

Texas A&M University-Central Texas
University Committee Structures
2016-2017

Committee	Committee Charge	Committee Composition	Committee Membership
Academic Council Meets Monthly	The Academic Council oversees all academic and student affairs related matters. The council approves/establishes requirements for admission to, or continuance in the university, sets conduct standards for faculty and students, and approves academic and student affairs procedures and rules. All recommendations from Academic Council are sent to the President for review and approval.	Provost (Chair) VP for Research Associate Provost/Associate VP Academic Affairs Assistant VP for Technology Enhanced Learning Director of Graduate Studies Ex. Director Enrollment Management Dean of Student Affairs Dean CAS Dean COBA Dean COE Director of the University Library Director of Military Relations Faculty Senate President CAS Faculty (2 years) COBA Faculty (2 years) COE Faculty (2 years) Social Work Faculty (2 years) At-Large Faculty (2 years) At-Large AA or SA Affairs Staff (2 years) Administrative Support	Peg Gray-Vickrey (Chair) Russell Porter Jeff Kirk Richard Schilke Kellie Cude Clifton Jones Brandon Griggs Jerry Jones Larry Garner Jerry Jones (Interim Dean) Bridgit McCafferty Steve Vitucci Representative will change accordingly Floyd Berry (2017) Barbara Lyon (2016) Richard Yeager (2016) Claudia Rappaport (2016) Barb Altman (2017) Paul York (2016) Yvette Milo

Committee	Committee Charge	Committee Composition	Committee Membership
Accessibility Committee Meets twice a year and as needed	The Accessibility Committee's charge is to help raise awareness of and eliminate barriers to accessibility on campus. This committee provides a forum for addressing barriers that impede constituents or policies that may discriminate against constituents with disabilities on the University campus. The committee would meet monthly to discuss barriers to student education and comprised of faculty, staff, and students.	At-Large Faculty (2 years) At-Large Faculty (2 years) At-Large Faculty (2 years) At-Large Staff (2 years) Director of Access & Inclusion (Chair) Assistant Director of Employee Services Safety & Risk Management Officer Associate Director of Academic Technology Student Representative Administrative Support	Amanda Allen (2016) Veronica Molina (2016) Dalila Salazar (2017) Ida Macdonald (2017) Renee Jacinto Tina Flores-Nevarez Shawn Kelley Dave Easlick Representative will change accordingly Becky Howard

Committee	Committee Charge	Committee Composition	Committee Membership
<p>Enterprise Applications Steering Committee*</p> <p>Meets monthly and as needed</p> <p>*Name changed from Banner Steering Committee to Enterprise Applications Steering Committee September 2015.</p>	<p>The Enterprise Applications Steering Committee is advisory to the Banner project team and the Chief Information Officer in matters related to the Banner Student Information System and related enterprise-wide applications at A&M-Central Texas. Examples of related applications include but are not limited to: student payment system, degree audit system, admissions and recruiting functions, and Banner related reporting tools.</p> <p>Primary responsibilities include:</p> <ul style="list-style-type: none"> •Making recommendations, providing feedback and advising the department leaders on Banner and related enterprise applications. •Reviewing proposed additional Banner-related projects or functions that may arise and make recommendations regarding collaboration, prioritization and impact to the University. <p>The Enterprise Applications Steering Committee is chaired by the Chief Information Officer.</p>	<p>AVPIT and CIO (chair) AVP Technology Enhanced Learning At-Large Faculty COBA (2 years) At-Large Faculty CAS (2 years) At-Large Faculty COE (2 years) Student Affairs representative Student Representative Comptroller AP/AVP Academic Affairs EM representative Certification Office Representative Associate Director of Academic Technology Ellucian Director (ex-officio) University Registrar</p> <p>Administrative Support</p>	<p>Todd Lutz (Chair) Richard Schilke David Ritter (2016) Carolyn Prosis (2017) Walter Murphy (2017) Paul York Representative will change accordingly Susan Bowden Jeff Kirk Clifton Jones Elizabeth Glenn Dave Easlick Gail Wallin Lester Lugo</p> <p>Elisa Gonzalez</p>

