

### **A Note about Sexual Violence at A&M – Central Texas**

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Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/departments/compliance/titleix.php) [<https://www.tamuct.edu/departments/compliance/titleix.php>].

### **Behavioral Intervention**

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Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, who are exhibiting behaviors that pose a threat to safety, or individuals causing a significant disruption to our community, please make a referral to the Behavioral Intervention Team. You can complete the referral online [[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout\\_id=2](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2)].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/student-affairs/bat.html) website for more information [<https://www.tamuct.edu/student-affairs/bat.html>]. If a person's behavior



poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

### Instructor Policies

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The instructor reserves the right to make changes to this syllabus during the course of the semester for the benefit of the students. Any changes that effect grades or grading will be made in writing.

Instructor reserves the right to supplement the material presented in the text with additional material including handouts, oral presentations, industry articles, videos, research paper readings, case studies, power point presentations etc. for the benefit of the students

All work is submitted through Canvas and due on the specified due date/time. Work turned in after due date is considered *late*. 5 points will be deducted for each day the assignment is late. Special circumstances need to be discussed with me ahead of time when possible. Missed assignments, projects, and examinations will receive a grade of zero. Any work not submitted in the proper format is rejected and receives no credit.

Incidents of violations of academic integrity, such as plagiarism or turning in the work of others as your own work, will result in a cap on the maximum number of points that can be earned in this class. The cap will be 600 points resulting in a best case grade of “D” for the class. Students whose assignment contains plagiarized information i.e., failing to cite and reference the information source in properly applying APA formatting to citations and references, copying and /or using content from unauthorized sources etc. will receive a 0 for the assignment and possibly a referral to Student Affairs.

At all times in the class, please observe proper rules of netiquette in your oral and written communication and conduct yourself in a professional manner

**The Operation of the Online Course and Being an Online Student.** Online learning requires students to be very self-disciplined and demands regular and consistent participation in the class. Please read the document posted on Canvas on what makes a successful online student. Be sure you understand and are prepared to comply with all required class assignments and deadlines. If you are not able to comply, for any reason, you must contact me immediately.

### ***Copyright Notice.***

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Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas’

Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.