

Department of Social Sciences
Fall 2019
Social Science Proseminar
SOSC 3300-130, 80659
Online

Professor: Liana R. Taylor, Ph.D.

Office: Heritage Hall 204E

Email: liana.taylor@tamuct.edu (Canvas Inbox is preferred)

Office Phone Number: 254-519-5436

Office Hours: Wednesdays: 11:00-2:00p

“Behind every uncomfortable syllabus clause lies an even more uncomfortable teaching experience.” – @AcademicSay (April 22, 2016)

ACADEMIC ACCOMMODATIONS

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Office of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the university’s programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information please visit our Access & Inclusion Canvas page (log-in required) [<https://tamuct.instructure.com/courses/717>]

STATEMENT OF ACADEMIC FREEDOM

Freedom to teach and freedom to learn are inseparable facets of academic freedom. The University has adopted a policy on the Disruption of University Activities (Policy # 4.08), which can be accessed in the Student Handbook through the following link:

<https://www.tamuct.edu/departments/studentconduct/index.php>

***** Disclaimer: Syllabus may be revised later if needed *****

COURSE OVERVIEW AND DESCRIPTION

This course will insure students are capable of writing for the social sciences. It is important for students to understand aspects of professional decorum in the social sciences, accessing on-campus resources, and meeting basic standards for writing and

presentation styles in the social sciences. This course is essential for students to successfully demonstrate knowledge of basic sociological and criminal justice concepts, demonstrate their ability to research, and communicate information in a professional manner.

COUSE OBJECTIVES

1. Ability to communicate in a professional manner
2. Familiarity with the benefits and responsibilities of membership in professional organizations and associations
3. Familiarity with several on-campus resources, such as the University Writing Center, University Library, and Office of Professional Development
4. Ability to find and use digital and library resources
5. Enhanced basic composition skills, including improved clarity and structure as appropriate for formal writing in the social sciences
6. Ethics in professional writing
7. Ability to conduct and compose a review of social science literature
8. Gain foundational knowledge of acceptable format and citation styles (e.g., APA, ASA)

REQUIRED TEXT

American Psychological Association (2009). *Publication manual of the American psychological association* (6th ed.). ISBN: 9781433805622

American Sociological Association (2014). *American sociological association style guide* (5th ed). Washington D.C.: American Sociological Association. ISBN: 9780912764214

Burns, T. & Sinfield, S. (2016). *Essential study skills: The complete guide to success at university* (4th ed). London: Sage Publishing, Inc. ISBN: 9781473919020

Chatfield, T. (2017). *Critical thinking: Your guide to effective argument, successful analysis and independent study*. London: Sage Publishing. ISBN: 9781473947146

Lester, M. & Beason, L. (2013). *The McGraw-Hill handbook of English grammar and usage* (2nd ed.). McGraw-Hill Education. ISBN: 9780071799904

Additional readings will be provided on Canvas.

COURSE POLICIES

Respect

This course will be fully online and you are encouraged to participate. All students learn in a variety of ways and at varying paces. I expect everyone to treat one

another with respect and help cultivate an environment in which everyone feels free to ask and answer questions respectfully.

Netiquette

All students must abide by the following core rules of netiquette (excerpted from Shea, 1994¹) for the duration of the course on discussion boards and email.

Rule 1: Remember the human - Do unto others as you'd have others do unto you. Imagine how you'd feel if you were in the other person's shoes. Stand up for yourself, but try not to hurt people's feelings.

Rule 2: Adhere to the same standards of behavior online - Standards of behavior may be different in some areas of cyberspace, but they are not lower than in real life.

Rule 3: Know where you are in cyberspace - When you enter a domain of cyberspace that's new to you, take a look around. Spend a while listening to the chat or reading the archives. Get a sense of how the people who are already there act. Then go ahead and participate.

Rule 4: Respect other people's time and bandwidth - ...don't expect instant responses to all your questions, and don't assume that all readers will agree with -- or care about -- your passionate arguments.

Rule 5: Make yourself look good online - As in the world at large, most people who communicate online just want to be liked. Networks -- particularly discussion groups -- let you reach out to people you'd otherwise never meet. And none of them can see you. You won't be judged by the color of your skin, eyes, or hair, your weight, your age, or your clothing.

Rule 6: Share expert knowledge - Don't be afraid to share what you know.

Rule 7: Help keep flame wars under control - ...Netiquette does forbid the perpetuation of flame wars -- series of angry letters, most of them from two or three people directed toward each other, that can dominate the tone and destroy the camaraderie of a discussion group. It's unfair to the other members of the group.

Rule 8: Respect other people's privacy

Rule 9: Don't abuse your power - Some people in cyberspace have more power

¹ Shea, V. (1994). Core Rules of Netiquette. In *Netiquette*, (pp. 32-46). Vancouver: Albion Books.

than others...Knowing more than others, or having more power than they do, does not give you the right to take advantage of them.

