



Committee on Committees

Standing Committees

2019-2020



ACADEMIC COUNCIL

Description: The Academic Council oversees all academic and student affairs related matters. The council approves/establishes requirements for admission to, or continuance in the university, sets conduct standards for faculty and students, and approves academic and student affairs procedures and rules. All recommendations from Academic Council are sent to the President for review and approval.

Reports to: Provost

Commitment: Meets monthly

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Provost (Ex-officio)	Peg Gray-Vickrey	
Associate Chair/Associate VP Academic Affairs	Jeff Kirk	
Assistant VP for Technology Enhanced Learning	Richard Schilke	
Director of the Graduate School	Kellie Cude	
Ex. Director Enrollment Management	Clifton Jones	
Dean of Student Affairs	Brandon Griggs	
Dean CAS	Jerry Jones	
Dean COBA	Lucas Loafman	
Dean COE	Kellie Cude	
Director of the University Library	Bridgit McCafferty	
Director of Institutional Research	Paul Turcotte	
Registrar	Hannah McDonald	
Faculty Senate President	Amanda Allen	
CAS Faculty	Liana Taylor	2020
COBA Faculty	Rahul Dwivedi	2021
COE Faculty	Morgan Lewing	2020



ACADEMIC COUNCIL-continued

Position	Member	Term Ending
At-Large Faculty		2021
Associate Dean of Affairs Staff	Paul York	
Administrative Support	Jessica Tristan	



ACCESSIBILITY COMMITTEE

Description: The Accessibility Committee's charge is to help raise awareness of and eliminate barriers to accessibility on campus. This committee provides a forum for addressing barriers that impede constituents or policies that may discriminate against constituents with disabilities on the University campus.

Reports to: Director of Access & Inclusion

Commitment: Twice a year and as needed

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Director of Access & Inclusion (Chair)	Donald Norman	
At-Large Faculty	Elizabeth Casey	2021
At-Large Staff (2 years)	Lisa Hopkins	2020
Director of Human Resources	Tina Flores-Nevarez	
Safety & Risk Management Officer	Shawn Kelley	
Technology Enhanced Learning	Steven Hill	
Student Representative	Alexa Easterling-Walker	
Administrative Support		



COMMENCEMENT COMMITTEE

Description: The Commencement Committee is an advisory and working committee responsible for all graduation ceremonial arrangements, including facilities, music, staging, seating, programs, presentation of colors, speakers, and procession of faculty. The committee consists primarily of faculty and staff who help organize the graduation exercise.

Reports to: Academic Administration

Commitment: Meets twice a semester and as needed

Membership term: Faculty (2 yrs.)

Position	Member	Term Ending
Academic Administration	Kellie Cude	
At-Large Faculty	Carl Juenke	2021
Registrar	Hannah McDonald	
Director of Marketing & Communications	Karen Clos	
Events Coordinator	Tetyana Quiles	
Ex. Director of Enrollment Management (Ex-Officio)	Clifton Jones	
Assistant to the President	Vicky Ferguson	
Student Affairs Representative	Garrett Smith	
Student Affairs, Access & Inclusion	Donald Norman	
Specialist, Graduation	Amelia Smith	
Student Representative (Undergraduate)	Josephine Davis	
Student Representative (Graduate)	Delores Gordon	
Public Safety	Charles Rodriguez	
Military Relations	Robert Wells	
Risk Management (Chair)	Shawn Kelly	
Bookstore Manager (non-voting)	Jacqueline Codner	



Committee for Diversity and Inclusion (CDI)

Description: CDI serves as an advisory body to the President. The charge includes promoting centralized communication of access, equity and diversity initiatives. The committee also identifies and supports related programs and activities that celebrate culture and offers forums for conversations involving marginalized and protected groups within our society. Committee members should have a vested interest in the university's strategic plan initiatives to promote an inclusive, accessible, diverse, and equitable campus climate that supports all members of the university community.

