

ACADEMIC COUNCIL

Description: The Academic Council oversees all academic and student affairs related matters. The council approves/establishes requirements for admission to, or continuance in the university, sets conduct standards for faculty and students, and approves academic and student affairs procedures and rules. All recommendations from Academic Council are sent to the President for review and approval.

Responsibilities: Not specified

Commitment: Meets monthly

Qualifications: Not specified

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Provost (Ex-officio)	Peg Gray-Vickrey	
Associate Chair/Associate VP Academic Affairs	Jeff Kirk	
Assistant VP for Technology Enhanced Learning	Richard Schilke	
Director of Graduate School	Kellie Cude	
Ex. Director Enrollment Management	Clifton Jones	
Dean of Student Affairs	Brandon Griggs	
Dean CAS	Jerry Jones	
Dean COBA	Lucas Loafman	
Dean COE	Edward Hill	
Director of the University Library	Bridgit McCafferty	
Director of Institutional Research	Paul Turcotte	
Faculty Senate President	Amanda Allen	
CAS Faculty	Liana Taylor	2020
COBA Faculty	Brad Almond	2019
COE Faculty	Austin Vasek	2020
Social Work Faculty	Claudia Rappaport	2019
Registrar	Hannah McDonald	

At-Large Faculty	Mary Kelly	2019
At-Large AA or SA Affairs Staff	Paul York	2020
Administrative Support	Jessica Tristan	

ACCESSIBILITY COMMITTEE

Description: The Accessibility Committee's charge is to help raise awareness of and eliminate barriers to accessibility on campus. This committee provides a forum for addressing barriers that impede constituents or policies that may discriminate against constituents with disabilities on the University campus. The committee would meet monthly to discuss barriers to student education and comprised of faculty, staff, and students.

Responsibilities: Not specified

Commitment: Twice a year and as needed

Qualifications: Not specified

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
At-Large Faculty	Soo-Jung Kim	2019
At-Large Staff (2 years)	Lisa Hopkins	2020
Director of Access & Inclusion (Chair)	Vacant	2019
Director of Human Resources	Tina Flores-Nevarez	
Safety & Risk Management Officer	Shawn Kelley	
Technology Enhanced Learning	Steven Hill	
Student Representative	Vacant	
Administrative Support	Becky Howard	

COMMENCEMENT COMMITTEE

Description: The Commencement Committee is an advisory and working committee responsible for all graduation ceremonial arrangements, including facilities, music, staging, seating, programs, presentation of colors, speakers, and procession of faculty. The committee consists primarily of faculty and staff who help organize the graduation exercise. The chair of the committee reports to the Director of Graduate School.

Responsibilities: Not specified

Commitment: Meets twice a semester and as needed

Qualifications: Not specified

Membership term: Faculty (2 yrs.)

Position	Member	Term Ending
At-Large Faculty	Vacant	2019
Registrar	Hannah McDonald	
Director of Marketing & Communications	Karen Clos	
Events Coordinator	Tetyana Quiles	
Ex. Director of Enrollment Management	Clifton Jones (Ex-Officio)	
Assistant to the President	Vicky Ferguson	
Director of Graduate School Chair	Kellie Cude	
Student Affairs Representative	Ben Belz	
Specialist, Graduation	Amelia Taylor	
Student Representative (Undergraduate)	Amber Ludeking	
Student Representative (Graduate)	Yvonne Aha	
Public Safety	Charles Rodriguez	
Military Relations	Robert Wells	
Risk Management	Shawn Kelley	

COUNCIL FOR ACADEMIC TECHNOLOGY

Description: CATIE is advisory to the Assistant Vice President for Technology Enhanced Learning (AVPTEL) in matters related to technology use in the design, development, delivery, and assessment of courses and programs. CATIE is co-chaired by the Associate Director of Instructional Design Services and the Associate Director of Academic Technology; Primary responsibilities include: making recommendations and advising the processes for policy creation related to the use of technology in teaching and learning; making recommendations about the nature and availability of resources.

Responsibilities: Making recommendations and advising the processes for policy creation related to the use of technology in teaching and learning. Making recommendations about the nature and availability of resources

Commitment: Meet as needed

Qualifications: Not specified

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Technology Enhanced Learning (co-chair)	Sara Dierk	
Assoc. Dir. Academic Technology (co-chair)	Scott Chambliss	
Library Faculty Representative	Margaret Dawson	
AP/AVPAA (ex-officio)	Richard Schilke	
Student Representative	Daryl Fatula	
Adjunct Faculty Member	D. Tevis Noelting	2020
CAS Faculty	Liana Taylor	2020
COBA Faculty	Rebecca McPherson	2019
COE Faculty	Vacant	2019
Administrative Support	Sharon Winslow	

Council on Diversity and Inclusion

Description: The Council on Diversity and Inclusion serves as an advisory body to the President and whose charge includes promoting centralized communication of access, equity and diversity initiatives. The committee also identifies and promotes related programs and activities. The committee monitors equal employment opportunities and affirmative action efforts at TAMUCT.