Rule 10: Be forgiving of other people's mistakes - ... when someone makes a mistake -- whether it's a spelling error or a spelling flame, a stupid question or an unnecessarily long answer -- be kind about it. If it's a minor error, you may not need to say anything. Even if you feel strongly about it, think twice before reacting. Having good manners yourself doesn't give you license to correct everyone else. If you do decide to inform someone of a mistake, point it out politely, and preferably by private email rather than in public. Give people the benefit of the doubt; assume they just don't know any better. And never be arrogant or self-righteous about it. Just as it's a law of nature that spelling flames always contain spelling errors, notes pointing out Netiquette violations are often examples of poor Netiquette.

Academic Integrity

Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be reported to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more information regarding the Student Conduct process,
[<https://www.tamuct.edu/student-affairs/student-conduct.html>].

If you know of potential honor violations by other students, you may submit a report,
[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Violations in academic integrity will result in score of 0 on the assignment for which it is suspected. Any suspected violations of academic integrity will be reported to TAMUCT's Office of Student Conduct:

<https://www.tamuct.edu/student-affairs/student-conduct.html>

Note: If you submit papers or sections from a paper from another class that counts as a violation of academic integrity.

TECHNOLOGY REQUIREMENTS

This course will use the A&M-Central Texas Instructure Canvas learning management system.

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in through our Microsoft portal.

Username: Your MyCT email address.

Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select "Chat with Canvas Support," submit a support request through "Report a Problem," or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Other Technology Support

For log-in problems, students should contact Help Desk Central

24 hours a day, 7 days a week

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

Web Chat: [<http://hdc.tamu.edu>]

Please let the support technician know you are an A&M-Central Texas student.

COURSE COMMUNICATION

Course announcements will be posted to the Announcements page on Canvas.

I will send correspondence to your Canvas Inbox. Make sure you have access to and regularly check it. I recommend you adjust your Canvas Settings so you receive a notification when I post an announcement, you receive a course message, etc.

OMG, emails should be professional LMBO. When u send a msg, dont write n text talk!! Proofread ur email b4 u send it n dont use emojis :) Include a subject line, a formal salutation, your name and the course you're in, the reason for your email, a formal sign-off with your name, and address me as Professor or Dr. For more information, please go to Modules/Additional Resources/General Resources/How to Email Your Professor.

Do not send emails about things stated in the syllabus/guidelines or where things are located on Canvas *unless* you are requesting clarification or additional information.

STUDENT-PROFESSOR INTERACTION

Students may speak with me via email, during office hours, or by appointment (in person or via phone). I will answer (most) emails within 72 hours. Students who would like to speak to me via phone must make an appointment. For appointments (in person and by phone), the student and I must confirm the date and time via email.

PARTICIPATION POLICIES

Although participation will not count towards your grade, it is in your best interest to regularly check Canvas and use the discussion board. Failure to do so may result in more difficulty understanding course content and a lower grade.

COURSE REQUIREMENTS

Reading Assignments

The reading assignments are taken from the required books and other resources uploaded to Canvas. It is important to have the books when the course begins so you can keep up with the assigned readings. I recommend you purchase the books as soon as possible so you are adequately prepared for the course. Reading assignments should be completed by the date listed on the Course Schedule. But I suggest that you reread as well.

Semester Assignments (25 points each)

There will be ten (10) assignments over the course of the semester. Some of these assignments will be brief individual written assignments or another. The assignment details will be provided in Canvas. The grades for these assignments are participation grades. Students who submit the complete assignment on time will earn full points. Students who submit the complete assignment late will receive partial credit. Submissions will not be accepted after the assignment grades are posted. Incomplete assignments or missing assignments will result in 0 points.

Writing Journals (20 points each)

As part of this course, each student will write an essay on a social problem (see the next section). As this is a course designed to provide students with helpful tools/strategies for being successful in their courses, the writing journal (WJ) will break down the writing process into manageable and meaningful parts, culminating in the final essay.

The writing journal will be divided into five parts:

1. Possible topics
2. Final topic
3. Primary resources
4. Outline
5. Essay draft

Full credit will be given to fully completed journal entries that are submitted on time. For feedback on journal entries, you must submit by the due dates. Late submissions will be accepted (without feedback) until the submission grades are posted (with a late penalty). The due date for each part can be found in the course schedule.

Social Reaction Essay (100 points)

Each student will prepare an essay on a social problem of their choice. The topic must be approved by the instructor – assignments based on an unapproved topic will not be graded. This assignment is due November 17 at 11:59p. Late submissions will be accepted (with a late penalty) until the assignment grades are posted. Essays should address the following:

- Information about the social problem (who, what where, why, how)
- Challenges to combating the problem (expected or known; e.g., costs, problems with adoption by general public)
- Benefits to solving the social problem (who benefits and how)

Students will also design a PowerPoint presentation for their social reaction essay.