Reports to: President

Commitment: Three times a year and as needed

Membership term: Faculty (2 yrs, staggered)

Position	Member	Term Ending
Chief Diversity Officer (Chair)	Larry Davis	
Academic Affairs Representative (Vice-Chair)	Sanfrená Britt	
Compliance Officer	Deserie Mensch	
Human Resources Representative	Tina Flores-Nevarez	
VP Research and Economic Development (ex-officio)	Russ Porter	
Committee Resource Specialist		
Student Affairs Representative	Mikaela Romo-Ortega	2020
Student Member		
Community Member	Vacant	2020
Director of Access and Inclusion	Donald Norman	
At-Large Staff		2021
At-Large Faculty	Samantha Airhart-Larraga	2021
COE Faculty	Levi McClendon	2020
COBA Faculty	Leyla Orudzheva	2021
CAS Faculty	Claudia Rappaport	2021
Administrative Support	Sharon Winslow	



COUNCIL FOR ACADEMIC TECHNOLOGY

Description: CATIE is advisory to the Assistant Vice President for Technology Enhanced Learning (AVPTEL) in matters related to technology use in the design, development, delivery, and assessment of courses and programs. Primary responsibilities include: making recommendations and advising the processes for policy creation related to the use of technology in teaching and learning; making recommendations about the nature and availability of resources.

Reports to: AVPTEL

Commitment: Meet as needed

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Assoc. Dir. Instructional Tech. Services (co-chair)	Sara Dierk	
Assoc. Dir. Academic Technology (co-chair)	Scott Chambless	
Library Faculty Representative	Margaret Dawson	
AVPTEL (ex-officio)	Richard Schilke	
Student Representative	Daryl Fatula	
Adjunct Faculty Member	D. Tevis Noelting	2020
CAS Faculty	Liana Taylor	2020
COBA Faculty	Rebecca McPherson	2021
COE Faculty	Andria Schwegler	2021
Administrative Support	Sharon Winslow	



ENTERPRISE APPLICATIONS STEERING COMMITTEE

Description: The Enterprise Applications Steering Committee is an advisory board to the Banner project team and the Chief Information Officer in matters related to the Banner Student Information System and related enterprise-wide applications at A&M-Central Texas. The committee makes recommendations, provides feedback and advising to department leaders on Banner and related enterprise applications. The committee reviews proposals and makes recommendations regarding Banner.

Reports to: President

Commitment: Monthly and as needed

Membership term: Faculty (2 yrs.)

Position	Member	Term Ending
Chief Information Officer (co-Chair)	Todd Lutz	
Enterprise Applications Direction (co-Chair)	Gail Wallin	
At-Large Faculty	Michelle Quiñones	2020
Library Representative	Lisa Hopkins	
Student Affairs representative	Paul York	
Student Representative	Nathaniel Ayala	
Comptroller	Susan Bowden	
AP/AVP Academic Affairs	Jeff Kirk	
Director of Graduate School	Kellie Cude	
EM representative	Clifton Jones	
Certification Office Representative	Melissa Barlow	
Technology Enhanced Learning	Richard Schilke	
University Registrar	Hannah McDonald	
Administrative Support	Elisa Gonzalez	



EXPORT CONTROL COMMITTEE

Description: The Export Control Committee is charged to ensure that appropriate rules and procedures are in place so that the release of data, information, materials, equipment, or technology to foreign countries or persons meets federal, state, and A&M system guidelines. The Export Control Committee also ensures proper rules and procedures are in place for Intellectual Property rights. Members should be comfortable with computer technology and must complete Export Control training on TrainTraq.

Reports to: VP Research and Economic Development

Commitment: Meet as needed, at least once each academic year and as needed.

Membership term: Faculty (2 yrs., staggered rotation)

Position	Member	Term Ending
Director of Research Support (Chair)	Walter Murphy	
VP Research and Economic Development (ex-officio)	Russell Porter	
At-Large Faculty	Todd Duncan	2021
At-Large Faculty	Anne Sluhan	2021
Library Representative	Dawn Harris	2021
Compliance Officer	Deserie Mensch	
AVPIT & CIO	Todd Lutz	
Controller	Susan Bowden	
Safety and Risk Management Officer	Shawn Kelley	
Assistant Director, Human Resources	Vacant	
Assistant Director of Academic Support	DeEadra Albert-Green	
Administrative Support	LaTreice McClellan	



Faculty Scholarship and Research Committee (FSRC)

Description: The FSRC ensures compliance regarding faculty research in conjunction with the IRB/IACUC/IRC. The FSRC oversees the provisions for research resources and funding for all faculty research and travel. The FSRC oversees student research presentations at state-sponsored and system-sponsored conferences. .

