



Texas A&M University – Central Texas
MFTK 5391 Clinical Practicum I
Fall 2017

Thursdays 10:00

US Army Family Life Chaplain Training Center, Ft. Hood, TX

Instructor: J. Kelly Barnett, Ph.D. LMFT-S, LPC-S
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Office Hours: by appointment

Overview:

This course provides students with opportunities to participate in relevant experiences in approved mental health, counseling, marriage and family, or educational settings. Each student receives supervised experiences while practicing knowledge and techniques learned in prior graduate course work. This course is part of the Core Requirements for the Master of Science degree in Counseling Psychology.

Knowledge Outcomes

1. Describe and understand the actual working conditions, demands, and stresses of providing counseling/psychological services while being an integral part of the community program, agency, school, practice, or other setting.
2. Discuss, expand, critique, and interpret practicum experiences in the context of the setting and therapeutic orientation.

Skill Outcomes

1. Demonstrate the application of counseling and therapeutic skills learned in prior graduate coursework.
2. Utilize, evaluate, and further develop personal philosophies and techniques of counseling/psychology from the experiences gained within the practicum settings.

I. COURSE REQUIREMENTS

- A. Students should complete a minimum of 150 site supervised contact hours in the placement. (The practicum/internship is for the duration of the semester regardless of the number of hours obtained.) These hours must be verified by the site supervisor on approved time sheets. Site supervisors are also asked to sign, and thereby verify, supervision of at least one (1) hour of group/individual face-to-face supervision each week (at least ½ of the total supervision hours for the internship must be in individual sessions). Time sheets need to be summarized at the end of the semester on the Summary Log form.

- B. Students need to be aware of the rules of the board for the particular license they are seeking. Specifically, students need to be aware of the minimum number of direct client contact hours that must be obtained and which particular activities may be required and which activities may not be acceptable. At a minimum, all students must complete no less than 100 client hours in their practicum.
- C. Site supervisors are required to submit a grade on the TAMU-CT evaluation and grade sheet for the student at the end of the practicum experience. Also, site supervisors shall use the evaluation grade sheet as a mid-semester evaluation and provide a copy to the student and the university supervisor.
- D. All students must have appropriate liability insurance.
- E. Professionalism is an essential part of being a professional counselor/therapist. Students will be expected to behave in a professional manner at all times during their practicum experience. Failure to do so will result in a failing grade. We will talk in length about professionalism during class and what it entails.

II. GRADING

Contributions toward the final grade:	
Professionalism and projects	50%
Supervisor's Evaluation	<u>50%</u>
 TOTAL	 100

III. INFORMATION

UNILERT

UNILERT: Emergency Warning System for Texas A&M University – Central Texas
 UNILERT is an emergency notification service that gives Texas A&M University-Central Texas the ability to communicate health and safety emergency information quickly via email, text message, and social media. All students are automatically enrolled in UNILERT through their myCT email account. Connect at [Unilert](https://www.tamuct.edu/departments/security/unilert) [https://www.tamuct.edu/departments/security/unilert.php] to change where you receive your alerts or to opt out. By staying enrolled in UNILERT, university officials can quickly pass on safety-related information, regardless of your location.

COURSE AND UNIVERSITY RESOURCES, PROCEDURES, AND POLICIES

Drop Policy.

If you discover that you need to drop this class, you must complete a Drop Request Form, found through the [Registrar's web page](https://www.tamuct.edu/departments/business-office/droppolicy.php):
<https://www.tamuct.edu/departments/business-office/droppolicy.php>

Professors cannot drop students; this is always the responsibility of the student. The Registrar's Office will provide a deadline on the University Calendar for which the form must be completed, signed and returned. Once you return the signed form to the Registrar's Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar's Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity.

Texas A&M University -Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Academic integrity is defined as a commitment to honesty, trust, fairness, respect, and responsibility. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. Academic misconduct is any act that improperly affects a true and honest evaluation of a student's academic performance and includes, but is not limited to, cheating on an examination or other academic work, plagiarism and improper citation of sources, using another student's work, collusion, and the abuse of resource materials. All academic misconduct concerns will be reported to the university's Office of Student Conduct. Ignorance of the university's standards and expectations is never an excuse to act with a lack of integrity. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

Academic Accommodations.

At Texas A&M-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier free education. The Department of Access and Inclusion is responsible for ensuring that students with a disability receive equal access to the University's programs, services and activities. If you believe you have a disability requiring reasonable accommodations please contact the Department of Access and Inclusion at (254) 501-5831. Any information you provide is private and confidential and will be treated as such. For more information please visit our [Access & Inclusion webpage](https://www.tamuct.edu/departments/access-inclusion):
<https://www.tamuct.edu/departments/access-inclusion>.

TAMUCT supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. For more information, please visit <https://www.tamuct.departments/index.php>. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf), please visit: <http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>.

Tutoring.

Tutoring is available to all TAMUCT students, both on-campus and online. On-campus subjects tutored include Accounting, Advanced Math, Biology, Finance, Statistics, Mathematics, and Study Skills. Tutors are available at the Tutoring Center in Warrior Hall, Suite 111.

If you have a question regarding tutor schedules, need to schedule a tutoring session, are interested in becoming a tutor, or any other question, contact Academic Support Programs at 254-519-5796, or by emailing Kim Wood at k.wood@tamuct.edu.

Chat live with a tutor 24/7 for almost any subject on your computer! Tutor.com is an online tutoring platform that enables TAMUCT students to log-in and receive FREE online tutoring and writing support. This tool provides tutoring in over forty subject areas. Access Tutor.com through Canvas.

The University Writing Center.

Located in 416 Warrior Hall, the University Writing Center (UWC) at Texas A&M University – Central Texas is a free workspace open to all TAMUCT students from 10am-4pm Monday-Thursday during the Summer semester (June 5, 2017 to July 27, 2017). Students may arrange a one-on-one session with a trained and experienced writing tutor by visiting the UWC during normal operating hours (both half-hour and hour sessions are available). Tutors are prepared to help writers of all levels and abilities at any stage of the writing process.

While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the University Writing Center is here to help!

If you have any questions about the University Writing Center, please do not hesitate to contact Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu.

University Library.

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 250,000 eBooks and 82,000 journals, in addition to the 72,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at TAMUCT are available through our website to help students navigate these resources. On-campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available twenty-four hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place on Skype or in-person at the

library. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to piece together research for written assignments.

Our 27,000-square-foot facility on the TAMUCT main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [homepage](https://tamuct.libguides.com/): <https://tamuct.libguides.com/>

5.0 Absences and Grading

Students are required to attend and actively participate in every class meeting. Class participation will be graded in this course. If you are going to miss a class or classes, notify me in advance. It is at my discretion whether absence will be excused. An initial 5 points will be deducted for all assignments submitted after the deadline. An additional 5 points will be deducted for every additional day an assignment is late.

6.0 Instructor's Personal Statement

It is intended that the class environment will be conducive to increasing your knowledge about the topic and promoting self-discovery and personal growth. In order for that to occur, it is expected that every student be respectful of the thoughts, emotions, and behaviors of others in this course. Active participation in the discussion and various exercises is necessary for the functioning of this course. Students are required to maintain confidentiality when students are sharing personal stories or information.

TECHNOLOGY

7.0 Technology Requirements and Support

This course will NOT use the TAMUCT Instructure Canvas learning management system.

Technology Support.

For technology issues, students should contact Help Desk Central.

24 hours a day, 7 days a week:

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): <http://hdc.tamu.edu>

When calling for support please let your support th strategies.