Responsibilities: Not specified

Commitment: Twice a year and as needed

Qualifications: Not specified

Membership term: Faculty (2 yrs)

Position	Member	Term Ending
At-Large Faculty	Tyson Ang	2019
At-Large staff	Andrew Flores	2019
Employee Services representative	Tina Flores-Nevarez	2019
Student Affairs Representative	Ben Belz	2019
Student Member	Vacant	
Compliance Officer	Deserie Mensch	
Chief Diversity Officer	Larry Davis	
Vice President Research and Economic Development	Russ Porter	
Academic Affairs	Sanfrenà Britt	
Administrative Support	Sharon Winslow	

ENTERPRISE APPLICATIONS STEERING COMMITTEE

Description: The Enterprise Applications Steering Committee is advisory to the Banner project team and the Chief Information Officer in matters related to the Banner Student Information System and related enterprise-wide applications at A&M-Central Texas. Examples of related applications include but are not limited to: student payment system, degree audit system, admissions and recruiting functions, and Banner related reporting tools.

Responsibilities: Making recommendations, providing feedback and advising the department leaders on Banner and related enterprise applications. Reviewing proposed additional Banner-related projects or functions that may arise and make recommendations regarding collaboration, prioritization and impact to the University. The Enterprise Applications Steering Committee is chaired by the Chief Information Officer.

Commitment: Monthly and as needed

Qualifications: Not specified

Membership term: Faculty (2 yrs.)

Position	Member	Term Ending
At-Large Faculty	Michelle Quinones	2020
Library Representative	Lisa Hopkins	
Student Affairs representative	Paul York	
Student Representative	Melissa Barlow	2018
Comptroller	Susan Bowden	
AP/AVP Academic Affairs	Jeff Kirk	
Director of Graduate School	Kellie Cude	
EM representative	Clifton Jones	
Certification Office Representative	Elizabeth Glenn	
Technology Enhanced Learning	Richard Schilke	
Ellucian Director (ex-officio)	Gail Wallin	

University Registrar	Hannah McDonald	
Administrative Support	Elisa Gonzalez	

EXPORT CONTROL COMMITTEE

Description: The Export Control Committee is charged to ensure that appropriate rules and procedures are in place so that the release of data, information, materials, equipment, or technology to foreign countries or persons meets federal, state, and A&M system guidelines. The Export Control Committee also ensures proper rules and procedures are in place for Intellectual Property rights.

Responsibilities: Review Export Control rules/SAPs and Technology Control Plans;
Review and update Export Control manual and documents

Commitment: Meet as needed, at least once each academic year

Qualifications: Members should be comfortable with software and technology and must complete specific TrainTraq training on Export Control.

Membership term: Faculty (2 yrs.)

Position	Member	Term Ending
Director of Research Support (Chair)	Walter Murphy	
VP Research and Economic Development (ex-officio)	Russell Porter	
At-Large Faculty	Todd Duncan	2019
Compliance Officer (ex-officio)	Deserie Mensch	
AVPIT & CIO (ex-officio)	Todd Lutz	
Controller (ex-officio)	Susan Bowden	
Safety and Risk Management Officer (ex-officio)	Shawn Kelley	
Assistant Director, Human Resources (ex-officio)	Tara Hunter	
Administrative Support	Demeka Randolph-Glover	

GRADUATE COUNCIL

Description: The Graduate Council provides input to the Director of the Graduate School.

Responsibilities: As a recommending body for approval by the Director of Graduate School the Graduate Council may create standing and ad hoc committees as needed.

Commitment: Meet monthly and as needed

Qualifications: Graduate Coordinators

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Director of the Graduate School Chair	Kellie Cude	
Graduate Council Members		
CAS	Cadra McDaniel	2019
CAS	Chris Thron	2020
COBA	Dara Marshall	2020
COBA	Barbara Altman	2019
COE	Jeremy Berry	2020
COE	J. Austin Vasek	2019
Admin Support	Barbara Peek	

LIBRARY SERVICES COMMITTEE

Description: The Library Committee serves as an information link between the library and the academic departments. It considers all aspects of library services and advises the library administration and employees on maintaining and improving service.

Responsibilities: Makes recommendations concerning changes in library policy and, if warranted, sends those recommendations through normal administrative channels for further action. The Library Committee reports to the Provost.

