



November 27, 2018

Dr. Jeffrey L. Kirk
Associate Provost & Associate
Vice President of Academic Affairs
Texas A&M University-Central Texas
1001 Leadership Place
Killeen, TX 76549

Dear Dr. Kirk:

Thank you for your letter of May 30, 2018, transmitting a prospectus for the Bachelor of Applied Arts and Sciences in Information Technology (B.A.A.S.) to be offered, effective August 1, 2019. Additional information was provided through email exchange on October 26, 2018.

The program, which is consistent with the mission and goals of the University, will allow transfer pathways for the Associate of Applied Science degree programs offered by community colleges, thus serving a need to strengthen partnerships and deliver educational programs that will directly benefit the community. Evidence of appropriate planning and approval of the program by the Texas Higher Education Coordinating Board was documented.

The program will be housed in the College of Business Administration where oversight will be provided by the College Dean, Department Chair, and Lead Faculty. Qualifications of faculty members scheduled to teach in the program appear appropriate. The curriculum, course descriptions, and student learning outcomes were provided. Determination of amount and level of credit for the program and courses appears appropriate. The program will be assessed annually through the Continuous Improvement Process. Each academic unit submits annual operational plans containing mission, goals, and student learning outcomes, assessment measures, and annual performance targets. Action plans are developed based on the data.

Admission requirements were described. Students with military and industrial training and certifications such as CISCO, Microsoft, Network, and Security, may be awarded up to 33 credit hours toward the degree. A portfolio process must be approved by the University's curriculum process and used in considering work experience as part of the degree program. Technical and/or non-credit bearing learning experiences that faculty members have identified as aligning to program learning outcomes may be approved for the degree. Such credit is awarded as a discipline-specific credit and applies only to the approved academic program and fulfills only the Occupational Specialty portion of the degree requirement.

Learning resources include 36,554 computer science, engineering, and technology-related books, and 8,166 related journals. Eighty-four percent of the books and more than 99% of the journals are electronic. Journals are found in one of 227 databases and include important refereed journals, such as ACM Computing Surveys, IEEE Transactions on Pattern Analysis and Machine Intelligence, IEEE Transactions on Information Theory, Communications of the ACM, MIS Quarterly, and the Journal of Computational and Applied Mathematics. Databases related to computer science, engineering, and technology that are available online through the A&M-Central Texas library include ACM Digital Library and IEEE Xplore. Subject guides for the new program are available as well. Digital resources can be accessed 24/7 off-campus by all students, faculty, and staff. Electronic books are searchable in the library catalog, and



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various eBook databases are also linked on the library's database page. The entire collection can be searched using the library's discovery service, WarriorQuest, through the library's homepage. Reference services are provided both at the library and online.

Student support services available to students in the program include tutoring and proctoring services, face-to-face and online academic workshops and presentations and study abroad scholarships all offered by the Office of Academic Support Programs. The Writing Center provides writing assistance to students at all levels. Information technology support is provided by the Division of Technology-Enhanced Learning and the Information Technology Services department. Other support services include career services, counseling services, financial aid services and disability services.

Current facilities are adequate to house the program with 25 classrooms equipped with instructor computers, internet access, an ELMO, overhead projectors, and document projectors. Six laboratories are available. A new 64,000 square foot building was available in July 2018 as well. Financial resources to support the program appear adequate.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the Bachelor of Applied Arts and Sciences in Information Technology degree program. It was the decision of the Board to approve the program and include it in the scope of the current accreditation.

Enclosed is an invoice for \$500 to defray the cost of review of the prospectus.

At its meeting in June 2018, the Board of Trustees approved modification of the "*Substantive Change Policy for SACSCOC Accredited Institutions Policy Statement*," for any type of substantive change requiring approval. If an approved substantive change has not been implemented within two years of action by the SACSCOC Board of Trustees, the institution will need to submit a new prospectus for the change or application for a level change.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President



Southern Association of Colleges and Schools
 Commission on Colleges, Inc.
 1866 Southern Lane
 Decatur, GA 30033-4097

INVOICE

Date	Invoice #
11/27/2018	5137

Bill To
Paul Turcotte Dir. of Inst. Research & Assess. Texas A&M University-Central Texas 1001 Leadership Place Killeen, TX 76549-5901

Due Date	Account #
Due upon receipt	50725

Description	Amount
REVIEW OF SUBSTANTIVE CHANGE PROSPECTUS FEE	
Substantive Change Fee for transmitting the prospectus for the Bachelor of Applied Arts and Sciences (B.A.A.S.) in Information Technology to be offered, effective August 1, 2019.	500.00

Please make checks payable to SACSCOC. Attn:Business Office and/or Sharon Wilks Questions, please contact Sharon Wilks @ 404-679-4501 ext 4507 or 404-994-6540	Total	\$500.00
	Payments/Credits	\$0.00
	Balance Due	\$500.00

Phone #	Fax #	E-mail
404-679-4501 ext 4507	404-994-6590	swilks@sacscoc.org

Web Site
www.sacscoc.org