Course Reaction Essay (100 points)

Students will be responsible for completing a course reaction essay by the end of the semester. For this exercise, the student should think critically about the content presented in the course as a whole. Include in your essay the most and least helpful aspects of the course, and at least one example of how you would implement an aspect of the course into other courses that you might take. This assignment is due via Canvas by December 13 at 5:00p. **Late submissions will not be accepted**

starting December 13 at 5:01p.

GRADING

Assignment and final grades will not be curved. Grades will be posted on Canvas within approximately one week. Students will be notified if it will take longer to post the grades. Your final grade will be on a point-based system. The point distribution and corresponding final letter grades will be as follows:

Assignment	Points
Semester Assignments	25 points each (250 points)
Writing journal	100
Social reaction essay	100
Social reaction PowerPoint	50
Course reaction essay	100
Total	600

Total points earned	Letter Grade
530-600	A
475-529	B
410-474	C
350-409	D
0-349	F

EXTRA CREDIT

Write a one- to two- page reaction essay on one city covered in the documentary, *The Prison in Twelve Landscapes*. Your reaction essay must include specific references to the documentary. This submission is worth up to 5 points and must be submitted as Word document (.doc or .docx). You may turn in two essays (each essay covering a different city), for a total of 10 extra credit points. **Essays submitted in a previous/different class will not be accepted. If plagiarism is detected, you will not receive points and I will report you to the Office of Student Conduct.**

Formatting includes: Double-spaced, left aligned paragraph format (do not include bullet points or numbered lists), 12-point font, Times New Roman, 1" margins, 0.5" first line indentation, and black font. Your first paragraph should start on the first line of the essay (no title, headers, etc.). Also include a cover page with just your name, the date, and title of your essay. Failure to follow the formatting guidelines will result in a 2-point penalty.

Off-topic submissions will not be graded. Extra credit submissions will be accepted no later than Friday, December 13 at 5:00p.

COPYRIGHT NOTICE

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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COURSE SCHEDULE

Week	Dates	Description	Readings/Assignments
Week 1	08/26-09/01	Course Introduction Plagiarism	Burns & Sinfield – Ch. 2 Chatfield – pp. 1-16 Assignment 1 due 09/01 at 11:59p
Week 2	09/02-09/08	Student and University Resources	Burns & Sinfield – Ch. 3 WJ 1 due 09/08 at 11:59p
Week 3	09/09-09/15	Evaluating Resources	Chatfield – Ch. 7 Assignment 2 due 09/15 at 11:59p
Week 4	09/16-09/22	Citations/Reference Lists	Burns & Sinfield – Ch. 11.4 Assignment 3 due 09/22 at 11:59p
Week 5	09/23-09/29	Academic reading	Burns & Sinfield – Ch. 4 Assignment 4 due 09/29 at 11:59p
Week 6	09/30-10/06	Types of writing assignments	Burns & Sinfield – Ch. 11.3 WJ 2 due 10/06 at 11:59p
Week 7	10/07-10/13	Notetaking	Burns & Sinfield – Ch. 5 Assignment 5 due 10/13 at 11:59p
Week 8	10/14-10/20	Basic composition	Burns & Sinfield – Ch. 11.2 Assignment 6 due 10/20 at 11:59p
Week 9	10/21-10/27	Common writing issues	Burns & Sinfield – Ch. 12.1 WJ 3 due 10/27 at 11:59p
Week 10	10/28-11/03	Grammar, spelling, punctuation	Chatfield – Ch. 10 Assignment 7 due 11/03 at 11:59p
Week 11	11/04-11/10	Critical thinking	Burns & Sinfield – Ch. 7 Chatfield – Ch. 12 Assignment 8 due 11/10 at 11:59p
Week 12	11/11-11/17	Proofreading Paper formatting	Social Reaction Essay due 11/17 at 11:59p
Week 13	11/18-11/24	Career services	Assignment 9 due 11/24 at 11:59p

Week 14	11/25-12/01	Turkey Week!	
Week 15	12/02-12/08	Professional communication	Burns & Sinfield – Ch. 12.3 Assignment 10 due 12/08 at 11:59p Social Reaction PowerPoint due 12/08 at 11:59p
Week 16	12/09-12/13	Course Reaction Essay due 12/13 at 5p	

EMERGENCY WARNING SYSTEM FOR TEXAS A&M UNIVERSITY-CENTRAL TEXAS

Warrior Shield is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in Warrior Shield through their myCT email account.

Connect to Warrior Shield by 911Cellular [<https://portal.publicsafetycloud.net/Account/Login>] to change where you receive your alerts or to opt out. By staying enrolled in Warrior Shield, university officials can quickly pass on safety-related information, regardless of your location.

