



11.07.99.D1.01 Granting of Honorary Degrees

Approved: June 5, 2017

Revised:

Next Scheduled Review: June 5, 2020

Procedure Statement

The Texas A&M University System Policy [11.07 Granting of Honorary Degrees](#) provides guidelines for the granting of honorary degrees. The Texas A&M University-Central Texas (A&M-Central Texas) procedure on granting honorary degrees governs the university in matters not detailed in system policy.

Reason for Procedure

This standard administrative procedure provides specific guidance for the granting of honorary degrees from A&M-Central Texas.

Procedures and Responsibilities

1. NOMINATIONS

- 1.1 Nominations for honorary degrees will be submitted to the Associate Provost/Associate Vice President for Academic Affairs for review in order to verify that the nomination packet is complete.
- 1.2 A complete nomination packet consists of seven (7) copies of the following: letter of nomination, nominee's curriculum vitae, supporting letters, and additional supporting documentation (when provided).

2. SELECTION COMMITTEE COMPOSITION

- 2.1 The Selection Committee for Honorary Degrees is comprised of the following representatives:
 - (a) Provost and Vice President for Academic and Student Affairs – Chair
 - (b) Associate Provost/Associate Vice President for Academic Affairs
 - (c) Director of Institutional Research and Assessment
 - (d) President of Faculty Senate

- (e) One College Dean (two year appointed term with a rotation of college)
- (f) One full Professor (two year appointed term with a rotation of college)
- (g) One Associate Professor (two year appointed term with a rotation of college)

2.2 The President will appoint the appropriate College Dean, Professor, and Associate Professor to the committee according to the term limits and required rotation listed above in section 2.1.

2.3 Appointment periods are held for two fiscal years. Vacancies due to expiration of term will be filled during August of the respective year and the new appointment will be effective September 1st. Members may be appointed outside the normal appointment cycle to fill vacancies. Service on the committee for six months or less during a fiscal year does not count toward the term limitation. Service exceeding six months will count as a full year toward the term limitation.

2.4 The selection committee must have a majority vote in favor of granting the honorary degree before the recommendation can be forwarded to the President for approval and submission to the Board of Regents.

Related Statutes, Policies, or Requirements

System Policy [*11.07 Granting of Honorary Degrees*](#)

Contact Office

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