Reports to: VP Research and Economic Development

Commitment: Meet as needed, at least twice each academic year.

Membership term: Faculty (2 yrs., staggered rotation)

Position	Member	Term Ending
Director of Research Support (Chair)	Walter Murphy	
VP Research and Economic Development (ex-officio)	Russell Porter	
CAS Faculty	Taylor Harvey	2021
CAS Faculty	Laura Weiser-Erlandson	2020
COBA Faculty	Anitha Chennamaneni	2021
COBA Faculty	Vinay Gonela	2020
COE Faculty	Gerald Pennie	2021
COE Faculty	Hao-Min Chen	2020
Administrative Support	LaTreice McClellan	



GRADUATE COUNCIL

Description: The Graduate Council is comprised of graduate coordinators. The council provides input to the Director of the Graduate School. As a recommending body for approval by the Director of Graduate School the Graduate Council may create standing and ad hoc committees as needed. The committee is made up of Graduate Coordinators.

Reports to: Director of the Graduate School

Commitment: Meet monthly and as needed

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Director of the Graduate School (Chair)	Kellie Cude	
CAS	Cadra McDaniel	2021
CAS	Chris Thron	2020
COBA	Dara Marshall	2020
COBA	Barbara Altman	2021
COE	Jeremy Berry	2020
COE	Morgan Lewing	2021
Admin Support	Barbara Peek	



INSTITUTIONAL REVIEW BOARD (IRB)

Description: The IRB oversees all research conducted by the university to protect the rights and welfare of human subjects and supports the institution's research mission. The IRB reviews and approves/disapproves submitted human subject research protocols. Works with the Office of Research and Research Compliance Office to develop and maintain research compliance policies, documents, and training related to human subject's research. IRB members must meet the legal and institutional qualifications at the time of appointment.

Reports to: VP Research and Economic Development

Commitment: Meets once a month and as needed

Term: 3 years, staggered rotation

Position	Member	Term Ending
COBA	Anitha Chennamaneni	2020
COBA	Anthony Fulmore	2021
COBA	Dalila Salazar	2022
CAS (Chair)	Michelle Dietert	2020
CAS	Laura Weiser-Erlandson	2021
CAS	Liana Taylor	2020
COE	Andria Schwegler	2020
COE	Samuel Fiala	2020
COE	Coady Lapierre	2021
Director of Institutional Research	Paul Turcotte	
Controller	Susan Bowden	
Director of Research Support/Deputy RCO	Walter Murphy	
Community Member	Rev. Samuel Powell	
Community Member	Juan Rivera	
Administrative Support	La Treice McClellan	



LIBRARY SERVICES COMMITTEE

Description: The Library Committee serves as an information link between the library and the academic departments. It considers all aspects of library services and advises the library administration and employees on maintaining and improving service. The committee makes recommendations concerning changes in library policy and, if warranted, sends those recommendations through normal administrative channels for further action.

Reports to: Provost

Commitment: Twice a year and as needed

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
CAS Faculty	Tammy Bracewell	2020
COBA Faculty	Randy Brown	2021
COE Faculty	Julie Kresta	2021
At-Large Staff		2018
Director of the University Library	Bridgit McCafferty	
AVPIT & CIO	Todd Lutz	
Academic Marketing representative	Karen Clos	
Student Representative (Undergraduate)	Sophia Rivas	
Student Representative (Graduate)	Delores Gordon	
Administrative Support		



SCHOLARSHIP SELECTION COMMITTEE

Description: The Scholarship Selection Committee administers institutional scholarships except those specifically assigned to another body; assures that the students' best interests are served in rewarding academic performance; acts as mediator in terms of available scholarships; and, when necessary, interprets the wishes and intent of benefactors.

Reports to: Provost

Commitment: Twice a year and as needed

Membership term: Faculty (2 yrs., staggered rotation)

Position	Member	Term Ending
Director of Student Financial Assistance (Chair)	Clifton Jones	
At-Large Faculty	Timothy Hemmis	2020
At-Large Faculty	Rahul Dwivedi	2021
At-Large Faculty	Daniel Clark	2021
Administrative Support	Yvonne Clarke	



STUDENT AFFAIRS ADVISORY COMMITTEE

Description: The Student Affairs Advisory Committee allows for students to formally give input and advice in the ongoing delivery of student support and campus life programs and to serve as the Student Services Advisory Fee Committee. The fee committee is mandated by law (Texas Education Code 54.5031). It advises the President on the type, amount, and expenditure of student services fees for the next academic year.