Committee	Committee Charge	Committee Composition	Committee Membership
Commencement Committee Meets twice a semester and as needed	The Commencement Committee is an advisory and working committee responsible for all graduation ceremonial arrangements, including facilities, music, staging, seating, programs, presentation of colors, speakers, and procession of faculty. The committee consists primarily of faculty and staff members who help organize the graduation exercise. The chair of the committee reports to the Associate Vice President for Academic Affairs.	CAS Faculty (2 years) COBA Faculty (2 years) COE Faculty (2 years) At-Large Faculty (2 years) Registrar Registrar Designee Director of Public Engagement & Brand Strategy Brand Strategy Brand Strategy Executive Director of Enrollment Management Assistant to the President Director of Graduate Studies Student Affairs Representative Specialist, Graduation Web Designer Student Representative (Undergraduate) Student Representative (Graduate) Public Safety Military Relations Risk Management Administrative Support	Lynn Greenwood (2016) Kay Carey (2017) Season Vallery (2016) TBA (2017) Lester Lugo Hannah McDonald Randy McCauley Andrea Howard Taylor Shipp Clifton Jones (Ex-Officio) Donna Dobson Kellie Cude Ben Belz Amelia Taylor TBA Representatives will change Representatives will change Charles Rodriguez Steve Vitucci Shawn Kelley Jessica Tristan

Committee	Committee Charge	Committee Composition	Committee Membership
Council for Academic Technology and Innovative Education (CATIE) Meets as needed	CATIE is advisory to the Assistant Vice President for Technology Enhanced Learning (AVPTL) in matters related to technology use in the design, development, delivery, and assessment of courses and programs. CATIE is co-chaired by the Director of Institutional Enhancement & Innovation and the Associate Director of Academic Technology; Primary responsibilities include: • Making recommendations and advising the processes for policy creation related to the use of technology in teaching and learning • Making recommendations about the nature and availability of resources	Dir. Instructional Enhancement & Innovation (co-chair) Assoc. Dir. Academic Technology (co-chair) Director of the University Library AP/AVPAA (ex-officio) Student Representative Adjunct Faculty Member CAS Faculty (2 years) COBA Faculty (2 years) COE Faculty (2 years) Administrative Support	Lisa Bunkowski Dave Easlick Bridgit McCafferty Jeff Kirk Representative will change accordingly Representative will change periodically Veronica Molina (2017) Randy Brown (2016) Andria Schwegler (2017) Sharon Winslow
Diversity Committee Meets twice a year and as needed	The Diversity Committee serves as an advisory body to the President and whose charge includes promoting centralized communication of access, equity and diversity initiatives. The committee also identifies and promotes related programs and activities. The committee monitors equal employment opportunities and affirmative action efforts at TAMUCT.	CAS Faculty (2 years) COBA Faculty (2 years) COE Faculty (2 years) At-Large faculty (2 years) At-Large staff (2 years) Employee Services representative Student Services Representative Compliance Officer Administrative Support	Michelle Dietert (2016) Ru-Shiun Liou (2017) D. Harris-McCoy (2016) Sam Fiala (2017) Sanfrenà Britt (2017) Charlie Rosenblum Paul York Deserie Rivera Sharon Winslow

Committee	Committee Charge	Committee Composition	Committee Membership
Export Control Committee (sub-committee of IRB)	The Export Control Committee is charged to ensure appropriate rules and procedures are in place to protect against the improper release of data or information. The Export Control Committee also ensures proper rules and procedures are in place for Intellectual Property rights.	VP Research and Economic Development (ex-officio) Compliance Officer (ex-officio) COE faculty (2 years) COBA faculty (2 years) CAS faculty (2 years) AVPIT & CIO (ex-officio) Controller (ex-officio) Administrative Support	Russell Porter Deserie Rivera Andria Schwegler (2016) Ferdi Eruysal (2017) Christopher Thron (2016) Todd Lutz Susan Bowden Demeka Randolph-Glover
Faculty Scholarship and Research Committee Meets monthly and as needed	The Faculty Scholarship and Research Committee is responsible for: 1. The administration of funds to be allocated to individuals, faculty groups, or departments for activities or projects that enhance faculty development, and 2. Oversight of the IRB (reporting to IO), IACUC (reporting to IO), IBC (reporting to IO) and Export Control Committees in relationship to TAMUS Policies, TAMUCT Rules and TAMUCT SAPs.	VP Research Economic Development/CRO CAS Faculty (2 years) COBA Faculty (2 years) At-Large Faculty (2 years) At-Large Faculty (2 years) At-Large Faculty (2 years) IRB Chair FCIO Officer Director of Graduate Studies Compliance Officer (Ex-officio) Research Compliance Officer Administrative Support	Russ Porter Tammy Molina Moore (2016) Stephen Doug Dyer (2016) Agnes Tang (COE, 2017) Lee Brown (COBA, 2017) Brian Robertson (CAS, 2017) Anitha Chennamaneni Susan Bowden Kellie Cude Deserie Rivera Walter Murphy Demeka Randolph-Glover

