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Designation of Writing Intensive Courses

Approved: September 3, 2014

Revised

Next Scheduled Review: September 3, 2017

Procedure Statement

“Writing Intensive” courses teach the conventions of writing within a specific discipline or for a specific purpose, focus attention on writing as a process, and encourage students to use writing as a tool for discovery and learning.

Reason for Procedure

This standard administrative procedure covers the requirements and approval process for designating writing intensive courses within the Texas A&M University-Central Texas curriculum.

Procedures and Responsibilities

1. REQUIREMENTS FOR A WRITING INTENSIVE COURSE

- 1.1 The course will have a cap of 20 students.
- 1.2 The course will assign a range of writing assignments that are worth a significant part of the final grade (either all in one assignment or collectively across related assignments)
- 1.3 Writing assignments must be an integral part of measuring the mastery of the content in a course
- 1.4 The course syllabus should explain the nature of a writing intensive course
- 1.5 Writing assignments must be tied to specific course objectives and outcomes
- 1.6 Instructors must provide feedback on submitted writing assignments
- 1.7 At least one assignment must involve revision or all assignments should be sequenced in such a way that students can improve the quality of their submissions.

2. PROCESS FOR A WRITING INTENSIVE COURSE

- 2.1 All writing intensive courses will be designated using the same curriculum approval process as a new course.

Related Statutes, Policies, or Requirements

[System Policy Section 11](#)

Contact Office

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