

**PSYC 5198-195, CRN 60328 PSYCHOLOGY THESIS**

*Summer 2018 rev. 08.16.2017*

Texas A&M University-Central Texas

**INSTRUCTOR AND CONTACT INFORMATION**

**Instructor:** Jeremy Berry, Ph.D., LPC-S, NCC

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**Office Hours:**

*Monday 10-6 (In the clinic, please email for appointment)*

*Wednesday 10 -6 (In the clinic, please email for appointment)*

**Mode of instruction and course access:**

*This course is a thesis course.*

This course uses the A&M-Central Texas Canvas Learning Management System [<https://tamuct.instructure.com>].

Canvas will serve as a hub for information and exchanging documents. Please be certain you are able to access the canvas course.

**Student-instructor interaction:**

*Students can contact me via email or phone. If you contact me via phone, please leave a detailed message and I will return your call as soon as possible. All emails will receive an initial reply with 24 hours.*

**911 Cellular:**

Emergency Warning System for Texas A&M University – Central Texas

911Cellular is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in 911 Cellular through their myCT email account.

Connect at [911Cellular](https://portal.publicsafetycloud.net/Texas-AM-Central/alert-management) [<https://portal.publicsafetycloud.net/Texas-AM-Central/alert-management>] to change where you receive your alerts or to opt out. By staying enrolled in 911Cellular, university officials can quickly pass on safety-related information, regardless of your location.

## **COURSE INFORMATION**

### **Course Overview and description:**

Independent research course in which a student proposes and completes an original, quantitative research project in conjunction with three graduate faculty members who serve on the thesis committee. Scheduled when the student is ready to begin thesis. No credit awarded until proposal and thesis are approved, respectively. Six hours of thesis credit is required. Prerequisites: PSYC 5300 and PSYC 5301 and successful completion of 12 additional credit hours in the degree plan, and permission of the Chair of the thesis committee or Department Chair.

### **Course Objective:**

This course is designed to provide students with the opportunity to use systematic research methods and appropriate tools of inquiry to thoroughly investigate a psychological problem or issue. Students must follow the *Thesis Manual* provided by the Office of Graduate Studies.

### **Student Learning Outcomes:**

Course objectives and content will be addressed through the creation of an original research project that will be completed in two phases (i.e., proposal and thesis). The student, under the guidance of a faculty advisor, will utilize sound research methods for the social sciences. In this course, students will:

1. *Demonstrate comprehension and application of fundamental principles, generalizations, or theories.* Students will identify and summarize relevant psychological theories and research in a content area of specialization to contextualize the thesis proposal and final thesis project.
2. *Demonstrate application of factual knowledge (terminology, classifications, methods, trends).* Students will compute and present appropriate statistical techniques given the data collected in the project such as measures of central tendency and variability, correlation coefficients, regression, analysis of variance, and/or chi-square. Students will demonstrate their ability to compute and present appropriate descriptive and inferential statistical analysis of data on the final thesis project.
3. *Analyze and critically evaluate ideas, arguments, and points of view.* Students will read and summarize in writing the development of research on the variables of interest, read multiple research studies on the variables targeted in the thesis and integrate the information in writing to support the position, acknowledge in writing relevant research information that contradicts or is otherwise inconsistent with the arguments in the thesis, write a justification for the proposed thesis research that is based on limitations, shortcomings, and/or gaps in existing research, and write research hypotheses that are directly supported by existing empirical research.
4. *Synthesize academic content from the program to improve thinking, problem solving, and decision making.* Students will develop and design a novel project supported by existing empirical research to address problems, issues, or gaps in knowledge. Students will integrate research results with existing research and theory in the content area of specialization to draw conclusions support by data gathered during the thesis project.
5. *Demonstrate skill in expressing oneself orally or in writing.* Students will utilize

appropriate APA style to write summaries of existing research articles and base the justification for the thesis proposal on existing research, write a proposal for the thesis research and revise it based on committee feedback, and write a final report of the thesis research and revise it based on committee feedback.