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Library Services Committee Meets two times a year and as needed	The Library Committee serves as an information link between the library and the academic departments. It considers all aspects of library services and advises the library administration and employees on maintaining and improving service. It also makes recommendations concerning changes in library policy and, if warranted, sends those recommendations through normal administrative channels for further action. The Library Committee reports to the Provost.	CAS Faculty (2 years) COBA Faculty (2 years) COE Faculty (2 years) At-Large Staff (2 years) Director of the University Library AVPIT & CIO Academic Marketing representative Student Representative (Undergraduate) Student Representative (Graduate) Administrative Support	Mienie De Kock (2016) Angela Patrick (2017) D. Harris-McCoy (2016) Cortina Merritt (2017) Bridgit McCafferty Todd Lutz Sarah Sybert Representatives will change accordingly Yvette Milo
Scholarship Selection Committee Meets twice a year and as needed	The Scholarship Selection Committee reports to the Provost and Vice President for Academic and Student Affairs. It administers institutional scholarships except those specifically assigned to another body; assures that the students' best interests are served in rewarding academic performance; acts as mediator in terms of available scholarships; and, when necessary, interprets the wishes and intent of benefactors.	CAS Faculty (2 years) COBA Faculty (2 years) COE Faculty (2 years) Director of Student Financial Assistance (Chair) Administrative Support	Lynn Greenwood (2016) Rick Simmons (2017) Walter Murphy (2016) Clifton Jones (Chair) Yvonne Clarke

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Student Affairs Advisory Committee Meets twice a year and as needed	The Student Affairs Advisory Committee allows for students to formally give input and advice in the ongoing delivery of student support and campus life programs and to serve as the Student Services Advisory Fee Committee. <i>The fee committee is mandated by law (Texas Education Code 54.5031). It advises the President on the type, amount, and expenditure of student services fees for the next academic year.</i>	Student (2 years) Student (2 years) Student (2 years) Student (1 year) Student (1 year) Student (1 year) At-Large Faculty (1 years) Staff Member Dean of Student of Affairs Administrative Support	Crystal Ferreira (2017) Matt Soisson (2017) Vacant (2018) Vacant Vacant Vacant (1 year) Shailen Sing Brandon Griggs Jamie Wiatrek
University Curriculum Committee Meets Monthly and as Needed	The University Curriculum Committee is a working group that reviews and makes recommendations on criteria and procedures to evaluate proposed courses and curricula and examines and approves proposed courses and curricular changes that align with the mission and goals of the University and the needs of the state.	CAS Curriculum Chair COBA Curriculum Chair COE Curriculum Chair Director of the University Library AP/AVP Academic Affairs (ex-officio) Registrar or designee (ex-officio) Chair of Graduate Council Chair of Undergraduate Council Administrative Support	Geoff Diestel* Kevin Lee* Bobbie Eddins* Bridgit McCafferty Jeff Kirk Hannah McDonald Allen Redmon TBA Jessica Tristan *faculty representative must serve as the college curriculum committee chair

Committee	Committee Charge	Committee Composition	Committee Membership
<p>University Promotion and Tenure Committee</p> <p>Meets as needed for promotion and tenure review</p>	<p>The University Promotion and Tenure Committee evaluates and ranks candidates for promotion and tenure at the University level and recommends to the Provost and Vice President for Academic and Student Affairs whether each candidate's tenure or promotion be approved or denied. All faculty serving on the committee must hold tenure.</p>	<p>CAS Faculty (3 years)** CAS Faculty (3 years)** COE Faculty (3 years)** COE Faculty (3 years)** COBA Faculty (3 years)** COBA Faculty (3 years)**</p> <p>**Faculty committee members must hold tenure at TAMUCT. Preference is given to faculty members with rank of Professor over faculty members with rank of Associate Professor. College Deans and Department Chairpersons are not allowed to serve on this committee, even if they meet the criteria of tenure and rank. Committee members cannot serve on their respective College Promotion and Tenure Committees while serving on the University Promotion and Tenure Committee.</p>	<p>Jeff Dixon (2017) on FDL Fall '15 Michelle Dietert (2018) Amanda Allen (2017) Pauline Moseley (2016) Jody Fry (2016) BJ Lyon (2018)</p>

