Peer Review of Online Courses

Texas A&M University – Central Texas (TAMUCT) adopted the Quality Matters (QM) framework and rubric for ensuring quality in online courses.

1. A faculty member initiates the peer review process by contacting the Online Coordinator for the respective school.
2. Peer review of courses is mandatory for courses that were developed as a result of a course release incentive.
3. The course under review must have been taught at least once on the current Learning Management System at TAMUCT.
4. Peer reviews will be internal to the institution and conducted by a team of two internal rubric-trained peer reviewers, in addition to the faculty member who developed the course under review.
   a. The peer reviewers will be assigned by the Director of Department of Distributed Learning and Instructional Technology, based on the availability of internal peer reviewers.
   b. The review team will have at least one person from the School where the course was taught.
5. If the course does not meet the requirements of the QM rubric, the faculty member will be given time to implement the recommendations of the peer review group. The same peer review group will review the course again after the recommendations are implemented. This process is repeated until the course meets the QM rubric requirements.
6. The peer review team submits the results of the peer review to the faculty member and to the Online Coordinator of the faculty member’s school.
   a. The Online Coordinator for the School shares the outcome of the peer review with the related Department Chair and the School Director.
   b. The Online Coordinator for the School also sends the notice of completion and the results of the peer review to the Director of Department of Distributed Learning and Instructional Technology. The Director of Department of Distributed Learning and Instructional Technology starts the process for the faculty member to receive the associated incentive.