Reports to: President

Commitment: Twice a year and as needed

Membership term: Faculty (2 yrs.)

Position	Member	Term Ending
Student (2 yr.)		
Student (2 yr.)		
Student (2 yr.)	Tiffany Craig	
Student (1 yr.)		
Student (1 yr.)		
Student (1 yr.)		
At-large Faculty	Tammy Molina-Moore	2021
Staff member	Garrett Smith	
Dean of Student Affairs (Chair)	Brandon Griggs	
Administrative Support	Jamie Wiatrek	



UNDERGRADUATE COUNCIL

Description: The Undergraduate Council makes recommendations to the Associate Vice President for Academic Affairs in academic matters related to the development and enhancement of a distinctive undergraduate education. Annually reviews and makes recommendations regarding procedures, rules, and guidelines related to undergraduate academic matters. Recommends changes in the core curriculum based on the results of the annual and fifth-year core curriculum assessments. Reviews proposals for addition or deletion of core curriculum courses and forwards its recommendations to the University Curriculum Committee. Recommends improvements in undergraduate advising practices and systems. Conducts special topic studies designed to inform the decision-making process related to undergraduate academic matters. *Each faculty member must primarily teach in an undergraduate program. Chairperson is elected from the College of Arts and Sciences faculty.*

Reports to: Associate Provost

Commitment: Monthly and as needed

Membership term: 2 years, staggered rotations

Position	Member	Term Ending
CAS Department (Chair)	Roslyn Schoen	2020
CAS Faculty	Tammy Bracewell	2021
CAS Faculty	Amber Dunai	2021
COBA Faculty	Marty Hanby	2021
COBA Faculty	Soo Jung Kim	2020
COE Faculty	Carl Juenke	2021
COE Faculty	Sam Fiala	2020
At-large Faculty	Lisa Hopkins	2020
Administrative Support	Jessica Tristan	



UNIVERSITY ASSESSMENT COMMITTEE

Description: The University Assessment Committee provides leadership for the direction and support of university and academic program effectiveness, assessment and improvement. The committee is charged with providing recommendations to the Associate Provost of Academic Affairs relating to the administration of academic and administrative program reviews and assessments and the evaluation of the quality of assessment plans and reports. Members should be familiar with assessment protocols. Membership priority is given to program coordinators.

Reports to: Associate Provost of Academic Affairs

Commitment: 1 per semester and as needed.

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Director of Institutional Research and Assessment (Chair)	Paul Turcotte	
CAS Faculty	Michael Daley	2020
COE Faculty	DeAnna Harris-McCoy	2021
COBA Faculty	Rick Simmons	2020
At-large Faculty	Tammy Bracewell	2021
At-large Faculty	Brad Almond	2020
Library Representative	Lisa Hopkins	2021



UNIVERSITY CURRICULUM COMMITTEE

Description: The University Curriculum Committee reviews and makes recommendations on criteria and procedures to evaluate proposed courses and curricula and examines and approves proposed courses and curricular changes that align with the mission and goals of the University and the needs of the state. The committee is responsible for reviewing the recommendations from the college curriculum committees and for recommending courses that meet university curriculum requirements. The Curriculum Committee has two subcommittees: The Writing Intensive Committee and the Core Committee. Faculty representatives cannot also serve as the college curriculum committee chair.

Reports to: Academic Administration

Commitment: Monthly and as needed

Membership term: 2 years, staggered rotations

Position	Member	Term Ending
Academic Administration (ex-officio)	Kellie Cude	
CAS Faculty	Jeff Dixon	2021
CAS Faculty	Linh Pham	2020
COE Faculty	Deanna Harris-McKoy	2021
COE Faculty	Shelley Harris	2020
COBA Faculty	Randy Brown	2021
COBA Faculty	YJ Yoon	2020
Library Faculty Representative	Dawn Harris	2021
Registrar or designee (ex-officio)	Hannah McDonald	
Catalog (non-voting)	Denise Pergi	
Administrative Support	Barbara Peek	



UNIVERSITY ENVIRONMENTAL, HEALTH AND SAFETY ADVISORY COUNCIL

The Environmental, Health, and Safety Advisory Council guides and accesses policy implementation regarding campus health and safety. The committee posts the President's annual endorsement of the System's Environmental Policy. The committee works to improve our safety and environmental performance through recognition that ensuring a healthy and safe working environment along with environmental stewardship is a fundamental responsibility.