Committee	Committee Charge	Committee Composition	Committee Membership
<p>University Technology Advisory Council</p> <p>Meets monthly and as needed</p>	<p>The University Technology Advisory Committee (UTAC) is advisory to the Chief Information Officer in matters related to technology services and support at TAMUCT. Primary responsibilities include:</p> <ul style="list-style-type: none"> •Making recommendations and advising on policy creation for technology related services and support •Making recommendations and providing feedback about the nature and availability of technology related resources university-wide •Reviewing proposed projects and procurements that require technology resources and making recommendations regarding collaboration, prioritization and impact to the University. <p>UTAC is chaired by the Chief Information Officer</p>	<p>AVPIT and CIO (chair) CAS Faculty (2 years) COBA Faculty (2 years) COE Faculty (2 years) AVP Technology Enhanced Learning Director of the University Library Dean of Student Affairs Student Representative</p> <p>Administrative Support</p>	<p>Todd Lutz (Chair) Lynn Greenwood (2016) Marco Villarreal (2017) Amanda Allen (2016) Richard Schilke Bridgit McCafferty Brandon Griggs Representative will change accordingly</p> <p>Elisa Gonzalez</p>

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Undergraduate Council (new committee, established 2015)	<p>The Undergraduate Council makes recommendations to the Associate Vice President for Academic Affairs in academic matters related to the development and enhancement of a distinctive undergraduate education. Specifically, the Undergraduate Council undertakes such activities as:</p> <ul style="list-style-type: none"> •Annually reviews and makes recommendations regarding procedures, rules, and guidelines related to undergraduate academic matters •Recommends changes in the core curriculum based on the results of the annual and fifth-year core curriculum assessments •Reviews proposals for addition or deletion of core curriculum courses and forwards its recommendations to the University Curriculum Committee •Recommends improvements in undergraduate advising practices and systems •Conducts special topic studies designed to inform the decision making process related to undergraduate academic matters 	<p>AP/AVP Academic Affairs CAS Faculty (2 years)* COBA Faculty (2 years)* COE Faculty (2 years)* CAS Department Chairperson** Ex. Director of Enrollment Management Director of Academic Advising Director of Military Relations</p> <p>Administrative Support</p> <p>*Each faculty member is appointed by Dean of their College. Each faculty member must primarily teach in an undergraduate program</p> <p>**CAS Department Chairperson is appointed by the Dean of the College of Arts and Sciences</p>	<p>Jeff Kirk Mienie de Kock (2017) John Lalone (2017) Amanda Allen (2017) Allen Redmon Clifton Jones Isaiah Vance Steve Vitucci</p> <p>Jessica Tristan</p>

Committee	Committee Charge	Committee Composition	Committee Membership
University Faculty Development Leave Committee (new committee established in 2014)	<p>The University Faculty Development Leave Committee is a university-level committee that reviews applications for Faculty Development Leave and submits a recommendation to the Provost and Vice President for Academic and Student Affairs (Provost/VPASA) by the first Friday in January.</p> <p>The University Faculty Development Leave Committee will rank order leave requests based on the following criteria:</p> <ul style="list-style-type: none"> • The quality of the proposed project. • The value of the project to the faculty member, the college and the university. • Length of time in full-time employment at TAMUCT. • Length of time since last Faculty Development Leave. 	<p>CAS Faculty (2 years)* CAS Faculty (2 years)* COE Faculty (2 years)* COE Faculty (2 years)* COBA Faculty (2 years)* COBA Faculty (2 years)*</p> <p>* As practicable, preference is given to senior faculty members or faculty that have been awarded a Faculty Development Leave. To avoid conflict of interest, a faculty member serving on the University Faculty Development Leave Committee is not eligible to submit an application for Faculty Development Leave.</p>	<p>Claudia Rappaport (2016) TBA (2017) Amanda Allen (2016) Deb Davis (2017) David Ritter (2016) Mary Kelly (2017)</p>