



July 27, 2018

Dr. Jeffrey L. Kirk
Associate Provost & Associate Vice President
of Academic Affairs
Texas A&M University-Central Texas
1001 Leadership Place
Killeen, TX 76549

Dear Dr. Kirk:

Thank you for your letter of October 26, 2017, notifying the Commission of plans to offer a Bachelor of Music degree program beginning in August 2018 on the University's main campus. A copy of the prospectus was provided. In several emails to Dr. Jerry Stephens, you provided the additional information included in this letter. In our letter dated June 7, 2018, the Commission approved the Bachelor of Music degree program. Information regarding the site at Temple College was included in the prospectus and was inadvertently omitted from the action taken based on the initial review. Signed copies of the Memorandum of Understanding and the Memorandum of Agreement between the University and Temple College governing the program and site arrangements were provided. This letter addresses the review of the off-campus instructional site. The location of the site is:

Temple College
2600 South 1st Street
Temple, TX 76504

The University is a regional institution offering undergraduate programs in Applied Arts and Sciences, English, History, Political Science, Business Administration, Criminal Justice, Accounting, Computer Information Systems, Finance, Human Resource Management, Interdisciplinary Business, Management, Marketing, Aviation Science, Biology, Computer Science, Interdisciplinary Studies, Liberal Studies, Mathematics, Psychology, Sociology, Nursing, and Social Work. Offering the program at this new site is consistent with the University's mission and with the existing collaborations with Temple College.

The program will be delivered face-to-face and offered on an ongoing basis at the site. The primary audience for the program will be graduates with an A.A. degree in Music from regional two-year colleges who expect to complete their baccalaureate degree in music. The program expects to benefit from the partnership with Temple College. Courses offered at the site are existing courses at the University or at Temple College. Administrative oversight for the program will be supervised by the Dean of Arts and Sciences, the Chair of Humanities, and the administrator of the program.



Page 2
Dr. Kirk
July 27, 2018

A Faculty Roster Form was provided. The faculty have areas of specialization in theory and performance. Adjunct faculty have doctoral degrees or master's degrees in their specializations. The faculty supporting the program at the site have terminal degrees, competitive backgrounds, teaching experience and are well-trained musicians. It appears the faculty providing instruction at the site have the necessary credentials to support the program.

The Library collections provide print and electronic resources to support the mission and programs of the University. The collections contain an adequate number of resources to support the music program. The Library provides a number of online databases including access to the *NAXOS Music Library* and *Oxford Online*. The resources of the Temple College's library and the Temple College's Music Department library are available to support the program. The libraries at both institutions provide a full array of services including reference and research assistance and instruction in information literacy and library use. The Library offers digital LibGuides which offer interactive tutorials that assist students in learning research strategies. These services are provided on campus, at the site and to remote users.

Student services provide support to all students regardless of level, program or geographical location. Services include academic advising, academic support, career services, counseling services, disability services, library, teaching and general purpose labs, student engagement, student financial assistance, technology support services, and veterans' affairs. The University's Writing Center provides tutoring assistance to help writers at all levels and abilities.

Current physical facilities on-campus and at the off-campus site are available to support the program. The University has identified performance space to support the program. Discussions are underway regarding the development of an amphitheater to accommodate the growing needs of the University. Through the partnership with Temple College, the off-campus physical facilities at Temple College's Performing Arts Center are available to provide additional support for the music program. The Performing Arts Center houses a backstage theatre, major ensemble rehearsal hall, lecture hall, classrooms, practice rooms with pianos, recording studio, teaching studios, and an eleven-hundred (1100) seat performance hall. The facilities at the site appear to be substantial and are available to support instruction offered at the site.

A proposed budget for the program was provided. It provided a five year summary of revenues and expenses for the program. It appears the major sources of revenue are tuition based. The major expense of the program is in personnel (faculty). The budget does include supplement support for supplies and materials. Financial support for the program at the site is outlined in the Memorandum of Understanding. The University anticipates revenues to exceed expenses over the five year period.



Page 3
Dr. Kirk
July 27, 2018

The University has an established Continuing Improvement Process (CIP). A new program joins the other academic units at the institution in annually assessing student learning through the University's CIP. The CIP requires each academic unit to submit annual operational plans for its areas. The plans contain the unit's mission, goals, and student learning outcomes, assessment measures, and annual performance targets. The CIP requires each area to report annual findings and create action plans based on those findings. The Bachelor of Music will be integrated into an ongoing assessment program that is focused on identifying student learning objectives, measuring students' success in achieving those outcomes, and systematically identifying areas for improvement. The evaluation of this program will involve assessment within the major based on embedded course assignments as well as data from student comprehensive exams and student rating of instruction at the end of each course using the Individual Development Educational Assessment (IDEA) survey instrument. These processes are program based and are applicable to all programs at all sites.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the Temple College off-campus instructional site where, effective August 2018, the Bachelor of Music degree program will be offered. It was the decision of the Board to approve the site and include it in the scope of the current accreditation. After initial approval, an off-campus instructional site will be reviewed again in conjunction with the Fifth Year and/or Decennial reviews.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President

BSW/JWS:iy

cc: Dr. Marc A. Nigliazzo, President
Dr. Crystal A. Baird