Reports to: Vice President for Finance and Administration

Commitment: Once a semester and as needed

Membership term: Faculty: 2 years, staggered rotations

Position	Member	Term Ending
Safety and Risk Management Officer (Chair)	Shawn Kelly	
Compliance Officer	Deserie Mensch	
Chief of Police	Charles Rodriquez	
Director of Facilitates, SSC	Ted Reynolds	
Library Representative	Stacy Ferrell	
Biology Faculty	Laura Weiser-Erlandson	
Chemistry Faculty	Linh Pham	
At-Large Faculty	Soo Jung Kim	2020
At-Large Faculty	Lynn Greenwood	2021
Lab Coordinator	Gunisha Sagar	
Executive Assistant to President	Vicky Ferguson	
Student Representative	Josephine Davis	



UNIVERSITY FACULTY DEVELOPMENT LEAVE COMMITTEE

Description: The University Faculty Development Leave Committee reviews applications for Faculty Development Leave and submits a recommendation to the Provost by the first Friday in January.

The University Faculty Development Leave Committee will rank order leave requests based on the following criteria:

- The quality of the proposed project.
- The value of the project to the faculty member, the college and the university.
- Length of time in full-time employment at TAMUCT.
- Length of time since last Faculty Development Leave.
- Preference is given to senior faculty members or faculty that have been awarded a Faculty Development Leave

A faculty member serving on the University Faculty Development Leave Committee is not eligible to submit an application for Faculty Development Leave.

Reports to: Provost

Commitment: Meets as needed

Membership term: 2 years, staggered rotations

Position	Member	Term Ending
CAS Faculty	Luke Nichter	2020
CAS Faculty	Jeff Dixon	2021
COE Faculty	Gerald Pennie	2020
COE Faculty	Hao Min Chen	2021
COBA Faculty	Mary Kelly	2020
COBA Faculty	Larry Garner	2021



UNIVERSITY PROMOTION AND TENURE COMMITTEE

Description: The University Promotion and Tenure Committee evaluates and ranks candidates for promotion and tenure at the University level and recommends to the Provost whether each candidate's tenure or promotion be approved or denied. Faculty committee members must hold tenure at TAMUCT. Preference is given to faculty members with rank of Professor over faculty members with rank of Associate Professor. College Deans and Department Chairpersons are not allowed to serve on this committee, even if they meet the criteria of tenure and rank. Committee members cannot serve on their respective College Promotion and Tenure Committees while serving on the University Promotion and Tenure Committee. All faculty serving on the committee must hold tenure.

Reports to: Provost

Commitment: As needed for promotion and tenure review

Qualifications: Membership term: 3 years, staggered rotations

Position	Member	Term Ending
CAS Faculty	Mienie Roberts	2020
CAS Faculty	Claudia Rappaport	2021
COE Faculty	Coady Lapierre	2020
COE Faculty	DeAnna Harris-McCoy	2021
COBA Faculty	Jody Fry	2020
COBA Faculty	David Ritter	2021



UNIVERSITY TECHNOLOGY ADVISORY COMMITTEE

Description: The University Technology Advisory Committee (UTAC) is advisory to the Chief Information Officer in matters related to technology services and support at TAMUCT. The UTAC makes recommendations and advises on policy creation for technology related services and support. The UTAC reviews proposed projects and procurements that require technology resources and makes recommendations regarding collaboration, prioritization and impact to the University.

Reports to: Chief Information Officer

Commitment: Monthly and as needed

Membership term: Faculty 2 years, staggered rotations

Position	Member	Term Ending
Chief Information Officer (Chair)	Todd Lutz	
At-Large Faculty	Stephanie Weigel	2021
At-Large Faculty	Dinesh Reddy	2020
At-Large Faculty	Mary Kathryn Sanders	2021
AVP Technology Enhanced Learning	Richard Schilke	
Director of the University Library	Bridgit McCafferty	
Dean of Student Affairs	Brandon Griggs	
Graduate Studies Representative	Randy Williams	
Student Representative		
Administrative Support	Elisa Gonzalez	