



29.01.04.D1 Accessibility of Electronic and Information Resources

Approved: March 28, 2016

Revised:

Next Scheduled Review: March 28, 2019

Rule Statement

Texas A&M University–Central Texas (A&M-Central Texas) is committed to providing a working, learning and service environment that affords equal access and opportunity to otherwise qualified individuals with disabilities in compliance with federal and state law and Texas A&M University System Policy and Regulation. Consistent with this commitment, A&M-Central Texas strives to provide electronic and information resources (EIR) that are accessible to all authorized users and that meet the requirements of the Texas Department of Information Resources (DIR).

Reason for Rule

This rule implements the requirements of System Regulation 29.01.04 *Accessibility of Electronic and Information Resources* at A&M-Central Texas.

Procedures and Responsibilities

1. COMPLIANCE

- 1.1 All faculty and staff will comply with Texas Administrative Codes (TAC) 206 and 213, this rule and related guidelines in the development, procurement, maintenance or use of EIR. Any request for an exception to DIR Accessibility Rules must be submitted to the A&M-Central Texas EIR Accessibility Coordinator (EIRAC) for review and processing.

2. COMPLIANCE PLAN

- 2.1 The EIRAC, the Chief Information Officer (CIO) and Purchasing Coordinator will be responsible for an EIR Accessibility Implementation Plan by which all new and existing EIR will be brought into compliance with TAC 206 and 213.
 - 2.1.1 The EIR Accessibility Implementation Plan will guide compliance with this rule. Detail on the EIR accessibility training, monitoring and procurement guidelines will be detailed and kept current in the plan.

- 2.1.2 The EIRAC, CIO and Purchasing Coordinator will oversee and provide training on compliance with DIR Accessibility Rules, this rule and the Implementation Plan.

3. EXCEPTIONS

- 3.1 The EIRAC will review requests for exception to DIR Accessibility Rules, ensure that requests meet the requirements for an exception and forward requests to the CIO with a recommendation for approval or disapproval.
- 3.2 The CIO shall further review each exception request and forward the request to the President with a recommendation regarding approval.
- 3.3 The EIRAC shall maintain exception requests in accordance with the A&M System Records Retention Schedule.

4. MONITORING

- 4.1 The Purchasing Coordinator and EIRAC will monitor compliance with DIR Accessibility Rules, this rule and procurement procedures related to EIR. This includes purchasing contracts, purchase orders or procurement card purchases for Electronic and Information Resources.
- 4.2 The EIRAC and the CIO will oversee and monitor development, support, maintenance of EIR and compliance with this rule and university-wide compliance with DIR Accessibility Rules.

5. SUPPORT

- 5.1 The CIO and Purchasing Coordinator will provide the necessary technical and procurement procedures support to the EIRAC in fulfilling their responsibilities under this rule.

Related Statutes, Policies, or Requirements

Texas Government Code, Chapter 2054, Subchapter M – Access to Electronic and Information Resources by Individuals with Disabilities

Texas Administrative Code, Title 1, Chapter 213, Accessibility Standards for Institutions of Higher Education

Texas Administrative Code, Title 1, Chapter 206, Institution of Higher Education Websites, §206.70, Accessibility

System Policy [*29.01 Information Resources*](#)

System Regulation [*29.01.01 Information Resources Governance*](#)

System Regulation [*29.01.04 Accessibility of Electronic and Information Resources*](#)

Contact Office

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