



## 34.05.99.D1 Smoking and Tobacco Use

Approve: September 25, 2009

Revised: September 3, 2014

Next Scheduled Review: September 3, 2017

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### Rule Statement

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Smoking poses a significant risk to the health of both smokers and nonsmokers. In addition, side-stream and second-hand smoke has been determined by public health and environmental agencies to be a health hazard in the workplace. Texas A&M University-Central Texas (TAMUCT) restricts smoking and the use of tobacco products on institutional property in such a manner as to maintain a healthy and safe environment for its students, employees, vendors, and visitors.

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### Reason for Rule

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This rule establishes guidelines, within the framework of System Policy 34.05 *Smoking*, governing smoking and the use of tobacco products on TAMUCT property.

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### Procedures and Responsibilities

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#### 1. GENERAL

1.1 TAMUCT's "smoking rule" is set forth in the institution's Safety Manual, stating:

“All University facilities, buildings, and vehicles, regardless of location or ownership, must be entirely smoke-free and tobacco free. This includes all foyers, entryways, classrooms, rest rooms, and offices.”

#### 2. IMPLEMENTATION AND ENFORCEMENT

2.1 “No Smoking” signs will be prominently displayed in all buildings and vehicles covered by this rule.

2.2 It is the responsibility of all members of the campus community, including visitors, to observe these requirements. The effectiveness of this rule depends on the thoughtfulness, consideration, and cooperation of smokers and nonsmokers. Each member of the university community is responsible for ensuring compliance.

- 2.3 Designated smoking areas will be determined by the Vice President for Finance and Administration. Such areas are to be outside, where ventilation minimizes the effect of the smoke as much as possible; may be officially designated as such by appropriate signs; must contain ashtrays or other receptacles for extinguishing smoking materials; and 50 feet away from entryways to avoid smoke being drawn into a campus building or facility.
- 2.4 TAMUCT is not required to incur any expense, or make structural or other physical modifications, to accommodate the preferences of nonsmokers or smokers/smokeless tobacco users. Supervisors are responsible to ensure that time permitted for rest periods/breaks are applied consistently for smokers/smokeless tobacco users and nonsmokers.
- 2.5 If an individual (student, employee, vendor, or visitor) feels that there has been a violation of this Rule statement, the violation may be reported to the TAMUCT Safety & Risk Management Office, the Office of Student Affairs, Office of Human Resources, or, if the individual is an employee, the immediate supervisor or department head. It is expected that smokers and those using smokeless tobacco products will voluntarily comply with both the spirit and the intent of this rule statement.
- 2.6 Violations of this rule may result in corrective action as prescribed by system policies and regulation and university rules and procedures. Visitors refusing to comply may be asked to leave campus.

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## **Related Statutes, Policies, or Requirements**

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System Policy [34.05 Smoking](#)

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## **Definitions**

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Smoking shall have the meaning specified in System Policy *34.05 Smoking*.

Tobacco - all forms of tobacco products including but not limited to cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes and other electronic smoking devices and substitutes, smokeless tobacco, snuff and chewing tobacco.

University Property - property located in the State of Texas that is owned, operated, leased, occupied or under the administrative control of the President of Texas A&M University-Central Texas. For purposes of this rule, this includes but is not limited to all grounds, buildings and structures, sidewalks, parking lots, walkways, and all vehicles owned, leased or rented by Texas A&M University-Central Texas.

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## **Contact Office**

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Office of Vice President for Finance and Administration  
254-519-5458

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