Commitment: Twice a year and as needed

Qualifications: Not specified

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
CAS Faculty	Tammy Bracewell	2020
COBA Faculty	Vivien Jancenelle	2019
COE Faculty	Sam Fiala	2019
At-Large Staff	Espenoshia Hughes	2020
Director of the University Library	Bridgit McCafferty	
AVPIT & CIO	Todd Lutz	
Academic Marketing representative	Karen Clos	
Student Representative (Undergraduate)	Sophia Rivas	
Student Representative (Graduate)	Vacant	
Administrative Support		

SCHOLARSHIP SELECTION COMMITTEE

Description: The Scholarship Selection Committee reports to the Provost and Vice President for Academic and Student Affairs. It administers institutional scholarships except those specifically assigned to another body; assures that the students' best interests are served in rewarding academic performance; acts as mediator in terms of available scholarships; and, when necessary, interprets the wishes and intent of benefactors.

Responsibilities: Not specified

Commitment: Twice a year and as needed

Qualifications: Not specified

Membership term: Faculty (2 yrs.)

Position	Member	Term Ending
Director of Student Financial Assistance (Chair)	Clifton Jones	
At-Large Faculty	Timothy Hemmis	2020
At-Large Faculty	Carl Juenke	2019
At-Large Faculty	Vivien Jancenelle	2019
Administrative Support	Yvonne Clarke	

STUDENT AFFAIRS ADVISORY COMMITTEE

Description: The Student Affairs Advisory Committee allows for students to formally give input and advice in the ongoing delivery of student support and campus life programs and to serve as the Student Services Advisory Fee Committee.

Responsibilities: The fee committee is mandated by law (Texas Education Code 54.5031). It advises the President on the type, amount, and expenditure of student services fees for the next academic year.

Commitment: Twice a year and as needed

Qualifications: Not specified

Membership term: Faculty (2 yrs.)

Position	Member	Term Ending
Student (2 yr.)	Anthony Triola	2019
Student (2 yr.)	Sara Fox	2019
Student (2 yr.)	Shewanna McClellan	2018
Student (1 yr.)	Zuberi Astraf	
Student (1 yr.)	Ricque Salgado	
Student (1 yr.)	Christopher John Grisham	
At-large Faculty	Austin Vasek	2019
Staff member	Carmelia Amuna	
Dean of Student Affairs	Brandon Griggs	
Administrative Support	Jamie Wiatrek	

UNIVERSITY ASSESSMENT COMMITTEE

Description: The University Assessment Committee provides leadership for the direction and support of university and academic program effectiveness, assessment and improvement. The committee is chaired by the Director of Institutional Research and Assessment.

Responsibilities: The committee is charged with providing recommendations to the Associate Provost of Academic Affairs relating to:

- The administration of academic and administrative program reviews and assessments
- The evaluation of the quality of assessment plans and reports

Commitment: 1 per semester and as needed.

Qualifications: Familiarity with assessment protocols. Priority given to program coordinators.

Membership term: Faculty: 2 years, staggered rotation

Position	Member	Term Ending
Director of Institutional Research and Assessment (Chair)	Paul Turcotte	
CAS Faculty	Michael Daley	2020
COE Faculty	DeAnna Harris-McKoy	2019
COBA Faculty	Rick Simmons	2020

UNIVERSITY CURRICULUM COMMITTEE

Description: The University Curriculum Committee is a working group that reviews and makes recommendations on criteria and procedures to evaluate proposed courses and curricula and examines and approves proposed courses and curricular changes that align with the mission and goals of the University and the needs of the state.

Responsibilities: Is responsible for reviewing the recommendations from the school curriculum committees and for recommending courses that meet university curriculum requirements.

1. Graduate curriculum matters should be sent to the chair of the University Curriculum Committee to be assigned a number and for review by the Graduate Council
2. Undergraduate curriculum matters should be sent to the chair of the University Curriculum Committee to be assigned a number and for consideration by the University Curriculum Committee. Approved items are reported to the Faculty Council on Undergraduate Learning.

The Curriculum Committee has two subcommittees: The Writing Intensive Committee and the Core Committee.

Commitment: Monthly and as needed

Qualifications: Faculty representatives cannot also serve as the college curriculum committee chair

Membership term: 2 years, staggered rotations

Position	Member	Term Ending
CAS Faculty	Jeff Dixon	2019
CAS Faculty	Linh Pham	2020
COE Faculty	Amanda Allen	2019
COE Faculty	Amber Diaz	2020
COBA Faculty	Rusty Calk	2019
COBA Faculty	YJ Yoon	2020
Library Faculty Representative	Dawn Harris	

Director of the Graduate School	Kellie Cude	
Registrar or designee (ex-officio)	Hannah McDonald	
Administrative Support	Barbara Peek	

UNIVERSITY PROMOTION AND TENURE COMMITTEE

Description: The University Promotion and Tenure Committee evaluates and ranks candidates for promotion and tenure at the University level and recommends to the Provost and Vice President for Academic and Student Affairs whether each candidate's tenure or promotion be approved or denied. Faculty committee members must hold tenure at TAMUCT. Preference is given to faculty members with rank of Professor over faculty members with rank of Associate Professor. College Deans and Department Chairpersons are not allowed to serve on this committee, even if they meet the criteria of tenure and rank. Committee members cannot serve on their respective College Promotion and Tenure Committees while serving on the University Promotion and Tenure Committee.