6. *Demonstrate specific skills, competencies, and points of view needed by professionals in the field.* The student will:
  - a. craft, in conjunction with a faculty mentor, an original research idea.
  - b. research information related to the thesis project using online tools including the TAMUCT library's databases.
  - c. summarize existing peer-reviewed research on the topic and note where more information is needed.
  - d. write an original research proposal in APA style and defend it during an oral presentation to the thesis committee.
  - e. submit defended research plans through the Institutional Review Board process (for human subjects).
  - f. engage in data collection according to the approved plan and in a manner consistent with training on federal requirements.
  - g. use statistical computing software (e.g., SPSS) to analyze quantitative data collected through research and interpret it.
  - h. propose directions for future research.
  - i. write the final thesis to conform to the guidelines stated in the TAMUCT *Thesis Manual* and defend it during an oral presentation to the thesis committee and interested others.

**Required Reading and Textbook(s):**

American Psychological Association. (2010). *Publication manual of the American Psychological Association* (6<sup>th</sup> ed.). Washington, DC: Author. (ISBN: 978-1433805615)

Texas A&M University – Central Texas, Institutional Review Board (2017). *Institutional Review Board (IRB) Guidelines and Procedures Handbook* (<https://www.tamuct.edu/research/docs/tamuct-irb-handbook.pdf>)

Texas A&M University-Central Texas, Office of Graduate Studies (n.d.). *Thesis Manual*.

Texas A&M University-Central Texas, Department of Counseling and Psychology Master of Science in Educational Psychology Program (Fall 2017). *Procedures for Preparing a Thesis*.

Collaborative Institutional Training Initiative (2017). Human Subjects Research. [Training to Protect Human Subjects](https://www.citiprogram.org/) (<https://www.citiprogram.org/>)

Students are required to read peer-reviewed journal articles related to the variables under examination in their research. Journal articles may be accessed through the online TAMUCT library site either as a direct download or via Interlibrary Loan.

A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

### **COURSE REQUIREMENTS**

Students will complete this course through independent study with days and times for meetings with the professor scheduled on a regular basis throughout the semester. All components of the research project will be submitted according to the course calendar. The following assignments are required for successful completion of the course.

#### Semester 1

Article Summaries –Rubric in Thesis course.

\*Final Written Proposal –Rubric in Thesis course.

Oral Proposal Defense –Rubric in Thesis course.

IRB Submission – Pass/Fail

#### Semester 2

Data Collection – Pass/Fail

Submission of Raw Data and Statistical Analysis Output to Thesis Chair – Pass/Fail

\*Final Written Thesis –Rubric in Thesis course.

Oral Thesis Defense –Rubric in Thesis course.

Thesis Submission to Office of Graduate Studies – Pass/Fail

\*Submitted for plagiarism review with revision prior to submission to the Thesis committee.

All assignments must be written in a student’s own words. No credit will be awarded for quoted or plagiarized material on any assignment. **Quoting or paraphrasing that closely mirrors the source will receive no credit even if properly cited. Students must write original sentences conveying the information they have learned to the reader (i.e., paraphrasing) and properly cite the source of the information to receive credit for writing.**

All assignments should be written in proper APA style. Students must follow the APA style guidelines provided in the *Publication Manual* and use online [style resources](#) provided by the American Psychological Association ([www.apastyle.org](http://www.apastyle.org)). For final thesis formatting, the TAMUCT *Thesis Manual* takes precedence over APA style.

### **Grading Criteria Rubric and Conversion**

All requirements for the Semester 1 or Semester 2 Thesis courses must be completed successfully before the student can be awarded credit for the Thesis courses. Until all assignments for each semester are completed successfully, students will be assigned “In Progress” status for the course(s). Students are required to remain enrolled in a Thesis course until all assignments are completed, and no guarantee is implied that the thesis can be completed in two semesters though students should work diligently to meet this expectation. Rubrics for all assignments are located in the Thesis course in the learning management system. Awarding final credit for the thesis courses will be based on a pass/fail grading system in accordance with the policies and procedures outlined in the Office of Graduate Studies *Thesis Manual*.

