



SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES

November 2, 2016

Dr. Tracy Teaff
Chief Liaison and External Affairs Officer
Texas A&M University-Central Texas
1001 Leadership Place
Killeen, TX 76549

Dear Dr. Teaff:

Thank you for your letter of July 8, 2016, notifying the Commission of two new off-campus instructional sites where students will have the opportunity to earn 25-49% of the credits toward an academic program, effective September 2016. The locations are part of the Gatesville Prison. The addresses for the sites are:

Gatesville Prison
Mountainview (Females)
2305 Ransom Road
Gatesville, TX 76528

Gatesville Prison
Riverside/Crane (Females)
1401 State School Road
Gatesville, TX 76599

We accept notification and request no additional information.

If the institution begins to offer 50% or more of the credit for at least one program at an off-campus instructional site, a prospectus for approval of the site should be submitted **prior** to reaching the 50% threshold. Effective January 1, 2017, due dates for submission of a prospectus are:

July 1 for implementation January 1-June 30 of the following year
January 1 for implementation July 1-December 31 of the current year

The required elements for a prospectus may be found in Appendix B of the *Substantive Change for SACSCOC Accredited Institutions* policy available on our website, www.sacscoc.org. Should you need assistance, please contact Dr. Crystal A. Baird at 404-679-4501, ext. 4586, or via email at cbaird@sacscoc.org.

In addition, your letter indicated the closure of the Bachelor of Business Administration – Management degree program at the Texas Department of Criminal Justice (TDCJ) facilities in Gatesville. The program will no longer be offered at this site due to lack of faculty resources. The University has found it to be very difficult to find qualified faculty to teach within a correctional facility. Student enrollment at the site is very low. Currently enrolled students will be notified of the closure and provided information regarding the options available to them to complete their program of study. Options include transferring to the B.S. in Liberal Studies with an emphasis in Business Management, completing their current program online or at the main campus when released from the Texas Department of Criminal Justice environment. The University will continue to teach required courses for the degree program for three years. The College of Business Administration will continue to teach a few business courses in support of the B.S. in Liberal Studies at the site. Students will incur no additional costs due to the closure of the program at the site. Faculty and staff will not be adversely affected by the closure of the program at the TDCJ site. The Bachelor of Business Administration – Management degree program will continue to be offered on the main campus.



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We approve the closure of the Bachelor of Business Administration – Management degree program at the TDCJ site.

Best regards,

A handwritten signature in blue ink that reads "Sarah L. Armstrong".

Sarah L. Armstrong, Ph.D.
Director of Substantive Change

SLA/JWS:efk

cc: Dr. Marc A. Nigliazzo, President
Dr. Peg Gray-Vickery, Provost and Vice President Academic and Student Affairs
Dr. Crystal A. Baird