Responsibilities: Not specified

Commitment: As needed for promotion and tenure review

Qualifications: All faculty serving on the committee must hold tenure.

Membership term: 3 years, staggered rotations

SAP:

Position	Member	Term Ending
CAS Faculty	Mienie Roberts	2020
CAS Faculty	Claudia Rappaport	2021
COE Faculty	Coady Lapierre	2020
COE Faculty	Bobbie Eddins	2021
COBA Faculty	Jody Fry	2020
COBA Faculty	David Ritter	2021

UNIVERSITY TECHNOLOGY ADVISORY COMMITTEE

Description: The University Technology Advisory Committee (UTAC) is advisory to the Chief Information Officer in matters related to technology services and support at TAMUCT.

Responsibilities: Making recommendations and advising on policy creation for technology related services and support. Making recommendations and providing feedback about the nature and availability of technology related resources university-wide. Reviewing proposed projects and procurements that require technology resources and making recommendations regarding collaboration, prioritization and impact to the University. UTAC is chaired by the Chief Information Officer.

Commitment: Monthly and as needed

Qualifications: Not specified

Membership term: Faculty 2 years, staggered rotations

Position	Member	Term Ending
At-Large Faculty	Stephen Anderson	2019
At-Large Faculty	Timothy Woodcock	2020
At-Large Faculty	Andria Schwegler	2019
AVP Technology Enhanced Learning	Richard Schilke	
Director of the University Library	Bridgit McCafferty	
Dean of Student Affairs	Brandon Griggs	
Graduate Studies	Randy Williams	
Student Representative	Syed Furgan Hameed Rizvi	
Administrative Support	Elisa Gonzalez	

UNDERGRADUATE COUNCIL

Description: The Undergraduate Council makes recommendations to the Associate Vice President for Academic Affairs in academic matters related to the development and enhancement of a distinctive undergraduate education.

Responsibilities: Annually reviews and makes recommendations regarding procedures, rules, and guidelines related to undergraduate academic matters. Recommends changes in the core curriculum based on the results of the annual and fifth-year core curriculum assessments. Reviews proposals for addition or deletion of core curriculum courses and forwards its recommendations to the University Curriculum Committee. Recommends improvements in undergraduate advising practices and systems. Conducts special topic studies designed to inform the decision-making process related to undergraduate academic matters

Commitment:

Qualifications: Each faculty member is appointed by Dean of their College. Each faculty member must primarily teach in an undergraduate program. CAS Department Chairperson is appointed by the Dean of the College of Arts and Sciences*.

Membership term: 2 years, staggered rotations

Position	Member	Term Ending
CAS Department Chairperson*	Roslyn Schoen	2020
CAS Faculty	Christine Jones	2019
CAS Faculty	Allen Redmon	2019
COBA Faculty	Marty Hanby	2019
COBA Faculty	Monica Wei	2020
COE Faculty	Daniel Clark	2019
COE Faculty	Amanda Allen	2020
At-large Faculty	Amber Lynn Diaz	2020
Administrative Support	Jessica Tristan	

Invited Guests	Name	
AP/AVP Academic Affairs	Jeff Kirk	
Ex. Director of Enrollment Management	Clifton Jones	
Director of Military Relations	Robert Wells	

UNIVERSITY FACULTY DEVELOPMENT LEAVE COMMITTEE

Description: The University Faculty Development Leave Committee is a university-level committee that reviews applications for Faculty Development Leave and submits a recommendation to the Provost and Vice President for Academic and Student Affairs (Provost/VPASA) by the first Friday in January.

Responsibilities: The University Faculty Development Leave Committee will rank order leave requests based on the following criteria:

- The quality of the proposed project.
- The value of the project to the faculty member, the college and the university.
- Length of time in full-time employment at TAMUCT.
- Length of time since last Faculty Development Leave.

Commitment:

Qualifications: Preference is given to senior faculty members or faculty that have been awarded a Faculty Development Leave. To avoid conflict of interest, a faculty member serving on the University Faculty Development Leave Committee is not eligible to submit an application for Faculty Development Leave.

Membership term: 2 years, staggered rotations

SAP:

Position	Member	Term Ending
CAS Faculty	Luke Nichter	2020
CAS Faculty	Jeff Dixon	2019
COE Faculty	Amanda Allen	2020
COE Faculty	Steven Anderson	2019
COBA Faculty	David Ritter	2020
COBA Faculty	Mary Kelly	2019