## Posting of Grades

All feedback will be sent via [insert how feedback is provided to students here](#) after the assignment is received. The professor will read, provide comments and record grades within *X business days* of receiving the assignment. *The student should not hesitate to ask the professor about any grade or concern.*

## COURSE OUTLINE AND CALENDAR

### Complete Course Calendar

During the first semester of thesis coursework as students create the thesis proposal, students should complete each task below.

1. Thesis concept paper submitted to potential committee members by week 2.
2. Thesis committee selected by week 3.
3. Initial draft of thesis proposal including thesis statement, literature review, and method section submitted to committee by week 6.
4. Thesis proposal revisions based on feedback from Chair and committee members is ongoing.
5. Final proposal submitted to committee that includes the thesis statement, literature review, method section, and statistical analysis plan by week 12.
6. Oral and written proposal defense with committee by week 13.
7. Revised final thesis proposal submitted to committee by week 14.
8. Proposal approval form submitted to Department Chair by week 15.
9. IRB Protocol Form and Appendices submitted to IRB by week 16.

During the second semester of thesis coursework as students complete the final thesis project, students should complete each task below.

1. Research materials (e.g., online survey, handouts) created while awaiting IRB approval during weeks 1 through 4. NOTE: A minimum of 4 weeks must be provided for IRB review of Exempt projects. If students propose an Expedited project, a minimum of 6 weeks must be provided for IRB review. If students propose a project that requires full board review, a minimum of 8 weeks for IRB review must be provided. Students should not expect to complete a project that requires full board review by the IRB in only two semesters. Additional semesters of coursework using the variable credit hour option for thesis courses should be considered. Plan accordingly.
2. Data collection, analysis, and discussion with implications submitted to committee by week 7.
3. Initial draft of completed thesis project manuscript submitted to committee by week 8.
4. Thesis revisions based on feedback from Chair and committee members is ongoing.
5. Final thesis project manuscript (all APA style sections with full statistical analysis) submitted to committee by week 9 or 3 weeks prior to the Office of Graduate Studies deadline, whichever comes first.
6. Oral and written final thesis defense meeting with committee by week 10 or 2 weeks

prior to the Office of Graduate Studies deadline, whichever comes first. The defense must be scheduled two weeks in advance.

7. Revised final thesis manuscript submitted to committee by week 11 or 1 week prior to the Office of Graduate Studies deadline, whichever comes first.
8. Final thesis manuscript and thesis approval form forwarded to the Office of Graduate Studies by week 12 or the Office of Graduate Studies deadline, whichever comes first.
9. Thesis materials prepared for publication in conjunction with the Office of Graduate Studies by the deadline set by the Office of Graduate Studies.
10. Required copies of thesis and all support materials submitted to respective offices by the deadline set by the Office of Graduate Studies.

Students should determine dates for deadlines using the [Academic Calendar](https://www.tamuct.edu/registrar/academic-calendar.html) on the university webpage (<https://www.tamuct.edu/registrar/academic-calendar.html>).

The professor reserves the right to amend this syllabus at any time. If revisions are necessary, the professor will make every effort to provide as much advanced notice as possible.

### **Technology Requirements.**

This course will use the A&M-Central Texas Instructure Canvas learning management system. Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com>].

Username: Your MyCT username (xx123 or everything before the "@" in your MyCT e-mail address)  
Password: Your MyCT password

### **Technology Support.**

For log-in problems, students should contact Help Desk Central.

24 hours a day, 7 days a week:

Email: [helpdesk@tamu.edu](mailto:helpdesk@tamu.edu)

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

*Please let the support technician know you are an A&M-Central Texas student.*

For issues with **Canvas**, select "chat with Canvas support," submit a support request to Canvas Tier 1, or call the Canvas support line: 1-844-757-0953, links to all are found inside of Canvas using the "Help" link.

For issues related to course content and requirements, contact your instructor.

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## **UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES**

### **Drop Policy.**

If you discover that you need to drop this class, you must complete a [Drop Request Form](https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf) [[https://www.tamuct.edu/registrar/docs/Drop\\_Request\\_Form.pdf](https://www.tamuct.edu/registrar/docs/Drop_Request_Form.pdf)].