DROP POLICY

If you discover that you need to drop this class, you must complete a Drop Request Form

[https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf].

Professors cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the Academic Calendar for which the form must be completed, signed and returned. Once you return the signed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

TUTORING

Tutoring is available to all A&M-Central Texas students, both on-campus and online. Subjects tutored on campus include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors are available at the Tutoring Center in Warrior Hall, Suite 111. Tutor.com tutoring will not offer writing support beginning August 1, 2019, but will continue to offer other tutoring support.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, or have any other question, contact Academic Support Programs at (254) 519-5796, or by emailing Dr. DeEadra Albert-Green at deadra.albertgreen@tamuct.edu.

Chat live with a tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas. Access Tutor.com through Canvas.

THE UNIVERSITY WRITING CENTER

Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (TAMUCT) is a free workspace open to all TAMUCT students from 10:00 a.m.-5:00 p.m. Monday thru Thursday with satellite hours in the University Library Monday thru Thursday from 6:00-9:00 p.m. This semester, the UWC is also offering online only hours from 12:00-3:00 p.m. on Saturdays.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by visiting the UWC during normal operating hours (both half-hour and hour sessions are available) or by making an appointment via WOnline [<https://tamuct.mywconline.com/>]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC and/or need any assistance with scheduling.

UNIVERSITY LIBRARY

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 85,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our Library website [<http://tamuct.libguides.com/index>].

IMPORTANT INFORMATION FOR PREGNANT AND/OR PARENTING STUDENTS

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit Student Affairs [<https://www.tamuct.edu/student-affairs/index.html>]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these requirements and guidelines online, please visit the website [<http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

A NOTE ABOUT SEXUAL VIOLENCE AT A&M-CENTRAL TEXAS

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit

the Title IX webpage [<https://www.tamuct.edu/departments/compliance/titleix.php>].

BEHAVIORAL INTERVENTION

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, who are exhibiting behaviors that pose a threat to safety, or individuals causing a significant disruption to our community, please make a referral to the Behavioral Intervention Team. You can complete the referral online [https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the Behavioral Intervention Team website for more information [<https://www.tamuct.edu/student-affairs/bat.html>]. If a person’s behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5800.

IMPORTANT UNIVERSITY DATES

Date	Description
August 12, 2019	Classes Begin for Minimester
August 23, 2019	Classes End for Minimester
August 26, 2019	Classes Begin for Fall Semester
August 26, 2019	Add, Drop, and Late Registration Begins for 16- and First 8-week Classes \$25 Fee assessed for late registrants
August 28, 2019	Deadline for Add, Drop, and Late Registration for 16- and First 8-week
September 2, 2019	Labor Day (University Closed)
September 3, 2019	Deadline to Drop First 8-week Classes with No Record
September 11, 2019	Deadline to drop 16-week Classes with No Record
October 1, 2019	Deadline for Teacher Education and Professional Certification Applications
October 4, 2019	Deadline to Drop First 8-week Classes with a Quit (Q) or Withdraw (W)
October 15, 2019	Deadline for Clinical Teaching/Practicum Applications
October 18, 2018	Classes End for First 8-week Session
October 18, 2019	Deadline to Withdraw from University for First 8-Week Classes (WF)
October 21, 2019	Add, Drop, and Late Registration Begins for Second 8-Week Classes \$25 Fee assessed for late registrants

October 21, 2019	Classes Begin for Second 8-Week Session
October 21, 2019	Class Schedule Published for Spring Semester
October 22, 2019	Deadline for Faculty Submission of First 8-Week Class Final Grades (due by 3pm)
October 23, 2019	Deadline for Add, Drop, and Late Registration for Second 8-Week Classes
October 25, 2019	Deadline for Graduation Application for Ceremony Participation
October 28, 2019	Deadline to Drop Second 8-Week Classes with No Record
November 4, 2019	Registration Opens for Spring Semester
November 8, 2019	Deadline to Drop 16-Week Classes with a Quit (Q) or Withdraw (W)
November 11, 2019	Veteran's Day (University Closed)
November 28-29, 2019	Thanksgiving (University Closed)
November 29, 2019	Deadline to Drop Second 8-Week Classes with a Quit (Q) or Withdraw (W)
December 13, 2019	Deadline for Applications for Tuition Rebate for Fall Graduation (5pm)
December 13, 2019	Deadline for Degree Conferral Applications to the Registrar's Office \$20 Late Application Fee
December 13, 2019	Deadline to Withdraw from University for 16- and Second 8-Week Classes
December 13, 2019	Fall Semester Ends
December 13, 2019	Fall Commencement Ceremony
December 17, 2019	Deadline for Faculty Submission of 16-Week and Second 8-Week Final Class Grades (due by 3pm)