Professors cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the University Calendar for which the form must be completed, signed and returned. Once you return the signed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

### **Academic Integrity.**

Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be reported to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

### **Academic Accommodations.**

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier free education. The Department of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the University's programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Department of Access and Inclusion at (254) 501-5831. Any information you provide is private and confidential and will be treated as such.

For more information please visit our [Access & Inclusion](https://www.tamuct.edu/student-affairs/access-inclusion.html) webpage [https://www.tamuct.edu/student-affairs/access-inclusion.html].

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. For more information, please visit <https://www.tamuct.departments/index.php>. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these

[requirements and guidelines online](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf), please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

### **Tutoring.**

Tutoring is available to all A&M-Central Texas students, both on-campus and online. On-campus subjects tutored include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors are available at the Tutoring Center in Warrior Hall, Suite 111. If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, or any other question, contact Academic Support Programs at 254-519-5796, or by emailing Larry Davis at [Imdavis@tamuct.edu](mailto:Imdavis@tamuct.edu).

Chat live with a tutor 24/7 for almost any subject on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log-in and receive FREE online tutoring and writing support. This tool provides tutoring in over forty subject areas. Access Tutor.com through Canvas.

### **The University Writing Center.**

Located in 416 Warrior Hall, the University Writing Center (UWC) at Texas A&M University-Central Texas is a free workspace open to all TAMUCT students from 10am-5pm Monday-Thursday with satellite hours in the University Library on Mondays from 6:00-9:00pm. Students may arrange a one-on-one session with a trained and experienced writing tutor by visiting the UWC during normal operating hours (both half-hour and hour sessions are available) or by making an appointment via [WCOnline](https://tamuct.mywconline.com/) [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu) to schedule an online tutoring session. Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the University Writing Center is here to help!

If you have any questions about the University Writing Center, please do not hesitate to contact Dr. Bruce Bowles Jr. at [bruce.bowles@tamuct.edu](mailto:bruce.bowles@tamuct.edu).

### **University Library.**

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 72,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at



A&M-Central Texas are available through our website to help students navigate these resources. On-campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available twenty-four hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place on Skype or in-person at the library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](https://tamuct.libguides.com/) [https://tamuct.libguides.com/].

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#### **A Note about Sexual Violence at A&M-Central Texas.**

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at A&M-Central Texas, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Counseling Services (254-501-5956) located on the second floor of Warrior Hall.

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/departments/compliance/titleix.php) [https://www.tamuct.edu/departments/compliance/titleix.php].

#### **INSTRUCTOR POLICIES.**

1. According to the federal definition of a credit hour and our [accreditation requirements](#), students should spend “not less than one hour of classroom or direct faculty instruction and a minimum of two hours out of class...for one semester hour of credit” (<http://www.sacscoc.org/subchg/policy/CreditHours.pdf>). Bear in mind that this guideline is for an average class. Some students may find this course challenging and may require *significantly more time* to grasp the concepts and complete the assignments. Plan accordingly.
2. Research indicates that spaced practice is better than massed practice when learning new information. Thus, spending 2 hours a day for 6 days a week on coursework is

better for learning (and grades) than 'pulling an all-nighter.' Adjust your schedule accordingly.

3. Be professional and use proper netiquette (i.e., internet etiquette) in all course correspondence. Your college education is grooming you for a professional career.
  - a. Use standard English in all of your communications. Do not abbreviate or use texting shortcuts (e.g., OMG! R U kidding. ROFL!). Spell check, revise, and edit your messages before sending them. Use proper punctuation and capitalization.
  - b. Be polite and respectful of others. Do not use all UPPERCASE LETTERS, which is equivalent to shouting. Avoid sarcasm and irony because they are easily misinterpreted by the reader. Do not 'flame' others by sending negative or hurtful comments; though the reader cannot see you, you are not anonymous.
  - c. Remember that you are individually accountable for all your messages and online actions. Treat all of your interactions with others in class as you would in your future professional career.